

Mukinbudin - Classic, Dry, Red

# **Shire of Mukinbudin**

**Ordinary Council Meeting** 

# UNCONFIRMED MINUTES

HELD IN THE COUNCIL CHAMBERS AT
15 MADDOCK STREET, MUKINBUDIN
COMMENCING AT 1.02pm WEDNESDAY 26<sup>th</sup> July 2017

Dirk Sellenger
CHIEF EXECUTIVE OFFICER

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#### ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

Dirk Sellenger

**CHIEF EXECUTIVE OFFICER** 

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8.1 Nil

#### 9. Elected members Motions of which previous notice has been given

9.1 Nil

#### 10. Urgent Business without notice (with the approval of the president or meeting)

10.1 Nil

# 11. Confidential Items – Meeting to be closed to the Public in accordance with the provisions of the Local Government Act 1995.

11.1 Nil

#### 12. Dates to Remember

12.1 See attached list

#### 13 Closure of Meeting

13.1 Closure of Meeting

#### **AGENDA**

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on 19<sup>th</sup> July 2017.

#### 1. Declaration of Opening

1.1 The Shire President declared the Meeting open at 1.02pm

#### 2. Public Question Time (min 15 minutes)

- Response to previous questions taken on notice.
   Nil
- 2.2 Declaration of public question time opened (minimum 15 mins)

The Shire President declared public question time open.

2.3 Declaration of public question time closed

The Shire President declared public question time closed.

#### 3. Record of attendance, apologies and approved leave of absence

- 3.1 Present:
  - 3.1.1 Cr Gary Shadbolt President
    - Cr Sandie Ventris Deputy President
    - Cr Rod Comerford
    - Cr Murray Junk
    - Cr John O'Neil
    - Cr Stephen Palm
    - Cr Steve Paterson
    - Cr Ruth Poultney
    - Cr Jeff Seaby
- 3.2 Apologies:

3.2.1

3.3 On leave of absence:

3.3.1

- 3.4 Staff:
  - 3.4.1 Mr Dirk Sellenger, Chief Executive Officer

    Mrs Nola Comerford-Smith, Community Development Officer/Executive Assistant

    Mr Ed Nind, Acting Finance & Administration Manager

- 3.5 Visitors:
- 3.6 Applications for leave of absence:
  - 3.6.1 Request for leave of absence Nil

#### 4. Petitions, deputations and presentations

- 4.1 Petitions
- 4.2 Deputations
- 4.3 Presentations
  - 4.3.1 Blair Seaby Mukinbudin Sports Complex Main Hall Extension
  - 4.3.2 Leanne Clune Mukinbudin Sports Complex Netball Court

#### Council Decision Number - 01 07 17

Moved: Cr Seaby Seconded: Cr Junk

That the correspondence presented by Mr Seaby and Mrs Clune regarding the options for the possible renovations to indoor netball/basketball court at the Mukinbudin Sporting Complex be received.

#### Carried 9/0

- 5. Announcements by the Presiding person without discussion
  - 5.1
- 6. Confirmation of the Minutes of previous meetings
  - 6.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 21<sup>st</sup> June 2017.

#### **Voting Requirement**

Simple Majority

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 02 07 17

Moved: Cr Comerford Seconded: Cr Ventris

That the Minutes of the Ordinary Meeting of Council held on the 21<sup>st</sup> June 2017 be accepted as a true and correct record of proceedings.

#### 7.1 Works Supervisor's Report

7.1.1 Works Supervisor's Report June 2017				
Location:	Whole of Shire			
File Ref:	ADM			
Applicant:	Nil			
Date:	19 <sup>th</sup> July 2017			
Disclosure of Interest: Nil				
Responsible Officer	Dirk Sellenger, Chief Executive Officer			
Author:	Allan Monson, Acting Works Supervisor			
Voting Requirements Simple Majority				
Documents Attached	Nil			
Documents Tabled	Nil			

#### **TOWN WORKS**

- Shoulder work completed on Earl Drive
- Sweeping of kerbs and streets around the Caravan Park
- Tree trimming around the Hockey Field
- Grade and roll over the oval car park
- Tree trimming for sight distance around Maddock and White/Maddock and Ferguson Streets
- Removed tree in Conway Street which has caused damage to the foot path
- More kerb painting
- Pot hole patching with cold mix on several streets
- Other town work is still ongoing.

#### **ROAD CREW**

- Shoulder work completed on Mukinbudin-Wialki Road and guide posts completed
- Shoulder work has been started on Bonnie Rock section
- Shoulder maintenance started on North East Road
- Distance signs
  - o Bencubbin Boundary to Mukinbudin completed
  - Wialki to Mukinbudin completed
  - o Bonnie Rock Road is completed, shoulders and signs
- New signage erected at the junction of Bonnie Rock and Moondon Road
  - o Give Way hazard boards,
  - o Poles,
  - o And Changing Road conditions all erected
- Air Strip markers have been painted

#### **MAINTENANCE GRADING**

Don Francis –

- Moondon Road from Bonnie Rock Road to Scotchman Road
- Brandis Road
- Dease Road
- Spencer Road
- Toole Road

Sheardown Road

#### Shane Markham -

- Jones East Road
- McGregor Road, east to the Tip
- Barbalin South Road

#### **REPAIRS**

- Full service on the CAT M Grader
- Blocked HD filter on the CAT H Grader, been replaced
- New wiring harness on CAT Vii3 Roller
- New front axle on the rotary broom
- Daff truck new revolving light, one was missing, welding to be done on tray
- New cutting edge (bucket) on skid steer,
- New bucket cutting CAT 938 Loader
- Skid plates on bucket

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 03 07 17

Moved: Cr Poultney Seconded: Cr Junk

That Council receive the Works Report for June 2017.

Various Works photos:











Plant No	Plant Item	Rego No	Opening Hrs / Kms	Closing Hrs / Kms /	Total Hrs or Kms for month
P433	2014 Toyota Prado	1 MBL	103,389 kms	107,144 kms	3,755 kms
P312	2016 Mitsubishi Outlander	MBL 1	6,382 kms	8,482 kms	2,100 kms
P313	2017 Ford Ranger Ute – Town Leading Hand	MBL 1071	NEW	272 kms	272 kms
P291	2015 Ford Ranger – Road Crew	MBL 1000	23,517 kms	25,108 kms	1,591 kms
P311	2016 Isuzu D-Max Works Supervisor	MBL 2	16,141 kms	20,789 kms	4,648 kms
P279	2002 Mitsubishi 6 wheeler	MBL 696	335,823 kms	337,739 kms	1,916 kms
P281	2002 Coaster Community Bus	0 MBL	115,762 kms	116,956 kms	1,194 kms
P369	2008 Kenworth DAF Prime Mover MBL250	MBL 250	239,804 kms	240,702 kms	898 kms
P289	2015 Isuzu Light Truck Mtce Grader Driver	MBL 405	25,667 kms	28,885 kms	3,218 kms
P317	2002 Komatsu Backhoe (out of service)	MBL 1091	7,340 hrs	7,340 hrs	0 hrs
P403	2010 New Holland Tractor	MBL 1463	2,522 hrs	2,585 hrs	63 hrs
P216	2014 John Deere Tractor	MBL 244	405 hrs	422 hrs	17 hrs
P469	2015 Toyota Hiace Van -Mtce Officer	MBL 180	29,438 kms	31,128 kms	1,690 kms
P301	2004 CAT 12H Grader	MBL 100	10,286 hrs	10,362 hrs	76 hrs
P461	2014 CAT 12M Grader	1ESU 054	2,455 hrs	2,577 hrs	122 hrs
P411	2011 Hino 614	MBL 1070	40,767 kms	41,720 kms	953 kms
P410	2011 Hino 816	MBL 150	102,052 kms	103,128 kms	1,076 kms
P344	2006 CAT 928 Loader	MBL 1424	10,844 hrs	10,936 hrs	92 hrs
P420	2008 CAT Vibe Roller	MBL 1677	5,162 hrs	5,162 hrs	0 hrs
P462	2014 Dynapack Multi Tyre Roller	MBL 811	589 hrs	589 hrs	0 hrs
P449	2011 CAT Skid Steer	MBL 1724	1,338 hrs	1,360 hrs	22 hrs

#### 7.2 Community Development Officer

7.2.1 Community Development Officer's Report				
Location:	Shire of Mukinbudin			
File Ref:	CS.GR.1			
Applicant:	Nola Comerford-Smith, Community Development Officer			
Date: 18 <sup>th</sup> July 2017				
Disclosure of Interest: Nil				
Responsible Officer Dirk Sellenger, Chief Executive Officer				
Author: Nola Comerford-Smith, Community Development Officer				
Voting Requirements: Simple Majority				
Documents Attached:	Nil			
Documents Tabled:	Nil			

#### **Funding Applications in Progress:**

- Purpose built Childcare Centre
- > Softfall and play equipment for Lion's Park
- > Additional shed for Men's Shed for storing and displaying renovated machinery.
- ➤ KidSport both acquittal for 2016/2017 year and application for funding for 2017/2018 financial year.
- ➤ WA Childrens Week refer Agenda Item 7.2.5

#### **COMMUNITY PORTFOLIOS – OTHER PROJECTS**

- **Seniors Events** a Health Day for Seniors is scheduled for Monday 24<sup>th</sup> July at the Sports Complex. Zoe Ashby-Deering from Eastern Wheatbelt Primary Health will demonstrate a handson cooking and nutrition session finishing with a shared lunch.
- Community Garden a truck has been transported to the garden and planted with flower seedlings.





#### **Mukinbudin Planning & Development Group**

The Bloke's Breakfast held on Wednesday 28<sup>th</sup> June was attended by approximately 55 men, with guest speaker Tiny Holly presenting on coping with depression. Representatives from Sippe's Mukinbudin, Mukinbudin Agencies and the Shire of Mukinbudin served breakfast.

Other events planned include a Girls Night Out on Friday 21<sup>st</sup> July, a comedy duo, 'Barbara & Barry, Sweet, Sour & Saucy' on Saturday 5<sup>th</sup> August at the Sports Complex, and a Card Night.

The Girls Night Out will be a free event, with sponsorship from Mukinbudin Transport, Hutton & Northey and AIM for the guest speaker, Ken Rogers. Gift bags are being sponsored by Muka News & Post, IGA Mukinbudin, Sippe's Mukinbudin and Mukinbudin Hair & Beauty.

The comedy night is sponsored by the P&D and will have a minimal entrance fee of \$5.00 per person.

#### **Spring Festival**

Planning for the Spring Festival is progressing well – Dale Cronje is putting together a 'Yarns from Muka' program with workshops and events including:

- o Farm bike crop tour
- Art Exhibition
- Workshops dance, storytelling, art & craft
- o Film competition and film night
- o Granite rock tour
- o Police Open Day
- o Sundowner and Campfire Stories
- o Music Festival
- o Amazing Race for kids
- o Hole-in-One golf competition
- Photobook competition
- Cake decorating competition

#### Tai Chi

The weekly Tai Chi classes commenced on Thursday 20<sup>th</sup> July at the Sports Complex with 7 participants.

#### **KidSport**

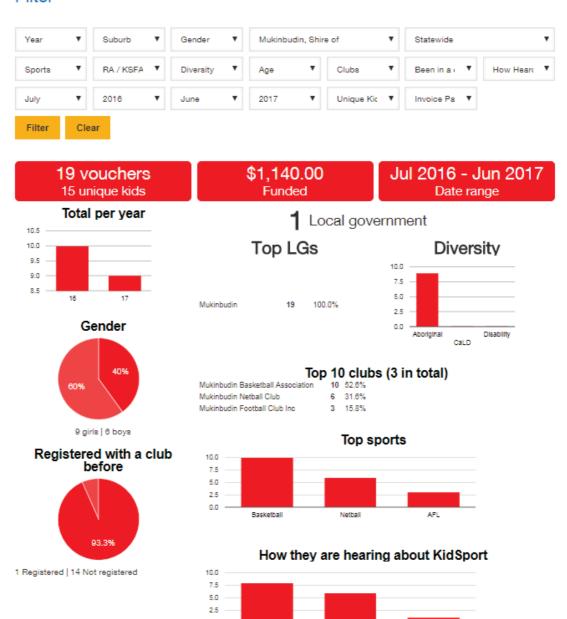
Following is a snapshot of funding allocations for KidSport for the 2016/2017 financial year for Mukinbudin. KidSport (through the Department of Local Government, Sport and Cultural Industries) gives financial assistance for club fees for children with Health Care or Pensioner Concession cards to participate in local sport and recreation.

## KidSport infographics



Mukinbudin, Shire of Mukinbudin, Shire of 9/7/2017

#### Filter



Local Government

#### **Meetings Attended/Events Organised**

- etings Attended/Events Organised

  ➤ Thursday 22<sup>nd</sup> & Friday 23<sup>rd</sup> June LGIS Community Development Workshop

  ➤ Tuesday 27<sup>th</sup> June Lotterywest meeting

  ➤ Saturday 1<sup>st</sup> July Community Garden Busy-Bee

  ➤ Wednesday 12<sup>th</sup> July P&D Meeting

  ➤ Tuesday 18<sup>th</sup> July CRC Meeting

  ➤ Thursday 20<sup>th</sup> July Tai Chi

#### **Strategic & Social Implications**

#### **Financial Implications**

Nil

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 04 07 17

Moved: Cr Paterson Seconded: Cr O'Neil

That Council receives the Community Development Officers report for June 2017.

7.2.2 Cemetery Development Committee				
Location:	Mukinbudin Cemetery			
File Ref:	ADM 126			
Applicant:	Nola Comerford-Smith – Community Development Officer			
Date: 17 <sup>th</sup> July 2017				
Disclosure of Interest:	of Interest: Nil			
Responsible Officer	Dirk Sellenger – Chief Executive Officer			
Author: Nola Comerford-Smith – Community Development Officer				
Voting Requirements Simple Majority				
Documents Attached	Nil			
Documents Tabled	Nil			

#### **Summary**

To present to Council information for consideration to create a committee for the purpose of developing a visually attractive cemetery.

#### **Background Information**

Due to the environmental locality of the Mukinbudin Cemetery, the potential for creating a more aesthetically pleasing site has been problematic. Whilst the area has been tidied by Council staff when required, a dedicated committee would have more impact in improving the cemetery for the future.

A number of community members have indicated a desire to be involved in the development of the cemetery and the inclusion of two Elected Members would demonstrate the gravity Council would give to this ongoing project.





#### **Officer Comment**

Nil

#### **Strategic & Social Implications**

Nil

#### **Consultation**

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Contributions towards improvements would be periodically warranted. A draft allowance of \$10,000 has been made in the 2017/2018 Budget to allow for improvements to the Cemetery.

Cr Ventris left the meeting at 1.19pm and returned at 1.23pm

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 05 07 17

Moved: Cr Poultney Seconded: Cr Seaby

That the Chief Executive Officer advertise for community members to join a Cemetery Development Committee, also consisting of two elected members, being Cr Comerford, and Cr Ventris and the Community Development Officer. That a Structure Plan for Council approval and adoption be the first priority of the Cemetery Development Committee.

7.2.3 Townsite Business Banners Subsidy			
Location:	Mukinbudin Townsite		
File Ref:	ADM 342		
Applicant:	Nola Comerford-Smith – Community Development Officer		
Date: 17 <sup>th</sup> July 2017			
Disclosure of Interest:	f Interest: NIL		
Responsible Officer	Dirk Sellenger – Chief Executive Officer		
Author: Nola Comerford-Smith – Community Development Officer			
Voting Requirements Simple Majority			
Documents Attached Nil			
Documents Tabled	Nil		

#### **Summary**

To present to Council information on proposed teardrop banners being erected for shopfront businesses in the Mukinbudin townsite.

#### **Background Information**

Teardrop banners are an effective way of advertising a business or event whether with a logo, or a simple 'Open' message and can bring a sense of festivity and movement to a shopping precinct. A verbal survey of local businesses has indicated interest in the erection of 3.3m high banners with individual businesses designing their banner with the assistance of the CDO and subsidised by Council by 50%.





Example of Banners

**CRC** Banners

#### **Officer Comment**

Examples of the type of banners suggested are currently outside the Mukinbudin Community Resource Centre.

#### **Strategic & Social Implications**

As stated in the Shire of Mukinbudin Strategic Plan, Council aims to deliver a Vibrant and Entrepreneurial Local Economy by the following relevant actions:

- Build upon the accessibility and visual appearance of the main street of Mukinbudin to be colourful, attractive and enticing.
- Support the Mukinbudin Business Association and Wheatbelt Business Network to grow and promote local businesses, develop strong networks as well as seek to reduce economic 'leakage'.
- Assist with business, community and education partnerships.

#### **Consultation**

Mukinbudin townsite businesses.

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Contribution by Council would include half the cost of the product, plus labour installation costs for installing the ground spike. Total cost of the banner including ground spike is \$230. With a potential 15 businesses taking advantage of this opportunity, the cost of the project could be a maximum of \$3,450 plus installation costs, less business contribution of 50% of costs (\$1,725).

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 06 07 17

Moved: Cr Poultney Seconded: Cr Comerford

That Council support the Banner Subsidy Plan by offering a 50% contribution to the total cost of banners per Mukinbudin shopfront business, plus labour costs for the installation of ground spikes and make appropriate allowance of \$1,750 expense in the 2017/2018 budget accordingly.

Vote 1/8

Against – Cr Comerford, Cr Paterson, Cr O'Neil, Cr Seaby, Cr Ventris, Cr Junk, Cr Palm, Cr Shadbolt

**Motion Lost** 

7.2.4 Seniors Week Event				
Location:	Mukinbudin			
File Ref:	ADM 316			
Applicant:	Nola Comerford-Smith – Community Development Officer			
Date: 19 <sup>th</sup> July 2017				
Disclosure of Interest: Nil				
Responsible Officer				
Author: Nola Comerford-Smith – Community Development Officer				
Voting Requirements Simple Majority				
Documents Attached Nil				
Documents Tabled	N.C.			

#### **Summary**

Direction is requested for a Seniors Week event.

#### **Background Information**

Since 2011, a Seniors Dinner has been held annually in November to celebrate Seniors Week. Funding of \$1,000 has been provided by COTA (Council on the Aging) for each event which has been used to partially fund entertainment, plus sponsorship for some events from Bendigo Bank and Mukinbudin Church of Christ.

The Seniors Dinner is always well attended with an average of 90 people attending. Excluding the first event, each Seniors Dinner has been held at the Men's Shed with volunteers cooking, serving and cleaning up which has been a challenging task considering the lack of kitchen facilities in the Shed. Meals have been transported from the Sporting Complex kitchen to the Men's Shed, and dishes returned to Complex for cleaning.

#### **Officer Comment**

Direction is sought from Council on whether a Seniors Week event is a priority, and if so, what type of event is preferred.

#### **Strategic And Social Implications**

Nil

#### Consultation

Cr Jeff Seaby

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

In 2016/2017, Seniors Week had \$4,500 allocated in the Annual Budget, with \$3,500 actual expenditure. Funding of \$1,000 can be applied for from COTA.

Council staff has previously been involved in setting up tables and chairs in the Men's Shed, plus catering.

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 07 07 17

Moved: Cr Ventris Seconded: Cr Paterson

- That Council commit \$4,500 in the 2017/2018 Annual Budget for the purposes of the 2017 Seniors Week event.
- That Council provide direction to the Community Development Officer on events for the 2017 Seniors Week.

7.2.5 Mukinbudin Aquatic Centre Entry Walls				
Location:	Mukinbudin Aquatic Centre			
File Ref:	ADM 052			
Applicant:	Nola Comerford-Smith – Community Development Officer			
Date: 19 <sup>th</sup> July 2017				
Disclosure of Interest:	closure of Interest: Nil			
Responsible Officer	Officer Dirk Sellenger – Chief Executive Officer			
Author: Nola Comerford-Smith – Community Development Officer				
Voting Requirements Absolute Majority				
Documents Attached Nil				
Documents Tabled	NPI			

#### **Summary**

To present to Council information on painting of the exterior entry walls at the Mukinbudin Aquatic Centre.

#### **Background Information**

The exterior walls at the swimming pool are the original unadorned walls first established in the 1960s. With the renovations of the actual pool and inside surrounds making this Council property one of the best pools in the State, the exterior façade is conversely drab and uninviting.





#### **Officer Comment**

Either type of renovation – mural or solid colour – would be of aesthetic value to the pool.

#### **Strategic And Social Implications**

Nil

#### Consultation

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Two quotes have been received:

- \$4,000 for painting a mural on the front and eastern side pool walls has been received from Williams artist Georgina Paterson who designed and painted a mural on the Kondinin Community Garden building which was the original Kondinin Swimming Pool. This quote includes materials, design, painting and travel. Georgina would work with local children to paint the mural.
- \$4,800 from Glenn Bunney for painting a solid colour on the front and eastern sides of pool entry walls, including materials.

Application for funding from WA Children's Week has been submitted for a total of \$2,000 (maximum funding amount) for children to participate in painting a mural on the pool wall.

If funding is successful, the project is dependent on being a children's activity and would have a shortfall of \$2,000. If funding is unsuccessful, the total amount would be required for either style of painted upgrade, or consider scaling back the project.





Konindin Community Garden mural, formally Kondinin Swimming Pool Kiosk and Changerooms

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 08 07 17

Moved: Cr Poultney Seconded: Cr Ventris

That Council make allowance of \$4,000 in the 2017/2018 Budget for painting the exterior walls of the Mukinbudin Aquatic Centre.

#### 7.3 Principal Environmental Health Officer Monthly Report

7.3.1 Monthly Report of the Principal Environmental Health Officer		
Location: Mukinbudin		
File Ref:	ADM	
Applicant: Peter Toboss, Principal Environmental Health Officer		
Date:	19 <sup>th</sup> June 2017	
Disclosure of Interest: Nil		
Responsible Officer Peter Toboss, Principal Environmental Health Officer		
Author:	Peter Toboss, Principal Environmental Health Officer	

#### **Background**

Monthly Report of the Principal Environmental Health Officer.

#### **Officer Comment**

The issues addressed during June were as follows -

#### NEWHealth forms and Information sheets to be uploaded on Shire's website

A link to newly created NEWHEALTH page on the Shire website to go live in August. A number forms and information sheets for residents to be uploaded on the shire's website.

#### **Food Premises**

Mukinbudin IGA, Mukinbudin Butcher, the Café and all other food businesses within the Shire will be required to update their details by completing the NEWHealth food business notification and registration form. All outside mobile food businesses trading during the Shire of Mukinbudin Community events will be required to present their food business registration certificate prior to trading.

#### **Food Safety Training**

The "I'm Alert" on-line food safety training subscription has now expired. The PEHO is organising for the new subscription with the NEWHealth administering shire (Shire of Mt Marshall CEO). This is a great self-training program that allows Proprietors of Food Businesses and any other Food Handlers within the NEWHealth Shires to log onto the respective web site, do an hour or two of food safety training, answer questions as they go and to finish up printing out a certificate.

This is particularly useful for our new food business owners and casual staff to get their staff trained in basic food safety which is a requirement of the Food legislation.

The new shire's web site will be updated in due course. However, any interested food handler is encouraged to log on to: <a href="https://www.newhealth.imalert.com.au">www.newhealth.imalert.com.au</a> to complete the training.

#### **Food Recall**

The Department of Health (WA) has distributed two food recalls in month of June. The products are;

- 1. Hershey's Kitchens Premier White Chips 340g (Affected Best Before Date: BB 04/2018) 2. Hershey's Kisses Creamy Milk Chocolate with Almonds 146g (Affected Best Before Date: 07/04/2018, 21/02/2018)
- 3. Hershey's Kisses Cookies 'n' Creme 146g (Affected Best Before Date: 03/11/2017, 05/04/2018). These products have been available for sale at all **ALDI stores**. The recall of the above products is due to the possible presence of peanuts and tree nuts which are not declared in the allergen statement.

The other recall was for Grounded Pleasures African Red Drinking Chocolate 1k due to the presence of an undeclared allergen (milk). The local IGA has been advised.

#### **Public Buildings**

All form 4 Certificate of Approval for a Public Building has been updated to reflect the new changes to *Health (miscellaneous Provisions) Act 1911* and *Public Health Act 2016*. All Public Buildings will be issued new form 4 as required by the *Health (Public Health) Regulations 1992*.

#### Wastewater Re-Use Scheme

The PEHO and Building Maintenance Officer attended the commissioning of the Shire of Mukinbudin Wastewater Treatment Plan Recycled Water Supply. The Plan was successfully commissioned and PEHO will be undertaking water sampling from the outlet at the Oval.

Water Corporation has provided information advising that monthly testing for chlorine level is to be carried out and records kept.

#### **Statutory Environment**

Food Act 2008

Public Health Act.2016

Health (Miscellaneous Provisions) Act 1911

Health (Public Health) Regulations 1992

#### **Policy Implication**

The Food Act 2008 requires all food businesses including charitable or non for profit organisation to complete a food business notification/registration form before handling or preparing food for sell. This means all food mobile food businesses trading within the Shire of Mukinbudin Spring Festival will be required to present their food business registration certificate issued by their local council prior to trading.

#### **Financial Implication**

Nil

#### **Strategic Implications**

Nil

#### Consultation

CEO - Chief Executive Officer, Dirk Sellenger

CDO - Community Development Officer, Nola Comerford-Smith

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 09 07 17

Moved: Cr Paterson Seconded: Cr Junk

That Council receives the Principal Environmental Health Officer's Report for June 2017

#### 7.4 Mukinbudin Caravan Park Manager's Report

7.4.1 Mukinbudin Caravan Park Report – June 2017			
Location: Mukinbudin			
File Ref: ADM 225			
Applicant: Carolynn Chapman, Caravan Park Manager			
Date: 12 <sup>th</sup> July 2017			
Disclosure of Interest: Nil			
Responsible Officer Dirk Sellenger, Chief Executive Officer			
Author: Carolynn Chapman, Caravan Park Manager			
Voting Requirements Simple Majority			
Documents Attached Nil			
Documents Tabled	Nil		

#### **Highlights**

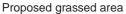
Bookings have dropped to around one caravan per day. All the cabins have been booked for the 15<sup>th</sup> and 29<sup>th</sup> of July due to community events, but otherwise a quiet time of year for the Caravan Park.

The galahs are being chased off the town oval by Roy Jones and settling in the Caravan Park trees, which are being stripped of branches.

A proposed grassed area near the BBQ will allow tent campers to have a more comfortable stay, plus provide a green space for summer cooling and an aesthetically pleasing feature.

A couple more cement pads for the caravans are required.







Galahs in tree

#### **Marketing and Promotion**

A pin-up board has been erected in the dining area of the Campers Kitchen. Information on community events, services and local interest has been pinned to the board.



Campers Kitchen pin-up board

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number – 10 07 17

Moved: Cr Palm Seconded: Cr Comerford

That Council receives the Caravan Park Managers Report for June 2017.

#### 7.5 Finance

7.5.1 List of Payments – April 2017				
Location:	Mukinbudin			
File Ref:	ADM 007			
Applicant:	Edward Nind – Acting Manager Finance			
Date: 20 <sup>th</sup> July 2017				
Disclosure of Interest: NIL				
Responsible Officer Edward Nind – Acting Manager Finance				
Author: Edward Nind – Acting Manager Finance				
Voting Requirements Simple Majority				
Documents Attached List of Payments Including Pays – April 2017 (4 Pages)				
Documents Tabled	Nil			

If a Councillor has any questions regarding the enclosed finances, please see the Manager of Finance prior to the meeting so that a researched answer may be provided.

#### **Summary**

List of payments for approval

#### **Background Information**

A list of payments submitted to Council on 26<sup>th</sup> July 2017, for confirmation in respect of accounts already being paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment)

#### **Officer Comment**

Standard process of obtaining Council endorsement of payments.

The attached List of Payments has been amended to include pays.

#### **Strategic & Social Implications**

Nil

#### **Consultation**

Nil

#### **Statutory Environment**

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

#### **Policy Implications**

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

#### **Financial Implications**

All payments have been made in accordance with the adopted 2016/2017 Budget.

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 11 07 17

Moved: Cr Comerford Seconded: Cr O'Neil

That the list of payments to today's meeting for;

**Municipal Fund:** 

Muni EFT's (\$50,622.43)
Muni Cheques 31494 – 31499 (\$33,162.20)
Direct Debits (Pays and computer lease) (\$88,609.52)
Total Municipal Fund (\$172,394.15)

**Trust Fund:** 

Trust EFT's (\$0.00)
Trust Cheque 314 (\$100.00)
Trust Direct Debits (Licensing) (\$33,886.70)
Total Trust Fund (\$33,986.70)

made in April 2017, be passed for payment.

		M	UNI - EFTPOS		
EFT	Date	Name	Description	Amount	Total
181	08/04/2017	INT - INTEREST RECEIVED	INTEREST RECEIVED	451.09	
181	30/04/2017	INT - INTEREST RECEIVED	INTEREST RECEIVED	203.42	
181	01/04/2017	INT - INTEREST RECEIVED	INTEREST RECEIVED	755.21	
EFT2379	13/04/2017	ALL WAYS FOODS	Cleaning supplies		86.24
30059	30/03/2017	ALL WAYS FOODS	Dish washing detergent powder	86.24	
EFT2380	13/04/2017	AMPAC DEBT RECOVERY	Rates Legal Costs		66.00
38684	31/03/2017	AMPAC DEBT RECOVERY	Default judgement cost A365	66.00	
EFT2381	13/04/2017	AVON WASTE	Monthly Rubbish Collection		4,539.14
INV	05/04/2017	AVON WASTE	Monthly Rubbish Collection	4,539.14	
EFT2382	13/04/2017	COURIER AUSTRALIA/TOLL IPEC	Various Freight		491.02
0247	17/03/2017	COURIER AUSTRALIA/TOLL IPEC	Freight for Asphalt in a bag	371.50	
0248	24/03/2017	COURIER AUSTRALIA/TOLL IPEC	Freight - state library	30.28	
0249	31/03/2017	COURIER AUSTRALIA/TOLL IPEC	Signage	89.24	
EFT2383	13/04/2017	GREAT SOUTHERN FUELS	Monthly Fuel Account March 2017		9,134.14
FUEL	31/03/2017	GREAT SOUTHERN FUELS	Monthly Fuel Account March 2017	9,134.14	
EFT2384	13/04/2017	J.R & A. HERSEY PTY LTD	Various PPE Depot		290.18
00039561	31/03/2017	J.R & A. HERSEY PTY LTD	Various PPE Depot	290.18	
EFT2385		KTY ELECTRICAL SERVICES	Disconnect HWS bar sink		99.00
00013929	24/03/2017	KTY ELECTRICAL SERVICES	Disconnect HWS bar sink	99.00	
EFT2386		MUKINBUDIN FOOTBALL CLUB	Kidsport		20.00
KS007915		MUKINBUDIN FOOTBALL CLUB	Kidsport Football	20.00	
EFT2387	, ,	MUKINBUDIN NETBALL CLUB	Kidsport		190.00
KS008255		MUKINBUDIN NETBALL CLUB	Kidsport Netball	95.00	255.50
KS007910		MUKINBUDIN NETBALL CLUB	Kidsport Netball	95.00	
EFT2388		ROAD SIGNS AUSTRALIA	Various road signs	33.00	2.536.27
00035581	-,-,-	ROAD SIGNS AUSTRALIA	Various road signs	2,536.27	2,330.27
EFT2389		SHIRE OF MERREDIN	Eastern Wheatbelt Visitors Guide	2,330.27	335.00
M8146		SHIRE OF MERREDIN	Eastern Wheatbelt Visitors Guide	335.00	333.00
EFT2390		WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services	333.00	
LF12330	13/04/2017	WA CONTRACT RANGER SERVICES FIT ETD	Ranger Services		467.50
00911	02/04/2017	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 20/3/17, 27/3/17	467.50	407.30
EFT2391			•	407.50	75.00
		WOODLANDS DISTRIBUTORS & AGENCIES	Dog waste bags	75.00	75.90
MUK1-004		WOODLANDS DISTRIBUTORS & AGENCIES	Dog waste bags	75.90	6 200 02
EFT2392		WA TREASURY CORPORATION	Principal & Interest on Loan 119	6 200 02	6,290.03
LOAN 119		WA TREASURY CORPORATION	Principal & Interest on Loan 119	6,290.03	42.052.50
EFT2393		BF & JD ATKINS	B Atkins - Contract	2.050.00	12,853.50
93		BF & JD ATKINS	McGregor Road - 25 hours	3,850.00	
94		BF & JD ATKINS	B Atkins - works 21/3 - 11/4	9,003.50	
EFT2394		CHILD SUPPORT AGENCY	Payroll deductions	246.54	633.02
DEDUCTION	,-,-	CHILD SUPPORT AGENCY	Payroll deductions	316.51	
DEDUCTION		CHILD SUPPORT AGENCY	Payroll deductions	316.51	
EFT2395		COURIER AUSTRALIA/TOLL IPEC	Freight		21.00
0251	21/04/2017	COURIER AUSTRALIA/TOLL IPEC	Freight - oven parts	21.00	
EFT2396	27/04/2017	GERAGHTYS ENGINEERING & AUTO ELECTRICS	Plant Service		
	1			1	482.16
30734L &	21/03/2017	GERAGHTYS ENGINEERING & AUTO ELECTRICS	90,000km Service CEO Prado	482.16	
30735L					
EFT2397	27/04/2017	GN & AL WHYTE	Reimbursement of Over payment of Rates Installment		
					2,241.18
9751	17/03/2017	GN & AL WHYTE	Reimbursement of Over payment of Rates Installment	2,241.18	
				1	
EFT2398	27/04/2017	KTY ELECTRICAL SERVICES	Various housing electrical works		5,428.50
00013987	10/04/2017	KTY ELECTRICAL SERVICES	Disconnect/reconnect HWS Aged unit 1/2	148.50	
13949		KTY ELECTRICAL SERVICES	New oven/cooktop supplied and fitted	2,640.00	
13921	05/04/2017	KTY ELECTRICAL SERVICES	Replacement of aircon 6 Lansdell St	2,640.00	
EFT2399		MUKINBUDIN COMMUNITY RESOURCE	Laminating		
		CENTRE			5.00
899	05/04/2017	MUKINBUDIN COMMUNITY RESOURCE CENTRE	Laminating	5.00	
. =					
EFT2400	27/04/2017	SUNNY SIGNS	Rural address plates	1	3,836.25
344758		SUNNY SIGNS	Rural address plates 240 x 150 black with white reflective	3,836.25	2,300.20
	0 // 10/ 2010	3.3	numbering	3,030.23	
EFT2401	27/04/2017	TUDOR HOUSE	PVC Banner	+	411.40
814		TUDOR HOUSE	PVC Banner	411.40	411.40
EFT2402	27/04/2017			411.40	90.00
			Replacement banners in the terrace travel case	00.00	90.00
13064862	26/04/2017	WALOA	Replacement banners in the terrace travel case	90.00	L

50,622.43

Cha	Date	Name	MUNI - CHEQUE	Amount	Total
Chq 31494		Name IGA MUKINBUDIN	Description Refreshments for Council	Amount	Total 344.11
88A		IGA MUKINBUDIN	Refreshments for Council Refreshments for Council February 2017	118.73	344.11
88B		IGA MUKINBUDIN	Refreshments for Council Meeting March 2017	63.50	
88C		IGA MUKINBUDIN	Farewell Function Refreshments	73.05	
88D		IGA MUKINBUDIN	Various refreshments for council March 2017	88.83	
31495		LO-GO APPOINTMENTS	Contract Staff	55.65	1,926.98
00415441		LO-GO APPOINTMENTS	Contract Staff payments	1,926.98	_,
31496		MUKINBUDIN HOTEL	Accommodation and Refreshments	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	115.70
MU00097	24/03/2017	MUKINBUDIN HOTEL	One night accommodation at Hotel 24/3/17	75.00	
MU00102	30/03/2017	MUKINBUDIN HOTEL	1 bottle Southern Comfort	40.70	
31497	13/04/2017	SYNERGY	Electricity Accounts		8,677.90
2120318665	04/04/2017	SYNERGY	25 Cruickshank Road - 2/2/17 - 4/4/17	173.55	
2216358156	28/03/2017	SYNERGY	Town Oval - 25/1/17 - 28/3/17	735.45	
2020306174	04/04/2017		Radio Hut - 2/2/17 - 4/4/17	207.00	
2016308163	04/04/2017		Railyway Station - 2/2/17 - 4/4/17	25.85	
2164361874	04/04/2017		Singles Units Common - 2/2/17 - 4/4/17	60.30	
2088327064	04/04/2017		Gym - 2/2/17 - 4/4/17	183.65	
2100329241	04/04/2017		Boodie Rats - 2/2/17 - 4/4/17	101.75	
2196365317	04/04/2017		Railyway Station Toilet - 2/2/17 - 4/4/17	58.90	1
2184363332	04/04/2017 29/03/2017		Admin Building - 2/2/17 - 4/4/17	1,035.95	
2164359828 2004303234	29/03/2017 04/04/2017		Aged Unit 5 - 25/1/17 - 29/3/17  Drive In - 2/2/17 - 4/4/17	29.05 27.20	
2060311965	04/04/2017		Aged Unit 5 - 2/2/17 - 4/4/17	27.20	1
2120338320	04/04/2017		Aged Unit 5 - 2/2/17 - 4/4/17  Mukinbudin Fire Shed- 2/2/17 - 4/4/17	61.60	
2084321457	03/04/2017		Street Lights - 7/3/17 - 3/4/17	1,379.95	
2184363247	04/04/2017		Memorial Hall/Community Centre - 2/2/17 - 4/4/17	171.55	
118046110	12/04/2017		Swimming Pool - 8/3/17 - 12/4/17	2,395.85	
2124336476	04/04/2017		Aged Units Common - 2/2/17 - 4/4/17	90.15	
2160354914	04/04/2017		Depot - 2/2/17 - 4/4/17	480.40	
2160355038	04/04/2017	SYNERGY	Aged Unit 12 - 2/2/17 - 4/4/17	180.70	
2120338001	04/04/2017	SYNERGY	4 Salmon Gum Alley - 2/2/17 - 4/4/17	145.45	
2044308780	04/04/2017	SYNERGY	Community Resource Centre - 2/2/17 - 4/4/17	1,056.30	
2232343341	30/03/2017	SYNERGY	Town Oval - 27/1/17 - 30/3/17	21.05	
2060312229	04/04/2017	SYNERGY	Town Oval - 2/2/17 - 4/4/17	26.75	
31498		WATER CORPORATION	Water Accounts Payments		6,970.51
8000		WATER CORPORATION	Service charge - Aged Unit 12	213.44	
0083		WATER CORPORATION	Service charge - Unit 3/42 Cruickshank St	220.22	
0084		WATER CORPORATION	Service charge - Unit 2/42 Cruickshank St	288.83	
0111	, , -	WATER CORPORATION	Service charge - 4 Salmon Gum Ally	245.58	
0080		WATER CORPORATION	Service charge - 1 Salmon Gum Ally	384.67	
0115		WATER CORPORATION	Service charge - 4 Cruickshank St Service charge - 11 Cruickshank St	376.39	
0105 0115		WATER CORPORATION WATER CORPORATION	•	213.44 405.83	
0113		WATER CORPORATION  WATER CORPORATION	Service charge - 15 Cruickshank St  Service charge - 8 Lansdell St	489.56	
0125		WATER CORPORATION  WATER CORPORATION	Service charge - 6 Lansdell St	385.62	
0123		WATER CORPORATION  WATER CORPORATION	Service Charges - Lot 64 White St	215.45	
0008		WATER CORPORATION	Service charges - Aged Unit 11	213.44	
0120		WATER CORPORATION	Service Charges - Lot 25 Cruickshank St	219.26	
0124		WATER CORPORATION	Service Charges - 25B Calder St	214.21	
0122		WATER CORPORATION	Service Charges - 25A Calder St	158.70	
0186		WATER CORPORATION	Service Charges - 12 Calder St	149.34	
0112		WATER CORPORATION	Service Charges - Fire Standpipe 21239 Lake Rd Merredin North	39.48	
0096	20/03/2017	WATER CORPORATION	Service Charges - Cemetery at Koorda-Southern Cross Rd Merredin North	40.61	
0119	21/03/2017	WATER CORPORATION	Service Charges - Standpipe at Lot 949 Ogilvie Rd Merredin	353.06	
0122	21/03/2017	WATER CORPORATION	Service Charges - Standpipe at Lot 15961 Bonnie Rock-Lake Brown Rd Mukinbudin	490.68	
0117	20/03/2017	WATER CORPORATION	Service Charges - Standpipe at Lot 14148 Bonnie Rock- Mukinbudin Merredin North	39.48	
0122	20/03/2017	WATER CORPORATION	Service Charges - Standpipe at Koorda-Southern Cross Rd Merredin North	181.61	
0013	24/03/2017	WATER CORPORATION	Service charge - 12 Salmon Gum Ally	371.99	
0040		WATER CORPORATION	Service charge - Aged Unit Common	256.93	
0034		WATER CORPORATION	Service charge - Unit10/24 Maddock St	181.52	
0034		WATER CORPORATION	Service charge - Unit 9/24 Maddock St	181.52	
0084	24/03/2017	WATER CORPORATION	Service charge - Singles Unit Common	39.48	
0082	24/03/2017	WATER CORPORATION	Service charge - Unit 1/42 Cruickshank St	195.81	
0086	24/03/2017	WATER CORPORATION	Service charge - Unit 4/42 Cruickshank St	204.36	
	21/04/2017	AUSTRALIAN TAXATION OFFICE	BAS Payment	1	15,127.00
31499 BASMARCH17		AUSTRALIAN TAXATION OFFICE	Payment of March 17	15,127.00	<del> </del>

33,162.20

#### **LIST OF PAYMENTS APRIL 2017**

1.   0.3/04/2017   Net Pays 5/4/2017   Net Pays 5/4/2017   Net Pays 5/4/2017   48,543.   0.5/04/2017   Net Pays 5/4/2017   Net Pays 5/4/2017   48,543.84     0.5/04/2017   Net Pays 5/4/2017   Net Pays 5/4/2017   48,543.84     0.5/04/2017   Net Pays 5/4/2017   Net Pays 5/4/2017   48,543.84     0.5/04/2017   Net Super   Payroll deductions   3,181.18     0.5/04/2017   Net Super   Payroll deductions   114,76     0.5/04/2017   Net Super   Payroll deductions   355,21     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   335,21     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   336,24     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   336,24     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   971,35     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   83,40     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   83,40     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   971,35     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   83,40     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   971,35     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   971,35     0.5/04/2017   STAFF SUPERFUND   Payroll deductions   160,060     0.5/04/2017   STAFF SUPERFUND   Superanuation contributions   182,75     0.5/04/2017   STAFF SUPERFUND   Superanuation contributions   182,75     0.5/04/2017   STAFF SUPERFUND   Superanuation contributions   28,139, 28,139, 29,240     0.5/04/2017   STAFF SUPERFUND   Net Pays 19/4/2017   22,139,28     0.5/04/2017   STAFF SUPERFUND   Superanuation contributions   174,76     0.5/04				MUNI - DIRECT DEBITS		32
1	Direct Debit	Date	Name	Description	Amount	Total
PAYS   05/04/2017 Net Pays 5/4/2017   Net Pays 5/4/2017   48,543.84	DD3377.1	03/04/2017	WESTNET	Internet Expenses April 2017		49.95
PAYS   0.6704/2017   Net Pays 5/4/2017   A8,543,84   3,848.	1	03/04/2017	WESTNET	Internet Expenses April 2017	49.95	
D03385.1   05/04/2017   WA SUPER   Payroll deductions   3,181.18	PAYS	05/04/2017	Net Pays 5/4/2017	Net Pays 5/4/2017		48,543.84
SUPER   0.5704/2017 WA SUPER   Superamuation contributions   3,181.18	PAYS	06/04/2017	Net Pays 5/4/2017	Net Pays 5/4/2017	48,543.84	
DEDUCTION   0.5/04/2017   WA SUPER   Payroll deductions   136.85	DD3385.1	05/04/2017	WA SUPER	Payroll deductions		3,848.00
DEDUCTION   05/04/2017   WA SUPER   Payroll deductions   174.76	SUPER	05/04/2017	WA SUPER	Superannuation contributions	3,181.18	
DEDUCTION   05/04/2017   WA SUPER   Payroll deductions   335.21	DEDUCTION	05/04/2017	WA SUPER	Payroll deductions	136.85	
D3385.2   05/04/2017   STAFF SUPERFUND   Payroll deductions   336.54	DEDUCTION	05/04/2017	WA SUPER	Payroll deductions	174.76	
DEDUCTION   05/04/2017   STAFF SUPERFUND   Payroll deductions   336.54	DEDUCTION	05/04/2017	WA SUPER	Payroll deductions	355.21	
SUPER   05/04/2017   STAFF SUPERFUND   Superannuation contributions   971.35	DD3385.2	05/04/2017	STAFF SUPERFUND	Payroll deductions		1,391.29
DEDUCTION   OS/04/2017   STAFF SUPERFUND   Payroll deductions   B3.40   D03385.3   OS/04/2017   AUSTRALIAN SUPER PENSION   Superannuation contributions   160.65   D03385.4   OS/04/2017   REST INDUSTRY SUPER   Superannuation contributions   182.5   SUPER   OS/04/2017   BENDIGG BANK MASTERCARD   March 2017 Credit Card Transactions   28.00   PAYS   19/04/2017   BENDIGG BANK MASTERCARD   March 2017 Credit Card Transactions   28.00   PAYS   19/04/2017   Net Pays 19/4/2017   Net Pays 19/4/2017   228,139.2   28,139.2   28,139.2   19/04/2017   Net Pays 19/4/2017   Net Pays 19/4/2017   228,139.2   28,139.2   28,139.2   19/04/2017   WA SUPER   Payroll deductions   3,418.   SUPER   19/04/2017   WA SUPER   Payroll deductions   2,888.86   DEDUCTION   19/04/2017   WA SUPER   Payroll deductions   3,418.   SUPER   DR3399.1   19/04/2017   WA SUPER   Payroll deductions   174.76   DEDUCTION   19/04/2017   STAFF SUPERFUND   Superannuation contributions   7,201.   DEDUCTION   19/04/2017   STAFF SUPERFUND   Superannuation contributions   7,201.   DEDUCTION   19/04/2017   STAFF SUPERFUND   Superannuation contributions   7,21.15   DR3399.2   19/04/2017   STAFF SUPERFUND   Superannuation contributions   7,21.15   DR3399.3   19/04/2017   STAFF SUPERFUND   Superannuation contributions   7,21.15   DR3399.4   19/04/2017   STAFF SUPERFUND   Superannuation contributions   160.66   DR3399.4   19/04/2017   BT SUPER FOR LIFE   Superannuation contributions   55.81   DR3399.5   19/04/2017   BT SUPER FOR LIFE   Superannuation contributions   160.66   DR3399.5   19/04/2017   BT SUPER FOR LIFE   Superannuation contributions   55.81   DR3399.5   19/04/2017   BT SUPER FOR LIFE   Superannuation contributions   111.17   SUPER FOR LIFE   Superannuation contributions   182.75   DR3399.8   19/04/2017   REST INDUS	DEDUCTION	05/04/2017	STAFF SUPERFUND	Payroll deductions	336.54	
D03385.3   05/04/2017   AUSTRALIAN SUPER PENSION   Superannuation contributions   160.66	SUPER	05/04/2017	STAFF SUPERFUND	Superannuation contributions	971.35	
SUPER         05/04/2017 AUSTRALIAN SUPER PENSION         Superannuation contributions         160.66           DD3385.4         05/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.           SUPER         05/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3387.1         11/04/2017 BENDIGO BANK MASTERCARD         March 2017 Credit Card Transactions         28.0           98         11/04/2017 BENDIGO BANK MASTERCARD         March 2017 Credit Card Transactions         28.00           PAYS         19/04/2017 Net Pays 19/4/2017         Net Pays 19/4/2017         28,139.28           DD3399.1         19/04/2017 Net Pays 19/4/2017         Net Pays 19/4/2017         28,139.28           DD3399.1         19/04/2017 WA SUPER         Payroll deductions         3,418.           SUPER         19/04/2017 WA SUPER         Superannuation contributions         2,888.86           DEDUCTION         19/04/2017 WA SUPER         Payroll deductions         174.76           DEDUCTION         19/04/2017 STAFF SUPERFUND         Superannuation contributions         1,201.           DEDUCTION         19/04/2017 STAFF SUPERFUND         Superannuation contributions         721.15           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         721.15	DEDUCTION	05/04/2017	STAFF SUPERFUND	Payroll deductions	83.40	
DD3385.4   O5/04/2017   REST INDUSTRY SUPER   Superannuation contributions   182.75	DD3385.3	05/04/2017	AUSTRALIAN SUPER PENSION	Superannuation contributions		160.66
SUPER         05/04/2017         REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3387.1         11/04/2017         BENDIGO BANK MASTERCARD         March 2017 Credit Card Transactions         28.00           PAYS         19/04/2017         BENDIGO BANK MASTERCARD         March 2017 Credit Card Transactions         28.00           PAYS         19/04/2017 Net Pays 19/4/2017         Net Pays 19/4/2017         28,139.28           DD3399.1         19/04/2017 WA SUPER         Payroll deductions         2,888.86           DEDUCTION         19/04/2017 WA SUPER         Payroll deductions         3,418.           DEDUCTION         19/04/2017 WA SUPER         Payroll deductions         355.21           DEDUCTION         19/04/2017 WA SUPER         Payroll deductions         174.76           DD3399.2         19/04/2017 WA SUPER         Payroll deductions         174.76           DBDUCTION         19/04/2017 STAFF SUPERFUND         Superannuation contributions         1,201.           DEDUCTION         19/04/2017 STAFF SUPERFUND         Superannuation contributions         721.15           DD3399.3         19/04/2017 STAFF SUPERFUND         Superannuation contributions         721.15           DD3399.4         19/04/2017 STAFF SUPER FOR LIFE         Superannuation contributions         55.5	SUPER	05/04/2017	AUSTRALIAN SUPER PENSION	Superannuation contributions	160.66	
DD3387.1   11/04/2017   BENDIGO BANK MASTERCARD   March 2017 Credit Card Transactions   28.00	DD3385.4	05/04/2017	REST INDUSTRY SUPER	Superannuation contributions		182.75
98	SUPER	05/04/2017	REST INDUSTRY SUPER	Superannuation contributions	182.75	
PAYS   19/04/2017   Net Pays 19/4/2017   Net Pays 19/4/2017   28,139.28	DD3387.1	11/04/2017	BENDIGO BANK MASTERCARD	March 2017 Credit Card Transactions		28.00
PAYS   19/04/2017   Net Pays 19/4/2017   Net Pays 19/4/2017   28,139.28   3,418.	98	11/04/2017	BENDIGO BANK MASTERCARD	March 2017 Credit Card Transactions	28.00	
DD3399.1   19/04/2017   WA SUPER   Payroll deductions   2,888.86	PAYS	19/04/2017	Net Pays 19/4/2017	Net Pays 19/4/2017		28,139.28
SUPER         19/04/2017         WA SUPER         Superannuation contributions         2,888.86           DEDUCTION         19/04/2017         WA SUPER         Payroll deductions         355.21           DEDUCTION         19/04/2017         WA SUPER         Payroll deductions         174.76           DD3399.2         19/04/2017         STAFF SUPERFUND         Superannuation contributions         480.77           SUPER         19/04/2017         STAFF SUPERFUND         Superannuation contributions         721.15           DD3399.3         19/04/2017         AUSTRALIAN SUPER PENSION         Superannuation contributions         160.66           SUPER         19/04/2017         AUSTRALIAN SUPER PENSION         Superannuation contributions         160.66           DD3399.4         19/04/2017         BT SUPER FOR LIFE         Superannuation contributions         55.81           SUPER         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         55.81           DD3399.5         19/04/2017 PRIME SUPER         Superannuation contributions         111.17           DD3399.6         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         111.17           DD3399.7         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           SUPE	PAYS	19/04/2017	Net Pays 19/4/2017	Net Pays 19/4/2017	28,139.28	
DEDUCTION         19/04/2017         WA SUPER         Payroll deductions         355.21           DEDUCTION         19/04/2017         WA SUPER         Payroll deductions         174.76           DD3399.2         19/04/2017 STAFF SUPERFUND         Superannuation contributions         1,201.           DEDUCTION         19/04/2017 STAFF SUPERFUND         Payroll deductions         480.77           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         721.15           DD3399.3         19/04/2017 AUSTRALIAN SUPER PENSION         Superannuation contributions         160.66           SUPER         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         160.66           SUPER         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         55.81           DD3399.5         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         55.81           SUPER         19/04/2017 PRIME SUPER         Superannuation contributions         111.17           DD3399.6         19/04/2017 PRIME SUPER         Superannuation contributions         182.75           SUPER         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         79.80 <td>DD3399.1</td> <td>19/04/2017</td> <td>WA SUPER</td> <td>Payroll deductions</td> <td></td> <td>3,418.83</td>	DD3399.1	19/04/2017	WA SUPER	Payroll deductions		3,418.83
DEDUCTION         19/04/2017 STAFF SUPERFUND         Payroll deductions         174.76           DD3399.2         19/04/2017 STAFF SUPERFUND         Superannuation contributions         480.77           DEDUCTION         19/04/2017 STAFF SUPERFUND         Payroll deductions         480.77           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         721.15           DD3399.3         19/04/2017 AUSTRALIAN SUPER PENSION         Superannuation contributions         160.66           DD3399.4         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         55.81           SUPER         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         55.81           DD3399.5         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         111.17           DD3399.6         19/04/2017 PRIME SUPER         Superannuation contributions         111.17           DD3399.6         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           SUPER         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         7	SUPER	19/04/2017	WA SUPER	Superannuation contributions	2,888.86	
DEDUCTION         19/04/2017 STAFF SUPERFUND         Payroll deductions         174.76           DD3399.2         19/04/2017 STAFF SUPERFUND         Superannuation contributions         480.77           DEDUCTION         19/04/2017 STAFF SUPERFUND         Payroll deductions         480.77           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         721.15           DD3399.3         19/04/2017 AUSTRALIAN SUPER PENSION         Superannuation contributions         160.66           DD3399.4         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         55.81           SUPER         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         55.81           DD3399.5         19/04/2017 BT SUPER FOR LIFE         Superannuation contributions         111.17           DD3399.6         19/04/2017 PRIME SUPER         Superannuation contributions         111.17           DD3399.6         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           SUPER         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         7	DEDUCTION	19/04/2017	WA SUPER	Payroll deductions	355.21	
DEDUCTION 19/04/2017 STAFF SUPERFUND Payroll deductions 480.77  SUPER 19/04/2017 STAFF SUPERFUND Superannuation contributions 721.15  DD3399.3 19/04/2017 AUSTRALIAN SUPER PENSION Superannuation contributions 160.66  DD3399.4 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 555.81  SUPER 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 555.81  DD3399.5 19/04/2017 PRIME SUPER Superannuation contributions 55.81  SUPER 19/04/2017 PRIME SUPER Superannuation contributions 511.17  DD3399.6 19/04/2017 PRIME SUPER Superannuation contributions 111.17  DD3399.7 19/04/2017 REST INDUSTRY SUPER Superannuation contributions 182.75  DD3399.7 19/04/2017 BENDIGO SMARTSTART SUPER Superannuation contributions 182.75  DD3399.8 19/04/2017 STAFF SUPERFUND Superannuation contributions 79.80  DD3399.8 19/04/2017 STAFF SUPERFUND Superannuation contributions 79.80  DD3309.1 10/04/2017 CANON FINANCE AUSTRALIA PTY LTD Photocopier Lease 313.05  DD3408.1 25/04/2017 WALLIS COMPUTER SOLUTION Server Lease - SOMBL2013SVR 695.1	DEDUCTION			Payroll deductions	174.76	
SUPER 19/04/2017 STAFF SUPERFUND Superannuation contributions 721.15  DD3399.3 19/04/2017 AUSTRALIAN SUPER PENSION Superannuation contributions 160.66  SUPER 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 55.81  DD3399.4 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 55.81  DD3399.5 19/04/2017 PRIME SUPER SUPER SUPER Superannuation contributions 55.81  DD3399.6 19/04/2017 PRIME SUPER Superannuation contributions 111.17  DD3399.6 19/04/2017 REST INDUSTRY SUPER Superannuation contributions 112.75  DD3399.7 19/04/2017 REST INDUSTRY SUPER Superannuation contributions 182.75  DD3399.8 19/04/2017 BENDIGO SMARTSTART SUPER Superannuation contributions 79.80  DD3399.8 19/04/2017 STAFF SUPERFUND Superannuation contributions 79.80  DD3399.8 19/04/2017 CANON FINANCE AUSTRALIA PTY LTD Photocopier Lease 313.05  DD3408.1 25/04/2017 WALLIS COMPUTER SOLUTION Server Lease - SOMBL2013SVR 695.1	DD3399.2	19/04/2017	STAFF SUPERFUND	Superannuation contributions		1,201.92
DD3399.319/04/2017AUSTRALIAN SUPER PENSIONSuperannuation contributions160.66SUPER19/04/2017AUSTRALIAN SUPER PENSIONSuperannuation contributions160.66DD3399.419/04/2017BT SUPER FOR LIFESuperannuation contributions55.81SUPER19/04/2017BT SUPER FOR LIFESuperannuation contributions55.81DD3399.519/04/2017PRIME SUPERSuperannuation contributions111.17SUPER19/04/2017PRIME SUPERSuperannuation contributions111.17DD3399.619/04/2017REST INDUSTRY SUPERSuperannuation contributions182.75SUPER19/04/2017REST INDUSTRY SUPERSuperannuation contributions182.75DD3399.719/04/2017BENDIGO SMARTSTART SUPERSuperannuation contributions79.80SUPER19/04/2017STAFF SUPERFUNDSuperannuation contributions79.80DD3399.819/04/2017STAFF SUPERFUNDSuperannuation contributions46.76DD3405.110/04/2017CANON FINANCE AUSTRALIA PTY LTDPhotocopier Lease313.05DD3408.125/04/2017WALLIS COMPUTER SOLUTIONServer Lease - SOMBL2013SVR695.1	DEDUCTION	19/04/2017	STAFF SUPERFUND	Payroll deductions	480.77	
SUPER 19/04/2017 AUSTRALIAN SUPER PENSION Superannuation contributions 160.66  DD3399.4 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 55.81  SUPER 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 55.81  DD3399.5 19/04/2017 PRIME SUPER Superannuation contributions 111.17  DD3399.6 19/04/2017 PRIME SUPER Superannuation contributions 111.17  DD3399.6 19/04/2017 REST INDUSTRY SUPER Superannuation contributions 182.75  SUPER 19/04/2017 REST INDUSTRY SUPER Superannuation contributions 182.75  DD3399.7 19/04/2017 BENDIGO SMARTSTART SUPER Superannuation contributions 79.80  SUPER 19/04/2017 BENDIGO SMARTSTART SUPER Superannuation contributions 79.80  DD3399.8 19/04/2017 STAFF SUPERFUND Superannuation contributions 79.80  DD3405.1 19/04/2017 CANON FINANCE AUSTRALIA PTY LTD Photocopier Lease 313.05  DD3408.1 25/04/2017 WALLIS COMPUTER SOLUTION Server Lease - SOMBL2013SVR 695.1	SUPER	19/04/2017	STAFF SUPERFUND	Superannuation contributions	721.15	
SUPER 19/04/2017 AUSTRALIAN SUPER PENSION Superannuation contributions 160.66  DD3399.4 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 55.81  SUPER 19/04/2017 BT SUPER FOR LIFE Superannuation contributions 55.81  DD3399.5 19/04/2017 PRIME SUPER Superannuation contributions 111.7  SUPER 19/04/2017 PRIME SUPER Superannuation contributions 111.17  DD3399.6 19/04/2017 REST INDUSTRY SUPER Superannuation contributions 182.75  SUPER 19/04/2017 REST INDUSTRY SUPER Superannuation contributions 182.75  DD3399.7 19/04/2017 BENDIGO SMARTSTART SUPER Superannuation contributions 79.80  SUPER 19/04/2017 BENDIGO SMARTSTART SUPER Superannuation contributions 79.80  DD3399.8 19/04/2017 STAFF SUPERFUND Superannuation contributions 79.80  SUPER 19/04/2017 STAFF SUPERFUND Superannuation contributions 46.76  DD3405.1 10/04/2017 CANON FINANCE AUSTRALIA PTY LTD Photocopier Lease 313.05  DD3408.1 25/04/2017 WALLIS COMPUTER SOLUTION Server Lease - SOMBL2013SVR 695.1	DD3399.3	19/04/2017	AUSTRALIAN SUPER PENSION	Superannuation contributions		160.66
DD3399.4         19/04/2017         BT SUPER FOR LIFE         Superannuation contributions         55.81           SUPER         19/04/2017         BT SUPER FOR LIFE         Superannuation contributions         55.81           DD3399.5         19/04/2017         PRIME SUPER         Superannuation contributions         111.           SUPER         19/04/2017         PRIME SUPER         Superannuation contributions         111.17           DD3399.6         19/04/2017         REST INDUSTRY SUPER         Superannuation contributions         182.75           SUPER         19/04/2017         REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017         BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           SUPER         19/04/2017         STAFF SUPERFUND         Superannuation contributions         79.80           DD3399.8         19/04/2017         STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         19/04/2017         CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017         WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.4	SUPER				160.66	
SUPER         19/04/2017         BT SUPER FOR LIFE         Superannuation contributions         55.81           DD3399.5         19/04/2017         PRIME SUPER         Superannuation contributions         111.           SUPER         19/04/2017         REST INDUSTRY SUPER         Superannuation contributions         182.           SUPER         19/04/2017         REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017         BENDIGO SMARTSTART SUPER         Superannuation contributions         79.8           SUPER         19/04/2017         BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017         STAFF SUPERFUND         Superannuation contributions         46.76           SUPER         19/04/2017         STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017         CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017         WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	DD3399.4					55.81
DD3399.5         19/04/2017 PRIME SUPER         Superannuation contributions         111.           SUPER         19/04/2017 PRIME SUPER         Superannuation contributions         111.17           DD3399.6         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           SUPER         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           SUPER         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           SUPER         19/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017 WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	SUPER				55.81	
DD3399.6         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           SUPER         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           SUPER         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017 WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	DD3399.5	19/04/2017	PRIME SUPER	Superannuation contributions		111.17
DD3399.6         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.           SUPER         19/04/2017 REST INDUSTRY SUPER         Superannuation contributions         182.75           DD3399.7         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           SUPER         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017 WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	SUPER	19/04/2017	PRIME SUPER	Superannuation contributions	111.17	
DD3399.7         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           SUPER         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017 WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	DD3399.6	19/04/2017	REST INDUSTRY SUPER			182.75
DD3399.7         19/04/2017         BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           SUPER         19/04/2017         BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017         STAFF SUPERFUND         Superannuation contributions         46.76           SUPER         19/04/2017         STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017         CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017         CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017         WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1				•	182.75	
SUPER         19/04/2017 BENDIGO SMARTSTART SUPER         Superannuation contributions         79.80           DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017 WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1				•		79.80
DD3399.8         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.           SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017 WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	SUPER			•	79.80	
SUPER         19/04/2017 STAFF SUPERFUND         Superannuation contributions         46.76           DD3405.1         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017 CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017 WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	DD3399.8					46.76
DD3405.1         10/04/2017         CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           PHOTOCOPIE         10/04/2017         CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017         WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1	SUPER			•	46.76	
PHOTOCOPIE         10/04/2017         CANON FINANCE AUSTRALIA PTY LTD         Photocopier Lease         313.05           DD3408.1         25/04/2017         WALLIS COMPUTER SOLUTION         Server Lease - SOMBL2013SVR         695.1				•	1.10	313.05
				·	313.05	
SOMBL2013S 25/04/2017 WALLIS COMPUTER SOLUTION Server Lease - SOMBL2013SVR 695.00	DD3408.1	25/04/2017	WALLIS COMPUTER SOLUTION	Server Lease - SOMBL2013SVR		695.00
	SOMBL2013S	25/04/2017	WALLIS COMPUTER SOLUTION	Server Lease - SOMBL2013SVR	695.00	

88,609.52

MUNI ACCOUNT

EFT \$50,622.43 \$33,162.20 \$88,609.52 **\$172,394.15** Chq Direct Debit TOTAL

TRUST - CHEQUE						
Chq	Date	Name	Description	Amount	Total	
314	11/04/2017	ALLAN TILBROOK	REFUND OF PET BOND		100.00	
T48	11/04/2017	ALLAN TILBROOK	REFUND OF PET BOND	100.00		

100.00

	TRUST - DIRECT DEBIT						
Direct Debit	Date	Name	Description	Amount	Total		
DD3379.1	03/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		888.35		
T61	03/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	888.35			
DD3381.1	04/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		1,480.50		
T61	04/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	1,480.50			
DD3383.1	05/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		559.40		
T61	05/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	559.40			
DD3410.1	06/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		2,068.40		
T61	06/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	2,068.40			
DD3412.1	07/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		2,048.45		
T61	07/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	2,048.45			
DD3414.1	10/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		315.90		
T61	10/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	315.90			
DD3416.1	11/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		654.20		
T61	11/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	654.20			
DD3418.1	12/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		2,607.75		
T61	12/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	2,607.75			
DD3420.1	13/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		3,196.70		
T61	13/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	3,196.70			
DD3422.1	18/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		5,087.10		
T61	18/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	5,087.10			
DD3424.1	19/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		1,568.80		
T61	19/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	1,568.80			
DD3426.1	20/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		3,125.55		
T61	20/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	3,125.55			
DD3428.1	21/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		324.65		
T61	21/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	324.65			
DD3430.1	24/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		1,787.60		
T61	24/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	1,787.60			
DD3432.1	26/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		760.55		
T61	26/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	760.55			
DD3434.1	27/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		3,244.30		
T61	27/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF POLICE LICENSING	3,244.30			
DD3436.1	28/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING		4,168.50		
T61	28/04/2017	DEPARTMENT OF TRANSPORT	REFUND OF LICENSING	4,168.50			

33,886.70

TRUST ACCOUNT

\$0.00 \$100.00 \$33,886.70 EFT Chq Direct Debit TOTAL \$33,986.70

7.5.2 List of Payments – May 2017		
Location:	Mukinbudin	
File Ref:	ADM 007	
Applicant:	Edward Nind – Acting Manager Finance	
Date:	20 <sup>th</sup> July 2017	
Disclosure of Interest:	NIL	
Responsible Officer	Edward Nind – Acting Manager Finance	
Author:	Edward Nind – Acting Manager Finance	
Voting Requirements	Simple Majority	
Documents Attached	List of Payments including pays – May 2017 (5 Pages)	
Documents Tabled	Nil	

If a Councillor has any questions regarding the enclosed finances, please see the Manager of Finance prior to the meeting so that a researched answer may be provided.

#### **Summary**

List of payments for approval

#### **Background Information**

A list of payments submitted to Council on 26<sup>st</sup> July 2017, for confirmation in respect of accounts already being paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment)

#### **Officer Comment**

Standard process of obtaining Council endorsement of payments.

The attached List of Payments has been amended to include pays.

#### **Strategic & Social Implications**

Nil

#### **Consultation**

Nil

#### **Statutory Environment**

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

#### **Policy Implications**

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

#### Financial Implications

All payments have been made in accordance with the adopted 2016/2017 Budget.

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number – 12 07 17

Moved: Cr Palm Seconded: Cr Paterson

That the list of payments to today's meeting for;

**Municipal Fund:** 

 Muni EFT's
 (\$252,544.54)

 Muni Cheques 31500 – 31506
 (\$36,366.72)

 Direct Debits (Pays and computer lease)
 (\$71,263.33)

 Total Municipal Fund
 (\$360,174.59)

**Trust Fund:** 

Trust EFT's (\$599.55)
Trust Cheques 315 - 320 (\$806.50)
Trust Direct Debits (Licensing) (\$27,923.10)
Total Trust Fund (\$29,329.15)

made in May 2017, be passed for payment.

### **LIST OF PAYMENTS MAY 2017**

	•		MUNI EFTPOS	•		
EFT	Date	Name	Description	Amount	То	
EFT2403		ALL WAYS FOODS	Cleaning Supplies		\$	33.00
30603		ALL WAYS FOODS	Cleaning Supplies - Complex	\$ 33.00	<u> </u>	
EFT2404		ARROW BRONZE	Plaque		\$	157.57
645634		ARROW BRONZE	Plaque	\$ 157.57		244.52
EFT2405		Arcus Refrigeration Service Pty Ltd	Glass washer heating element	\$ 211.53	\$	211.53
C026347 EFT2406		Arcus Refrigeration Service Pty Ltd  BF & JD ATKINS	Glass washer heating element  Roller Hire and Water Truck	\$ 211.53	\$	7,744.00
98		BF & JD ATKINS	Roller Hire and Water Truck  Roller Hire and Water Truck	\$ 7,744.00	Þ	7,744.00
EFT2407		BURGESS RAWSON	Water Usage	7,744.00	\$	186.13
475650		BURGESS RAWSON	Water Usage	\$ 186.13	,	100.13
EFT2408		Bob Waddell & Associates Pty Ltd	Mentoring and assistance with 17/18 annual budget	ÿ 100.13	\$	900.00
1028		Bob Waddell & Associates Pty Ltd	Preparation of new Budget Template	\$ 480.00	,	
1028		Bob Waddell & Associates Pty Ltd	Setup of forecast actual figures in the monthly financial	\$ 360.00		
	, , , ,	,	reports	,		
1040	18/04/2017	Bob Waddell & Associates Pty Ltd	Assistance - March financial statements	\$ 60.00		
EFT2409		CITY RUBBER STAMPS & TROPHIES	Signature and Certification stamps		\$	102.45
00247856	29/04/2017	CITY RUBBER STAMPS & TROPHIES	Signature and Certification stamps	\$ 102.45	-	
EFT2410		COATES HIRE	Water Cart Hire		\$	4,766.19
15884237		COATES HIRE	Water Cart Hire	\$ 4,766.19	L	
EFT2411		COLAS WA PTY LTD	Bitumen Sealing Work		\$	62,839.67
007394		COLAS WA PTY LTD	Bitumen Sealing Work - McGregor Road	\$ 62,839.67	L	
EFT2412		COMCATER PTY LTD	Comcater Pty Ltd Payment		\$	197.47
INV0360636	19/04/2017	COMCATER PTY LTD	Thermocouplers for Complex oven	\$ 197.47	L	
EFT2413	04/05/2017	D & MA SPARK & Co	Gravel Purchase		\$	14,850.00
38	25/04/2017	D & MA SPARK & Co	5000m3 gravel pushed @ \$1.50/m3	\$ 8,250.00		
49	25/04/2017	D & MA SPARK & Co	4000m3 gravel pushed @ \$1.50/m3	\$ 6,600.00		
EFT2414	04/05/2017	DIRK SELLENGER	Various Payments		\$	240.14
0003	30/03/2017	DIRK SELLENGER	Farewell Gift	\$ 140.00		
D.SELLENGER	13/03/2017	DIRK SELLENGER	Fuel Reimbursement 1MBL	\$ 100.14		
EFT2415	04/05/2017	GERAGHTYS ENGINEERING & AUTO	Parts and Services		\$	2,042.27
		ELECTRICS			۶	2,042.27
30736L	27/03/2017	GERAGHTYS ENGINEERING & AUTO	40,000km Service MBL1070	\$ 1,523.87		
		ELECTRICS				
30767	07/03/2017	GERAGHTYS ENGINEERING & AUTO	Installation of Two Way in Isuzu	\$ 518.40		
		ELECTRICS				
EFT2416	04/05/2017	GOWERS GLAZING	Glaze supplied aluminium window		\$	148.50
148.50		GOWERS GLAZING	Glaze supplied aluminium window - Complex	\$ 148.50		
EFT2417		HUTTON & NORTHEY	Parts and Services		\$	3,298.87
02-669400		HUTTON & NORTHEY	Oil Leak Repairs P344 Cat Loader	\$ 1,022.32		
02-669432	28/04/2017	HUTTON & NORTHEY	Investigate why tyres came off rims of Multi Roller P 462 -	\$ 2,276.55		
			repair tyres and refit			
EFT2418		ISAAC WARD	Gutter Cleaning Payment		\$	900.00
I.WARD		ISAAC WARD	Gutter Cleaning Payment	\$ 900.00	<u> </u>	
EFT2419		LANDGATE	Landgate Payment		\$	144.60
329252-10000972		LANDGATE	Gross rental values chargeable - minimum charge	\$ 64.70		
329046-10000972	27/03/2017		Rural UV interim valuation shared	\$ 79.90	<u> </u>	
EFT2420	04/05/2017	LGIS RISK MANAGEMENT	LGISWA Grt Eastern Regional Risk Coordination		\$	3,174.60
			Programme 2nd installment			-,
156-015489	29/03/2017	LGIS RISK MANAGEMENT	LGISWA Grt Eastern Regional Risk Coordination	\$ 3,174.60		
			Programme 2nd installment		<u> </u>	
EFT2421		LO-GO APPOINTMENTS	Contract Staff	l	\$	18,847.84
00415649	' '	LO-GO APPOINTMENTS	Senior Finance Officer	\$ 12,462.56		
00415560		LO-GO APPOINTMENTS	Administration Officer	\$ 4,356.88		
00415518		LO-GO APPOINTMENTS	Administration Officer	\$ 2,028.40	<u> </u>	
EFT2422		MARKETFORCE	Administration Officer advert - West Australian		\$	533.27
13232	31/03/2017	MARKETFORCE	Administration Officer Advert -West Australian Wed 1/3	\$ 533.27		
FFT3 422	05/07/77	A ALLICA DI DI DI CO	Constitution of	1	_	200.00
EFT2423		MUKINBUDIN CAFE	Council Refreshments	4 205.00	\$	306.00
27 & 29		MUKINBUDIN CAFE	Council Refreshments	\$ 306.00	_	F44 F4
EFT2424		PLANWEST (WA) PTY LTD	Wattoning Subdivision		\$	544.50
100417		PLANWEST (WA) PTY LTD	Wattoning Subdivision - 2.25 hours	\$ 544.50	_	10.000 ==
EFT2425		SHIRE OF KOORDA	Staff Charges January - March 2017	ć 40.000 ==	\$	10,923.58
15/344	12/04/2017	SHIRE OF KOORDA	EHO - January - March 2017, Building Fees - January -	\$ 10,923.58		
FFT2426	04/07/05:	CUIDE OF TRAVAUNC	March 2017	<del>                                     </del>	_	0.000.00
EFT2426		SHIRE OF TRAYFING	Kununoppin Medical Practice Expenses	4 0 500 5	\$	9,680.86
4252	12/04/2017	SHIRE OF TRAYNING	Kununoppin Medical Practice Expenses March 2017,	\$ 9,680.86		
	1		Doctors Vehicle Expenses March 2017, Doctors House			
ı			Rent March 2017	ļ	Щ.	

		N	IUNI EFTPOS			
EFT	Date	Name	Description	Amount	Tot	tal
EFT2427	04/05/2017	SILINGER CONTRACTORS	Road Train Hire March/April		\$	12,177.00
990		SILINGER CONTRACTORS	Road Train Hire March/April	\$ 12,177.00		
EFT2428		SIPPES MUKINBUDIN	Building Maintenance March 2017		\$	276.50
81-007553		SIPPES MUKINBUDIN	Building Maintenance over counter purchases March	\$ 276.50		
	02,00,202		2017	7		
EFT2429	04/05/2017	TWO DOGS HOME HARDWARE	Supplies		\$	58.48
738370		TWO DOGS HOME HARDWARE	Exhaust Fan Round - singles unit 3	\$ 58.48	*	
EFT2430		WA CONTRACT RANGER SERVICES PTY	Ranger services	ÿ 30.40		
1112430	04,03,2017	LTD	Ranger services		\$	467.50
00936	16/04/2017	WA CONTRACT RANGER SERVICES PTY	Ranger services 4/4/17 & 12/4/17	\$ 467.50		
00936	16/04/2017		Ranger services 4/4/17 & 12/4/17	\$ 467.50		
	0.1/0=/001=	LTD			_	445.50
EFT2431		WALLIS COMPUTER SOLUTION	Monthly billing for April		\$	115.50
13984		WALLIS COMPUTER SOLUTION	Monthly billing for April - NBN	\$ 115.50	_	100.00
EFT2432		AUSTRALIA POST	Post Account 2/3/17 - 27/4/17		\$	198.68
1006379984		AUSTRALIA POST	Transactions 2/3/17 - 27/4/17	\$ 198.68	l .	
EFT2433		HUTTON & NORTHEY	Plant Repairs		\$	4,397.63
02-669424	28/04/2017	HUTTON & NORTHEY	Oil Leak and Fuel Fault Repairs - Vibe Roller	\$ 2,933.11		
02-669405	28/04/2017	HUTTON & NORTHEY	Investigate Fuel problems to Cat Vibe Roller P420	\$ 1,464.52		
EFT2434	05/05/2017	KUNUNOPPIN MEDICAL PRACTICE	Medical Expense		\$	110.00
36646		KUNUNOPPIN MEDICAL PRACTICE	Pre Employment Medical	\$ 110.00	•	
EFT2435		SILINGER CONTRACTORS	Road Train Hire	y 110.00	\$	9,603.00
991		SILINGER CONTRACTORS SILINGER CONTRACTORS	31 Hours road train hire	\$ 9,603.00	,	2,003.00
			Parks and Gardens March 17	\$ 9,003.00	\$	252.60
EFT2436		SIPPES MUKINBUDIN	Parks & Gardens over the counter purchases March 2017	\$ 252.60	۶	232.00
81-007554	31/03/2017	SIPPES MUKINBUDIN	Parks & Gardens over the counter purchases March 2017	\$ 252.60		
	0= (0= (00.		- 1		_	
EFT2437		GREAT SOUTHERN FUELS	Fuel Accounts - April 2017		\$	8,840.66
04/17		GREAT SOUTHERN FUELS	Fuel Accounts - April 2017	\$ 8,840.66		
EFT2438		KEITH MILLS	Refund of Housing Bond		\$	720.00
180517	18/05/2017	KEITH MILLS	Refund of Housing bond accidentally receipting into 4	\$ 720.00		
			Salmon Gum Income account in 15/16			
EFT2439	19/05/2017	Ag Implements	Car Parts		\$	62.76
291015	27/03/2017	Ag Implements	Filter for MBL224	\$ 62.76		
EFT2440	19/05/2017	CHILD SUPPORT AGENCY	Payroll deductions		\$	633.02
DEDUCTION	03/05/2017	CHILD SUPPORT AGENCY	Payroll Deduction	\$ 316.51		
DEDUCTION	17/05/2017	CHILD SUPPORT AGENCY	Payroll Deduction	\$ 316.51		
EFT2441	19/05/2017		Landgate Payment		\$	4,615.60
330346-10000972	10/05/2017	LANDGATE	Rural TV Gen Vals First 500 shared	\$ 4,495.75		
329723-10000972	20/04/2017		Rural UV Interim Valuation Shared	\$ 119.85		
EFT2442		MUKA TYRE MART	2x new tyre for 8 wheeler DAF	7	\$	887.00
104239		MUKA TYRE MART	repairs to Grader tyre MBL 95	\$ 137.00	7	007.00
104472		MUKA TYRE MART	2 x New Tyre for 8 Wheeler DAF	\$ 750.00		
EFT2443		Mukinbudin CRC	Laminating	ÿ 730.00	\$	1.50
922				\$ 1.50	٦	1.50
		Mukinbudin CRC	Laminating purchases May 2017	\$ 1.50	_	702.56
EFT2444		PALM PLUMBING	Parts and Services	d 400.05	\$	703.56
542		PALM PLUMBING	Unblock Sewer drains - 15 Cruickshank Rd	\$ 198.00	1	
541	04/05/2017	PALM PLUMBING	Replacement Parts for Water Heater - Aged Unit 9	\$ 396.78	1	
					1	
533		PALM PLUMBING	Cap off Gas Heater 25A Calder	\$ 108.78		
EFT2445	19/05/2017	R MUNNS ENGINEERING CONSULTING	Consulting Services		\$	1,221.00
		SERVICES			٠	1,221.00
029	14/05/2017	R MUNNS ENGINEERING CONSULTING	WN SRRG 2016/17	\$ 913.00	1	
		SERVICES			1	
039	14/05/2017	R MUNNS ENGINEERING CONSULTING	Snr Engineer - 1/5/2017	\$ 308.00	1	
	, ,	SERVICES	<u> </u>		1	
EFT2446	19/05/2017	TWO DOGS HOME HARDWARE	Materials		\$	57.20
737257		TWO DOGS HOME HARDWARE	Materials to back A1 Landgate Maps	\$ 57.20	1	
EFT2447		ER & EG VENTRIS	Wattoning Villa Rent 22/3/17 - 22/4/217	7 37.20	\$	2,300.00
03		ER & EG VENTRIS	Wattoning Villa Rent 22/3/17 - 22/4/17 Wattoning Villa Rent 22/3/17 - 22/4/17	\$ 2,300.00	,	_,555.00
				2,300.00	\$	8,564.00
EFT2449		Bob Waddell & Associates Pty Ltd	Assistance with 17/18 Budget	¢ 2.440.00	۶	0,504.00
1061	08/05/2017	Bob Waddell & Associates Pty Ltd	Contract Services - Bev Webb, Travel Charges - Bev	\$ 3,449.60	1	
			Webb, Travel Charges - Bob Waddell	١.		
	22/05/2017	Bob Waddell & Associates Pty Ltd	Assistance with 17/18 Annual Budget	\$ 132.00		
1072		Bob Waddell & Associates Pty Ltd	INV 1040, INV 1028	\$ 90.00	İ	
1040/1028		-		· .		
		Bob Waddell & Associates Pty Ltd	Assistance with 17/18 Annual Budget, Provision of	\$ 4,892.80		
1040/1028		-		· .		
1040/1028	22/05/2017	-	Assistance with 17/18 Annual Budget, Provision of	· .	\$	1,697.11

			MUNI EFTPOS			
EFT	Date	Name Description		Amount	Total	
EFT2451	31/05/2017	GRANTS EMPIRE	Review Lotterywest Application		\$	396.00
1683	23/05/2017	GRANTS EMPIRE	Review Lotterywest Application - Boodie Rats Centre	\$ 396.00		
EFT2452	31/05/2017	IT VISION	Amendments of purchase order Crystal Report		\$	825.00
27912	17/05/2017	IT VISION	Amendments of purchase order Crystal Reports	\$ 825.00		
EFT2453	31/05/2017	LO-GO APPOINTMENTS	Contract Staff		\$	3,395.70
415698	29/04/2017	LO-GO APPOINTMENTS	Administration/Finance Officer	\$ 1,503.81		
145737	05/05/2017	LO-GO APPOINTMENTS	Administration/Finance Officer	\$ 1,891.89		
EFT2454	31/05/2017	MOORE STEPHENS	Audit costs 30/6/2017		\$	11,704.00
206511	28/04/2017	MOORE STEPHENS	Audit costs 30/6/2017	\$ 11,704.00		
EFT2455	31/05/2017	MUKA TYRE MART	2 x grader puncture repairs		\$	98.00
104924	28/04/2017	MUKA TYRE MART	2 x Grader Puncture repairs	\$ 98.00		
EFT2456	31/05/2017	MUKINBUDIN HOTEL	Council refreshments		\$	272.30
MU00119	29/04/2017	MUKINBUDIN HOTEL	April 2017 Council Meeting - Refreshments	\$ 50.00		
MU00131	17/05/2017	MUKINBUDIN HOTEL	Council refreshments	\$ 222.30		
EFT2457	31/05/2017	Mukinbudin CRC	A4 laminating		\$	8.00
914	01/05/2017	Mukinbudin CRC	A4 laminating	\$ 8.00		
EFT2458	31/05/2017	RENDEZVOUS HOTEL PERTH	Rendezvous Accommodation		Ś	1,012.20
		SCARBOROUGH			۶	1,012.20
1012.20	13/05/2017	RENDEZVOUS HOTEL PERTH	Rendezvous Accommodation - DoT Training R.Dickinson	\$ 1,012.20		
		SCARBOROUGH				
EFT2459	31/05/2017	WAIRARAPA FARMING COMPANY	Beringbooding Road pit		\$	1,100.00
222	10/05/2017	WAIRARAPA FARMING COMPANY	2000m3 gravel Beringbooding Road pit	\$ 1,100.00		
EFT2461	31/05/2017	WETDECK POOLS	Progress claim on swimming pool works		\$	33,000.00
0630	23/05/2017	WETDECK POOLS	Mukinbudin Swimming Pool & Gutter Resurfacing, As per	\$ 33,000.00		
			quote 27th October 2015, Progress claim on swimming			
			pool works			
			MUNI EFTPOS TOTAL		\$	252,544.54

			MUNI CHEQUE				
Cheque	Date	Name	Description	Α	mount	То	tal
31500	04/05/2017	MUKINBUDIN HOTEL	Shire meeting lunches and refreshments			\$	509.30
MU00098	24/03/2017	MUKINBUDIN HOTEL	Council Meeting Lunches March 2017	\$	291.80		
00120	29/04/2017	MUKINBUDIN HOTEL	Council Meeting Lunch and Refreshments 20/4/17	\$	217.50		
31501	04/05/2017	MUKINBUDIN NEWSAGENCY & AG SUPPLIES	Admin - March 2017			\$	345.99
29704	02/04/2017	MUKINBUDIN NEWSAGENCY & AG SUPPLIES	Admin over the counter purchase for March 2017	\$	345.99		
31502	04/05/2017	THE ART OF STICKERS	Custom Vinyl Lettering			\$	334.90
20048	24/03/2017	THE ART OF STICKERS	Custom Vinyl Lettering	\$	334.90		
31503	10/05/2017	SYNERGY	Various bills up to 30.4.17			\$	3,968.05
090517	09/05/2017	SYNERGY	Various bills up to 30.4.17	\$	3,968.05		
31504	10/05/2017	WATER CORPORATION	Various Water Bills owing up to 30/4/17			\$	7,829.18
090517	09/05/2017	WATER CORPORATION	Various Water Bills owing up to 30/4/17	\$	7,829.18		
31505	10/05/2017	Telstra	Telstra Main Bill up to 10.4.17			\$	1,284.30
094948731-0	10/05/2017	Telstra	Telstra Main Bill up to 10.4.17	\$	1,284.30		
31506	17/05/2017	AUSTRALIAN TAXATION OFFICE	Payment for BAS April 2017			\$	22,095.00
BAS APR 17	15/05/2017	AUSTRALIAN TAXATION OFFICE	Payment for BAS April 2017	\$	22,095.00		
MUNI CHEQUE TOTAL						\$	36,366.72

		N	1UNI DIRECT DEBIT				
Direct Debit	Date	Name	Description	Am	ount	Tot	tal
PAYS	03/05/2017	Net Pays 3/5/2017	Net Pays 3/5/2017				\$30,156.31
PAYS	03/05/2017	Net Pays 3/5/2017	Net Pays 3/5/2017	\$	30,156.31		
DD3441.1	03/05/2017	WA Super	Payroll deductions			\$	3,392.01
SUPER	03/05/2017	WA Super	Super	\$	2,850.81		
DEDUCTION	03/05/2017	WA Super	Payroll Deduction	\$	174.76		
DEDUCTION	03/05/2017	WA Super	Payroll Deduction	\$	366.44		
DD3441.2	03/05/2017	Australian Super Pension	Superannuation contributions			\$	227.27
SUPER	03/05/2017	Australian Super Pension	Super	\$	227.27		
DD3441.3	03/05/2017	Prime Super	Superannuation contributions			\$	142.08
SUPER	03/05/2017	Prime Super	Super	\$	142.08		
DD3441.4	03/05/2017	REST INDUSTRY SUPER	Superannuation contributions			\$	78.15
SUPER	03/05/2017	REST INDUSTRY SUPER	Super	\$	78.15		
DD3441.5	03/05/2017	Personal Super Fund	Payroll deductions			\$	1,201.92
SUPER	03/05/2017	Personal Super Fund	Super	\$	721.15		
DEDUCTION	03/05/2017	Personal Super Fund	Payroll Deduction	\$	480.77		
DD3449.1	01/05/2017	WESTNET	Internet Expenses May 2017			\$	49.95
1	01/05/2017	WESTNET	Depot Internet for the Month May 17	\$	49.95		
DD3469.1	10/05/2017	Canon Finance Australia Pty Ltd	Photocopier Lease May 2017			\$	313.05
PHOTOCOPIER	10/05/2017	Canon Finance Australia Pty Ltd	Photocopier Lease May 2016	\$	313.05		
DD3471.1	12/05/2017	BENDIGO BANK MASTERCARD	Credit Card Purchases April 2017			\$	615.21
APR17	12/05/2017	BENDIGO BANK MASTERCARD	Credit Card Purchases April 2017	\$	615.21		

	MUNI DIRECT DEBIT								
Direct Debit	Date	Name	Description		Amount	Tot	al		
PAYS	17/05/2017	Net Pays 17/5/2017	Net Pays 17/5/2017				\$29,198.9		
PAYS	17/05/2017	Net Pays 17/5/2017	Net Pays 17/5/2017		\$29,198.95				
DD3476.1	17/05/2017	WA Super	Payroll deductions			\$	3,505.95		
SUPER	17/05/2017	WA Super	Super	\$	2,952.11				
DEDUCTION	17/05/2017	WA Super	Payroll Deduction	\$	174.76				
DEDUCTION	17/05/2017	WA Super	Payroll Deduction	\$	379.08				
DD3476.2	17/05/2017	Australian Super Pension	Superannuation contributions			\$	295.56		
SUPER	17/05/2017	Australian Super Pension	Super	\$	295.56				
DD3476.3	17/05/2017	Prime Super	Superannuation contributions			\$	190.00		
SUPER	17/05/2017	Prime Super	Super	\$	190.00				
DD3476.4	17/05/2017	Personal Super Fund	Payroll deductions			\$	1,201.92		
SUPER	17/05/2017	Personal Super Fund	Super	\$	721.15				
DEDUCTION	17/05/2017	Personal Super Fund	Payroll Deduction	\$	480.77				
DD3510.1	25/05/2017	WALLIS COMPUTER SOLUTION	Server Lease - SOMBL2013SVR			\$	695.00		
SOMBL2013S	25/05/2017	WALLIS COMPUTER SOLUTION	Server Lease - SOMBL2013SVR May 17	\$	695.00				
							,263.33		

# MUNI ACCOUNT SUMMARY

EFT \$ 252,544.54 Chq \$ 36,366.72 Direct Debit \$ 71,263.33 TOTAL \$ 360,174.59

	TRUST EFTPOS								
Cheque	que Date Name Description Amount To						Tota	l	
EFT2466	22/05/2017	Department of Transport	REFUND OF LICENSING				\$	599.55	
T61	22/05/2017	Department of Transport	REFUND OF LICENSING		\$	599.55			
	TRUST EFT TOTAL \$						Ś	599.55	

		Т	RUST CHEQUE				
Cheque	Date	Name	Description	Amount		Tota	al
315	02/05/2017	KATHRYN MARGARET VAN DER LEER	REFUND OF GYM CARD BOND			\$	20.00
T195	02/05/2017	KATHRYN MARGARET VAN DER LEER	Gym Card Bond	\$	20.00		
316	02/05/2017	PUBLIC TRANSPORT AUTHORITY OF	REFUND OF TICKET SALES SINCE 8/3/17			\$	326.50
		WESTERN AUSTRALIA					
T167	02/05/2017	PUBLIC TRANSPORT AUTHORITY OF	Merredin Bus Tickets	\$	326.50		
		WESTERN AUSTRALIA					
317	08/05/2017	ALEKSANDAR ILIC	REFUND OF GYM CARD BOND			\$	20.00
T189	08/05/2017	ALEKSANDAR ILIC	Gym Card Bond	\$	20.00		
318	08/05/2017	BOND ADMINISTRATOR	REFUND OF HOUSING BOND			\$	400.00
T222	08/05/2017	BOND ADMINISTRATOR	Housing Bond - Lot 3 Earl Drive	\$	400.00		
319	23/05/2017	DAYNA RIGNOIR	REFUND OF GYM CARD BOND			\$	20.00
T64	23/05/2017	DAYNA RIGNOIR	Gym Card Bond	\$	20.00		
320	23/05/2017	PHILIP JOHN SMITH	REFUND OF GYM CARD BOND			\$	20.00
T216	23/05/2017	PHILIP JOHN SMITH	Gym Card Bond	\$	20.00		
			TRUST CHEQUE TOTAL			\$	806.50

			TRUST DIRECT DEBIT			
Cheque	Date	Name	Description	Amount	To	tal
DD3452.1	01/05/2017	Department of Transport	REFUND OF LICENSING		\$	1,471.10
T61	01/05/2017	Department of Transport	REFUND OF LICENSING	\$ 1,471.10		
DD3454.1	02/05/2017	Department of Transport	REFUND OF LICENSING		\$	1,027.85
T61	02/05/2017	Department of Transport	REFUND OF LICENSING	\$ 1,027.85		
DD3457.1	03/05/2017	Department of Transport	REFUND OF LICENSING		\$	2,877.70
T61	03/05/2017	Department of Transport	REFUND OF LICENSING	\$ 2,877.70		
DD3459.1	04/05/2017	Department of Transport	REFUND OF LICENSING		\$	2,206.30
T61	04/05/2017	Department of Transport	REFUND OF LICENSING	\$ 2,206.30		
DD3461.1	05/05/2017	Department of Transport	REFUND OF LICENSING		\$	388.05
T61	05/05/2017	Department of Transport	REFUND OF LICENSING	\$ 388.05		
DD3482.1	08/05/2017	Department of Transport	REFUND OF POLICE LICENSING		\$	634.35
T61	08/05/2017	Department of Transport	REFUND OF POLICE LICENSING	\$ 634.35		
DD3484.1	09/05/2017	Department of Transport	REFUND OF LICENSING		\$	291.40
T61	09/05/2017	Department of Transport	REFUND OF LICENSING	\$ 291.40		
DD3486.1	10/05/2017	Department of Transport	REFUND OF LICENSING		\$	1,454.70
T61	10/05/2017	Department of Transport	REFUND OF LICENSING	\$ 1,454.70		
DD3488.1	11/05/2017	Department of Transport	REFUND OF LICENSING		\$	1,242.45
T61	11/05/2017	Department of Transport	REFUND OF LICENSING	\$ 1,242.45		
DD3490.1	12/05/2017	Department of Transport	REUND OF LICENSING		\$	2,859.40
T61	12/05/2017	Department of Transport	REUND OF LICENSING	\$ 2,859.40		
DD3492.1	15/05/2017	Department of Transport	REFUND OF LICENSING	i í	\$	1,265.20
T61		Department of Transport	REFUND OF LICENSING	\$ 1,265.20	'	•
DD3494.1	16/05/2017	Department of Transport	REFUND OF LICENSING		\$	702.85
T61		Department of Transport	REFUND OF LICENSING	\$ 702.85	'	
DD3496.1	17/05/2017	Department of Transport	REFUND OF LICENSING		\$	960.95
T61	17/05/2017	Department of Transport	REFUND OF LICENSING	\$ 960.95		
DD3496.2		Department of Transport	REFUND OF LICENSING	i i	\$	1,611.30
T61	18/05/2017	Department of Transport	REFUND OF LICENSING	\$ 1,611.30		•
DD3498.1	19/05/2017	Department of Transport	REFUND OF LICENSING		\$	413.45
T61	19/05/2017	Department of Transport	REFUND OF LICENSING	\$ 413.45	'	
DD3528.1	23/05/2017	Department of Transport	REFUND OF LICENSING PAYMENTS	i i	\$	200.00
T61		Department of Transport	REFUND OF LICENSING PAYMENTS	\$ 200.00	'	
DD3530.1		Department of Transport	REFUND OF LICENSING PAYMENTS		\$	2,768.60
T61		Department of Transport	REFUND OF LICENSING PAYMENTS	\$ 2,768.60	'	,
DD3532.1		Department of Transport	REFUND OF LICENSING PAYMENTS	, , , , , , , , , , , , , , , , , , , ,	\$	1,942.10
T61		Department of Transport	REFUND OF LICENSING PAYMENTS	\$ 1,942.10	1	_,
DD3534.1		Department of Transport	REFUND OF LICENSING PAYMENTS	7 -70	\$	2,214.30
T61		Department of Transport	REFUND OF LICENSING PAYMENTS	\$ 2,214.30	1	_,
DD3536.1		Department of Transport	REFUND OF LICENSING PAYMENTS	7 2,221.30	\$	569.15
T61		Department of Transport	REFUND OF LICENSING PAYMENTS	\$ 569.15	1	
DD3538.1		Department of Transport	REFUND OF LICENSING PAYMENTS	Ç 503.13	\$	33.20
T61		Department of Transport	REFUND OF LICENSING PAYMENTS	\$ 33.20		33.20
DD3540.1		Department of Transport	REFUND OF LICENSING PAYMENTS	y 33.20	\$	788.70
T61		Department of Transport	REFUND OF LICENSING PAYMENTS	\$ 788.70	_	
101	31/03/2017	Department of Transport	TRUST DIRECT DE		\$	27,923.10

# TRUST ACCOUNT SUMMARY

 EFT
 \$ 599.55

 Chq
 \$ 806.50

 Direct Debit
 \$ 27,923.10

 TOTAL
 \$ 29,329.15

7.5.3 List of Payments –	June 2017
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Acting Manager Finance
Date:	20 <sup>th</sup> July 2017
Disclosure of Interest:	NIL
Responsible Officer	Edward Nind – Acting Manager Finance
Author:	Edward Nind – Acting Manager Finance
Voting Requirements	Simple Majority
Documents Attached	List of Payments including pays – June 2017 (7 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finances, please see the Manager of Finance prior to the meeting so that a researched answer may be provided.

# **Summary**

List of payments for approval

# **Background Information**

A list of payments submitted to Council on 26<sup>st</sup> July 2017, for confirmation in respect of accounts already being paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment)

# **Officer Comment**

Standard process of obtaining Council endorsement of payments.

# **Strategic & Social Implications**

Nil

# Consultation

Nil

#### **Statutory Environment**

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

# **Policy Implications**

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

# **Financial Implications**

All payments have been made in accordance with the adopted 2016/2017 Budget.

# OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number – 13 07 17

Moved: Cr Ventris Seconded: Cr Paterson

That the list of payments to today's meeting for;

**Municipal Fund:** 

Muni EFT's (\$135,074.54)
Muni Cheques 31509 – 31521 (\$53,833.08)
Direct Debits (Pays and computer lease) (\$126,138.68)
Total Municipal Fund (\$315,046.30)

**Trust Fund:** 

Trust EFT's (\$0.00)
Trust Cheques 321 - 322 (\$480.00)
Trust Direct Debits (Licensing) (\$71,681.10)
Total Trust Fund (\$72,161.10)

made in June 2017, be passed for payment.

Carried 9/0

# **LIST OF PAYMENTS JUNE 2017**

MUNI EFTPOS							
EFT	Date	Name	Description	Total	Amount		
EFT2463	01/06/2017	HUTTON & NORTHEY	Investigate sticking brakes on Multi Tyre Roller P462		1,450.24		
02-672311	23/05/2017	HUTTON & NORTHEY	Investigate sticking brakes on Multi Tyre Roller P462	1,450.24			
EFT2464	01/06/2017	TWO DOGS HOME	Materials		53.05		
		HARDWARE					
743768	22/05/2017	TWO DOGS HOME	Tube Fluoro White 10W 350MM	9.89			
741176	23/05/2017	HARDWARE TWO DOGS HOME	DWV pan collar offset M&F 100mm, Tube Fluoro white 10W	43.16			
741170	23/03/2017	HARDWARE	350mm	43.10			
EFT2465	01/06/2017	WA CONTRACT RANGER	Ranger Services		1,402.50		
		SERVICES PTY LTD					
953-936	20/05/2017	WA CONTRACT RANGER	2016/17 Ranger service - 9/5, 16/5, 21/4, 28/4	1,402.50			
EFT2467	09/06/2017	SERVICES PTY LTD  Bob Waddell & Associates	Assistance with 17/18 budget and accounting		11,332.20		
L1 12407	05/00/2017	Pty Ltd	Assistance with 17/10 budget and accounting		11,332.20		
1077	29/05/2017	Bob Waddell & Associates	Assistance with 17/18 budget, General accounting services, Travel	4,562.80			
		Pty Ltd	charges, General accounting services - off site				
1082	05/06/2017	Bob Waddell & Associates	Assistance with 17/18 budget, Assistance with general accounting,	6,769.40			
EFT2468	00/06/2017	Pty Ltd HUTTON & NORTHEY	Travel charges  Labour and parts		6,567.59		
			· ·	2 062 22	6,567.59		
02-666071	28/03/201/	HUTTON & NORTHEY	R & R gear shift linkage bushes - Labour Mitsubishi MBL696, R & R gear shift linkage bushes -Parts Mitsubishi MBL696	3,863.33			
02-672384	23/05/2017	HUTTON & NORTHEY	Investigate Fuel problems to Cat Vibe Roller P420	630.08			
02-666515		HUTTON & NORTHEY	Investigate fuel and coolant leak	2,074.18			
EFT2469		LO-GO APPOINTMENTS	Temporary Staff and Travel Reimbursement	2,07 4.10	11,020.72		
415403		LO-GO APPOINTMENTS	Admin Officer and travel reimbursement	1,403.77	11,020.72		
145477		LO-GO APPOINTMENTS	Admin Officer	1,926.98			
415774		LO-GO APPOINTMENTS	Admin Officer	1,940.40			
415774		LO-GO APPOINTMENTS	Admin Officer	1,794.87			
145815/145478		LO-GO APPOINTMENTS	Snr Finance Officer and Travel Reimbursement	3,954.70			
EFT2470		PALM PLUMBING	Plumbing	3,334.70	3,955.88		
544		PALM PLUMBING	Replace Basin in Disabled Toilets Railway	650.47	3,333.00		
546		PALM PLUMBING	Connect Hot water line to second unit and remove old HWS Aged	795.63			
340	10/03/2017	PALIVI PLOIVIBING	Unit 1/2	793.03			
540	04/05/2017	PALM PLUMBING	Replace hot water system with 50L hot water unit Aged Care Unit	1,236.98			
			6. Adjust pipe work to suit new unit and install tempering valve				
547	10/05/2017	PALM PLUMBING	Run Hot water line from exisitng HWS sustem to kitchen sink	676.85			
547	10,03,201,	TALINI LOMBING	inside.	070.03			
529	24/04/2017	PALM PLUMBING	Singles Unit 3 - cap off open gas line and reconnect	204.16			
534		PALM PLUMBING	Replace gas regulator at Aged Care 10	391.79			
EFT2471	12/06/2017	GREAT SOUTHERN FUELS	Fuel May 2017		6,978.68		
B000491	01/06/2017	CDEAT COLITHEDNI FILELC	Final for Chira vahialas	6,978.68			
8000491	01/06/2017	GREAT SOUTHERN FUELS	Fuel for Shire vehicles	0,978.08			
EFT2472	20/06/2017	AVON WASTE	Rubbish Collection		4,539.14		
24424	30/04/2017	AVON WASTE	Rubbish Collection	4,539.14			
EFT2473		AWP GROUP	Shade Sail Repairs		203.50		
7780		AWP GROUP	Restitch section of Blue Shade Sail	203.50			
EFT2474	20/06/2017	Bob Waddell & Associates	Assistance with annual budget and accounting		2,776.40		
1090	11/06/2017	Pty Ltd  Bob Waddell & Associates	Assistance with the 17/19 Applied Budget and Decision of account	2 776 40			
1090	11/06/2017	Pty Ltd	Assistance with the 17/18 Annual Budget and Provision of general accounting services off site - Bev Webb	2,776.40			
EFT2475	20/06/2017	Geraghtys Engineering &	Service and maintenance		3,262.87		
LF124/3	20/00/201/	Auto Electrics	Service and maintenance		3,202.87		
52684	23/05/2017	Geraghtys Engineering &	Service Ford Ranger - check air con filter/vhf arial	1,079.37			
		Auto Electrics					
52660	05/05/2017	Geraghtys Engineering &	10km service P311	337.06			
126284	02/03/2017	Auto Electrics Geraghtys Engineering &	BNC 3620 Blades	16.85			
	,, -32.	Auto Electrics					
126376	11/04/2007	Geraghtys Engineering &	Edger Blade	5.10			
52629	07/04/2017	Auto Electrics	Service Light Truck	522.22			
52629	07/04/2017	Geraghtys Engineering & Auto Electrics	Service Light Truck	522.22			
52690	30/05/2017	Geraghtys Engineering &	Check and repair revolving light Garden Truck	58.24			
		Auto Electrics					
52688	24/05/2017	Geraghtys Engineering &	Check revolving light on Garden Truck and repair	58.35			
52687/52690/25	24/05/2017	Auto Electrics Geraghtys Engineering &	P433 Servicing and Maintenance	1,185.68			
,	1 ,,	Auto Electrics	1	,,			

			MUNI EFTPOS		
EFT	Date	Name	Description	Total	Amount
EFT2476	20/06/2017	HUTTON & NORTHEY	Plant repairs		3,801.65
02-674191	14/06/2017	HUTTON & NORTHEY	Repairs drawbar/a frame 12h Grader	1,669.03	
02-674203		HUTTON & NORTHEY	Check and repair park brake - Cat Grader	711.47	
02-674181	· · · · ·	HUTTON & NORTHEY	Check and repair drum roller	1,421.15	
EFT2477		Kty Electrical Services	Electrical  Pagair Mamorial Light flor pole	247.50	866.70
14028 14069		Kty Electrical Services Kty Electrical Services	Repair Memorial Light - flag pole Replace dishwasher element and change plug	81.52	
14115		Kty Electrical Services	Complex install 2 x 15amp gpos in kitchen	537.68	
EFT2478	20/06/2017		Various Repairs		1,014.40
		REFRIGERATION AND GAS			
10742		AND GAS	Supply and Install 4 x Evaporator Fans to Muka CAFE display fridge	774.40	
10825		AND GAS	Supply and install new door seal as per quote	240.00	
EFT2479	20/06/2017	MERREDIN WASHING MACHINE SERVICE	Dishwasher Machine Repairs		73.00
0356	08/05/2017	MERREDIN WASHING MACHINE SERVICE	2 x Water Inlet valves for Dishwasher at complex kitchen	73.00	
EFT2480	20/06/2017	MUKINBUDIN BUTCHERS	10 BBQ packs		66.80
58	26/05/2017	MUKINBUDIN BUTCHERS	10 BBQ Packs for the Caravan Park	66.80	
EFT2481	20/06/2017	Mukinbudin Community	Practical Driving Test		470.00
898	05/04/2017	Resource Centre Mukinbudin Community	Keen Bros lesson test 2 hours HR licence - Matthew Francis	470.00	
EFT2482	20/06/2017	Resource Centre NOLA COMERFORD-SMITH	Department of Transport Reimbursement		1,959.64
DT/11/00073	19/05/2017	NOLA COMERFORD-SMITH	Department of Transport Reimbursement for Expenses at Training	1,959.64	
EET2402	20/05/2017	CIDDEC MALIKINIDI IDINI	Marinton and a second of the s		2 740 07
EFT2483	20/06/2017	SIPPES MUKINBUDIN	Maintenance over the counter May 17		2,719.97
81-007592	20/04/2017	SIPPES MUKINBUDIN	Bird Prevention Spikes, Bird Prevention Spikes, Bird Prevention Spikes	261.00	
81-007715	31/05/2017	SIPPES MUKINBUDIN	Joiner 3G Metric 40x40, Rapid Cement 20k, Tape Duct Silver 48mm x 30m	36.65	
81-007716	31/05/2017	SIPPES MUKINBUDIN	Aluminium Grain Shovel, Gloves Maxiflex Elite Atg 34-274 9, Rake Lawn Plastic 600mm, Rake w scraper Alum Handle	143.15	
81-007597	30/04/2017	SIPPES MUKINBUDIN	Rapid Cement	66.00	
81-007598	30/04/2017	SIPPES MUKINBUDIN	20L Glyphosate Ct, Battery Energizer Max 9V CD2, Boom Clean 20L, Degreaser Engine, Goof 4mm Repair Plug PK20, Lopper Bypass Ratchet Action, Nipple 1/2 Neta, Rake with scraper Alum handle, Riggers Glove A Grade XL, Hot Up 20L	429.55	
81-007701	29/05/2017	SIPPES MUKINBUDIN	White Road Marking Paint 15L	236.00	
81-007686	24/05/2017	SIPPES MUKINBUDIN	Makita Angle Grinder DGA452Z, 125 Reinforced Cut Off Wheel	192.25	
81-007642	10/05/2017	SIPPES MUKINBUDIN	Shade sail for Mosaic Table in Shadbolt Street	167.00	
81-007660	16/05/2017	SIPPES MUKINBUDIN	Folding Step	97.00	
81.007677	23/05/2017	SIPPES MUKINBUDIN	Traffic cones x 20	172.00	
01-095246	31/05/2017	SIPPES MUKINBUDIN	Garden hose	101.25	
81-007717	31/05/2017	SIPPES MUKINBUDIN	Parts for Building Maintenance	488.53	
81-007596	30/04/2017	SIPPES MUKINBUDIN	Parts for Building Maintenance	329.59	
EFT2484	20/06/2017	TWO DOGS HOME HARDWARE	Various Parts for Repairs		390.62
741178	08/05/2017	TWO DOGS HOME	Toilet suit mirage cc s trap	202.49	
744026	24/05/2017	HARDWARE TWO DOGS HOME HARDWARE	Exhaust fan round 250mm white	29.24	
744031	24/05/2017	TWO DOGS HOME HARDWARE	Pine 195 x2400, MDF door stop, Ceiling fan, Double towel rail, Toilet seat	158.89	
EFT2485	20/06/2017	WA CONTRACT RANGER	Ranger Services		420.75
01014	04/06/2017	SERVICES PTY LTD WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 25/5 & 2/6	420.75	

			MUNI EFTPOS		
EFT	Date	Name	Description	Total	Amount
EFT2486	20/06/2017	WALGA	Recruitment and selection - Finance and Admin Manager		8,541.2
13065439	31/05/2017	WALGA	Recruitment and selection of new Finance and Admin Manager,	5,097.95	
13065469	06/06/2017	WALGA	Travel charges for recruitment and selection of new Finance and Advertising - Manager Finance and Admin	3,443.26	
EFT2487	20/06/2017	WALLIS COMPUTER	Wireless Service		115.50
14121	01/05/2017	WALLIS COMPUTER	Wireless Services	115.50	
EFT2488	20/06/2017	WALLIS CREDIT SERVICES	Computer and Accessories Rental Payment		1,512.00
INV-0222	03/05/2017	WALLIS CREDIT SERVICES	Computer and Accessories Rental Payment	1,512.00	
EFT2489	20/06/2017	WETDECK POOLS	Pool and gutter resurfacing		58,630.00
INV-0633	15/06/2017	WETDECK POOLS	Repairs to rectify subsidence of swimming pool \$15,620.00, Pressure cleaning of concourse, replacing tiles where required \$5,610.00, As per quote received 20th January 2017	21,230.00	
INV-0632	15/06/2017	WETDECK POOLS	Mukinbudin Swimming Pool & Gutter Resurfacing, As per quote 27th October 2015	37,400.00	
EFT2490	30/06/2017	CHILD SUPPORT AGENCY	Payroll deductions		949.53
DEDUCTION	31/05/2017	CHILD SUPPORT AGENCY	Payroll Deduction for EMP60 31/05/2017, Payroll Deduction for EMP105 31/05/2017	316.51	
DEDUCTION	14/06/2017	CHILD SUPPORT AGENCY	Payroll Deduction for EMP60 14/06/2017, Payroll Deduction for	316.51	
DEDUCTION	28/06/2017	CHILD SUPPORT AGENCY	EMP105 14/06/2017 Payroll Deduction for EMP60 28/06/2017, Payroll Deduction for EMP105 28/06/2017	316.51	
			MUNI EFT TOTAL	\$	135,074.54

Cheque	Date	Name	Description	Total	Amount
31509	01/06/2017	IGA Mukinbudin	Council Refreshments		112.3
43199	17/05/2017	IGA Mukinbudin	Council Meeting - 17th May 2017, Council Meeting - 17th May 2017	112.33	
31510	01/06/2017	MUKINBUDIN	Stationery		120.8
30487	19/05/2017	NEWSAGENCY & AG SUPPLIES MUKINBUDIN NEWSAGENCY & AG SUPPLIES	Ink Cartidges - Caravan Park	120.80	
31511	01/06/2017	SYNERGY	Electricity Bills		4,058.1
2180369963	02/05/2017	SYNERGY	Street lights electricity account	1,520.50	
2164372635	10/05/2017	SYNERGY	Caravan Park electricity account	691.25	
2036321300	10/05/2017	SYNERGY	Rec Ground electricity account, Sports Centre electricity account	1,157.10	
2044318878	10/05/2017	SYNERGY	Swimming Pool electrical account	230.50	
2012321207	17/05/2017		Rec Ground - Dam/Golf - electricity account	458.75	
31512	01/06/2017	Telstra	Telstra charges		1,417.5
P676245441-0	23/05/2017	Telstra	Telstra May 2017	1,181.76	
913576341-7	15/05/2017	Telstra	Telstra charges - Muka Matters, CRC, Overdue	123.19	
P283245531-2	01/06/2017		Telstra charges - Muka Matters, CRC	112.62	
31513	01/06/2017	WATER CORPORATION	Various Standpipe Water Bills		2,242.4
0117	20/05/2017	WATER CORPORATION	LA Standpipe at Bonnie Rock-Mukinbudin Rd Merredin North FL	39.48	
0070	09/05/2017	WATER CORPORATION	Standpipe at Beringbooding Rd Merredin North FL Lot adj 27863	902.40	
0122	09/05/2017	WATER CORPORATION	LA Standpipe at Arnold Rd Merredin North FL Lot on Lot 3182	143.26	
0069	09/05/2017	WATER CORPORATION	Hall at McCorry St Bonnie Rock Lot 12 Res 20904	85.73	
120	09/05/2017	WATER CORPORATION	LA Standpipe at Wialki Rd Merredin North FL Lot adj Lot 3922	287.64	
120	09/05/2017	WATER CORPORATION	LA Standpipe at Carton Rd Merredin North FL Lot adj Lot 2723	39.48	
0070	09/05/2017	WATER CORPORATION	Standpipe at Burakin Bonnie Rock FL Merredin North LF Lot RLY RES	744.48	
31514	06/06/2017	AUSTRALIAN TAXATION	FBT Return 16/17		479.0
FBT 16/17	06/06/2017	OFFICE AUSTRALIAN TAXATION OFFICE	FBT Return 16/17	479.01	
31515	20/06/2017	IGA Mukinbudin	IGA Purchases		85.0
39		IGA Mukinbudin	Various refreshments for council APRIL 2017	4.84	
39	04/04/2017	IGA Mukinbudin	Cleaning Supplies for Rec Centre	5.19	
39	18/05/2017	IGA Mukinbudin	MUKINBUDIN bumper stickers	75.00	
31516	20/06/2017		Electricity Bills	,5.00	3,474.9
				2 257 25	
2196383926 VARIOUS	07/06/2017 13/06/2017		Fire Station, TV Dish, Gym, Boodie Rats, Public Hall, Community Singles Units, Public Toilets, Aged Units, Railway Station, Rec	3,267.25 207.70	

MUNI CHEQUE							
Cheque	Date	Name	Description	Total	Amount		
31517	28/06/2017	SYNERGY	Electricity Bills		3,262.50		
VARIOUS	14/06/2017	SYNERGY	Swimming Pool May/June, Caravan Park May/June, Mukinbudin Dam May/June, Wilgoyne Tennis Club May/June, Oval May/June, Complex May/June	3,262.50			
31518	28/06/2017	Telstra	Telstra Bill June 2017		1,293.68		
P972022741-5	18/06/2017	Telstra	Telstra Bill June 2017	1,293.68			
31519	28/06/2017	WATER CORPORATION	Various Water Bills owing up to 28/5/17		14,199.41		
VARIOUS	24/05/2017	WATER CORPORATION	12 White St, Mukinbudin Café, Singles Units, 25A Calder, 25B	14,199.41			
31520	30/06/2017	SHIRE OF MUKINBUDIN	Shire of Mukinbudin Vehicle Licences 17/18		22,454.15		
1MBL 17/18	28/06/2017	SHIRE OF MUKINBUDIN	Vehicle Licences 17/18	22,454.15			
31521	30/06/2017	DANIELLE RAMSDALE	Rates refund		633.08		
A620	30/06/2017	DANIELLE RAMSDALE	Rates refund for assessment A620 2 FERGUSON ST	633.08			
			MUNI CHEQUE TOTAL	\$	53,833.08		

			MUNI DIRECT DEBIT				
Direct Debit	Date	Name	Description	Total		Am	nount
PAYS	01/06/2017	Net Pays 31/5/2017	Net Pays		<u>.</u>		\$30,723.49
PAYS	31/05/2017	Net Pays 31/5/2017	Net Pays 31/5/2017	\$	30,723.49		
DD3521.1	01/06/2017	WA Super	Payroll deductions			\$	3,270.93
SUPER	31/05/2017	WA Super	Super	\$	2,740.69		
DEDUCTION	31/05/2017	WA Super	Payroll Deduction	\$	355.48		
DEDUCTION	31/05/2017	WA Super	Payroll Deduction	\$	174.76		
DD3521.2	01/06/2017	Personal Super Fund	Superannuation contributions			\$	1,201.92
DEDUCTION	31/05/2017	Personal Super Fund	Payroll Deduction	\$	480.77		
SUPER	31/05/2017	Personal Super Fund	Super	\$	721.15		
DD3521.3	01/06/2017	Australian Super	Superannuation contributions			\$	295.56
		Pension				۶	255.50
SUPER	31/05/2017	Australian Super	Super	\$	295.56		
		Pension					
DD3521.4	01/06/2017	BT SUPER FOR LIFE	Superannuation contributions			\$	47.50
SUPER	31/05/2017	BT SUPER FOR LIFE	Super	\$	47.50		
DD3521.5	01/06/2017	Prime Super	Superannuation contributions			\$	190.00
SUPER	31/05/2017	Prime Super	Super	\$	190.00		
DD3521.6	01/06/2017	Bendigo Smartstart	Superannuation contributions			\$	264.45
SUPER	31/05/2017	Bendigo Smartstart	Super	\$	264.45		
DD3521.7	01/06/2017		Superannuation contributions			\$	470.00
		SUPERANNUATION				Þ	478.80
SUPER	31/05/2017	TASPLAN	Super	\$	478.80		
		SUPERANNUATION					
DD3549.1	01/06/2017	WESTNET	Internet Expenses Depot June 2017				49.95
1	01/06/2017	WESTNET	Internet Expenses Depot June 2017		49.95		
DD3551.1	02/06/2017	WA TREASURY	Principal & Interest Repayment on Loan 123				2,795.57
	00/05/00/	CORPORATION					
LOAN123	02/06/2017	WA TREASURY CORPORATION	Principal Repayment on Loan 123, Interest Payment on Loan 123		2,795.57		
DD3595.1	13/06/2017	Canon Finance Australia	Photocopier Lease				313.05
	20,00,202	Ptv Ltd					020.00
PHOTOCOPIE	13/06/2017	Canon Finance Australia Pty	Photocopier Lease		313.05		
		Ltd					
PAYS		PAYS 14/6/2017	NET PAYS 14/6/2017				28,090.46
PAYS		PAYS 14/6/2017	NET PAYS 14/6/2017		28,090.46		
DD3583.1	14/06/2017	•	Payroll deductions				3,239.79
SUPER	14/06/2017		Super		2,656.88		
DEDUCTION	14/06/2017	WA Super	Super		42.68		
DEDUCTION	14/06/2017	WA Super	Super		174.76		
DEDUCTION	14/06/2017	WA Super	Super		365.47	L	
DD3583.2	14/06/2017	Australian Super Pension	Superannuation contributions				268.58
SUPER		Australian Super Pension	Super	I	268.58	I	

Direct Debit	Date	Name	Description	Total	Amount
DD3583.3	14/06/2017	Prime Super	Superannuation contributions		190.0
SUPER		Prime Super	Super	190.00	
DD3583.4	14/06/2017	Personal Super Fund	Payroll deductions		1,201.9
SUPER	14/06/2017	Personal Super Fund	Super	721.15	
DEDUCTION	14/06/2017	Personal Super Fund	Payroll Deduction 14/06/2017	480.77	
DD3583.5	14/06/2017	TASPLAN SUPERANNUATION	Superannuation contributions		171.0
SUPER	14/06/2017	TASPLAN SUPERANNUATION	Super	171.00	
DD3605.1	14/06/2017	BENDIGO BANK MASTERCARD	Credit Card Purchases May 2017		29.70
99	14/06/2017	BENDIGO BANK MASTERCARD	Change of Plates from 1ESU 054 to MBL 251, Card Fees, Interest	29.70	
DD3592.1	16/06/2017	WA TREASURY CORPORATION	Payment of Capital and Interest on Loan 114/116		17,902.0
LOAN 114/116	16/06/2017	WA TREASURY CORPORATION	Principal on Loan 114 - Trailer GEN, Interest on Loan 114 GEN, Principal on Loan 116 - Land Purchase GEN, Interest on Loan 116 Land Purchase GEN	17,902.07	
DD3636.1	25/06/2017	WALLIS COMPUTER	Server Lease - SOMBL2013SVR		695.0
SOMBL2013S	25/06/2017	SOLUTION WALLIS COMPUTER SOLUTION	Server Lease - SOMBL2013SVR	695.00	
DD3617.1	28/06/2017		Payroll deductions		3,528.6
SUPER	28/06/2017	WA Super	Super	2,947.85	
DEDUCTION	28/06/2017	WA Super	Super	51.61	
DEDUCTION	28/06/2017	WA Super	Super	174.76	
DEDUCTION	28/06/2017	WA Super	Super	354.45	
DD3617.2	28/06/2017	Australian Super Pension	Superannuation contributions		287.1
SUPER	28/06/2017	Australian Super Pension	Super	287.13	
DD3617.3	28/06/2017	Prime Super	Superannuation contributions		190.0
SUPER	28/06/2017	Prime Super	Super	190.00	
DD3617.4	28/06/2017	Personal Super Fund	Payroll deductions		1,201.9
SUPER	28/06/2017	Personal Super Fund	Super	721.15	
DEDUCTION	28/06/2017	Personal Super Fund	Super	480.77	
DD3617.5	28/06/2017	TASPLAN SUPERANNUATION	Superannuation contributions		403.5
SUPER	28/06/2017	TASPLAN SUPERANNUATION	Super	403.56	
PAYS	28/06/2017	PAYS 28/6/2017	NET PAYS 28/6/2017		29,107.66
PAYS	20/06/2017	PAYS 28/6/2017	NET PAYS 28/6/2017	29,107.66	

MUNI SUMMARY		
MUNI EFT	\$	135,074.54
MUNI CHEQUE	\$	53,833.08
MUNI DIRECT DEBIT	\$	126,138.68
MUNI TOTALS	\$	315,046.30

			TRUST DIRECT DEBIT	T	
Direct Debit	Date 01/06/2017	Name Department of Transport	Description REFUND OF LICENSING	Amount	Total
DD3553.1			REFUND OF LICENSING REFUND OF LICENSING	2.566.50	2,566.50
T61		Department of Transport		2,566.50	
DD3555.1		Department of Transport	REFUND OF LICENSING		4,153.6
T61	02/06/2017	Department of Transport	REFUND OF LICENSING	4,153.65	
DD3561.1	06/06/2017	Department of Transport	REFUND OF LICENSING		1,471.50
T61	06/06/2017	Department of Transport	REFUND OF LICENSING	1,471.50	
DD3570.1	07/06/2017	Department of Transport	REFUND OF LICENSING		3,224.95
T61	07/06/2017	Department of Transport	REFUND OF LICENSING	3,224.95	
DD3572.1	08/06/2017	Department of Transport	REFUND OF LICENSING		2,231.4
T61	08/06/2017	Department of Transport	REFUND OF LICENSING	2,231.45	
DD3574.1	09/06/2017	Department of Transport	REFUND OF LICENSING		1,912.10
T61	09/06/2017	Department of Transport	REFUND OF LICENSING	1,912.10	
DD3577.1	12/06/2017	Department of Transport	REFUND OF LICENSING	1	1,309.85
T61		Department of Transport	REFUND OF LICENSING	1,309.85	
DD3597.1		Department of Transport	REFUND OF LICENSING		119.65
				119.65	115.05
T61		Department of Transport	REFUND OF LICENSING	119.05	
DD3599.1		Department of Transport	REFUND OF LICENSING		53.10
T61	14/06/2017	Department of Transport	REFUND OF LICENSING	53.10	
DD3601.1	15/06/2017	Department of Transport	REFUND OF LICENSING		2,513.55
T61	15/06/2017	Department of Transport	REFUND OF LICENSING	2,513.55	
DD3603.1	16/06/2017	Department of Transport	REFUND OF LICENSING		3,680.80
T61	16/06/2017	Department of Transport	REFUND OF LICENSING	3,680.80	
DD3607.1	19/06/2017	Department of Transport	REFUND OF LICENSING		1,721.95
T61	19/06/2017	Department of Transport	REFUND OF LICENSING	1,721.95	
DD3609.1	20/06/2017	Department of Transport	REFUND OF LICENSING		180.90
T61	20/06/2017	Department of Transport	REFUND OF LICENSING	180.90	
DD3611.1	21/06/2017	Department of Transport	REFUND OF LICENSING		1,461.45
T61	21/06/2017	Department of Transport	REFUND OF LICENSING	1,461.45	
DD3619.1		Department of Transport	REFUND OF LICENSING	<u>'</u>	2,606.60
T61		Department of Transport	REFUND OF LICENSING	2,606.60	
				2,000.00	2 242 46
DD3621.1		Department of Transport	REFUND OF LICENSING		2,212.40
T61		Department of Transport	REFUND OF LICENSING	2,212.40	
DD3623.1	26/06/2017	Department of Transport	REFUND OF LICENSING		2,436.15
T61	26/06/2017	Department of Transport	REFUND OF LICENSING	2,436.15	
DD3625.1	27/06/2017	Department of Transport	REFUND OF LICENSING		2,597.75
T61	27/06/2017	Department of Transport	REFUND OF LICENSING	2,597.75	
DD3627.1	28/06/2017	Department of Transport	REFUND OF LICENSING		6,749.0
T61	28/06/2017	Department of Transport	REFUND OF LICENSING	6,749.05	
DD3629.1	29/06/2017	Department of Transport	REFUND OF LICENSING	†	1,824.80
T61	29/06/2017	Department of Transport	REFUND OF LICENSING	1,824.80	
DD3634.1	30/06/2017	Department of Transport	REFUND OF LICENSING	<del> </del>	26,652.95
T61		Department of Transport	REFUND OF LICENSING	26,652.95	
. 51	30,00,2017	Department of Hansport	S.ID OF EIGENSING	20,032.93	

TRUST CHEQUE							
Cheque	Date	Name	Description	Amount	Total		
321	06/06/2017	BOND ADMINISTRATOR	REFUND HOUSING BOND		240.00		
T223	06/06/2017	BOND ADMINISTRATOR	Housing Bond Aged Unit 5	240.00			
322	08/06/2017	BOND ADMINISTRATOR	REFUND HOUSING BOND		240.00		
T224	08/06/2017	BOND ADMINISTRATOR	Aged Unit 3 Housing Bond	240.00			
		I	TRUST CHEQUE TOTAL	\$	480.00		

TRUST SUMMARY		
TRUST EFT		
TRUST CHEQUE	\$	480.00
TRUST DIRECT DEBIT	\$	71,681.10
TRUST TOTALS	\$	72,161.10

7.5.4 Monthly Statemen	t of Financial Activity Report – 30 <sup>st</sup> June 2017
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Acting Manager Finance
Date:	20 <sup>th</sup> July 2017
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Acting Manager Finance
Author:	Edward Nind – Acting Manager Finance
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – June 2017 (21 Pages)
	Schedules 2 to 14 for the period 1 July 2016 to 30June 2017
	(73 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finances, please discuss with the Manager of Finance prior to the meeting so that necessary researched answer may be provided.

# **Summary**

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996).* 

Monthly Statement of Financial Activity for the period ending **30**<sup>th</sup> **June 2017** are attached for Councillor Information, and consisting of;

Statement of Financial Activity

- 1. Acquisition of Assets
- 2. Disposal of Assets
- 3. Information on Borrowings
- 4. Reserves
- 5. Net Current Assets
- 6. Rating Information
- 7. Trust Funds
- 8. Operating Statement
- 9. Statement of Financial Position
- 10. Financial Ratios
- 11. Grants Report
- 12. Bank Balances & Investment Information Schedules 2 14 attached

# **Background Information**

Nil

# **Officer Comment**

This report should be considered an interim report for 30<sup>th</sup> June 2017 as the end of financial year transactions are not complete. The brought forward surplus of \$1,227,494 will change.

# **Strategic & Social Implications**

Nil

# **Consultation**

Nil

# **Statutory Environment**

General Financial Management of Council, Council 2016/17 Budget, *Local Government (Financial Management)* Regulations 1996, r34, *Local Government Act 1995*, section 6.4

# **Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 10%.

# **Financial Implications**

There is no direct financial implication in relation to this matter

Mrs Comerford-Smith left the meeting at 1.58pm and returned at 2.07pm

# OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 14 07 17

Moved: Cr O'Neil Seconded: Cr Comerford

That Council adopt the Monthly Financial Report for the period ending 30<sup>th</sup> June 2017 and note any material variances greater than \$10,000 and 10%.

Carried 9/0



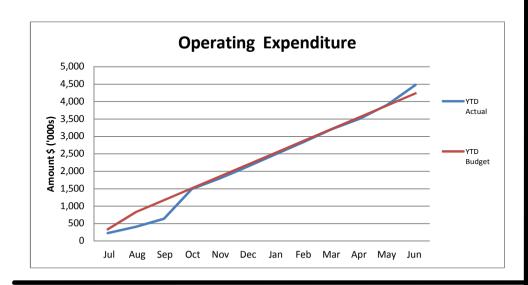
# SHIRE OF MUKINBUDIN MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2017

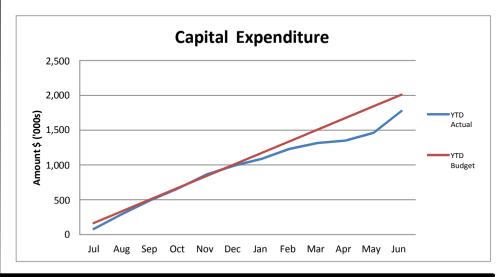
# **TABLE OF CONTENTS**

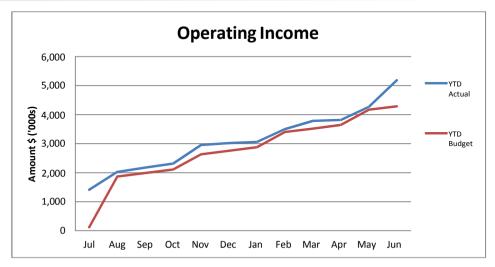
		Page
Graphical	Analysis	1 to 2
Statemen	t of Financial Activity	3
Report or	Significant Variances	4 to 5
Notes to a	and Forming Part of the Statement	
1 2 3	Acquisition of Assets Disposal of Assets Information on Borrowings	6 to 7 8 9
4	Reserves	10 to 12
6	Net Current Assets Rating Information Trust Funds	13 14 15
8	Operating Statement	16
9	Statement of Financial Position	17
10	Financial Ratios	18
11	Grants Report	19
12	Bank Balances & Investment Information	20

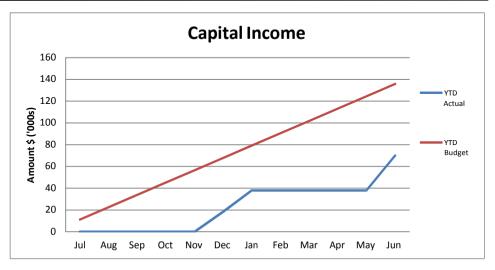
Schedules 2 - 14 attached

# **Income and Expenditure Graphs to 30 June 2017**

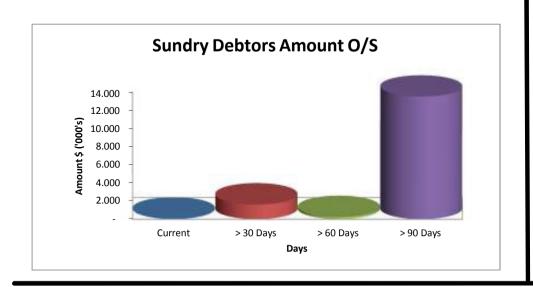


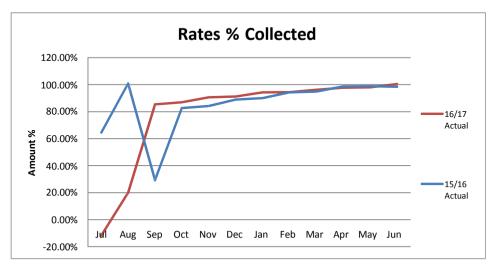


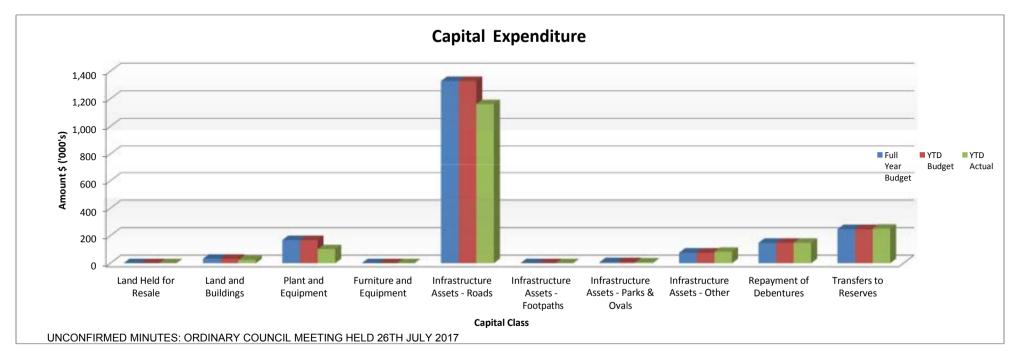




# Other Graphs to 30 June 2017







# STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

Operating	TE 2016/17 Adopted Budget	Forecast 2016/17 Actuals	June 2017 YTD Budget	June 2017 Actual	Variances Actuals to YTD Budget	Varianc Actual Budget YTD
Devenues/Sevenes	\$	\$	\$	\$	\$	%
Revenues/Sources						
Governance	3,970	3,888	3,970	4,076	106	2.67%
General Purpose Funding	1,678,336	1,657,586	1,662,568	2,538,905	876,337	52.71%
Law, Order, Public Safety	24,610	26,422	24,610	34,734	10,124	41.14%
Health	3,929	3,929	3,929	4,646	717	18.25%
Education and Welfare	4,380	11,768	4,380	6,306	1,926	43.97%
Housing	144,898	136,568	144,898	144,311	(587)	(0.41%
Community Amenities	70,340	79,592	70,340	81,128	10,788	15.34%
Recreation and Culture	78,857	101,751	78,857	103,883	25,026	31.74%
	,					
Transport	1,041,525	1,024,670	1,041,525	1,029,906	(11,619)	(1.12%
Economic Services	160,572	165,964	160,572	179,094	18,522	11.54%
Other Property and Services	<u>44,610</u>	<u>75,344</u>	<u>44,610</u>	<u>59,990</u>	<u>15,380</u>	34.48%
	3,256,027	3,287,482	3,240,259	4,186,979	946,720	29.22%
(Expenses)/(Applications)						
Governance	(338,561)	(356,431)	(338,561)	(344,371)	(5,810)	(1.72%
General Purpose Funding	(55,336)	(68,248)	(55,336)	(63,843)	(8,507)	(15.37%
		(128,008)	(124,988)	(126,245)	* ' '	(1.01%
Law, Order, Public Safety	(124,988)				(1,257)	•
Health	(118,564)	(147,360)	(118,564)	(140,610)	(22,046)	(18.59%
Education and Welfare	(145,066)	(159,740)	(145,066)	(102,246)	42,820	29.52%
Housing	(201,327)	(260,968)	(201,327)	(233,025)	(31,698)	(15.74%
Community Amenities	(171,915)	(185,356)	(171,915)	(140,021)	31,894	18.55%
Recreation & Culture	(1,106,375)	(1,025,088)	(1,106,375)	(928,429)	177,946	16.08%
Transport	(1,453,293)	(1,795,349)	(1,453,293)	(1,803,756)	(350,463)	(24.12%
Economic Services	(511,276)	(528,853)	(511,276)	(484,702)	26,574	5.20%
Other Property and Services	(10,975)	(40,975)	(10,975)	(114,565)	(103,590)	(943.87
Other i Toperty and Dervices	(4,237,676)	(4,696,376)	(4,237,676)	(4,481,813)	(244,137)	5.76%
					, ,	
Net Operating Result Excluding Rates	(981,649)	(1,408,894)	(997,417)	(294,834)	702,583	(70.44%
Adjustments for Non-Cash (Revenue) and Expenditure						
· · · · · · · · · · · · · · · · · · ·	2 (20,500)	3,609	(20,500)	3,609	24,109	117.609
Movement in Current Employee Benefits cash backed	(20,500)	707	(20,300)	81,198	81,198	0.00%
	•		0			
Movement in Deferred Pensioner Rates/ESL	0	(3,074)	-	(3,074)	(3,074)	0.00%
Movement in Employee Benefit Provisions (Non-Current)	0	0	0	0	0	0.00%
Rounding	0	(3)	0	(2)	(2)	0.00%
Depreciation on Assets	1,726,100	2,115,192	1,726,100	2,057,244	331,144	(19.18%
Capital Revenue and (Expenditure)						-
	1 0	0	0	0	0	0.00%
	1 (32,360)	(25,206)	(32,360)	(23,761)	8,599	26.57%
5	1 (32,300)	(19,956)	(32,300)	(19,866)	,	0.00%
					(19,866)	
1.7	1 (168,370)	(102,004)	(168,370)	(102,004)	66,366	39.42%
	1 (1,329,104)	(1,338,299)	(1,329,104)	(1,161,271)	167,833	12.63%
Purchase of Infrastructure Assets - Footpaths	1 0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Parks & Ovals	1 (8,500)	(8,500)	(8,500)	(5,900)	2,600	30.59%
Purchase of Infrastructure Assets - Other	1 (76,260)	(95,560)	(76,260)	(83,300)	(7,040)	(9.23%
	2 45,000	19,545	45,000	19,545	(25,455)	(56.57%
	3 (148,001)	(148,001)	(148,001)	(148,000)	(==, .50)	0.00%
	3 (140,001)	(140,001)	(140,001)	(140,000)	0	0.00%
Proceeds from New Debentures					•	
	0	0	0	0	0	0.00%
	^	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	0			(0=4.4.6)	(3,487)	(1.41%
Self-Supporting Loan Principal Income	4 (247,661)	(172,141)	(247,661)	(251,148)	(3,401)	
the state of the s			(247,661) 90,790	(251,148) 50,465	(40,325)	(44.42%
Self-Supporting Loan Principal Income Transfers to Restricted Assets (Reserves) Transfers from Restricted Asset (Reserves)	4 (247,661)	(172,141)			* ' '	(44.42%
Self-Supporting Loan Principal Income  Transfers to Restricted Assets (Reserves)  Transfers from Restricted Asset (Reserves)  Net Current Assets July 1 B/Fwd	4 (247,661) 4 90,790	(172,141) 50,465	90,790	50,465	(40,325)	

This statement is to be read in conjunction with the accompanying notes.

**Material Variances Symbol** 

Above Budget Expectations Greater than 10% and \$10,000 Below Budget Expectations Less than 10% and \$10,000

#### SHIRE OF MUKINBUDIN FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 Report on Significant variances Greater than 10% and \$10,000

#### **Purpose**

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

#### The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

\$ Variances Actuals to YTD Budget

# REPORTABLE OPERATING REVENUE VARIATIONS

#### General Purpose Funding - Variance above budget expectations

Advance payments for 17/18 have been received. \$583.4K for the General Financial Assistance Grant and \$280.6K for the Roads Financial Assistance Grant.

\$876,337

#### Law and Order - Variance above budget expectations

Received extra \$3,582 over budget, and \$1,735 income received in advance. In addition the \$5.9K First Quarter payment for 17/18 was received in June.

\$10,124

#### Community Amenities - above budget expectations

Mostly due to additional \$5K of revenue from rubbish and recycling collections, \$1.4K from planning application fees and \$3.6K from cemetery fees. These been largely accommodated in the forecast budget.

\$10,788

# Recreation & Culture - Variance above budget expectations

Additional \$3K pool entrance fees and \$4.6K volunteer swimming pool subsidy. These been accommodated in the forecast budget. In addition the annual sports levies and the Pool Grant are fully received whilst the budget is spread over 12 months.

An unbudgeted Insurance claim reimbursement income totalling \$3.4K for air-conditioning system failures has been received and additional grants and contributions towards an events kit have been received totalling \$13.8K. These been accommodated in the forecast budget.

\$25,026

#### Transport - Variance below budget expectations

Reduced profit; The sale of A317 the Komatsu Backhoe has not proceeded resulting in a \$10.5K decrease in profit and the sale of MBL 1 the Ford Territory MF resulted in a \$4.9K loss rather than the \$5K profit budgeted.

-\$11.619

# Economic Services - Variance above budget expectations

Significant items contributing to this additional income are;

A higher rate of income for Caravan Park Rent, Barracks and Self Contained Units resulting in an additional \$18K above the Budget. This has partially been accommodated in the forecast budget.

Additional Public Transport Bus Income of \$12.2K. This has partly been accommodated in the forecast budget.

\$18,522

The overall increase had been reduced by slightly lower income from several other activities across the Economic Services program.

#### Other Property and Services - Variance above budget expectations

Increased Workers Compensation Expense reimbursement has been received.

\$15,380

# REPORTABLE OPERATING EXPENSE VARIATIONS

# Governance - Variance above budget expectations.

Actual Operating expenditure is above the Budget due to inceased NEWROC Admin Fees.

-\$5,810

#### Health - Variance above budget expectations

Medical Practice costs have increased \$11.8K due to 15/16 expenses invoiced in July 2016. An acting Environmental Health Officer increased costs by \$10K. These have been accommodated in the forecast budget.

\$22,046

# Education and Welfare - Variance below budget expectations

Actual Operating expenditure for the Central East Aged Care Alliance is significantly less than the Budget as the project is behind schedule in the land acquisition process. It is likely that funding provisions will need to be carried over into 2017-2018. This delay has not been accommodated in the forecast budget.

\$42,820

#### Housing - Variance above budget expectations.

Actual Operating expenditure is above the Budget due to expenses for Reverse Cycle air-conditioners, carpet & lino Aged Unit 3. A reserve transfer for the air conditioners has been made and will cover the difference. Additional depreciation on Staff Housing has also been recognised. These changes have been accommodated in the forecast budget.

-\$31,698

#### Community Amenities - below budget expectations

Commercial Refuse Collection, the actual operating expenditure is below YTD Budget credit received from Avon waste - overcharge of rubbish removal (permanent difference). This has not been accommodated in the forecast budget.

There are also savings in labour expenses for public convenience operation and maintenance.

\$31,894

Under Protection of the Environment the Eastern Wheatbelt Declared Species Expenses are not paid yet.

No Community Groups Funding Programme (Donations) have been paid.

# SHIRE OF MUKINBUDIN FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017 Report on Significant variances Greater than 10% and \$10,000

Variances Actuals to YTD Budget Recreation and Culture - Variance below budget expectations. There are several variations contributing to the total variation, these include; Town Halls and Public Buildings Operations and maintenance is over \$39K less than the budget. The original budget remains unchanged. This is partially offset by a \$6K increase in Town Halls and Public Buildings depreciation. This been accommodated in the forecast budget. \$177,946 Depreciation for the Mukinbudin Swimming Pool is \$69K less than expected. This been accommodated in the forecast budget. There is also \$14.5K savings in Swimming Pool Bldg/Grounds Maintenance. Depreciation for the Other Recreation and Sport facilities is \$34K less than expected. This been accommodated in the forecast budget. Transport - Variance above budget expectations Although road maintenance expenditure below the Budget overall depreciation expenses are much -\$350,463 higher. This been accommodated in the forecast budget. Economic Services - Variance below budget expectations. Operating expenditure is below Budget, mainly due to savings in salaries, depreciation and promotional costs. \$26,574 Other Property and Services - Variance Above budget expectations. The most significant component of this is the \$70K under recovery of public works. This will be corrected at the end of the year. Another -\$103,590 component is the \$25K increase in workers compensation expenses. REPORTABLE NON-CASH VARIATIONS (Profit)/Loss on Asset Disposals - Variance Below budget expectations. There are 2 major variations contributing to the total variation, these are; The sale of A317 the Komatsu Backhoe has not proceeded resulting in a \$10.5K decrease in profit. \$24,109 The sale of MBL 1 the Ford Territory MF resulted in a \$4.9K loss rather than the \$5K profit budgeted. Depreciation on Assets - Variance above budget expectations. This is largely due to increased depreciation on Roads, Bridges and Depots. This been accommodated in the forecast budget. \$331,144 REPORTABLE CAPITAL EXPENSE VARIATIONS Purchase of Land & Buildings - Variance above budget expectations. Additional expenditure on Aged Units and an Executive House House \$8,599 Purchase of Furniture & Equipment - Variancee above budget expectations. An Events Kit was purchased this was not allowed for in budget under capital. This been accommodated in the forecast budget. -\$19,866 Purchase of Plant & Equipment - Variance below budget expectations. Purchase of the CAT Backhoe for \$68K has been deferred. This been accommodated in the forecast budget. \$66,366 Purchase of Infrastructure Assets Roads - Variance below budget expectations. Several Roads to recovery projects are below the Budget. The most notable being the Forty Six Gate Road Resheeting works. These are \$167,833 partially offset by the Mukinbudin-Wialki Rd works which have exceeded the Budget.

# REPORTABLE CAPITAL INCOME VARIATIONS

#### Proceeds from Disposal of Assets - Variance below budget expectations.

The following variations contribute this total;

The sale of A317 the Komatsu Backhoe has not proceeded resulting in a \$15K decrease in proceeds.

The sale of MBL 1 the Ford Territory MF resulted in a \$3.6K decrease in proceeds

 $The sale of A439-MBL\ 1070\ the\ Holden\ Colorado\ Utility\ LH\ Vehicle\ resulted\ in\ a\ \$6.8K\ decrease\ in\ proceeds.$ 

These changes been accommodated in the forecast budget.

#### Transfers from Restricted Asset (Reserves) - Variance below expectations.

The transfer from leave Reserve of 58.8K was not required, This was partially offset by an \$18.4K transfer from the Seniors Housing -\$40,325

-\$25.455

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

1.

. ACQUISITION OF ASSETS	2016/17 Adopted Budget \$	Forecast 2016/17 Actual \$	2016/17 YTD Budget \$	June 2017 Actual \$
The following assets have been acquired during the period under review:	•	·	·	•
By Program				
Governance				
Members of Council				
	0 0	0.00 0.00	0 0	0.00 0.00
Law, Order & Public Safety				
Emergency Services Levy				
Plant & Equipment (Capital) - Esl	0	0.00	0	0.00
Health Other Health				
Land Capital - Other Health	0	0.00	0	0.00
Building (Capital) - Other Health	0	0.00	· ·	0.00
Housing				
Housing - Shire (Staff and Rentals)				
15 Cruickshank Rd Ceo Building Capital	0	0.00	0	0.00
25 Cruickshank Rd Cpm Building Capital	0	0.00	0	0.00
1 Salmon Gum Alley Building Capital	0	0.00	0	0.00
4 Salmon Gum Alley Building Capital 8 Lansdell St Building Capital	0 0	0.00 0.00	0 0	0.00 0.00
9 Calder St Lh Building Capital	0	0.00	0	0.00
25A Calder St Building Capital	0	0.00	0	0.00
25B Calder St Building Capital	0	0.00	0	0.00
12 Salmon Gum Alley (Lot 208) - Capital	6,650	12,740.00	6,650	13,296.10
Housing - Aged (Including Senior Citizens)				
Aged Unit Common - Capital	0	0.00	0	0.00
Aged Unit 5 - Capital	0	0.00	0	0.00
Aged Unit 10 - Capital	0	0.00	0	0.00
New Aged Unit 11 - Capital New Aged Unit 12 - Capital	2,743 2,743	6,572.00 3,894.00	2,743 2,743	6,571.66 3,893.62
Community Amenities	2,743	3,094.00	2,140	3,093.02
Other Community Amenities				
Cemetery Capital	0	0.00	0	0.00
Recreation and Culture				
Public Halls & Civic Centre				
Furniture & Equipment (Capital) - Public Halls &	0	0.00	0	0.00
Buildings Capital Halls	0	0.00	0	0.00
Swimming Pools	-		-	
Plant & Equipment (Capital) - Swimming Pool	0	0.00	0	0.00
Swimming Pool Building Capital	0	0.00	0	0.00
Swimming Pool Infrastructure Capital	64,000	83,300.00	64,000	83,300.00
Other Recreation & Sport	0	0.00	0	0.00
Plant & Equipment (Capital) - Other Town Other Infrastructure Capital	0 12,260	0.00 12,260.00	0 12,260	0.00
Infrastructure Parks & Ovals (Capital)	8,500	8,500.00	8,500	5,900.00
Furniture & Equipment (Capital) - Other	0	19,956.00	0	19,866.29
Mukinbudin Sports Complex Building Capital	0	0.00	0	0.00
Mukinbudin Gym Building Capital	0	0.00	0	0.00
Mukinbudin Lions Park Building Capital	0	0.00	0	0.00
Television And Rebroadcasting				
Plant & Equipment (Capital) - Tv & Radio	0	0.00	0	0.00
<u>Heritage</u> Popes Hill Anzac Memorial Capital	0	0.00	0	0.00
Building Capital tampu Bin	0	0.00	0	0.00
Banang Capital tampa bin	O	0.00	3	0.00

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

ACQUISITION OF ASSETS (Continued)	2016/17 Adopted Budget \$	Forecast 2016/17 Actual \$	2016/17 YTD Budget \$	June 2017 Actual \$
Transport				
Roads, Streets, Bridges & Depots				
Plant & Equipment (Capital) - Roads	0	0.00	0	0.00
Depot Building Capital	0	0.00	0	0.00
Barbarlin North Road-Council Funded	0	0.00	0	0.00
Mcgregor South Rd Capital - Council Funded	0 0	0.00 0.00	0	0.00
Mukinbudin Wialki Rd Capital - Council Funded Graham Rd Capital - Council Funded	0	0.00	0	0.00
Strugnell Street Ray-Council Funded	0	0.00	0	0.00
Kunno Muka Rd Nungarin Nth Rd Intersection -	0	0.00	0	0.00
Mcgregor South Road Seal Rtr	238,407	238,407.00	238,407	211,781.53
Beringbooding Resheating - Roads To	0	0.00	0	37,196.39
Strugnell Street Rav Upgrade	55,309	55,309.00	55,309	20,913.65
Forty Six Gate Road Resheeting Rtr	547,400	547,400.00	547,400	394,196.22
Koorda Bullfinch Road 15/16 Salt Pan	0	0.00	0	0.00
Mukinbudin Wialki Rd Capital - Rrg Funded	0	0.00	0	0.00
Rrg Nungarin North Road	0	0.00	0	0.00
Mukinbudin-Wialki Rd Capital - Rrg Funded 16-	479,988	486,503.00	479,988	486,503.01
Koorda Bullfinch Rd - Black Spot Funded	0	2,391.00	0	2,391.09
Roads (Capital) - Flood Damage	8,000	8,289.00	8,000	8,289.00
Road Plant Purchases		0.00		
Plant & Equipment (Capital) - Road Plant	168,370	102,004.00	168,370	102,004.35
Economic Services				
Tourism & Area Promotion	0	0.00	0	0.00
Caravan Park Compare Kitchen Capital	0	0.00	0	0.00
Caravan Park Campers Kitchen Capital New Caravan Park House Capital	0 0	0.00 0.00	0	0.00
Ww - Wattonning Capital	0	0.00	0	0.00
Caravan Park Infrastructure Capital	0	0.00	0	0.00
Other Economic Services	O	0.00	O	0.00
Infrastructure Other (Capital) - Other Economic	0	0.00	0	0.00
Building (Capital) - Other Economic Services	0	0.00	0	0.00
Other Property & Services				
Administration Overheads				
Furniture & Equipment (Capital) -	0	0.00	0	0.00
Admin Building Capital	20,224	2,000.00	20,224	0.00
Land Subdivision n Development				
Subdivision Surveying & Plans	<u>0</u>	0.00	<u>0</u>	0.00
	<u>1,614,594.00</u>	1,589,525.00		
The following assets have been acquired during				
the period under review: Bv Class				
Land Held for Resale - Current	0	0.00	0	0.00
Land Held for Resale - Non Current	0	0.00	0	0.00
Land	0	0.00	0	0.00
Buildings Furniture & Equipment	32,360 0	25,206.00 19,956.00	32,360 0	23,761.38 19,866.29
Plant & Equipment	168,370	102,004.00	168,370	102,004.35
Infrastructure - Roads	1,329,104	1,338,299.00	1,329,104	1,161,270.89
Infrastructure - Roads Infrastructure - Footpaths	1,329,104	0.00	1,329,104	0.00
Infrastructure - Parks & Ovals	8,500	8,500.00	8,500	5,900.00
Infrastructure - Other	76,260	95,560.00	76,260	83,300.00
	1,614,594	1,589,525.00	1,614,594	1,396,102.91
		· · ·	· ,	· · ·

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

#### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program		Written Down Value Sale Proceeds			Profit(Loss)					
		2016/17 Budget	Forecast 2016/17 Actual	June 2017 Actual	2016/17 Budget	Forecast 2016/17 Actual	June 2017 Actual	2016/17 Budget	Forecast 2016/17 Actual	June 2017 Actual
	Asset	\$	\$	\$	\$	\$	\$	\$	\$	\$
Health										
A324 Share of NEWHealth Vehicle 1999	324	0	333.87	333.87	0	0.00	0.00	0	(333.87)	(333.87)
Recreation & Culture										
A238 Vermeer Woodchipper 1/6th Share NEWROC	238	0	750.00	750.00	0	0.00	0.00	0	(750.00)	(750.00)
Transport										
A317 - Komatsu Backhoe	317	4,500	0.00	0.00	15,000	0.00	0.00	10,500	0.00	0.00
A439 - MBL 1070 - Holden Colorado Utility LH Vehicle	439	10,000	8,992.50	8,992.50	15,000	11,363.64	11,363.64	5,000	2,371.14	2,371.14
MBL 1 - Ford Territory MF	435	10,000	13,077.88	13,077.88	15,000	8,181.82	8,181.82	5,000	(4,896.06)	(4,896.06)
·										
,	•	24,500	23,154.25	23,154.25	45,000	19,545.46	19,545.46	20,500	(3,608.79)	(3,608.79)

By Class of Asset		Written Down Value			Sale Proceeds			Profit(Loss)		
		2016/17 Budget	Forecast 2016/17 Actual	June 2017 Actual	2016/17 Budget	Forecast 2016/17 Actual	June 2017 Actual	2016/17 Budget	Forecast 2016/17 Actual	June 2017 Actual
	Asset	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant & Equipment A324 Share of NEWHealth Vehicle 1999 A238 Vermeer Woodchipper 1/6th Share NEWROC A317 - Komatsu Backhoe	324 238 317	0 0 4,500	333.87 750.00 0.00		-	0.00 0.00 0.00	0.00 0.00 0.00	0	(333.87) (750.00) 0.00	(750.00)
A439 - MBL 1070 - Holden Colorado Utility LH Vehicle MBL 1 - Ford Territory MF	439 435	10,000 10,000	,	8,992.50 13,077.88	15,000 15,000	,	11,363.64 8,181.82	5,000 5,000	2,371.14 (4,896.06)	, -
		24,500	23,154.25	23,154.25	45,000	19,545.46	19,545.46	20,500	(3,608.79)	(3,608.79)

**Summary** 

Profit on Asset Disposals Loss on Asset Disposals

2016/17 Adopted	Forecast 2016/17	June 2017
Budget	Actual	Actual
\$	\$	\$
20,500	2,371.14	2,371.14
<u>0</u>	(5,979.93)	(5,979.93)
20,500	(3,608.79)	(3,608.79)

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

#### 3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

			Principal		New			Principal			Principal			Interest	
			1-Jul-16		Loans			Repayments			Outstanding		l	Repayments	;
		Loan		2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17
Lender	Particulars	Finishes		Budget	Forecast	Actual	Budget	Forecast	Actual	Budget	Forecast	Actual	Budget	Forecast	Actual
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Education & Welfare														
WATC	Loan 109 - CRC	1/02/2021	32,403	0	0	0	5,756	5,756	5,756	26,647	26,647	26,647	1,813	1,813	1,926
	Recreation & Culture														
WATC	Loan 108 - Bowling Club	1/02/2021	79,063	0	0	0	14,044	14,044	14,043	65,019	65,019	65,020	4,423	4,423	4,699
	Economic Services														
WATC	Loan 116 - Land Purchase	17/06/2019	31,088	0	0	0	9,742	9,742	9,742	21,346	21,346	21,346	1,764	1,764	1,882
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	104,435	0	0	0	7,253	7,253	7,253	97,182	97,182	97,182	5,327	5,327	5,676
	Other Property & Services														
WATC	Loan 114 - Trailer 1TJP 062	17/06/2019	65,650	0	0	0	20,572	20,572	20,572	45,078	45,078	45,078	3,726	3,726	3,974
WATC	Loan 115 - Truck DAF MBL 250	22/01/2019	49,285	0	0	0	15,643	15,643	15,643	33,642	33,642	33,642	2,217	2,217	2,384
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	84,184	0	0	0	13,627	13,627	13,628	70,557	70,557	70,556	4,114	4,114	4,395
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	55,906	0	0	0	5,934	5,934	5,934	49,972	49,972	49,972	2,488	2,488	2,668
WATC	Loan 121 - Grader MBL 95	27/02/2023	250,947	0	0	0	32,950	32,950	32,950	217,997	217,997	217,997	6,749	6,749	7,552
WATC	Loan 122 - Roller MBL 811	27/02/2023	136,545	0	0	0	17,929	17,929	17,928	118,616	118,616	118,617	3,672	3,672	4,109
WATC	Loan 123 - Tractor MBL 244	2/12/2022	32,448	0	0	0	4,551	4,551	4,551	27,897	27,897	27,897	1,040	1,040	1,148
			921,954	0	0	0	148,001	148,001	148,000	773,953	773,953	773,954	37,333	37,333	40,413

All other loan repayments were financed by general purpose revenue.

Note: The interest reported exceeds the budget as end of year accruals are not complete and the Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

	2016/17	Forecast	June
	Adopted	2016/17	2017
	Budget	Actual	Actual
	\$	\$	\$
4. RESERVES	•	·	•
Cash Backed Reserves			
(a) Leave Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	52,396	52,396	52,396
	81,310	1,310	81,198
	(58,790)	0	0
	74,916	53,706	133,594
(b) Plant Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	195,256	195,256	195,256
	119,411	119,411	118,994
	-	- <u>0</u>	0
	314,667	- <u>314,667</u>	314,250
(c) Building Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	24,676	24,676	24,676
	28,617	28,617	28,564
	-	- <u>0</u>	_ <u>0</u>
	53,293	- <u>53,293</u>	_ 53,240
(d) Senior Housing Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	37,439	37,439	37,439
	936	936	685
	<u>0</u>	<u>(18,465)</u>	<u>(18,465)</u>
	38,375	19,910	19,659
(e) Residential Land Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	10,118	10,118	10,118
	253	253	231
	0	- <u>0</u>	- <u>0</u>
	10,371	- 10,371	- 10,349
(f) Swimming Pool Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	32,348	32,348	32,348
	16,329	20,809	20,740
	- <u>0</u>	- <u>0</u>	- <u>0</u>
	- 48,677	- <u>53,157</u>	53,088
(g) Unspent Grant Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	32,190	32,190	32,190
	805	805	736
	(32,000)	<u>(32,000)</u>	(32,000)
	995	<u>995</u>	926
Total Cash Backed Reserves	541,294	506,099	585,106

All of the above reserve accounts are to be supported by money held in financial institutions.

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY $% \left( \mathcal{L}^{\prime}\right) =\left( \mathcal{L}^{\prime}\right) +\left( \mathcal{L}^{\prime}\right$

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

	2016/17 Adopted Budget \$	Forecast 2016/17 Actual \$	June 2017 Actual \$
1. RESERVES (Continued)	·	•	•
Cash Backed Reserves (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	81,310	1,310	81,198
Plant Reserve	119,411	119,411	118,994
Building Reserve	28,617	28,617	28,564
Seniors Housing Reserve	936	936	685
Lot 64 White St & Lot 69 Lansdell JV st Reserve	0	0	0
Lot 8 Cruickshank St JV Reserve	0	0	0
Communications Reserve	0	0	0
Residential Land Reserve	253	253	231
Self Insurance Reserve	0	0	0
RoadworksReserve	0	0	0
Swimming Pool Reserve	16,329	20,809	20,740
Royalties for Regions Reserve	0	0	0
Unspent Grant Reserve	805	805	736
Community Bus Replacement Reserve	<u>0</u> <u>247,661</u>	<u>0</u> 172,141	251,148
Transfers from Reserves			
Leave Reserve	(58,790)	0	0
Plant Reserve	0	0	0
Building Reserve	0	0	0
Seniors Housing Reserve	0	(18,465)	(18,465)
Lot 64 White St & Lot 69 Lansdell JV st Reserve	0	0	0
Lot 8 Cruickshank St JV Reserve	0	0	0
Communications Reserve	0	0	0
Residential Land Reserve	0	0	0
Self Insurance Reserve	0	0	0
Roadworks Reserve	0	0	0
Swimming Pool Reserve	0	0	0
Royalties for Regions Reserve	0	0	0
Unspent Grant Reserve	(32,000)	(32,000)	(32,000)
Community Bus Replacement Reserve	<u>0</u>	<u> </u>	<u> </u>
	<u>(90,790)</u>	(50,465)	(50,465)
	156,871	121,676	200,683
Total Transfer to/(from) Reserves			

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

#### 4. RESERVES (Continued)

#### Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

#### Leave Reserve

- to be used to fund annual and long service leave requirements.

# **Plant Reserve**

- to be used for the purchase of major plant.

# **Building Reserve**

- to be used for the construction of new buildings or to assist finance of housing loans

# **Seniors Aged Housing Reserve**

- net result after rent and maintenance has been carried out for the financial year. This fund is to be used for additional units and maintenance upkeep.

#### Residential Land Reserve

- to be used for the profit from the sale of subdivision blocks.

#### Swimming Pool Reserve

- to be used for the upgrade of the Swimming Pool in future years.

#### **Unspent Grant Reserve**

- to be used for any grant funding that may not be expended in the current financial year.

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

	2015/16 B/Fwd Per 2016/17 Budget \$	2015/16 B/Fwd Per Financial Report \$	June 2017 Actual \$	Forecast 2016/17 Actual \$
5. NET CURRENT ASSETS				
Composition of Estimated Net Current Asset Position				
CURRENT ASSETS				
Cash - Unrestricted Cash - Restricted Unspent Grants	275,516 0	275,516 0	1,448,402 0	(219,955) 10,000
Cash - Restricted Unspent Loans	0	0	0	0,000
Cash - Restricted Reserves	384,424	384,424	585,108	506,099
Accounts Receivable (Budget Purposes Only)	0	0	0	0
Rates Outstanding	16,222	16,222	(8,149)	90,000
Sundry Debtors	25,885	25,885	15,100	150,000
Provision for Doubtful Debts	(12,988)	(12,988)	(12,988)	(5,000)
Gst Receivable	13,852	13,852	22,988	25,000
Accrued Income	2,429	2,429	0	1,500
Payments In Advance	0	0	0	1,500
Inventories	<u>0</u>	<u>0</u>	<u>0</u>	40,000
	705,340	705,340	2,050,461	599,144
LESS: CURRENT LIABILITIES				
Sundry Creditors	(34,448)	(34,683)	(162,188)	(120,000)
Accrued Interest On Loans	(11,382)	(11,382)	(11,382)	(150)
Accrued Salaries & Wages	(1,871)	(3,914)	0	Ô
Income In Advance	(7,629)	(7,629)	0	(2,000)
Gst Payable	(2,222)	(2,222)	(1,996)	(10,000)
Payroll Creditors	0	0	0	0
Accrued Expenses	(4,764)	0	0	(3,500)
PAYG Liability	(22,875)	(22,875)	(23,740)	0
FBT Payable	4,764	(4,764)	479	0
Other Payables	0	0	0	0
Current Employee Benefits Provision	(172,626)	(172,626)	(172,626)	(15,000)
Current Loan Liability	(148,000) (401,053)	(148,000) (408,005)	<u>0</u>	<u>0</u> (150.650)
	(401,053)	(408,095)	(371,453)	(150,650)
NET CURRENT ASSET POSITION	304,287	297,245	1,679,008	448,494
Less: Cash - Reserves - Restricted	(384,424)	(384,424)	(585,108)	(506,099)
Less: Cash - Unspent Grants - Restricted	0	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	52,396	52,396	133,594	53,103
Add Back : Current Loan Liability	148,000	148,000	0	0
Adjustment for Trust Transactions Within Muni	0	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	120,259	113,217	1,227,494	(4,502)

Notes applicable to the Surplus/(Deficit) Carried Forward for June 2017.

<sup>1.</sup> The surplus includes \$864,017 from the advance payment of 2017/2018 Financial Assistance Grants.

<sup>2.</sup> The Surplus/(Deficit) carried forward is not final and will be subject to end of year adjustments.

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

#### 6. RATING INFORMATION

RATE TYPE		Number		2016/17	2016/17	2016/17	2016/17	
		of	Rateable	Rate	Interim	Back	Total	2016/17
	Rate in	Properties	Value	Revenue	Rates	Rates	Revenue	Budget
	\$		\$	\$	\$	\$	\$	\$
General Rate								
GRV - Residential	0.170983	152	1,100,060	188,092	(90)	0	188,002	189,194
GRV - Vacant	0.170983	1	6,448	1,102	(288)	0	814	0
UV - Rural	0.022357	215	37,303,500	833,994	(802)	923	834,115	834,062
UV - Mining	0.022357	3	0	0	460	(71)	389	0
Non Rateable		63	59,628			0	0	
Sub-Totals		434	38,469,636	1,023,188	(720)	852	1,023,320	1,023,256
	Minimum							
Minimum Rates	\$							
GRV - Residential	400	20	11,430	8,000	0	0	8,000	8,000
GRV - Vacant	400	5	1,831	2,000	0	0	2,000	2,000
UV - Rural	500	30	325,800	15,000	0	0	15,000	15,000
UV - Mining	500	4	23,177	2,000	0	0	2,000	2,000
Sub-Totals		59	362,238	27,000	0	0	27,000	27,000
		493		1,050,188	(720)	852	1,050,320	1,050,256
Discounts			-				(23,880)	(20,000)
Rates Adjustments							0	0
Movement in Excess Rates							(31,066)	0
Total Amount of General Rates							995,374	1,030,256
Specified Area Rates							0	0
Ex Gratia Rates							17,453	15,768
							,	,
Total Rates							1,012,827	1,046,024

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

# 7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-16 \$	Amounts Received \$	Amounts Paid (\$)	30/06/2017 Balance \$
Police Licensing	0	572,093	(572,093)	0
Wilgoyne Tennis Club	0	0	Ó	0
Mukinbudin Indoor Cricket Club	11,345	0	0	11,345
BRB	0	425	(425)	0
Rates in Advance	0	0	0	0
LGMA Wheatbelt	0	0	0	0
Trust - Other	7	2,093	(1,681)	419
Sports Complex Key Bonds	860	100	(50)	910
Standpipe Key Bonds	200	200	(50)	350
Mukinbudin Football Club Rams Plates	650	100	(750)	0
Builders Levy (BCITF)	0	222	(222)	0
Karlonning Pipeline Scheme	0	0	0	0
Council Nomination Deposit	0	0	0	0
Drive in Donation	500	0	0	500
Housing Tenancy Bonds	8,024	3,820	(6,696)	5,148
Hall Hire Bonds & Deposits	0	500	(500)	0
Gym Bonds	1,121	560	(320)	1,361
Soil Conservation	13,166	0	Ô	13,166
	35,873	580,113	(582,787)	33,199

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

# 8. OPERATING STATEMENT

	June 2017	2016/17 Adopted	2015/16
	Actual	Budget	Actual
OPERATING REVENUES	\$	\$	\$
Governance	4,076	3,970	5,733
General Purpose Funding	3,534,279	2,708,592	1,620,883
Law, Order, Public Safety	34,734	24,610	32,065
Health	4,646	3,929	2,382
Education and Welfare	6,306	4,380	2,959
Housing	144,311	144,898	568,652
Community Amenities	81,128	70,340	71,903
Recreation and Culture	103,883	78,857	93,569
Transport	1,029,906	1,041,525	1,488,355
Economic Services	179,094	160,572	165,301
Other Property and Services	<u>59.990</u>	<u>44.610</u>	<u>125.059</u>
TOTAL OPERATING REVENUE	5,182,353	4,286,283	4,176,860
OPERATING EXPENSES			
Governance	344,371	338,561	302,673
General Purpose Funding	63,843	55,336	52,046
Law, Order, Public Safety	126,245	124,988	149,480
Health	140,610	118,564	114,820
Education and Welfare	102,246	145,066	82,139
Housing	233,025	201,327	192,299
Community Amenities	140,021	171,915	182,981
Recreation & Culture	928,429	1,106,375	862,405
Transport	1,803,756	1,453,293	1,772,146
Economic Services	484,702	511,276	428,839
Other Property and Services	<u>114,565</u>	<u>10.975</u>	<u>12,460</u>
TOTAL OPERATING EXPENSE	4,481,813	4,237,676	4,152,287
CHANGE IN NET ASSETS			
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	700.540	48,607	<u>24.573</u>

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

# 9. STATEMENT OF FINANCIAL POSITION

	June 2017 Actual \$	2015/16 Actual \$
CURRENT ASSETS	•	•
Cash and Cash Equivalents	2,033,510	659,940
Trade and Other Receivables	16,952	45,400
Inventories	<u> </u>	<u> </u>
TOTAL CURRENT ASSETS	2,050,462	705,340
NON-CURRENT ASSETS		
Other Receivables	3,074	0
Inventories	624,614	624,614
Property, Plant and Equipment	12,203,030	12,573,259
Infrastructure	<u>55,765,903</u>	<u>56,079,969</u>
TOTAL NON-CURRENT ASSETS	68,596,621	69,277,842
TOTAL ASSETS	70,647,083	69,983,182
CURRENT LIABILITIES		
Trade and Other Payables	198,827	87,469
Long Term Borrowings	470.000	148,000
Provisions TOTAL CURRENT LIABILITIES	<u>172,626</u> 371,453	<u>172,626</u> 408,095
TOTAL CORRENT LIABILITIES	37 1,433	406,093
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	773,955	773,955
Provisions	<u>21,436</u>	<u>21,436</u>
TOTAL NON-CURRENT LIABILITIES	795,391	795,391
TOTAL LIABILITIES	1,166,844 69,480,239	1,203,486 68,779,696
NET ASSETS	09,400,239	00,779,090
EQUITY		
Trust Imbalance	0	0
Retained Surplus	44,577,613	44,077,755
Reserves - Cash Backed	585,108	384,424
Revaluation Surplus	<u>24,317,517</u>	<u>24,317,517</u>
TOTAL EQUITY	<u>69,480,238</u>	<u>68,779,696</u>

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

#### 10. FINANCIAL RATIOS

	2016/17 YTD	2015/16	2014/15	2013/14	
Current Ratio	6.16	0.90	2.08	0.23	
Operating Surplus Ratio	0.02	(1.03)	0.29	(1.20)	

The above ratios are calculated as follows:

**Current Ratio** 

Current assets minus restricted current assets

Current liabilities minus liabilities associated with restricted assets

#### INTERPRETATION:

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

#### **RISK INDICATORS:**

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities.

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue.

#### **COMMENT:**

Provided restricted assets are excluded correctly, it is a very useful indicator of the "true" financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

# **Operating Surplus Ratio**

Operating revenue minus operating expense

Own source operating revenue

# INTERPRETATION:

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

# **RISK INDICATORS:**

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

# COMMENT:

A sustained period of deficits will erode the local government's ability to maintain both its operational service level and asset base.

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

# 11. GRANT REVENUE - RECORD OF RECEIPTS

	%	Adopted Budget	30/09/2016 1/4 RECEIVED	31/12/2016 2/4 RECEIVED	31/03/2017 3/4 RECEIVED	30/06/2017 4/4 RECEIVED	Total
GENERAL PURPOSE FUNDING		1,628,430					
UNTIED FAGS - GENERAL PURPOSE	99.63%	1,124,345	280,043	280,043	280,043	280,042	1,120,171
UNTIED FAGS ROAD COMPONENT	100.11%	504,085	126,160	126,160	126,160	126,161	504,641
LAW, ORDER, PUBLIC SAFETY		16,590					
TIED ESL LEVY	167.79%	16,590	16,777	5,530	5,530		27,837
	_		_				
EDUCATION & WELFARE	_	1,000					
TIED SENIORS WEEK	100.00%	1,000	0	1,000			1,000
RECREATION & CULTURE	-	38,031	1				
TIED POOL DSR CLGF Grant	100.00%	32,000	0	32,000			32,000
TRANSPORT		4 000 005					
TRANSPORT		1,002,325	1	ı			400.045
TIED DIRECT GRANTS	100.00%	120,015		452 606	240 746		120,015
TIED R2R GRANT	100.00%	562,318		153,606	248,716		562,318
TIED MRD SPECIFIC PROJECT GRANT RRG	100.00%	319,992	244,358	75,634			319,992
	- -	2,691,376	947,349	673,973	660,449	406,203	2,687,974

# NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

# FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

# 12. BANK BALANCES & INVESTMENT INFORMATION

# **Council Funds**

At Call Bank Accounts		30 June 2017
	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	0.00%	\$1,521,617.89
Reserves Cash at Call Account - Bendigo Bank	1.00%	\$540,000.00
		\$0.00
	_	\$2,061,617.89

Investment Register Term Interest Rate Amount Maturity

Municipal Investments

Nil

Reserve Investment

Nil

**Council Funds Summary** 

 Municipal Funds
 \$1,521,617.89

 Reserve Funds
 \$540,000.00

 \$2,061,617.89

**Trust Funds** 

Trust Transaction Account - Bendigo Bank \$35,124.16

Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.



### **SHIRE OF MUKINBUDIN**

### SCHEDULES 2 TO 14 (By Program)

### FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017

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#### SHIRE OF MUKINBUDIN

#### SCHEDULE 02 - GENERAL FUND SUMMARY Financial Statement for Period Ended 30 June 2017

PERATING   S	MUNICIPAL FUND		Adopted B	udget	Forecas	Actual	Revised	Budget	YTD Bu	dget	YTD Ac	tual
Commany   Comm												Expenditure
Control Part   Control Control Part   Control Par	ODEDATING		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Commence		03	2 708 502 00	55 336 00	2 671 984 16	68 248 00	2 709 445 00	55 336 00	2 709 445 00	55 336 00	3 534 270 34	63,842.
Lan Coder, Public Safety   95	1 3					·		· ·				344,370.
Health					·							126,245.
Flazzarian Awdinger   98												140,609
Housing 9 9 144,896.00 173,710 155,682.00 244,896.00 174,986.00 173,710 144,896.00 271,3710 144,896.00 271,3710 144,896.00 271,3710 144,896.00 271,3710 144,896.00 271,3710 144,896.00 271,3710 175,00					·					· ·		102,245
Community Ameniles   10												233.025
Recreating Culture 11 78857 00 110,3750 00 10,7510 10 10,7510 10,7510 10 10,7510 10 10,7510 10 10,7510 10 10,7510 10 10,7510 10 10,7510 10 10,7520 10 10,7520 10 10,7520 10 10,7520 10 10,7520 10 10,7520 10 10,7520 10 10,7520 11,7520 10 10,7520 11,7520 10 10,7520 11,7520 10 10,7520 11,7520 10 10,7520 11,7520 11,7520 11,7520 10 10,7520 11,7520	3				,							140,021
Transport 12												928,429
Economic Services   13											· ·	
Total	•											
Central Approse Funding												114,564
Central Approse Funding	. ,											
General Purpose Funding	TOTAL - OPERATING		4,286,283.00	4,237,676.00	4,301,880.01	4,696,375.58	4,287,136.00	4,237,676.00	4,287,136.00	4,237,676.00	5,182,354.01	4,481,81
Governance 04 0.00 0.00 0.00 0.00 0.00 0.00 0.00	<u>CAPITAL</u>											
Law Code, Public Safety	General Purpose Funding	03	0.00	9,611.00	0.00	9,611.00	0.00	9,611.00	0.00	9,611.00	0.00	8,618
Health 67 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	Governance	04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Education & Welfare	Law, Order, Public Safety	05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Housing 09 0.00 4,0136.00 18,465.00 51,206.00 0.00 40,136.00 14,1465.00 51,206.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	Health	07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CommunityAmenillies   10	Education & Welfare	08	0.00	5,756.00	0.00	5,756.00	0.00	5,756.00	0.00	5,756.00	0.00	5,75
Recreation & Culture	Housing	09	0.00	40,136.00	18,465.00	51,206.00	0.00	40,136.00	0.00	40,136.00	18,464.60	51,76
Transport 12	Community Amenities	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Economic Services   13   0.00   16.995.00   0.00   16.995.00   0.00   16.995.00   0.00   16.995.00   0.00   16.995.00   0.00   16.995.00   0.00   16.995.00   0.00   16.995.00   0.00   19.20   0.00   19.20   0.00   19.20   0.00   0.00   19.20   0.00   0.00   19.20   0.00   0.00   19.20   0.00   0.00   0.00   19.20   0.00	Recreation & Culture	11	32,000.00	114,324.00	32,000.00	158,060.00	32,000.00	114,324.00	32,000.00	114,324.00	32,000.00	143,109
Other Property & Services 14 58,790.00 211,430.00 0.00 113,206.00 58,790.00 211,430.00 58,790.00 211,430.00 0.00 191,22  TOTAL - CAPITAL 90,790.00 2,010,256.00 50,465.00 1,909,667.00 90,790.00 2,010,256.00 50,464.00 1,795,2  4,377,073.00 6,247,932.00 4,352,345.01 6,606,042.58 4,377,926.00 6,247,932.00 4,377,926.00 6,247,932.00 5,232,818.61 6,277,0  Less Perciation Written Back (20,500.00) (1,726,100.00) (2,371.14) (5,979.93) (20,500.00) (20,500.0	Transport	12	0.00	1,612,004.00	0.00	1,554,833.00	0.00	1,612,004.00	0.00	1,612,004.00	0.00	1,377,805
TOTAL - CAPITAL  90,790.00  2,010,256.00  50,465.00  1,909,667.00  90,790.00  2,010,256.00  90,790.00  2,010,256.00  50,464.60  1,795,2  4,377,073.00  6,247,932.00  4,352,345.01  6,606,042.58  4,377,926.00  6,247,932.00  4,276,100.00)  (7,726,100	Economic Services	13	0.00	16,995.00	0.00	16,995.00	0.00	16,995.00	0.00	16,995.00	0.00	16,994
Less Depreciation Written Back Less Profit/Loss Written Back (20,500.00) Loss Profit/Loss Written Back (20,500.00) Less Profit/Loss Written Back (20,500.00) Loss Loss Profit/Loss Written Back (20,500.00) Loss Profit/Loss Profit/Loss Profit/Loss Profit/Loss Profit/Loss Profit/Loss Profit/Loss Profit/Loss Profit/Loss P	Other Property & Services	14	58,790.00	211,430.00	0.00	113,206.00	58,790.00	211,430.00	58,790.00	211,430.00	0.00	191,206
Less Depreciation Written Back Less Profil/Loss Written Back Less Profiled Written B	TOTAL - CAPITAL		90,790.00	2,010,256.00	50,465.00	1,909,667.00	90,790.00	2,010,256.00	90,790.00	2,010,256.00	50,464.60	1,795,251
Less Depreciation Written Back Less Profil/Loss Written Back Less Profiled Written B			4 277 072 00	6 247 022 00	4 252 245 01	4 404 042 59	4 277 024 00	4 247 022 00	4 277 024 00	4 247 022 00	E 222 010 41	4 277 042
Less Profit/Loss Written Back (20,500.00) 0.00 (2,371.14) (5,979.93) (20,500.00) 0.00 (20,500.00) 0.00 (20,371.14) (5,979.93) (20,500.00) 0.00 (20,500.00) 0.00 (20,371.14) (5,979.93) (20,500.00) 0.00 (20,500.00) 0.00 (20,371.14) (5,979.93) (20,500.00) 0.00 (20,500.00) 0.00 (20,371.14) (5,979.93) (20,500.00) 0.00 (20,500.00) 0.00 (20,500.00) 0.00 (20,371.14) (5,979.93) (20,500.00) 0.00 (20,500.0			4,377,073.00	0,247,932.00	4,332,343.01	0,000,042.36	4,377,920.00	0,247,732.00	4,377,920.00	0,247,932.00	3,232,010.01	0,277,002
Movement in Annual Leave Reserve Cash         0.00         (707.34)         0.00         0.00         0.00         (81,15           Movement in Deferred Pensioner Rates         9200900         0.00												(2,057,243
Movement in Deferred Pensioner Rates 9200900 Movement in Deferred Pensioner ESL 920901 Movement in Deferred Pensioner ESL 920901 Movement in Non Current LSL Provision 9421900 Adjustment in Fixed Assets 0.000 0.			(20,500.00)		(2,371.14)		(20,500.00)		(20,500.00)		(2,371.14)	(5,979
Movement in Deferred Pensioner ESL 9200901 Movement in Non Current LSL Provision 9421900 Adjustment in Fixed Assets 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.												(81,197
Movement in Non Current LSL Provision 9421900												3,07
Adjustment in Fixed Assets Rounding Adjustment Plus Proceeds from Sale of Assets 45,000.00 19,545.46 19,545.46 19,545.46 19,545.46 19,545.46 19,545.46 19,545.46 113,217.45 113,217.00 113,217.45												
Rounding Adjustment         0.00         3.00         0.00         0.00         45,000.00         0.00         19,545.46           TOTAL REVENUE & EXPENDITURE         4,401,573.00         4,521,832.00         4,369,519.33         4,487,240.62         4,402,426.00         4,521,832.00         4,521,832.00         5,249,992.93         4,135,7           Surplus/Deficit July 1st B/Fwd         120,259.00         113,217.45         113,217.00         113,217.00         113,217.45           4,521,832.00         4,521,832.00         4,482,736.78         4,487,240.62         4,515,643.00         4,515,643.00         4,515,643.00         4,515,643.00         4,515,643.00         4,515,643.00         4,515,643.00         1,227,4		9421900										
Plus Proceeds from Sale of Assets 45,000.00 19,545.46 45,000.00 45,000.00 19,545.46   TOTAL REVENUE & EXPENDITURE 4,401,573.00 4,521,832.00 4,369,519.33 4,487,240.62 4,402,426.00 4,521,832.00 4,402,426.00 4,521,832.00 5,249,992.93 4,135,7   Surplus/Deficit July 1st B/Fwd 120,259.00 113,217.45 113,217.00 113,217.00 113,217.45   4,521,832.00 4,521,832.00 4,521,832.00 4,482,736.78 4,487,240.62 4,515,643.00 4,521,832.00 4,515,643.00 4,521,832.00 5,363,210.38 4,135,7   Surplus/(Deficit) C/Fwd 0.00 (6,189.00) (6,189.00) (6,189.00) 1,227,4												
TOTAL REVENUE & EXPENDITURE  4,401,573.00 4,521,832.00 4,369,519.33 4,487,240.62 4,402,426.00 4,521,832.00 4,402,426.00 4,521,832.00 5,249,992.93 4,135,7 Surplus/Deficit July 1st B/Fwd 120,259.00 113,217.45 113,217.45 4,521,832.00 4,521,832.00 4,521,832.00 4,521,832.00 4,521,832.00 4,521,832.00 4,515,643.00 4,515,643.00 4,515,643.00 4,515,643.00 4,515,643.00 4,515,643.00 4,515,643.00 4,515,643.00 4,516,64	3 ,			0.00		3.00		0.00		0.00		
Surplus/Deficit July 1st B/Fwd	Plus Proceeds from Sale of Assets		45,000.00		19,545.46		45,000.00		45,000.00		19,545.46	
4,521,832.00 4,521,832.00 4,482,736.78 4,487,240.62 4,515,643.00 4,521,832.00 4,515,643.00 4,521,832.00 5,363,210.38 4,135,7 Surplus/(Deficit) C/Fwd 0.00 (4,503.84) (6,189.00) (6,189.00) 1,227,4	TOTAL REVENUE & EXPENDITURE		4,401,573.00	4,521,832.00	4,369,519.33	4,487,240.62	4,402,426.00	4,521,832.00	4,402,426.00	4,521,832.00	5,249,992.93	4,135,715
Surplus/(Deficit) C/Fwd 0.00 (4,503.84) (6,189.00) (6,189.00) 1,227,4	Surplus/Deficit July 1st B/Fwd		120,259.00		113,217.45		113,217.00		113,217.00		113,217.45	
			4,521,832.00	4,521,832.00	4,482,736.78	4,487,240.62	4,515,643.00	4,521,832.00	4,515,643.00	4,521,832.00	5,363,210.38	4,135,715
A E 21 022 00	Surplus/(Deficit) C/Fwd			0.00		(4,503.84)		(6,189.00)		(6,189.00)		1,227,494
			4 E21 022 00	4 E21 022 00	4 402 724 70	4 402 724 70	4 E1E 642 00	4 F1F 642 00	4 E1E 642 00	4 515 642 00	E 242 210 20	5,363,210

# SHIRE OF MUKINBUDIN SCHEDULE 03 - GENERAL PURPOSE FUNDING Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	Budget	Forecas	st Actual	YTD Bi	udget	YTD A	ctual		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
	\$	\$	\$	\$	\$	\$	\$	\$		
OPERATING EXPENDITURE Rate Revenue and Administration		40.247.00		F7 / F0 00		40.247.00		/0.0/0.04	١.	ADV. I III III
General Purpose Funding		48,346.00 0.00		57,659.00 0.00		48,346.00 0.00		360.00		\$9K rates written off.
Investment Activity		6,990.00		10,590.00		6,990.00		3,418.46		
Other General Purpose Funding		0.00		(1.00)		0.00		4.12		
OPERATING REVENUE										
Rate Revenue and Administration	1,054,531.00		1,021,541.16		1,055,384.00		1,022,459.01			
General Purpose Funding	1,628,430.00		1,624,812.00		1,628,430.00		2,488,829.00		<b>A</b>	Advance payments for 17/18 have been received \$583.4K for the General Financial Assistance Grant and \$280.6K for the Roads Financial Assistance Grant.
Investment Activity	24,811.00		24,811.00		24,811.00		21,863.13			A SOSIANO STANKANA VESSIANO NIO NOBAS I MILANDA PISOSIANO STANK
Other General Purpose Funding	820.00		820.00		820.00		1,128.20			
SUB-TOTAL	2,708,592.00	55,336.00	2,671,984.16	68,248.00	2,709,445.00	55,336.00	3,534,279.34	63,842.62		
CAPITAL EXPENDITURE										
Rate Revenue and Administration		0.00		0.00		0.00		0.00		
General Purpose Funding		0.00		0.00		0.00		0.00		
Investment Activity		9,611.00		9,611.00		9,611.00		8,618.24		
Other General Purpose Funding		0.00		0.00		0.00		0.00		
CAPITAL REVENUE										
Rate Revenue and Administration	0.00		0.00		0.00		0.00			
General Purpose Funding	0.00		0.00		0.00		0.00 0.00			
Investment Activity Other General Purpose Funding	0.00 0.00		0.00		0.00 0.00		0.00			
Official Golden alpose i unumy	0.00		0.00		0.00		0.00			
SUB-TOTAL	0.00	9,611.00	0.00	9,611.00	0.00	9,611.00	0.00	8,618.24		
TOTAL - PROGRAMME SUMMARY	2,708,592.00	64 947 00	2,671,984.16	77 850 00	2,709,445.00	64 947 00	3,534,279.34	72,460.86		

RATE REVENUE AND ADMINISTRATION	Adopted	d Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2030100 Rates Incentive Scheme		0.00		0.00		0.00		0.00	
2030101 Valuation Expenses		5,500.00		5,500.00		5,500.00		6,120.85	
2030102 Legal Expenses		0.00		500.00		0.00		3,181.92	
2030103 Title/Company Searches		0.00		0.00		0.00		0.00	
2030104 Postage/Freight		550.00		0.00		550.00		0.00	Postage for rates went under schedule 4
2030105 Printing and Stationery		300.00		300.00		300.00		222.00	
2030106 Rates Debtor Doubtful Debts Expense		0.00		0.00		0.00		0.00	
2030107 Rates Debtors Written Off		0.00		10,000.00		0.00		9,071.90	Mostly reversal of rates raised on properties transferred to the Shire and the write-off of the Volunteer Pool Levy.
2030108 Expensed Minor Asset Purchases - Rates		0.00		0.00		0.00		0.00	, and the second
2030109 Other Expenses Relating To Rates		750.00		750.00		750.00		195.00	
2030192 Depreciation - Rates		0.00		0.00		0.00		0.00	
2030199 Administration Allocated		41,246.00		40,609.00		41,246.00		41,268.37	
<u>OPERATING REVENUE</u>									
3030100 Rates Levied - GRV/UV	0.00		0.00		0.00		0.00		
3030101 GRV Residential	189,194.00		199,194.16		189,194.00		199,194.16		Actuals include GRV minimums
3030102 GRV Industrial	0.00		0.00		0.00		0.00		
3030103 GRV Commercial	0.00		0.00		0.00		0.00		
3030110 UV Rural	834,062.00		848,994.44		834,062.00		848,994.44		Actuals include UV minimums
3030112 UV Mining Tenement	0.00		0.00		0.00		2,000.00		
3030120 GRV Minimum Residential	10,000.00		0.00		10,000.00		0.00		Amount included in 3030101
3030121 GRV Minimum Industrial	0.00		0.00		0.00		0.00		
3030122 GRV Minimum Commercial	0.00		0.00		0.00		0.00		
3030130 UV Minimum Rural	15,000.00		0.00		15,000.00		0.00	▼	Amount included in 3030110
3030132 UV Minimum Mining Tenement	2,000.00		2,000.00		2,000.00		0.00		
3030135 Interim Rates Levied - GRV/UV	0.00		850.00		0.00		(719.67)		
3030136 Back Rates Levied - GRV/UV	0.00		853.00		853.00		852.35		
3030137 Ex-Gratia Rates (CBH, etc.)	15,768.00		17,453.00		15,768.00		17,453.12		
3030138 Discount on Rates Levied	(20,000.00)		(23,880.00)		(20,000.00)		(23,880.35)		
3030139 Concession on Rates Levied	0.00		0.00		0.00		0.00		
3030140 Movement in Excess Rates	0.00		(31,066.44)		0.00		(31,066.44)		
3030150 Penalty Interest Raised on Rates	2,400.00		2,400.00		2,400.00		2,910.43		
3030151 Instalment Interest Received	2,300.00		1,653.00		2,300.00		1,653.45		Won't get anymore as the interest added when first on instalments
3030152 Rates Instalment Admin Fee Received	2,475.00		1,740.00		2,475.00		1,740.00		Won't get anymore as the interest added when first on instalments
3030153 Pens Deferred Rates Interest Received	0.00		0.00		0.00		0.00		
3030154 Rate Account Enquiry Charges	1,332.00		800.00		1,332.00		945.44		Rates enquiry fees paid for rates outstanding for transfer of ownership settlement. Not much movement in the market.
3030155 Reimbursement of Debt Collection Costs (In	0.00		0.00		0.00		0.00		
3030156 Reimbursement of Debt Collection Costs (Ex	0.00		0.00		0.00		0.00		
3030157 Unclaimed & Surrendered Rates	0.00		0.00		0.00		0.00		
3030158 Legal Fees - Outstanding Rates	0.00		550.00		0.00		2,382.08		
3030160 Other Income Relating To Rates	0.00		0.00		0.00		0.00		
SUB-TOTAL TO PROGRAMME SUMMARY	1,054,531.00	48,346.00	1,021,541.16	57,659.00	1,055,384.00	48,346.00	1,022,459.01	60,060.04	

RATE REVENUE AND ADMINISTRATION		Adopted Budget				Budget	YTD A	Actual	
	Revenue	Expenditure			Revenue	Expenditure	Revenue	Expenditure	Comments
<u>CAPITAL EXPENDITURE</u>	\$	\$			\$	\$	\$	\$	_
<u>CAPITAL REVENUE</u>									
SUB-TOTAL TO PROGRAMME SUMMARY TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
- RATE REVENUE AND ADMINISTRATION	1,054,531.00	48,346.00	1,021,541.16	57,659.00	1,055,384.00	48,346.00	1,022,459.01	60,060.04	-

GENERAL PURPOSE FUNDING	Adopted	l Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
2030200 Grants Consultant		0.00		0.00		0.00		360.00	
2030299 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
	1 104 045 00		4 400 474 00		1 104 045 00		4 700 507 00		An advance payment for the 2017/2018 General Financial Assistance Grant of \$583.4K ha
3030200 Financial Assistance Grant - General	1,124,345.00		1,120,171.00		1,124,345.00		1,703,597.00	<b>A</b>	been received.
3030201 Federal Assistance Grant - Roads Component	504,085.00		504,641.00		504,085.00		785,232.00		An advance payment for the 2017/2018 Roads Financial Assistance Grant of \$280.6K habeen received.
3030202 Royalties for Regions - CLGF (Individual)	0.00		0.00		0.00		0.00		beenreceived.
3030203 Royalties for Regions - CLGF (Regional)	0.00		0.00		0.00		0.00		
, , ,									
SUB-TOTAL TO PROGRAMME SUMMARY	1,628,430.00	0.00	1,624,812.00	0.00	1,628,430.00	0.00	2,488,829.00	360.00	
<u>CAPITAL EXPENDITURE</u>									
CAPITAL REVENUE									
CAPITAL REVENUE									
SUB-TOTAL TO PROGRAMME SUMMARY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
TOTAL CENEDAL DUDDOCE EUNDING	4 (00 100 00		4 (04 040 00	0.00	4 (00 400 00		0.400.000.00	212.00	
TOTAL - GENERAL PURPOSE FUNDING	1,628,430.00	0.00	1,624,812.00	0.00	1,628,430.00	0.00	2,488,829.00	360.00	

INVESTMENT ACTIVITY	Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE 2030300 Bank Fees and Charges (Inc GST)		0.00		0.00		0.00		0.00	
2030301 Bank Fees and Charges (Exc GST)		6,990.00		10,590.00		6,990.00		3,418.46	The "Forecast"an Included extra \$3,600 for annual Govt Guarantee missed in origin budget. However this has been posted against the appropriate Loan Interest account.
2030302 Interest on Overdraft		0.00		0.00		0.00		0.00	
2030399 Administration Allocated		0.00		0.00		0.00		0.00	
ODED ATINO DEVENUE									
OPERATING REVENUE 3030300 Interest Farned - Reserve Funds	9.611.00		9.611.00		9.611.00		8,618.24		
3030301 Interest Earned - Municipal Funds	15,200.00		15,200.00		15,200.00		13,244.89		
3000001 Interest Earned Walliopal Fallas	10,200.00		10,200.00		10,200.00		10,211.07		
SUB-TOTAL TO PROGRAMME SUMMARY	24,811.00	6,990.00	24,811.00	10,590.00	24,811.00	6,990.00	21,863.13	3,418.46	
CAPITAL EXPENDITURE									
4030350 Transfer Interest To Reserves		9,611.00		9,611.00		9,611.00		8,618.24	
4000000 Hansier interest 10 Neserves		7,011.00		7,011.00		7,011.00		0,010.24	
<u>CAPITAL REVENUE</u>									
5030350 Transfer from Reserve	0.00		0.00		0.00		0.00		
			_				_		
SUB-TOTAL TO PROGRAMME SUMMARY	0.00	9,611.00	0.00	9,611.00	0.00	9,611.00	0.00	8,618.24	
TOTAL - INVESTMENT ACTIVITY	24,811.00	16,601.00	24,811.00	20,201.00	24,811.00	16,601.00	21,863.13	12,036.70	-

100 Rounding   0.00   (1.00)   0.00	OTHER GENERAL PURPOSE FUNDING	Adopted	Budget	Forecas	st Actual	YTD E	Budget	YTD A	Actual	L
100 Rounding   0.00   (1.00)   0.00		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
100 Rounding   0.00   (1.00)   0.00		\$	\$	\$	\$	\$	\$	\$	\$	1
101 Reimbursements Expense   0.00	<u>OPERATING EXPENDITURE</u>									
199 Administration Allocated   0.00	2030400 Rounding									
ATING REVENUE 100 Commissions 0.00 0.00 0.00 0.00 101 Contributions & Donations 0.00 0.00 0.00 102 EFTPOS Fees Income 820.00 820.00 820.00 1,128.20 103 Grant Funding - General Purpose Funding 0.00 0.00 0.00 104 Other General Purpose Funding Income 0.00 0.00 0.00 105 TOTAL TO PROGRAMME SUMMARY 820.00 0.00 820.00 (1.00) 820.00 0.00 1,128.20 4.12  AL EXPENDITURE	2030401 Reimbursements Expense									l
100 Commissions   0.00   0.0	2030499 Administration Allocated		0.00		0.00		0.00		0.00	l
100 Commissions   0.00   0.0										1
0.00   0.00	<u>OPERATING REVENUE</u>									1
102 EFTPOS Fees Income   820.00   820.00   820.00   1,128.20   103 Grant Funding - General Purpose Funding   0.00   0.0	3030400 Commissions				)					l
103 Grant Funding - General Purpose Funding   0.00   0.0										l
0.00   0.00										l
										l
AL EXPENDITURE  AL REVENUE	3030404 Other General Purpose Funding Income	0.00		0.00	'	0.00		0.00		l
AL REVENUE	SUB-TOTAL TO PROGRAMME SUMMARY	820.00	0.00	820.00	(1.00)	820.00	0.00	1,128.20	4.12	
AL REVENUE.										
	<u>CAPITAL EXPENDITURE</u>									I
	CAPITAL REVENUE									l
OTAL TO PROGRAMME SUMMARY         0.00										1
	SUB-TOTAL TO PROGRAMME SUMMARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	匚
L - OTHER GENERAL PURPOSE FUNDING 820.00 0.00 820.00 (1.00) 820.00 0.00 1,128.20 4.12	TOTAL - OTHER GENERAL PURPOSE FUNDING	920.00	0.00	920.00	(1.00)	920.00	0.00	1 120 20	112	

### SHIRE OF MUKINBUDIN SCHEDULE 04 - GOVERNANCE Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
ODEDATING EVDENDITUDE	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE  Members of Council		266,451.00		267,571.00		266,451.00		266,499.20	
Other Governance		72,110.00		88,860.00		72,110.00		77,871.38	
Other Governance		72,110.00		00,000.00		72,110.00		77,071.30	
OPERATING REVENUE									
Members of Council	500.00		500.00		500.00		361.86		
Other Governance	3,470.00		3,388.00		3,470.00		3,713.98		
SUB-TOTAL	3,970.00	338,561.00	3,888.00	356,431.00	3,970.00	338,561.00	4,075.84	344,370.58	
<u>CAPITAL EXPENDITURE</u>									
Members of Council		0.00		0.00		0.00		0.00	
Other Governance		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
Sans. Covernance	0.00		0.00		5.00		5.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1
TOTAL - PROGRAMME SUMMARY	3,970.00	338,561.00	3,888.00	356,431.00	3,970.00	338,561.00	4,075.84	344,370.58	

MEMBERS OF COUNCIL		Adopted	Budget	Forecast	Actual	YTD B	udget	YTD A	Actual	
		Revenue	Expenditure		Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
OPERATING EXPENDITURE		\$	\$	\$	\$	\$	\$	\$	\$	
2040100 Members Travelling			5,800.00		5,800.00		5,800.00		4,972.24	
2040101 Members Conference Expenses			7,046.00		7,046.00		7.046.00		6,419.68	
2040102 Presidents Allowance			3,500.00		3,500.00		3,500.00		3,500.00	
			875.00		875.00		3,300.00 875.00		875.00	
2040103 Deputy Presidents Allowance										
2040104 Members Sitting Fees			31,977.00		31,977.00		31,977.00		31,977.00	
2040105 Communications Allowance			4,500.00		4,500.00		4,500.00		4,500.00	
2040106 Members Training			1,000.00		1,000.00		1,000.00		0.00	No expenditure has been incurred.
2040107 Election Expenses 2040108			0.00		0.00		0.00		0.00	
Subscriptions & Publications 2040109			20,561.00		20,561.00		20,561.00		19,003.35	
Members - Insurance 2040110			11,723.00		11,723.00		11,723.00		11,722.66	
Members - Other Minor Exp 2040111			1,000.00		1,000.00		1,000.00		379.34	
Advertising			0.00		440.00		0.00		439.58	
2040112 Expensed Minor Asset Purchases			0.00		0.00		0.00		0.00	
2040113 Chambers Operating Expenses	Jobs		0.00		0.00		0.00		0.00	
2040114 Chambers Building Maintenance	Jobs		0.00		0.00		0.00		0.00	
2040115 Donations to Community Groups			950.00		950.00		950.00		588.96	
2040116 Software Licences			0.00		0.00		0.00		480.00	
2040117 Acts, Texts & Diaries			533.00		533.00		533.00		0.00	
2040118 NEWROC Admin Fees			9,000.00		12.728.00		9.000.00		14,568.19	Original budget incorrect for Annual Subscription
2040119 NEWROC - Business Cases			2,000.00		2,000.00		2,000.00		2,000.00	original badget moorrest of Allindar Sabsorption
2040120 Other Expenses - Members of Council			1,000.00		500.00		1,000.00		0.00	Potentially less spending
2040121 Expenditure to be Reimbursed			0.00		0.00		0.00		0.00	1 Otentially 1633 Spending
2040191 Loss on Disposal of Assets			0.00		0.00		0.00		0.00	
2040191 Loss of Disposal of Assets 2040192 Depreciation - Members			0.00		0.00		0.00		0.00	
2040199 Administration Allocated										
2040 199 Administration Allocated			164,986.00		162,438.00		164,986.00		165,073.20	
<u>OPERATING REVENUE</u>										
3040100 Contributions & Donations - Members		0.00		0.00		0.00		0.00		
3040101 Reimbursements from Members Received -		500.00		500.00		500.00		361.86		
3040102 Grant Funding - Members		0.00		0.00		0.00		0.00		
3040190 Profit on Disposal of Assets		0.00		0.00		0.00		0.00		
SUB-TOTAL	_	500.00	266,451.00	500.00	267,571.00	500.00	266,451.00	361.86	266,499.20	
		300.00	200,431.00	300.00	201,011.00	300.00	200,401.00	301.00	200,777.20	
<u>CAPITAL EXPENDITURE</u>										
4040150 Furniture & Equipment (Capital) - Members			0.00		0.00		0.00		0.00	
4040155 Plant & Equipment (Capital) - Members			0.00		0.00		0.00		0.00	
4040160 Building (Capital) - Members	Jobs		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
5040150 Proceeds on Disposal of Assets		0.00		0.00		0.00		0.00		
5040151 Realisation on Disposal of Assets		0.00		0.00		0.00		0.00		
·		0.00		0.00		0.00		0.00		
SUB-TOTAL	Ĺ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

OTHER GOVERNANCE	Adopte	d Budget	Forecas	st Actual	YTD B	Budget	YTD A	Actual		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
	\$	\$	\$	\$	\$	\$	\$	\$		
<u>OPERATING EXPENDITURE</u>										
2040200 Civic Functions, Refreshments & Receptions		11,500.00		11,500.00		11,500.00		12,316.52		
2040201 Public Relations Expense		0.00		0.00		0.00		0.00		
2040202 Audit Fees		27,000.00		25,000.00		27,000.00		22,710.00		RTR audit cheaper
2040203 Local Laws Development Consultancy		0.00		0.00		0.00		0.00		
2040204 Strategic Community Planning Consultancy		0.00		0.00		0.00		0.00		
2040205 Corporate Business Planning Consultancy		0.00		0.00		0.00		0.00		
2040206 Long Term Financial Planning Consultancy		5,000.00		7,500.00		5,000.00		0.00		Extra budget for Ron Back attending Council Meeting
2040207 Asset Management Consultancy		5,280.00		5,280.00		5,280.00		0.00		
2040208 Structural Reform (Merger)		0.00		0.00		0.00		0.00		
2040210 Other Consultancy - Strategic		13,330.00		10,080.00		13,330.00		6,544.87		\$500 K Bolton not budgeted for from prior year. Taken off record polices & procedures amount. The strategic consultancy will not take place this financial year.
2040211 Other Consultancy - Statutory (Use 2140537		10,000.00		29,500.00		10,000.00		36,299.99	•	\$12,000 new budget document. Plus extra support to implement and mentor the budget & Financials
2040212 Legal Expenses		0.00		0.00		0.00		0.00		
2040299 Administration Allocated		0.00		0.00		0.00		0.00		
OPERATING REVENUE										
3040200 Contributions & Donations - Other Governan	0.00		546.00		0.00		545.49			Bar Profits retained from Shire Christmas Event unbudgeted
3040201 Reimbursements - Other Governance	0.00		0.00		0.00		0.00			
3040202 Grant Funding - Other Governance	0.00		0.00		0.00		0.00			
3040204 Charges - Photocopying / Faxing	1,270.00		600.00		1,270.00		742.49			Reduced budget amount due to 15/16 large amount received from P & D as a one off
3040205 Charges - Sale Of Electoral Rolls, Minutes, L	0.00		0.00		0.00		0.00			
3040206 Charges - Secretarial Services	2,200.00		2,242.00		2,200.00		2,126.00			Includes District Club payment
3040210 Sundry Income - Other Governance	0.00		0.00		0.00		300.00			
SUB-TOTAL	3,470.00	72,110.00	3,388.00	88,860.00	3,470.00	72,110.00	3,713.98	77,871.38		
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - OTHER GOVERNANCE	3,470.00	72,110.00	3,388.00	88,860.00	3,470.00	72,110.00	3,713.98	77,871.38		

# SHIRE OF MUKINBUDIN SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	Budget	Forecas	st Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
Fire Prevention		70,000.00		70,092.00		70,000.00		69,413.94	
Emergency Services Levy		16,590.00 10,200.00		18,850.00 10,200.00		16,590.00 10,200.00		19,680.63 8,861.25	
Animal Control Other Law, Order & Public Safety		28.198.00		28.866.00		28.198.00		28,289.36	
Other Law, Order & Public Safety		28,198.00		28,800.00		28,198.00		28,289.30	
OPERATING REVENUE									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	20,660.00		24,242.00		20,660.00		31,924.42	•	Received extra \$3,582 over budget, and \$1,735 income received in advance. In addition the
• ,					•				\$5.9K First Quarter payment was received in June.
Animal Control	3,950.00		2,180.00		3,950.00		2,809.12		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL	24,610.00	124,988.00	26,422.00	128,008.00	24,610.00	124,988.00	34,733.54	126,245.18	
CARITAL EVERNETURE									
CAPITAL EXPENDITURE Fire Prevention		0.00		0.00		0.00		0.00	
Emergency Services Levy		0.00 0.00		0.00 0.00		0.00 0.00		0.00	
Animal Control		0.00		0.00		0.00		0.00	
Other Law, Order & Public Safety		0.00		0.00		0.00		0.00	
other Early, order at abile outery		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	0.00		0.00		0.00		0.00		
Animal Control	0.00		0.00		0.00		0.00		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	24,610.00	124,988.00	26,422.00	128,008.00	24,610.00	124,988.00	34,733.54	126,245.18	-
TOTAL - PROGRAWINE SUMMARY	24,010.00	124,988.00	20,422.00	128,008.00	24,010.00	124,988.00	34,/33.54	120,243.18	

2050192 Depreciation - Fire Prevention   70,000.00   70,092.00   70,000.00   69,413.94   0.00   0.	FIREPREVENTION	Adopted	Budget	Forecast	t Actual	YTD Bu	ıdget	YTD A	ctual	
							•			
2050100 Fire Prevention/Burning/Control   Jobs   0.00	ODED ATING EVERNING LINE	\$	\$	\$	\$	\$	\$	\$	\$	
20051012 Cost of Fire Units Disposed   0.00   0.0			0.00		0.00		0.00		0.00	
2050102   Expensed Minor Asset Purchases   0.00										
2050191 Loss on Disposal of Assets   0.00   70,000.00   70,000.00   70,000.00   69,413.94										
PERATING REVENUE   0.00   0.	2050191 Loss on Disposal of Assets									
Depart   D	2050192 Depreciation - Fire Prevention		70,000.00		70,092.00		70,000.00		69,413.94	
2050100 Fines and Penalties - Fire Prevention   0.00   0	2050199 Administration Allocated		0.00		0.00		0.00		0.00	
2050100 Fines and Penalties - Fire Prevention   0.00   0										
0.00   0.00		0.00		0.00		0.00		0.00		
0.00   0.00										
0.00   0.00										
Company   Comp										
UB-TOTAL										
APITAL EXPENDITURE  1050150 Furniture & Equipment (Capital) - Fire Preve  0.00 050155 Plant & Equipment (Capital) - Fire Prevention 050160 Building (Capital) - Fire Prevention 0.00 050160 Prevention 0.00 050160 Building (Capital) - Fire Prevention 0.00 0.00 050151 Proceeds on Disposal of Assets 0.00 050151 Realisation on Disposal of Assets 0.00 050152 Transfers From Building Reserve 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	3050190 Profit on Disposal of Assets									
APITAL EXPENDITURE  1050150 Furniture & Equipment (Capital) - Fire Preve  1050155 Plant & Equipment (Capital) - Fire Prevention  1050160 Building (Capital) - Fi										
1050150 Furniture & Equipment (Capital) - Fire Preve   0.00   0	SUB-TOTAL	0.00	70,000.00	0.00	70,092.00	0.00	70,000.00	0.00	69,413.94	
1050150 Furniture & Equipment (Capital) - Fire Preve   0.00   0	CAPITAL EXPENDITURE									
050155 Plant & Equipment (Capital) - Fire Prevention     0.00     0.00     0.00     0.00       050160 Building (Capital) - Fire Prevention     0.00     0.00     0.00     0.00       CAPITAL REVENUE 5050150 Proceeds on Disposal of Assets     0.00     0.00     0.00     0.00       050151 Realisation on Disposal of Assets     0.00     0.00     0.00     0.00       050152 Transfers From Building Reserve     0.00     0.00     0.00     0.00			0.00		0.00		0.00		0.00	
CAPITAL REVENUE	4050155 Plant & Equipment (Capital) - Fire Prevention									
5050150 Proceeds on Disposal of Assets         0.00         0.00         0.00         0.00           050151 Realisation on Disposal of Assets         0.00         0.00         0.00         0.00           050152 Transfers From Building Reserve         0.00         0.00         0.00         0.00	4050160 Building (Capital) - Fire Prevention Jobs		0.00		0.00		0.00		0.00	
5050150 Proceeds on Disposal of Assets         0.00         0.00         0.00         0.00           050151 Realisation on Disposal of Assets         0.00         0.00         0.00         0.00           050152 Transfers From Building Reserve         0.00         0.00         0.00         0.00										
050151 Realisation on Disposal of Assets         0.00         0.00         0.00         0.00           050152 Transfers From Building Reserve         0.00         0.00         0.00         0.00										
0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0										
UB-TOTAL 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	5050152 Transiers From Building Reserve	0.00		0.00		0.00		0.00		
	SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	_
OTAL - FIRE PREVENTION 0.00 70,000.00 0.00 70,092.00 0.00 70,000.00 0.00 69,413.94	TOTAL - FIRE PREVENTION	0.00	70,000,00	0.00	70 002 00	0.00	70 000 00	0.00	60 412 04	

EMERGENCY SERVICES LEVY	Adopted	Budget	Forecas	st Actual	YTD B	udget	YTD A	Actual		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
ODED ATING EVDENIDITUDE	\$	\$	\$	\$	\$	\$	\$	\$		
OPERATING EXPENDITURE 2050200 ESL Purchase of Small Equipment <1,200		0.00		0.00		0.00		0.00		
2050200 ESET dichase of Small Equipment < 1,200		0.00		0.00		0.00		0.00		
2050202 ESL Maintenance of Vehicles/Trailers		9,841.00		9,841.00		9,841.00		10,774.82		
2050203 ESL Building Maintenance Jobs		0.00		60.00		0.00		431.63		Fire service unbudgeted for Fire Shed - will be taken over by DFES in 17/18
2050204 ESL Protective Clothing and Accessories		0.00		2,200.00		0.00		2,106.08		
2050205 ESL Building Operations (Excludes Insuranc Jobs		988.00		988.00		988.00		390.50		
2050206 ESL Other Goods and Services		0.00		0.00		0.00		270.82		
2050207 ESL Insurances		5,761.00		5,761.00		5,761.00		5,706.78		
OPERATING REVENUE										
3050200 ESL Admin Fee/Commission	4,000.00		4,000.00		4,000.00		4,000.00			
3050201 ESL Operating Grant	16,590.00		20,172.00		16,590.00		27,837.00		•	Received extra \$3,582 over budget, and \$1,735 income received in advance. In addition the \$5.9K First Quarter payment for 17/18 was received in June.
3050202 ESL Capital Grant	0.00		0.00		0.00		0.00			\$3.7K First Quarter payment for 177 to was received in Suite.
3050203 ESL Non-Payment Penalty Interest	70.00		70.00		70.00		87.42			
SUB-TOTAL	20,660.00	16,590.00	24,242.00	18,850.00	20,660.00	16,590.00	31,924.42	19,680.63		
AADITAL EVDENDITUDE										
CAPITAL EXPENDITURE		0.00		0.00		0.00		0.00		
4050250 PLANT & EQUIPMENT (CAPITAL) - ESL		0.00		0.00		0.00		0.00		
CAPITAL REVENUE										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - EMERGENCY SERVICES LEVY	20,660.00	16,590.00	24,242.00	18,850.00	20,660.00	16,590.00	31,924.42	19,680.63		
TOTAL - LIVILNOLIVOT SLIVVICES LLVT	20,000.00	10,390.00	24,242.00	10,030.00	20,000.00	10,390.00	31,924.42	17,000.03	4	

ANIMALCONTROL	Adopted	d Budget	Forecast	Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure		Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2050300 Animal Control - Salaries		0.00		0.00		0.00		0.00	
2050301 Animal Control - Superannuation		0.00		0.00		0.00		0.00	
2050302 Animal Control - Training & Conferences		0.00		0.00		0.00		0.00	
2050303 Animal Control - Other Employee Expenses		0.00		0.00		0.00		0.00	
2050304 Animal Control Expenses - Other		200.00		200.00		200.00		0.00	
2050305 Expensed Minor Asset Purchases - Animal C		0.00		0.00		0.00		0.00	
2050306 Dog Pound Maintenance Job	i	0.00		0.00		0.00		0.00	
2050307 Ranger Services (Contracted)		10,000.00		10,000.00		10,000.00		8,861.25	
2050308 Dog Pound Operations Job		0.00		0.00		0.00		0.00	
2050392 Depreciation - Animal Control		0.00		0.00		0.00		0.00	
2050399 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE  3050300 Pound Fees 3050301  Dog Registration Fees 3050302 Fines and Penalties - Animal Control 3050303 Animal Destruction Fees 3050304 Cat Registration Fees 3050305 Animal Trap Hire Fees	70.00 2,800.00 0.00 0.00 1,080.00		70.00 1,410.00 0.00 0.00 700.00 0.00		70.00 2,800.00 0.00 0.00 1,080.00 0.00		0.00 1,906.83 0.00 0.00 902.29 0.00		Not as many dog registrations - check for next budget  Not as many cat registrations due and paid
SUB-TOTAL	3,950.00	10,200.00	2,180.00	10,200.00	3,950.00	10,200.00	2,809.12	8,861.25	
CAPITAL EXPENDITURE 4050350 Building (Capital) - Animal Control CAPITAL REVENUE		0.00		0.00		0.00		0.00	
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	_
								- 1	
TOTAL - ANIMAL CONTROL	3,950.00	10,200.00	2,180.00	10,200.00	3,950.00	10,200.00	2,809.12	8,861.25	

OTHER LAW, ORDER, PUBLIC SAFETY	Adopted	Budget	Forecas	st Actual	YTD B	udget	YTD /	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE 2050400 Abandoned Vehicles Impounding Expenses		0.00		0.00		0.00		0.00	
2050401 Community Safety Audit		3,450.00		4,500.00		3,450.00		3,528.37	Reflective house signs \$4500 increased price. Denis's time already throughout the budge Works not complete. Will continue in 17/18.
2050402 Crime Prevention Strategies 2050403 Expensed Minor Asset Purchases - OLOPS 2050499 Administration Allocated		0.00 0.00 24,748.00		0.00 0.00 24,366.00		0.00 0.00 24,748.00		0.00 0.00 24,760.99	
OPERATING REVENUE 3050400 Impounded Vehicles Fees 3050401 Community and Crime Prevention Grants	0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00		
SUB-TOTAL	0.00	28,198.00	0.00	28,866.00	0.00	28,198.00	0.00	28,289.36	
CAPITALEXPENDITURE 405045 Furniture & Equipment (Capital) - OLOPS 405045 Plant & Equipment (Capital) - OLOPS		0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00	
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY	0.00	28,198.00	0.00	28,866.00	0.00	28,198.00	0.00	28,289.36	

# SHIRE OF MUKINBUDIN SCHEDULE 07 - HEALTH Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopte	d Budget	Forecas	st Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
Health Inspection and Administration		53,603.00		63,094.00		53,603.00			An acting Environmental Health Officer increased costs by \$12K.
Preventative Services - Pest Control		3,020.00		3,730.00		3,020.00		1,612.69	
Preventative Services - Other		350.00		350.00		350.00		350.00	Modical Practice Costs #217E 42 in 15/1/ not budgeted for plug #14.20/ June noumants
Other Health		61,591.00		80,186.00		61,591.00		72,951.08 ▲	Medical Practice Costs - \$2175.43 in 15/16 not budgeted for plus \$14,396 June payments July not budgeted for.
OPERATING REVENUE									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	3,929.00		3,929.00		3,929.00		4,646.25		
SUB-TOTAL	3,929.00	118,564.00	3,929.00	147,360.00	3,929.00	118,564.00	4,646.25	140,609.98	
CAPITAL EXPENDITURE									
Health Inspection and Administration		0.00		0.00		0.00		0.00	
Preventative Services - Pest Control		0.00		0.00		0.00		0.00	
Preventative Services - Other		0.00		0.00		0.00		0.00	
Other Health		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	3,929.00	118,564.00	3,929.00	147,360.00	3,929.00	118,564.00	4,646.25	140,609.98	

Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual		
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
\$	\$	\$	\$	\$	\$	\$	\$		
	0.00		0.00		0.00		0.00		
	20,606.00		30,606.00		20,606.00		32,681.58	$\blacktriangle$	An acting Environmental Health Officer increased costs by \$12K.
	0.00		0.00		0.00		0.00		
	0.00		0.00		0.00				
	0.00		0.00		0.00		0.00		
	0.00		0.00		0.00		0.00		
	32,997.00		32,488.00		32,997.00		33,014.63		
0.00		0.00		0.00		0.00			
0.00		0.00		0.00		0.00			
0.00	53,603.00	0.00	63,094.00	0.00	53,603.00	0.00	65,696.21		
					0.00				
	0.00		0.00		0.00		0.00		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0.00	53,603,00	0.00	63.094.00	0.00	53,603,00	0.00	65,696,21		
	0.00 0.00 0.00 0.00 0.00 0.00	\$ 0.00 0.00 20,606.00 0.00 0.00 0.00 0.00 0.00 0.00 0	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$

PREVENTIVE SERVICES - PEST CONTROL	Adopted	Budget	Forecas	st Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									Only \$200 built-stad for Marris being the Marris and a section of the first first state of \$1.5
2070400 Mosquito Control Jobs		3,020.00		3,730.00		3,020.00		1,612.69	Only \$300 budgeted for Mozzie briquettes. More were needed costing a total of \$1.5 however there was little additional expenditure.
2070499 Administration Allocated		0.00		0.00		0.00		0.00	, and the second
OPERATING REVENUE									
3070400 Contributions & Donations - Pest Contro	0.00		0.00		0.00		0.00		
3070401 Reimbursements - Pest Control	0.00		0.00		0.00		0.00		
3070402 Grants - Pest Control	0.00		0.00		0.00		0.00		
3070403 Other Income - Pest Control	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	3,020.00	0.00	3,730.00	0.00	3,020.00	0.00	1,612.69	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PREVENTIVE SERVICES - PEST CONTROL	0.00	3,020.00	0.00	3,730.00	0.00	3,020.00	0.00	1,612.69	

VENTIVE SERVICES - OTHER	Adopted	Budget	Forecas	t Actual	YTD E	Budget	YTD	Actual		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Con	nments
	\$	\$	\$	\$	\$	\$	\$	\$		
<u>GEXPENDITURE</u>										
Analytical Expenses		350.00		350.00		350.00		350.00		
Administration Allocated		0.00		0.00		0.00		0.00		
NG REVENUE										
AL	0.00	350.00	0.00	350.00	0.00	350.00	0.00	350.00		
<u>EXPENDITURE</u>										
<u>REVENUE</u>										
TAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
EVENTIVE SERVICES - OTHER	0.00	350.00	0.00	350.00	0.00	350.00	0.00	350.00		

OTHERHEALTH	Adopted	l Budget	Forecast	Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2070602 Medical Practice Costs		48,072.00		64,643.00		48,072.00		59,853.28 ▲	\$2,175.43 invoiced in August 2016 for 15/16 expenses and the \$14,396 June 201 contribution paid in July were not budgeted for.
2070603 Bonded Medical Schorlarship		6,250.00		6,250.00		6,250.00		5,681.82	
2070607 Nursing Post Cleaner		7,269.00		7,269.00		7,269.00		5,293.91	
2070609 12 Calder Street Building Operations Expens		0.00		1,690.00		0.00		1,788.20	Water on 12 Calder street unbudgeted (land for health centre).
2070691 Loss on Disposal of Assets		0.00		334.00		0.00		333.87	
2070692 Depreciation - Other Health		0.00		0.00		0.00		0.00	
2070698 Housing Costs Allocated		0.00		0.00		0.00		0.00	
2070699 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3070600 Rent Income - Medical Services Housing	0.00		0.00		0.00		0.00		
3070601 Contributions & Donations - Medical Service	3,929.00		3,929.00		3,929.00		4,646.25		
3070602 Reimbursements - Medical Services	0.00		0.00		0.00		0.00		
3070603 Grants - Medical Services	0.00		0.00		0.00		0.00		
3070604 Other Income - Medical Services	0.00		0.00		0.00		0.00		
SUB-TOTAL	3,929.00	61,591.00	3,929.00	80,186.00	3,929.00	61,591.00	4,646.25	72,951.08	-
CAPITAL EXPENDITURE									
4070650 Building (Capital) - Other Health Jobs		0.00		0.00		0.00		0.00	
4070651 Land Capital - Other Health		0.00		0.00		0.00		0.00	
4070655 Transfers To Reserve		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
5070650 Transfers From Builiding Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER HEALTH	3,929.00	61,591.00	3,929.00	80,186.00	3,929.00	61,591.00	4,646.25	72,951.08	4

# SHIRE OF MUKINBUDIN SCHEDULE 08 - EDUCATION & WELFARE Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
ODED ATIMO EVERNINTI IDE	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE		30.916.00		34.153.00		30.916.00		31.667.42	
Community Resource Centre Other Education		100.00		100.00		100.00		0.00	
Care Of Families And Children		6,953.00		7,553.00		6,953.00		7,579.41	
Care Of Families And Children		0,933.00		7,333.00		0,933.00		7,379.41	Actual Operating expenditure for the Central East Aged Care Alliance is significantly le:
									than the YTD Budget as the project is behind schedule in the land acquisition process. It
Aged & Disabled - Senior Citz Centre		107,097.00		116,934.00		107,097.00		61,998.73 ▼	likely that funding provisions will need to be carried over into 2017-2018. This delay has r
									been accommodated in the forecast budget.
Other Welfare		0.00		1,000.00		0.00		1,000.00	Volunteers Grant not budgeted for.
									•
<u>OPERATING REVENUE</u>	2 / / 2 22		5 000 00		0.440.00		400.00		
Community Resource Centre	2,660.00		5,902.00		2,660.00		492.92		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children Aged	720.00		720.00		720.00		668.00		
& Disabled - Senior Citz Centre Other Welfare	1,000.00		4,146.00		1,000.00		4,145.45		
Other Wellare	0.00		1,000.00		0.00		1,000.00		Volunteers Grant not budgeted for.
SUB-TOTAL	4,380.00	145,066.00	11,768.00	159,740.00	4,380.00	145,066.00	6,306.37	102,245.56	
CAPITAL EXPENDITURE									
Community Resource Centre		5,756.00		5,756.00		5,756.00		5,755.58	
Other Education		0.00		0.00		0.00		0.00	
Care Of Families And Children Aged		0.00		0.00		0.00		0.00	
& Disabled - Senior Citz Centre		0.00		0.00		0.00		0.00	
Other Welfare		0.00		0.00		0.00		0.00	
Other Wellare		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Community Resource Centre	0.00		0.00		0.00		0.00		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children Aged	0.00		0.00		0.00		0.00		
& Disabled - Senior Citz Centre	0.00		0.00		0.00		0.00		
Other Welfare	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	5,756.00	0.00	5,756.00	0.00	5,756.00	0.00	5,755.58	
TOTAL - PROGRAMME SUMMARY	4,380.00	150,822.00	11,768.00	165,496.00	4,380.00	150,822.00	6,306.37	108,001.14	

	ſ			_						
COMMUNITY RESOURCE CENTRE		Adopted			st Actual		udget		Actual	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Comments
OPERATING EXPENDITURE		\$	3	ð.	3	<b></b>	\$	<b>.</b>	<b>.</b>	
2080200 CRC Salaries			0.00		0.00		0.00		0.00	
2080201 CRC Superannuation			0.00		0.00		0.00		0.00	
2080202 Training and Conferences			0.00		0.00		0.00		0.00	
2080203 CRC - Other Employee Expenses			0.00		0.00		0.00		0.00	
2080204 CRC Building Operating Expenses	Jobs		18,198.00		18,198.00		18,198.00		15,956.53	
2080205 CRC Building Maintenance	Jobs		2,905.00		3,242.00		2,905.00		2,896.79	\$337 termite & Pest inspection not budgeted for.
2080206 Printing and Stationery			0.00		0.00		0.00		0.00	
2080207 Signage and Advertising			0.00		0.00		0.00		0.00	
2080208 Postage and Freight			0.00		0.00		0.00		0.00	
2080209 Other Equipment Mtce & Toners			0.00		0.00		0.00		0.00	
2080210 Computer Hardware/IT Equipment			0.00		0.00		0.00		0.00	
2080211 Computer Software			0.00		0.00		0.00		0.00	
2080212 Expensed Minor Asset Purchases 2080213 Receptions and Refreshments					0.00		0.00		0.00 0.00	
2080214 Production of Saleable Items			0.00		0.00		0.00		0.00	
2080215 Community Group Promotion			0.00		0.00		0.00		0.00	
2080220 Other CRC Expenses			0.00		0.00		0.00		0.00	
2080221 Interest on Loan 109 CRC			1,813.00		1,813.00		1,813.00		1,925.65	
2080291 Loss on Disposal of Assets			0.00		0.00		0.00		0.00	
2080292 Depreciation - CRC			8,000.00		10,900.00		8,000.00		10,888.45	
2080299 Administration Allocated			0.00		0.00		0.00		0.00	
OPERATING REVENUE 3080200 Grant Funding - CRC Genera 3080201 Grant Funding - CRC Operational Suppor		0.00		0.00		0.00 0.00		0.00 0.00		
3080202 Grant Funding - Other Sources		0.00		0.00		0.00		0.00		
3080203 Contributions & Donations - CRC		0.00		0.00		0.00		0.00		
3080204 Reimbursements - CRC		2,660.00		5,902.00		2,660.00		492.92		The budget was increased in antispation of a new agreement for the reimbursement of expenses. However this has not yet been finalised.
3080205 Course Fees/Training In-House		0.00		0.00		0.00		0.00		
3080206 Advertising Charges		0.00		0.00		0.00		0.00		
3080220 CRC - Rental Income		0.00		0.00		0.00		0.00		
3080290 Profit on Disposal of Assets		0.00		0.00		0.00		0.00		
SUB-TOTAL		2,660.00	30,916.00	5,902.00	34,153.00	2,660.00	30,916.00	492.92	31,667.42	
CAPITAL EXPENDITURE 4080250 Furniture & Equipment (Capital) - CRC			0.00		0.00		0.00		0.00	
4080255 Plant & Equipment (Capital) - CRC			0.00		0.00		0.00		0.00	
4080260 Buildings (Capital) - CRC	Jobs		0.00		0.00		0.00		0.00	
4080270 Principal on Loan 109 - CRC			5,756.00		5,756.00		5,756.00		5,755.58	
<u>CAPITAL REVENUE</u>										
5080250 Proceeds on Disposal of Assets		0.00		0.00		0.00		0.00		
5080251 Realisation on Disposal of Assets		0.00		0.00		0.00		0.00		
5080253 Transfers From Building Reserve		0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	5,756.00	0.00	5,756.00	0.00	5,756.00	0.00	5,755.58	
TOTAL - COMMUNITY RESOURCE CENTRE	1	2,660.00	36,672.00	5,902.00	39,909.00	2,660.00	36,672.00	492.92	37,423.00	-
	1	_,	,	2,22.00	,	_,	,			

OTHER EDUCATION	Adopte	d Budget	Foreca	st Actual	YTD E	Budget	YTD	Actual
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
2080300 P & C Association		0.00		0.00		0.00		0.00
2080301 Christian School Donation		0.00		0.00		0.00		0.00
2080302 School Prizes, Scholarship		100.00		100.00		100.00		0.00
2080303 School Ground improvements 2080304 Insurances - Other Education 2080305		0.00 0.00		0.00		0.00 0.00		0.00 0.00
Community Development Expenditure		0.00		0.00		0.00		0.00
Community Development Expenditure		0.00		0.00		0.00		0.00
OPERATING REVENUE								
3080300 Contributions & Donations - Other Education	0.00		0.00		0.00		0.00	)
SUB-TOTAL	0.00	100.00	0.00	100.00	0.00	100.00	0.00	0.00
CADITAL EVDENDITUDE								
<u>CAPITAL EXPENDITURE</u>								
CAPITAL REVENUE								
<del></del>								
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EDUCATION								
TOTAL - OTHER EDUCATION	0.00	100.00	0.00	100.00	0.00	100.00	0.00	0.00

CARE OF FAMILIES & CHILDREN	Adopted	d Budget	Forecas	st Actual	YTD B	udget	YTD	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2080400 Playgroup Building Operations Jobs		2,638.00		2,638.00		2,638.00		2,548.27	
2080401 Playgroup Building Maintenance Jobs		2,815.00		2,815.00		2,815.00		2,947.45	
2080492 Depreciation - Care of Families 2080499 Administration Allocated		1,500.00 0.00		2,100.00 0.00		1,500.00 0.00		2,083.69 0.00	
2080499 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3080400 Income - Playgroup & Boodie Rats Child Car	720.00		720.00		720.00		668.00		
,,									
SUB-TOTAL	720.00	6,953.00	720.00	7,553.00	720.00	6,953.00	668.00	7,579.41	
CAPITAL EXPENDITURE		0.00		0.00		0.00		0.00	
4080450 Building (Capital) - Care of Families & Childr Jobs		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5080450 Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL CARE OF FAMILIES & OUR PREM									
TOTAL - CARE OF FAMILIES & CHILDREN	720.00	6,953.00	720.00	7,553.00	720.00	6,953.00	668.00	7,579.41	

AGED & DISABLED - SENIOR CITZ CENTRE	Adopted	Budget	Forecas	st Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
<u>OPERATING EXPENDITURE</u>	\$	\$	\$	\$	\$	\$	\$	\$	
2080505 Seniors Catering Assistance		0.00		0.00		0.00		0.00	
2080506 Central East Aged Care Alliance		69,600.00		76,800.00		69,600.00		22,333.33	The project is behind schedule in the land acquisition process. It is likely that funding provisions will need to be carried over into 2017-2018.
2080508 Program Expense - Stay on your Feet		0.00		3,146.00		0.00		3,145.45	New GL, not budgeted for - Grant expenditure
2080509 Seniors Week Expenditure 2080510 Meals on Wheels Expenditure		4,500.00 0.00		4,500.00 0.00		4,500.00 0.00		3,505.32 0.00	
2080592 Depreciation - Senior Citizens		0.00		0.00		0.00		0.00	
2080599 Administration Allocated		32,997.00		32,488.00		32,997.00		33,014.63	
<u>OPERATING REVENUE</u>									
3080500 Contributions & Donations - Senior Ctizens	0.00		0.00		0.00		0.00		
3080501 Reimbursements - Senior Ctizens 3080502	0.00		0.00		0.00		0.00		
Grant Income - Senior Citizens 3080503 Program Income - Senior Citizens	1,000.00 0.00		1,000.00 3,146.00		1,000.00 0.00		1,000.00 3,145.45		New GL not budgeted for - Grant received
3080504 Grant Income - Aged Housing	0.00		0.00		0.00		0.00		New OE not budgeted for - Grant received
SUB-TOTAL	1,000.00	107,097.00	4,146.00	116,934.00	1,000.00	107,097.00	4,145.45	61,998.73	
CAPITAL EXPENDITURE									
4080550 Building (Capital) - Senior Ctizens  Jobs		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - AGED & DISABLED - SENIOR CITZ CENTRE	1,000.00	107,097.00	4,146.00	116,934.00	1,000.00	107,097.00	4,145.45	61,998.73	

OTHERWELFARE	Adopted	d Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2080600 Dry Seasons Assistance Expenditure		0.00		0.00		0.00		0.00	
2080603 Youth Development Programs		0.00		0.00		0.00		0.00	
2080604 Grants - Other Welfar Exp (Thank a Voluntee		0.00		1,000.00		0.00		1,000.00	Volunteers Grant not budgeted for.
2080692 Depreciation - Other Welfare		0.00		0.00		0.00		0.00	
2080699 Administration Allocated		0.00		0.00		0.00		0.00	
ODED ATING DEVENUE									
OPERATING REVENUE 3080600 Dry Seasons Assistance Grant	0.00		0.00		0.00		0.00		
3080601 Contributions & Donations - Other Welfare	0.00		0.00		0.00 0.00		0.00 0.00		
3080602 Reimbursements - Other Welfare 3080603	0.00		0.00		0.00		0.00		
Grants - Other Welfare	0.00		1,000.00		0.00		1,000.00		Volunteers Grant not budgeted for.
3080604 Other Income - Other Welfare	0.00		0.00		0.00		0.00		volunteers Grant not baagetea for.
	-		0.00						
SUB-TOTAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	
<u>CAPITAL EXPENDITURE</u>									
CALITALENI ENDITORE									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7
TOTAL - OTHER WELFARE	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	

### SHIRE OF MUKINBUDIN SCHEDULE 09 - HOUSING Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	Budget	Forecas		YTD B	,	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE Housing - Shire (Staff and Rentals)		113,595.00		134,525.00		113,595.00		112,776.15	
Housing - Aged (Including Senior Citizens)		54,303.00		88,027.00		54,303.00		90,452.39	Additional Aged Housing Building Maintenance including 7 air cons \$18464 which will be reimbursed from reserve-budget amendment. Smoke alarms and satellite digital recorder unbudgeted. Shelving in Aged 11 & 12 \$400, \$1320 termite & Pest not budgeted.
Housing - Other (Including Joint Venture)		33,429.00		38,416.00		33,429.00		29,796.57	
OPERATING REVENUE  Housing - Shire (Staff and Rentals)  Housing - Aged (Including Senior Citizens)  Housing - Other (Including Joint Venture)	78,728.00 34,320.00 31,850.00		80,288.00 28,080.00 28,200.00		78,728.00 34,320.00 31,850.00		84,915.45 27,324.04 32,071.42		
SUB-TOTAL	144,898.00	201,327.00	136,568.00	260,968.00	144,898.00	201,327.00	144,310.91	233,025.11	
CAPITAL EXPENDITURE  Housing - Shire (Staff and Rentals)  Housing - Aged (Including Senior Citizens)  Housing - Other (Including Joint Venture)		34,650.00 5,486.00 0.00		40,740.00 10,466.00 0.00		34,650.00 5,486.00 0.00		41,296.10 10,465.28 0.00	
CAPITAL REVENUE Housing - Shire (Staff and Rentals)	0.00		0.00		0.00		0.00		
Housing - Aged (Including Senior Citizens)	0.00		18,465.00		0.00		18,464.60		An unbudgeted Transfer from the Seniors Housing Reserve for the 7 air conditioners put in
Housing - Other (Including Joint Venture)	0.00		0.00		0.00		0.00		units as per budget amendment.
SUB-TOTAL	0.00	40,136.00	18,465.00	51,206.00	0.00	40,136.00	18,464.60	51,761.38	
TOTAL - PROGRAMME SUMMARY	144,898.00	241,463.00	155,033.00	312,174.00	144,898.00	241,463.00	162,775.51	284,786.49	4

HOUSING - SHIRE (STAFF AND RENTALS)		Adopted	Budget	Forecas	st Actual	YTDE	Budget	YTD A	ctual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										The budget was increased for water rates 208 Salmon Gum Alley \$1500 and increased exp 25 B Calder Street \$515. However this was unnecessary as most housing operational costs
2090100 Staff Housing Building Operations	Jobs		44,007.00		46,022.00		44,007.00		34,564.37	were below the allocated budget for that property.  The budget was increased for a shutter for 208 Salmon Gum Alley (1515.00)and an air con
2090101 Staff Housing Building Maintenance	Jobs		44,588.00		48,503.00		44,588.00		38,667.74	at 25 Cruickshank - ins claim \$2400. However this was unnecessary as most housing maintenance costs were below the allocated budget for that property.
2090102 Interest on Loan 106 (Staff Housing			0.00		0.00		0.00		0.00	
2090103 Expensed Minor Asset Purchases			0.00		0.00		0.00		0.00	
2090191 Loss on Disposal of Assets			0.00		0.00		0.00		0.00	
2090192 Depreciation - Staff Housing			25,000.00		40,000.00		25,000.00		39,544.04	▲ Depreciation re calculated
2090198 Staff Housing Costs Recovered			0.00		0.00		0.00		0.00	
2090199 Administration Allocated			0.00		0.00		0.00		0.00	
Recovered amounts										
2090198 Staff Housing Costs Recovered			0.00		0.00		0.00		0.00	
OPERATING REVENUE										
3090101 Contributions & Donations - Staff Housing		0.00		0.00		0.00		0.00		
3090102 Other Reimbursements - Staff Housing		0.00		1,400.00		0.00		1,400.00		Insurance claim for air con 25 Cruickshank (\$1,000 excess)
3090103 Energy Efficiency Grants - Staff Housing		0.00		0.00		0.00		0.00		
3090104 R4R Grant - Regional Componen		0.00		0.00		0.00		0.00		
3090105 RDA Round 5 Grants - Staff Housing		0.00		0.00		0.00		0.00		
3090106 Other Grant Income - Staff Housing		0.00		0.00		0.00		0.00		
3090107 Loan Interest Received - Staff		0.00		0.00		0.00		0.00		
3090108 Income - 5 Cruickshank Road		8.770.00		8.770.00		8.770.00		9,346.87		
3090109 Income - 11 Cruickshank Road		19,500.00		17,290.00		19,500.00		18,610.45		Rent reduced from \$375 to \$290 by Housing on 10 Jan 2017. 26 weeks at \$375 26 weeks at \$290
3090110 Income - 15 Cruickshank Road		0.00		2,600.00		0.00		2,800.00		26 weeks @ \$100 new CEO contract
3090111 Income - 25 Cruickshank Road		0.00		0.00		0.00		0.00		Income goes under tourism and area promotion
3090112 Income - 1 Salmon Gum Alley		16,220.00		16,220.00		16,220.00		17,359.43		income goes under tourism and area promotion
3090113 Income - 4 Salmon Gum Alley		0.00		0.00		0.00		0.00		
3090114 Income - 25A Calder Street		4.840.00		3.910.00		4.840.00		4.617.00		Approx 10 weeks without rent
3090115 Income - 25B Calder Street		4,340.00		4,340.00		4,340.00		4,991.57		Approx to weeks without tent
3090116 Income - 8 Lansdell Street 3090117		5,558.00		5,558.00		5,558.00		4,359.08		
Income - Lot 208 Salmon Gum Alley 3090118		19,500.00		20,200.00		5,558.00 19,500.00		4,359.08 21,431.05		Water recount \$700 unbudgeted
Income - Lot 208 Saimon Guin Alley 3090 F18 Income - 9 Calder Street		0.00		20,200.00		0.00		0.00		Water recoup \$700 unbudgeted
3090190 Profit on Disposal of Assets		0.00		0.00		0.00		0.00		
SUB-TOTAL		78,728.00	113,595.00	80,288.00	134,525.00	78,728.00	113,595.00	84,915.45	112,776.15	

Comments

HOUSING - SHIRE (STAFF AND RENTALS)	
(Continued)	

#### CAPITAL EXPENDITURE

4090150 Buildings (Capital) - Staff Housing 4090160 Principal on Loan 106 - Staff Housing 4090154 Transfer to Building Reserve

#### CAPITAL REVENUE

5090150 Proceeds on Disposal of Assets 5090151 Realisation on Disposal of Assets 5090152 Transfers From Building Reserve 5090153 Loan Prinicipal Received - D O'Donnell

SUB-TOTAL

TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)

	Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	ctual
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
	\$	\$	\$	\$	\$	\$	\$	\$
				40.740.00				40.007.40
obs		6,650.00		12,740.00		6,650.00		13,296.10
		0.00		0.00		0.00		0.00
		28,000.00		28,000.00		28,000.00		28,000.00
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	0.00	34,650.00	0.00	40,740.00	0.00	34,650.00	0.00	41,296.10
	78,728.00	148,245.00	80,288.00	175,265.00	78,728.00	148,245.00	84,915.45	154,072.25

HOUSING - AGED (INCLUDING SENIOR CITIZENS	) Adopte	d Budget	Forecas	st Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE  2090200 Aged Housing Building Operations  Je	bs	15,777.00		18,777.00		15,777.00		19,621.30	Electricity and Water Aged Unit 3 and Aged 11 (Acting CEO) approximately \$3k extra. Includes 7 air cons \$18464 which will be reimbursed from reserve-budget amendment
2090201 Aged Housing Building Maintenance	bs	30,526.00		51,250.00		30,526.00		52,944.99	
2090291 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	, and the second
2090292 Depreciation - Aged Housing		8,000.00		18,000.00		8,000.00		17,886.10	Depreciation recalculated.
2090299 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3090201 Income - Aged Unit 1 & 2	3,120.0		3,120.00		3,120.00		3,230.77		
3090203 Income - Aged Unit 3	3,120.0		2,040.00		3,120.00		2,040.00		Vacant for 18 weeks.
3090204 Income - Aged Unit 4	3,120.0		3,120.00		3,120.00		3,120.00		
3090205 Income - Aged Unit 5	3,120.0	o	0.00		3,120.00		365.40		Vacant for 32 weeks.
3090206 Income - Aged Unit 6	3,120.0	o	3,120.00		3,120.00		3,153.00		
3090207 Income - Aged Unit 7	3,120.0		3,120.00		3,120.00		3,212.31		
3090208 Income - Aged Unit 8	3,120.0		3,120.00		3,120.00		3,273.33		
3090209 Income - Aged Unit 9	3,120.0		2,520.00		3,120.00		2,540.00		Vacant for 10 weeks.
3090210 Income - Aged Unit 10	3,120.0		3,120.00		3,120.00		3,189.23		
3090211 Income - Aged Unit 11- Ferguson St	3,120.0		1,400.00		3,120.00		3,200.00		No rent for 38 weeks A/CEO rent free and empty \$100 per week.
3090212 Income - Aged Unit 12 - Ferguson S	3,120.0		3,400.00		3,120.00		0.00		Vacant
3090213 Contributions & Donations - Aged Housing	0.0		0.00		0.00		0.00		
3090214 Other Reimbursements - Aged Housing	0.0		0.00		0.00		0.00		
3090215 Grants - Aged Housing	0.0		0.00		0.00		0.00		
3090216 Other Income - Aged Housing	0.0		0.00		0.00		0.00		
3090290 Profit on Disposal of Assets	0.0		0.00		0.00		0.00		
SUB-TOTAL	34.320.0	54.303.00	28.080.00	88.027.00	34,320.00	54.303.00	27,324.04	90.452.39	_
	0.1/020.0	0.1/000.00	20/000100	00/02/100	01/020100	0.1/000.00	27,021101	70/102.07	
CAPITAL EXPENDITURE									
3(1)	bs	5,486.00		10,466.00		5,486.00		10,465.28	Additional expenditure on new aged care units 11 and 12.
1090254 Transfers To Aged Reserve		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5090250 Proceeds on Disposal of Assets 5090251	0.0	o	0.00		0.00		0.00		
Realisation on Disposal of Assets 5090253	0.0		0.00		0.00		0.00		
Transfers From Seniors Housing Reserve	0.0		18,465.00		0.00		18,464.60		Not budgeted for - covers the 7 air conditioners put in units as per budget amendment.
SUB-TOTAL	0.0	5,486.00	18,465.00	10,466.00	0.00	5,486.00	18,464.60	10,465.28	1
FOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)	34.320.00	59,789.00	46.545.00	98,493.00	34.320.00	59,789.00	45,788.64	100.917.67	

HOUSING - OTHER (INCLUDING JOINT VENTURE)	Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	ctual	
		Expenditure	Revenue	Expenditure		Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE 2090300 Community Housing - Singles JV - Building Oper Jobs 2090301 Community Housing - Singles JV - Building Maint Jobs 2090302 Community Housing - Family JV Building Operati Jobs 2090303 Community Housing - Family JV - Building Maint Jobs 2090391 Loss on Disposal of Assets 2090392 Depreciation - Other Housing 2090399 Administration Allocated		9,404.00 11,668.00 3,180.00 6,677.00 0.00 2,500.00 0.00		9,404.00 11,668.00 5,889.00 8,255.00 0.00 3,200.00 0.00		9,404.00 11,668.00 3,180.00 6,677.00 0.00 2,500.00 0.00		9,030.77 7,681.39 5,553.09 4,437.33 0.00 3,093.99 0.00	No Water budgeted - D Francis \$2709 water some will be reimbursed. \$1578 no water expense budgeted for 6 Lansdell Street.
Recovered amounts 2090398 Other Housing Costs Recovered		0.00		0.00		0.00		0.00	
OPERATING REVENUE 3090300 Income - JV Singles Unit 1 Cruickshank Road 3090301 Income - JV Singles Unit 2 Cruickshank Road 3090301 Income - JV Singles Unit 3 Cruickshank Road 3090303 Income - JV Singles Unit 4 Cruickshank Road 3090304 Income - JV Family Housing - 6 Lansdell Street 3090305 Income - JV Family Housing - 12 White Street 3090311 Contributions & Donations - Other Housing 3090312 Other Reimbursements - Other Housing 3090313 Grants - Other Housing 3090314 Other Income - Other Housing 3090390 Profit on Disposal of Assets	4,730.00 4,730.00 6,960.00 6,810.00 4,160.00 0.00 0.00 0.00 0.00 0.00		4,550.00 4,730.00 4,900.00 4,160.00 4,660.00 0.00 740.00 0.00 0.00 0.00		4,730.00 4,730.00 6,960.00 6,810.00 4,160.00 0.00 0.00 0.00 0.00 0.00		5,940.34 4,720.74 7,675.73 4,160.00 4,160.00 4,674.61 0.00 740.00 0.00 0.00		18 weeks @ \$130, 32 weeks @ \$80 Kevin Dalgetty Incorrectly Budgeted - Denis 52 @ \$80. Water recoup \$500 unbudgeted.
SUB-TOTAL	31,850.00	33,429.00	28,200.00	38,416.00	31,850.00	33,429.00	32,071.42	29,796.57	
CAPITAL EXPENDITURE 4090350 Building (Capital) - Housing Other Jobs		0.00		0.00		0.00		0.00	
CAPITAL REVENUE 5090350 Proceeds on Disposal of Assets 5090351 Realisation on Disposal of Assets 5090352 Transfers From Building Reserve	0.00 0.00 0.00		0.00 0.00 0.00		0.00 0.00 0.00		0.00 0.00 0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)	31.850.00	33,429.00	28.200.00	38.416.00	31.850.00	33.429.00	32.071.42	29.796.57	

### SHIRE OF MUKINBUDIN

### SCHEDULE 10 - COMMUNITY AMENITIES

### Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	l Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE Sanitation - Household Refuse		54,530.00		55,823.00		54,530.00		47,929.72	The Refuse Site Maintenance expenses are \$8K below Budget .
Sanitation - Other		22,464.00		20,664.00		22,464.00		10,295.92	Commercial Refuse and Recycling Collection actual operating expenditure are well below the Budget and a credit has been received from Avon waste for an overcharge of rubbish removal (permanent difference). This has not been accommodated in the forecast budget.
Sewerage Urban Stromwater Drainage		0.00 0.00		0.00 0.00		0.00 0.00		0.00 519.12	3
Protection of the Environment		8,282.00		8,282.00		8,282.00		100.00	The budgeted grant has not yet been forwarded to the Eastern Wheatbelt Declared Species.
Town Planning & Regional Development Community Development Other Community Amenities		500.00 4,450.00 81,689.00		2,200.00 2,450.00 95,937.00		500.00 4,450.00 81,689.00		1,705.00 279.18 79,192.26	\$1700 for advertising of scheme in Government Gazette not budgeted.  No Community Groups Funding Programme (Donations) have been paid.
OPERATING REVENUE Sanitation - Household Refuse Sanitation - Other Sewerage Urban Stromwater Drainage Protection of the Environment Town Planning & Regional Developmen Community Development	46,660.00 21,860.00 0.00 0.00 0.00 0.00		48,380.00 24,485.00 0.00 0.00 320.00 1,425.00 0.00		46,660.00 21,860.00 0.00 0.00 0.00 0.00 0.00		48,380.00 24,685.00 0.00 0.00 318.18 1,424.44 0.00		There more funerals than budgeted increasing income. In addition there was a refund from a
Other Community Amenities	1,820.00		4,982.00		1,820.00		6,320.48		cancelled satellite contract.
SUB-TOTAL	70,340.00	171,915.00	79,592.00	185,356.00	70,340.00	171,915.00	81,128.10	140,021.20	
CAPITAL EXPENDITURE Sanitation - Household Refuse Sanitation - Other Sewerage Urban Stromwater Drainage Protection of the Environment Town Planning & Regional Developmen Community Development Other Community Amenities		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	
CAPITAL REVENUE Sanitation - Household Refuse Sanitation - Other Sewerage Urban Stromwater Drainage Protection of the Environment Town Planning & Regional Developmen Community Development Other Community Amenities	0.00 0.00 0.00 0.00 0.00 0.00 0.00		0.00 0.00 0.00 0.00 0.00 0.00 0.00		0.00 0.00 0.00 0.00 0.00 0.00 0.00		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	70,340.00	171,915.00	79,592.00	185,356.00	70,340.00	171,915.00	81,128.10	140,021.20	

SANITATION - HOUSEHOLD REFUSE		Adopted	Budget	Forecas	st Actual	YTD E	Budget	YTD A	Actual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	-	\$	\$	\$	\$	\$	\$	\$	\$	
DPERATING EXPENDITURE 2100100 Domestic Refuse Collection 2100102 Refuse Site Maintenance	Jobs Jobs		19,241.00 17,407.00		19,241.00 18,700.00		19,241.00 17,407.00		22,473.15 8,535.94	Total 248 @ \$2.27 per week (budgeted 163 @ \$2.27 - 87 charged under commercial) Lower maintenance expenses than expected.
2100103 Domestic Recyling Collection	Jobs		17,882.00		17,882.00		17,882.00		16,920.63	Total 248 @ \$4.19 per fortnight (budgeted 163 @ \$4.16 - 87 charged under commercial
2100192 Depreciation - Sanitation Household 2100199 Administration Allocated			0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00	
DPERATING REVENUE 3100100 Domestic Refuse Collection Charges 8100101 Domestic Services (Additional) 3100102 Domestic Recycling Collection Charges		25,600.00 0.00 21,060.00		26,240.00 0.00 22,140.00		25,600.00 0.00 21,060.00		26,240.00 0.00 22,140.00		
SUB-TOTAL	-	46,660.00	54,530.00	48,380.00	55,823.00	46,660.00	54,530.00	48,380.00	47,929.72	
APITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTAL - SANITATION - HOUSEHOLD REFUSE	Г	46,660.00	54,530.00	48,380.00	55,823.00	46,660.00	54,530.00	48,380.00	47,929.72	

SANITATION - OTHER		Adopted	d Budget	Forecas	st Actual	YTD B	udget	YTD A	ctual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
OPERATING EXPENDITURE	-	\$	\$	\$	\$	\$	\$	\$	\$	
2100200 Commercial Refuse Collection	Jobs		10,269.00		10,269.00		10,269.00		4,721.60	Commercial Refuse Collection, the actual operating expenditure is below YTD Budget credit received from Avon waste - overcharge of rubbish removal (permanent difference). This has not been accommodated in the forecast budget.
2100201 Refuse Collection - Street Bins	Jobs		1,416.00		1,416.00		1,416.00		2,595.49	has not been decommodated in the forecast budget.
2100202 Trade/Industrial Recycling Collection	Jobs		9,478.00		7,678.00		9,478.00		1,886.83	Recycling Refuse Collection, the actual operating expenditure is below YTD. There is a \$1800 credit for over charge not budgeted
2100203 Recycling Refuse Collection 2100205 Purchase of Street Bins 2100206 Purchase of Bins (Sulo and Other) 2100292 Depreciation - Sanitation Other 2100299 Administration Allocated	Jobs		1,301.00 0.00 0.00 0.00 0.00		1,301.00 0.00 0.00 0.00 0.00		1,301.00 0.00 0.00 0.00 0.00		1,092.00 0.00 0.00 0.00 0.00	
OPERATING REVENUE 3100200 Commercial Collection Charge 3100201 Commercial Collection Charge (Additional) 3100202 Non-Rateable Collection Charge 3100203 Non Rateable Collection Charge (Additional) 3100204 Commercial Recyling Collection Charges 3100205 Sale of Sulo Bins 3100206 Disposal of Asbestos		13,760.00 0.00 0.00 0.00 8,100.00 0.00		13,280.00 0.00 0.00 0.00 11,205.00 0.00		13,760.00 0.00 0.00 0.00 8,100.00 0.00		13,280.00 0.00 0.00 0.00 11,205.00 0.00 200.00		
SUB-TOTAL	-	21,860.00	22,464.00	24,485.00	20,664.00	21,860.00	22,464.00	24,685.00	10,295.92	
<u>CAPITAL EXPENDITURE</u>										
CAPITAL REVENUE										
SUB-TOTAL	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - SANITATION - OTHER	Г	21,860.00	22,464.00	24,485.00	20,664.00	21,860.00	22,464.00	24,685.00	10,295.92	

SEWERAGE	Adopted Budget		Forecast Actual		YTD Budget		YTD Actual			
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments	
	\$	\$	\$	\$	\$	\$	\$	\$		
OPERATING EXPENDITURE 2100599 Administration Allocated		0.00		0.00		0.00		0.00		
OPERATING REVENUE 3100300 Septic Inspection and Apparatus Lic fees	0.00		0.00		0.00		0.00	)		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - SEWERAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

URBANSTORMWATERDRAINAGE		Adopted	Budget	Forecas	t Actual	YTD E	Budget	YTD	Actual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u> 2100601 Stormwater Drainage Maintenance	Jobs		0.00		0.00		0.00		519.12	Unbudgeted storm water drainage maintenance expenses.
2100692 Depreciation - Stormwater Drainage 2100699 Administration Allocated			0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00	
OPERATING REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	519.12	
<u>CAPITAL EXPENDITURE</u>										
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - URBAN STORMWATER DRAINAGE	Г	0.00	0.00	0.00	0.00	0.00	0.00	0.00	519.12	_

PROTECTION OF THE ENVIRONMENT		Adopted B	udget	Forecas	t Actual	YTD B	udget	YTD A	ctual	
	Rev	evenue E	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										
2100700 NRM Officer Wages			0.00		0.00		0.00		0.00	
2100701 NRM Officer Superannuation			0.00		0.00		0.00		0.00	
2100702 NRM Other Employee Expenses			0.00		0.00		0.00		0.00	
2100703 NRM Officer Travel/Vehicle			0.00		0.00		0.00		0.00	
2100704 Eastern Wheatbelt Declared Species Group			6,500.00		6,500.00		6,500.00		100.00	The budgeted grant funding to the Eastern Wheatbelt Declared Species Group was not forwarded.
2100705 Project Contract and Expenses			1,020.00		1,020.00		1,020.00		0.00	
2100706 Abandoned Vehicles/Environment			0.00		0.00		0.00		0.00	
2100707 Barbalin Translocation Project	lobs		0.00		0.00		0.00		0.00	
2100709 Herbarium Expenses			762.00		762.00		762.00		0.00	
2100792 Depreciation - Protection of the Environmen			0.00		0.00		0.00		0.00	
2100799 Administration Allocated			0.00		0.00		0.00		0.00	
<u>OPERATING REVENUE</u>										
3100701 Contributions & Donations - Environment		0.00		0.00		0.00		0.00		
3100702 Reimbursements - Environment 3100703		0.00		0.00		0.00		0.00		
Grants - Environment		0.00		0.00		0.00		0.00		
3100707 Tree Planter Charges		0.00		320.00		0.00		318.18		
SUB-TOTAL		0.00	8,282.00	320.00	8,282.00	0.00	8,282.00	318.18	100.00	_
CAPITAL EXPENDITURE										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROTECTION OF THE ENVIRONMENT		0.00	8,282.00	320.00	8,282.00	0.00	8,282.00	318.18	100.00	

OWN PLANNING & REG. DEVELOP.	Adopte	d Budget	Forecas	st Actual	YTD E	Budget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>DPERATING EXPENDITURE</u> 2100800 Town Planning Scheme Expenses		500.00		2,200.00		500.00		1,705.00	\$1700 for advertising of scheme in Government Gazette not budgeted.
2100899 Administration Allocated		0.00		0.00		0.00		0.00	77700 for dayor dasing or some in covernment education not budgeted.
<u>DPERATING REVENUE</u> 3100800 Planning Application Fees	0.00		1,425.00		0.00		1,424.44		
3 100000 Pidililing Application Fees	0.00	'	1,423.00		0.00		1,424.44		
SUB-TOTAL	0.00	500.00	1,425.00	2,200.00	0.00	500.00	1,424.44	1,705.00	
CAPITAL EXPENDITURE									
THE EXITENSITIONS									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				'				1	
TOTAL - TOWN PLANNING & REG. DEVELOP.	0.00	500.00	1,425.00	2,200.00	0.00	500.00	1,424.44	1,705.00	

COMMUNITY DEVELOPMENT	Adopted	d Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2100910 Community Development/Events		450.00		450.00		450.00		279.18	
2100911 Community Groups Funding Programme (Do		4,000.00		2,000.00		4,000.00		0.00	\$2,000 deleted no matching funds for Community Development "proposed projects".
2100999 Administration Allocated		0.00		0.00		0.00		0.00	
<u>OPERATING REVENUE</u>									
3100900 Contributions & Donations - Community Dev	0.00		0.00		0.00		0.00		
3100901 Reimbursements - Community Development	0.00		0.00		0.00		0.00		
3100902 Grants - Community Development	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	4,450.00	0.00	2,450.00	0.00	4,450.00	0.00	279.18	
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			<del>-</del>
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
30D-101AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - COMMUNITY DEVELOPMENT	0.00	4,450.00	0.00	2,450.00	0.00	4,450.00	0.00	279.18	-

OTHER COMMUNITY AMENITIES	Adopted	d Budget	Forecas	t Actual	YTD Bu	dget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure		Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE		1 000 00		45 000 00		1 000 00		10.050.74	
2101000 Cemetery Maintenance/Operations Job	S	1,000.00		15,000.00		1,000.00		18,953.74	More funerals than budgeted for.
2101002 Public Conveniences Operations Job	_	29,877.00		30,763.00		29,877.00		14,232.08	Includes overheads of \$12,332, \$106 Termite & Pest not budgeted, \$780 septic tank pump out not budgeted. \$15K Savings have been made in operational labour expenses on severa
2101002 Public Conveniences Operations 300	5	29,077.00		30,763.00		29,011.00		14,232.00	toilets.
2101003 Public Conveniences Maintenance Job	s	4.865.00		4.865.00		4.865.00		1,918.74	tolicis.
2101004 Other Community Amenity Maintenance		1,700.00		1,700.00		1,700.00		151.82	
2101015 Dry Season Funding Expenditure		0.00		0.00		0.00		0.00	
2101017 Grant Funding Expenditure		0.00		0.00		0.00		0.00	
2101091 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2101092 Depreciation - Other Community Amenities		3,000.00		3,000.00		3,000.00		2,667.51	
2101099 Administration Allocated		41,247.00		40,609.00		41,247.00		41,268.37	
OPERATING REVENUE									
3101000 Cemetery Charges (Inc GST)	1,820.00		4,000.00		1,820.00		5,338.66		More funerals than budgeted for.
3101001 Cemetery Charges (Exc GST)	0.00		0.00		0.00		0.00		
3101002 Industrial Units Rental	0.00		0.00		0.00		0.00		
3101003 Contributions & Donations - Other Communit	0.00		0.00		0.00		0.00		
3101004 Reimbursements - Other Community	0.00		982.00		0.00		981.82		A one off refund from 30 year contract for a Satellite connection was unbudgeted.
3101005 Grants - Other Community	0.00		0.00		0.00		0.00		
3101006 Dry Season Funding Grant	0.00		0.00		0.00		0.00		
3101007 Grain Proceeds - Farming	0.00		0.00		0.00		0.00		
3101090 Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL	1,820.00	81,689.00	4,982.00	95,937.00	1,820.00	81,689.00	6,320.48	79,192.26	
<u>CAPITAL EXPENDITURE</u>									
4101050 Building (Capital) - Other Community Amenit Jobs		0.00		0.00		0.00		0.00	
4101060 Infrastructure Other (Capital) - Other Commu Jobs	•	0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
5101050 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5101051 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
5101052 Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER COMMUNITY AMENITIES	1.820.00	81,689.00	4.982.00	95,937.00	1.820.00	81.689.00	6.320.48	79,192.26	

### SHIRE OF MUKINBUDIN

#### SCHEDULE 11 - RECREATION & CULTURE

## Financial Statement for Period Ended

30 June 2017

PROGRAMME SUMMARY	Adopted B	Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
	\$	\$	\$	\$	\$	\$	\$	\$		
OPERATING EXPENDITURE										
										Town Halls and Public Buildings Operations and maintenance is \$39K less than the YTD budget. The original budget remains unchanged. This is partially offset by a \$6K increase in
Public Halls and Civic Centres		100,572.00		102,819.00		100,572.00		67,659.91	▼	Town Halls and Public Buildings depreciation. This been accommodated in the forecast
										budget.
		440,400,00		205 022 00		440,400,00		25/ 0/2 20	_	Depreciation for the Mukinbudin Swimming Pool is \$69K less than expected. This been
Swimming Areas & Beaches		449,400.00		385,022.00		449,400.00		356,963.39	•	accommodated in the forecast budget.
Other Recreation & Sport		516,862.00		507,636.00		516,862.00		474,753.48		Depreciation for the Other Recreation and Sport facilities is \$35K less than expected. This
Television and Radio Rebroadcasting		3.094.00		3,494.00		3.094.00		2,259.39		been partially been accommodated in the forecast budget.
Libraries		3,527.00		2,977.00		3,527.00		2,259.59		
Heritage		0.00		1,195.00		0.00		1,971.16		
Other Culture		32,920.00		21,945.00		32,920.00			•	The \$10K Spring Festival - Shire Underwriting Fee was not required.
ODEDATING DEVENUE				- 1,1 13133		,		,		
OPERATING REVENUE Public Halls and Civic Centres	2,708.00		2,708.00		2,708.00		1,906.54			
			·		•					
Swimming Areas & Beaches	58,820.00		64,000.00		58,820.00		66,464.51			Additional \$3K pool entrance fees, \$4.6K additional volunteer swimming pool subsidy.
										An unbudgeted Insurance claim reimbursement income totalling \$3.4K for air-conditioning
Other Recreation & Sport	17,319.00		35,033.00		17,319.00		35,378.85			system failures has been received and additional grants and contributions towards an events
outor resolution a operit	17,017100		00,000.00		17,017.00		00,070.00		_	kit have been received totalling \$13.8K. These been accommodated in the forecast budget.
Television and Radio Rebroadcasting	0.00		0.00		0.00		0.00			
Libraries	10.00		10.00		10.00		132.95			
Heritage	0.00		0.00		0.00		0.00			
Other Culture	0.00		0.00		0.00		0.00			
SUB-TOTAL	78,857.00	1,106,375.00	101,751.00	1,025,088.00	78,857.00	1,106,375.00	103,882.85	928,429.44		
30D-TOTAL	76,637.00	1,100,373.00	101,731.00	1,025,066.00	70,037.00	1,100,373.00	103,002.03	720,427.44		
CAPITAL EXPENDITURE										
Public Halls and Civic Centres		0.00		0.00		0.00		0.00		
Cultural to Access 0 Beauty		70 500 00		400 000 00		70 500 00		400 000 00		Painting pool bowl plus extra for pool subsidence \$14,200 and tiles \$5,100. Works are
Swimming Areas & Beaches		79,520.00		103,300.00		79,520.00		103,300.00	<b>A</b>	complete. A \$20K transfer to the Swimming Pool Reserve has been done.
										Unbudgeted Events Kit purchased. However the planned \$12.3K of Infrastructure Other
Other Recreation & Sport		34,804.00		54,760.00		34,804.00		39,809.86		(Capital) for a shelter in main street did not proceed.
Television and Radio Rebroadcasting		0.00		0.00		0.00		0.00		
Libraries		0.00		0.00		0.00		0.00		
Heritage		0.00		0.00		0.00		0.00		
Other Culture		0.00		0.00		0.00		0.00		
CAPITAL REVENUE										
Public Halls and Civic Centres	0.00		0.00		0.00		0.00			
Swimming Areas & Beaches	32.000.00		32,000.00		32,000.00		32.000.00			
Other Recreation & Sport	0.00		0.00		0.00		0.00			
Television and Radio Rebroadcasting	0.00		0.00		0.00		0.00			
Libraries	0.00		0.00		0.00		0.00			
Heritage	0.00		0.00		0.00		0.00			
Other Culture	0.00		0.00		0.00		0.00			
SUB-TOTAL	32,000.00	114,324.00	32,000.00	158,060.00	32,000.00	114,324.00	32,000.00	143,109.86		
		·	·	-						
TOTAL - PROGRAMME SUMMARY	110,857.00	1,220,699.00	133,751.00	1,183,148.00	110,857.00	1,220,699.00	135,882.85	1,071,539.30		
TOTAL - I ROCKAMINE SOMMART	,	, ,,,			,	.,,	,	1707 17007100		

PUBLIC HALLS AND CIVIC CENTRES	Adopted	Budget	Forecast	Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE 2110100 Town Halls and Public Bldg Operations Jobs		33,576.00		33,576.00		33,576.00		14,989.76 ▼	The operational costs for several halls are less than budgeted.  Excludes \$7740 (Gym/Shed to repairs to alarm and replacement sensors extra \$596,
2110101 Town Halls and Public Bldg Maintenance Jobs		31,996.00		27,243.00		31,996.00		11,472.85 ▼	unbudgeted Bonnie Rock Hall expenditure \$334), \$616 termite and pest not budgeted. However the maintenance costs for several halls are less than budgeted.
2110192 Depreciation - Public Halls and Civic Centres		35,000.00		42,000.00		35,000.00		41,197.30	<b>3</b>
2110199 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE 3110100 Town Hall Hire Income 3110102 Community Centre Hire Income 3110103 Sandalwood Arts Hall Income 3110104 Railway Station Income 3110105 Govt Grants - Public Halls & Civic Centres 3110106 Reimbursements - Public Halls & Civic Centr 3110107 Income - Mukinbudin Community (Men's) Sh	750.00 0.00 1,458.00 0.00 0.00 0.00 500.00		750.00 0.00 1,458.00 0.00 0.00 0.00 500.00		750.00 0.00 1,458.00 0.00 0.00 0.00 500.00		359.76 0.00 1,097.87 0.00 0.00 0.00 448.91		
SUB-TOTAL	2,708.00	100,572.00	2,708.00	102,819.00	2,708.00	100,572.00	1,906.54	67,659.91	
CAPITAL EXPENDITURE 4110150 Building (Capital) - Public Halls & Civic Centr Jobs 4110155 Furniture & Equipment (Capital) - Public Hall		0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00	
CAPITAL REVENUE 5110150 Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC HALLS AND CIVIC CENTRES	2,708.00	100,572.00	2,708.00	102,819.00	2,708.00	100,572.00	1,906.54	67,659.91	

SWIMMING AREAS & BEACHES	Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE 2110200 Swimming Pool - Salaries 2110201 Swimming Pool - Superannuation 2110202 Swimming Pool - Training & Conferences 2110203 Swimming Pool - Other Employee Costs 2110204 Swimming Pool Bldg Operations  Jobs		69,421.00 6,595.00 2,980.00 2,717.00 33,237.00		67,772.00 6,595.00 2,980.00 2,717.00 33,237.00		69,421.00 6,595.00 2,980.00 2,717.00 33,237.00		6,041.32 2,502.70 2,168.64 34,900.21	Adjusted to Ann's projected work sheet but added \$2k to cover more relief.  Left the same, only about \$200 difference depending if relief is utilised.
2110205 Swimming Pool Bldg/Grounds Maintenance Jobs		37,450.00		39,721.00		37,450.00			Connection of disabled toilet not budgeted. \$2271. Significant savings in labour expenses have been made.
2110206 Swimming Pool Expensed Minor Asset Purc 2110207 Swimming Pool Other Expenses 2110291 Loss on Disposal of Assets 2110292 Depreciation - Mukinbudin Swimming Pool 2110299 Administration Allocated		0.00 7,000.00 0.00 290,000.00 0.00		0.00 7,000.00 0.00 225,000.00 0.00		0.00 7,000.00 0.00 290,000.00 0.00		0.00	Chemicals and chlorine.  Depreciation was over budgeted.
OPERATING REVENUE 3110200 Swimming Pool Subsidy 3110201 Swimming Pool Admissions 3110202 Swimming Pool Grants 3110203 Swimming Pool Reimbursements 3110204 Volunteer Pool Subsidy 3110290 Profit on Disposal of Assets	0.00 11,300.00 32,000.00 0.00 15,520.00 0.00		0.00 12,000.00 32,000.00 0.00 20,000.00 0.00		0.00 11,300.00 32,000.00 0.00 15,520.00 0.00		0.00 14,302.72 32,000.00 0.00 20,161.79 0.00		Extra received in pool subsidies, under budgeted.
SUB-TOTAL	58,820.00	449,400.00	64,000.00	385,022.00	58,820.00	449,400.00	66,464.51	356,963.39	
CAPITAL EXPENDITURE 4110250 Plant & Equipment (Capital) - Swimming Poo 4110255 Building (Capital) - Swimming Pool 4110260 Infrastructure Other (Capital) - Swimming Po 4110175 Transfer to Swimming Pool Reserve		0.00 0.00 64,000.00 15,520.00		0.00 0.00 83,300.00 20,000.00		0.00 0.00 64,000.00 15,520.00			Painting pool bowl plus extra for pool subsidence \$14,200 and tiles \$5,100. Extra received in Pool subsidies and transferred to the Swimming Pool Reserve.
CAPITAL REVENUE 5110250 Proceeds on Disposal of Assets 5110251 Realisation on Disposal of Assets 5110253 Transfers From Swimming Pool Reserve	0.00 0.00 32,000.00		0.00 0.00 32,000.00		0.00 0.00 32,000.00		0.00 0.00 32,000.00		
SUB-TOTAL	32,000.00	79,520.00	32,000.00	103,300.00	32,000.00	79,520.00	32,000.00	103,300.00	
TOTAL - SWIMMING AREAS & BEACHES	90.820.00	528,920.00	96,000.00	488,322.00	90,820.00	528,920.00	98,464.51	460,263.39	

OTHER RECREATION & SPORT		Adopte	d Budget	Forecas	st Actual	YTD	Budget	YTD	Actual	
		Revenue	Expenditure	Revenue \$	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
OPERATING EXPENDITURE		\$	\$	\$	\$	\$	\$	\$	\$	
2110300 Sporting Complex Bldg Ops	Jobs		63,192.00		63,192.00		63,192.00		50,314.87	
2110301 Sporting Complex Bldg Mtce	Jobs		32,062.00		33,907.00		32,062.00		37,109.27	Air con complex - ins claim \$2700 Termite & Pest not budgeted for \$645, take off v cooler for \$1500
2110302 Parks & Gardens Maintenance/Operations	Jobs		90,323.00		90,323.00		90,323.00		85,626.83	
2110304 Town Oval Maintenance/Operations	Jobs		62,262.00		62,262.00		62,262.00		58,046.10	
2110306 Drive In Theatre Building Operations	Jobs		3,655.00		3,655.00		3,655.00		2,844.04	
2110307 Drive In Theatre Building Maintenance	Jobs		55.00		1,700.00		55.00		1,706.23	Labour & plant to keep weed free
2110308 Mukinbudin Dam Catchment Expenses	Jobs		6,449.00		7,814.00		6,449.00		6,568.93	Budget increased by \$1,365 for the installation of emergency shower not budgeted.
2110309 Other Recreation Facilities Operations	Jobs		5,641.00		9,641.00		5,641.00		9,758.24	Added \$1,000 phone line to gym & ongoing costs plus \$3000 replace computer for gyr
2110310 Other Recreation Facilities Maintenance	Jobs		4,955.00		7,042.00		4,955.00		4,647.69	The increased Forecast includes \$1,114.00 Overheads Gym cleaning \$568.33 Old D Club, \$319 Gym termite & pest not budgeted for also \$1200 for extra 100 gym (However at years end costs were closer to the original budget.
2110311 Expenses - District Club			3,000.00		3,000.00		3,000.00		609.40	, <b>,</b>
2110313 Expensed Minor Asset Purchases - Parks an			0.00		4,500.00		0.00		4,500.00	Plant trailer for mower budget amendment as approved by Council.
2110315 Events Kit General Expenses			0.00		4,500.00		0.00		277.07	
2110317 Sponsorship & Reimbursement Exps for Kid Sport			0.00		739.00		0.00		1,025.00	A Kids Sport grant of \$2000 received in July 2015. Only \$740 was spent in 15/16. \$ expenditure should have been carried over to be spent in 16/17.
2110329 Gym Equipment Maintenance			600.00		835.00		600.00		835.00	Repairs needed not budgeted for.
110332 NEWROC Club Development - Expense			0.00		0.00		0.00		0.00	
2110333 NEWROC Club Development - Shire			0.00		0.00		0.00		0.00	
2110334 Healthways Project Officer Exp 2110337			0.00		0.00		0.00		0.00	
Central Wheatbelt Football League 2110341			2,500.00		2,500.00		2,500.00		2,500.00	
Stay on Your Feet Grant Exp			0.00		0.00		0.00		0.00	
2110342 Interest on Loan 108 - Bowling Club			4,423.00		4,423.00		4,423.00		4,698.62	
2110391 Loss on Disposal of Assets			0.00		750.00		0.00		750.00	
2110392 Depreciation - Other Recreation			180,000.00		150,000.00		180,000.00			▼ Depreciation less than budgeted.
2110399 Administration Allocated			57,745.00		56,853.00		57,745.00		57,775.63	

OTHER RECREATION & SPORT	Adopte	d Budget	Forecas	t Actual	YTDB	udget	YTD A	ctual	
(Continued)	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE	1 200 00		1 500 00		1 200 00		1 400 / 4		
3110300 Recreation/Sporting Complex Hire Fees	1,300.00		1,500.00		1,300.00		1,438.64		Extra revenue forecast to budget
3110301 Sport Leases and Rentals	0.00		0.00		0.00		0.00		
3110302 Contributions & Donations - Other Recreatio	0.00		0.00		0.00		0.00		
3110303 Reimbursement Income - Other Recreation &	750.00		5,359.00		750.00		7,177.27		\$1,818 District Club contributed towards the Events Kit. CRC contribution to Events Kit \$90 Ins Claim air con complex kids room \$2750 and Function room \$1700 (\$1,000 excess) take off contribution for water cooler as not installing 750.00.
3110304 Grants - Other Recreation	2,000.00		14,905.00		2,000.00		14,790.00		▲ Didn't receive new funds Kids Sport \$2k (carried over amount \$1,261)) only Events K Funding of \$14k.
3110305 Annual Sporting Club Levy	6,369.00		6,369.00		6,369.00		6,369.09		
3110306 Drive-In Gate Takings 3110307	0.00		0.00		0.00		0.00		
Reimbursements - District Club 3110308	3,000.00		3,000.00		3,000.00		488.43		
Youth Group Income 3110309	0.00		0.00		0.00		0.00		
Marquee Hire	0.00		0.00		0.00		1,363.64		No budget provision.
3110310 Sporting Body Reimbursements	0.00		0.00		0.00		0.00		
3110315 Events Kit Hire Income	0.00		0.00		0.00		0.00		
3110319 NEWROC Club Development Income	0.00		0.00		0.00		0.00		
3110320 NEWROC Clubs-State Contrb.	0.00		0.00		0.00		0.00		
3110321 Healthway Project Officer	0.00		0.00		0.00		0.00		
3110330 Stay on Your Feet Grant Income	0.00		0.00		0.00		0.00		
3110331 Gymnasium Membership Fees	3,900.00		3,900.00 0.00		3,900.00 0.00		3,751.78 0.00		
3110390 Profit on Disposal of Assets									
SUB-TOTAL	17,319.00	516,862.00	35,033.00	507,636.00	17,319.00	516,862.00	35,378.85	474,753.48	
CAPITAL EXPENDITURE									
4110350 Plant & Equipment (Capital) - Other Recreation/Sport		0.00				0.00		0.00	
4110352 Furniture & Equipment (Capital) - Other Recreation/Spor		0.00		19,956.00		0.00		19,866.29	Events Kit
	Jobs	0.00		0.00		0.00		0.00	
	Jobs	8,500.00		8,500.00		8,500.00		5,900.00	Tennis Lights, new swing in park??
4110365 Infrastructure Other (Capital)	Jobs	12,260.00		12,260.00		12,260.00			▼ Shelter in main street. Works did not proceed.
4110370 Principal on Loan 108 - Bowling Club		14,044.00		14,044.00		14,044.00		14,043.57	
CAPITAL REVENUE									
5110350 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5110350 Proceeds on Disposal of Assets 5110351 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
5110357 Realisation on Disposal of Assets 5110352 Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	34,804.00	0.00	54,760.00	0.00	34,804.00	0.00	39,809.86	_
		,						, ,	
TOTAL - OTHER RECREATION & SPORT	17,319.00	551,666.00	35,033.00	562,396.00	17,319.00	551,666.00	35,378.85	514,563.34	

TELEVISION & RADIO REBROADCASTING	Adopted	Budaet	Forecas	t Actual	YTD Bu	ıdaet	YTD A	ctual	
	· · · · · ·	Expenditure	Revenue	Expenditure		Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATINGEXPENDITURE	·					·			
2110400 TV/Radio Re-Broadcasting Operations		829.00		829.00		829.00		185.66	
2110401 TV/Radio Re-Broadcasting Maintenance		1,600.00		1,600.00		1,600.00		1,082.64	
2110402 Contributions to CDMA/JJJ		65.00		65.00		65.00		0.00	
2110491 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2110492 Depreciation - TV/Radio Rebroadcasting		600.00		1,000.00		600.00		991.09	
2110499 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3110400 Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00		
3110401 TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00		
3110402 Reimbursements - TV/Radio 3110490	0.00		0.00		0.00		0.00		
Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
Tront on Disposar of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	3,094.00	0.00	3,494.00	0.00	3,094.00	0.00	2,259.39	
<u>CAPITAL EXPENDITURE</u>									
4110450 Plant & Equipment (Capital) - TV & Radio Re		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
5110450 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5110451 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
5110452 Transfers from Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TELEVISION & RADIO REBROADCASTING	0.00	3,094.00	0.00	3,494.00	0.00	3,094.00	0.00	2,259.39	_
TOTAL - TELEVISION & KADIO KEBKOADCASTING	0.00	3,094.00	0.00	3,494.00	0.00	3,094.00	0.00	2,239.39	

LIBRARIES	Adopte	d Budget	Forecas	st Actual	YTD B	Budget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>		0.00							
2110505 Library Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2110506 Library - Lost Books/Book Purchases		150.00 3,377.00		200.00		150.00		465.91	T-1:
2110510 Library - Other Expenses		3,377.00		2,777.00 0.00		3,377.00 0.00		2,228.65 0.00	Taken off \$600 for old laptop for library - not doing this .
2110592 Depreciation - Library 2110599 Administration Allocated		0.00		0.00		0.00		0.00	
21 10099 Auministration Anocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3110500 Library Penalties & Fees	10.00		10.00		10.00		0.00		
3110501 Library Reimbursements Lost Books/Book P	0.00		0.00		0.00		132.95		
SUB-TOTAL	10.00	3,527.00	10.00	2,977.00	10.00	3,527.00	132.95	2,694.56	
<u>CAPITAL EXPENDITURE</u>									
CADITAL DEVENUE									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTAL - LIBRARIES	10.00	3,527.00	10.00	2,977.00	10.00	3,527.00	132.95	2,694.56	

HERITAGE		Adopted	d Budget	Forecas	st Actual	YTD B	J	YTD A	ctual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
ODEDATING EVDENDITUDE		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE 2110600 Museum Building Operations	Jobs		0.00		0.00		0.00		0.00	
2110600 Museum Building Operations 2110601 Museum Building Maintenance	Jobs		0.00		0.00		0.00		0.00	
2110602 Museum General Operating Expenditure	3003		0.00		0.00		0.00		0.00	
2110603 History Book Expenditure			0.00		0.00		0.00		0.00	
2110604 Pope Hills Grant Operating Expenditure	Jobs		0.00		1,195.00		0.00		1,971.16	Popes Hill - no budgeted expenditure
2110692 Depreciation - Heritage			0.00		0.00		0.00		0.00	
2110699 Administration Allocated			0.00		0.00		0.00		0.00	
OPERATING REVENUE										
3110600 Sale of History Books		0.00		0.00		0.00		0.00		
3110601 Museum Entry Income		0.00		0.00		0.00		0.00		
3110602 Contributions & Donations - Heritage		0.00		0.00		0.00		0.00		
3110603 Reimbursements - Heritage 3110604		0.00		0.00		0.00		0.00		
Grant Income - Heritage		0.00		0.00		0.00		0.00		
SUB-TOTAL	ļ	0.00	0.00	0.00	1,195.00	0.00	0.00	0.00	1,971.16	
CAPITAL EXPENDITURE										
4110650 Building (Capital) - Heritage	Jobs		0.00		0.00		0.00		0.00	
4110660 Infrastructure Other (Capital) - Heritage	Jobs		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTAL - HERITAGE	ſ	0.00	0.00	0.00	1,195.00	0.00	0.00	0.00	1,971.16	

OTHER CULTURE		Adopted	Budget	Forecas	st Actual	YTD B	Budget	YTD A	ctual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
		\$	\$	\$	\$	\$	\$	\$	\$	
DPERATING EXPENDITURE			10,000,00		10 000 00		10 000 00		10 000 00	
2110711 Spring Festival - Coordinator Expense	loho		10,000.00 11,220.00		10,000.00 11,345.00		10,000.00 11,220.00		10,000.00 11,527.55	
2110712 Spring Festival - Shire Outside Workers 2110713 Spring Festival - Shire Underwriting	Jobs		10,000.00		0.00		10,000.00		0.00	No underwriting fee needed
110716 Spring Festival - Shire Prize Money			1,700.00		600.00		1,700.00		600.00	Reduced prize money for Spring Festival due to entries.
2110710 Spring Festival Shire Frize Money			0.00		0.00		0.00		0.00	Treduced prize money for opining resultande to entires.
OPERATING REVENUE										
3110700 Contributions & Donations - Other Culture		0.00		0.00		0.00		0.00		
3110701 Reimbursements - Other Culture 3110702		0.00		0.00		0.00		0.00		
Grants - Other Culture		0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	32,920.00	0.00	21,945.00	0.00	32,920.00	0.00	22,127.55	
APITAL EXPENDITURE										
AADITAL DEVENUE										
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTAL - OTHER CULTURE		0.00	32,920.00	0.00	21,945.00	0.00	32,920.00	0.00	22,127.55	_

#### SHIRE OF MUKINBUDIN SCHEDULE 12 - TRANSPORT Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopte	d Budget	Forecas	st Actual	YTD B	udget	YTD A	Actual		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
OPERATING EXPENDITURE	\$	\$	\$	\$	\$	\$	\$	\$		
Roads, Streets, Bridges and Depots		1,374,468.00		1,720,442.80		1,374,468.00		1.740.117.62	<b>A</b>	See Program for details
Road Plant Purchases Aerodromes		0.00		4,896.06		0.00		4,896.06		
Transport Licensing		78,065.00		68,055.00		78,065.00		53,466.88	▼	Depreciation recalculated
		760.00		1,955.00		760.00		5,275.10		
OPERATING REVENUE										
Roads, Streets, Bridges and Depots Road Plant Purchases Aerodromes	1.002.325.00		1.002.325.00		1.002.325.00		1.003.793.78			
Transport Licensing	20,500.00		2,371.14		20,500.00		2,371.14		•	Profit an sale of assets reduced. See programme for details.
Transport Licensing	20,300.00		0.00		0.00		0.00		•	Profit an sale of assets reduced. See programme for details.
SUB-TOTAL	18,700.00		19,974.00		18,700.00		23,741.36			
					•					
<u>CAPITAL EXPENDITURE</u>	1,041,525.00	1,453,293.00	1,024,670.14	1,795,348.86	1,041,525.00	1,453,293.00	1,029,906.28	1,803,755.66		
Roads, Streets, Bridges and Depots										All into one below the VTD Dudget The VTD superditions on the Fact Circ Cate Dand
Rodus, Streets, Bridges and Depots										All jobs are below the YTD Budget. The YTD expenditure on the Forty Six Gate Road Resheeting works are \$153K less than the annual budget. However \$70K of under allocated
		1.329.104.00		1.338.299.00		1.329.104.00		1.161.270.89	•	works overheads are yet to be allocated.
Road Plant Purchases		1,027,101100		1,000,277.00		1,027,101100		1,101,270.07	ľ	Note; Only part of the cost is Roads to Recovery funded, significant council funds are also
Aerodromes Transport										spent.
Licensing		282,900.00		216,534.00		282,900.00		216,534.35	▼	This is reduced due to not replacing the backhoe as per Councils decision.
		0.00		0.00		0.00		0.00		
CAPITAL REVENUE Roads, Streets, Bridges and Depots		0.00		0.00		0.00		0.00		
Road Plant Purchases Aerodromes										
Transport Licensing	0.00		0.00		0.00		0.00			
Transport Electroniang	0.00		0.00		0.00		0.00			
SUB-TOTAL	0.00		0.00		0.00		0.00			
	0.00		0.00		0.00		0.00			
		1 (10 00 (		4 55 4 005		4 /40 00 :		4 077 005 -		
	0.00	1,612,004.00	0.00	1,554,833.00	0.00	1,612,004.00	0.00	1,377,805.24		
TOTAL - PROGRAMME SUMMARY	1 041 525 00	3,065,297.00	1 024 670 14	3 350 181 86	1 041 525 00	3 065 297 00	1 020 006 28	3 181 560 00		
TOTAL T ROURAWINE SUMMARY	1,041,323.00	3,003,277.00	1,024,070.14	3,330,101.00	1,041,323.00	3,003,271.00	1,027,700.20	3,101,300.70	1	

STREETS, ROADS, BRIDGES & DEPOT		Adopted	Budget	Forecas	Actual	YTD B	udget	YTD	Actual		
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
OPERATING EXPENDITURE		\$	\$	\$	\$	\$	\$	\$	\$		
2120100 Road Maintenance	Jobs		440.281.00		334.900.00		440.281.00		358,623.05	•	Raise Telstra pit Calder St. \$2186 Plant Dep'n, reduced by Workers Comp \$27,900, r
			,								costed road maintenance program to more correctly reflect expected costs.
2120102 Flood Damage Maintenance	Jobs		0.00		0.00		0.00		0.00		
2120103 Roads/Street Cleaning	Jobs		10,400.00		10,400.00		10,400.00		12,181.91		
2120104 Street Trees & Watering	Jobs		2,000.00		2,198.00		2,000.00		747.90		\$198 termite & pest not budgeted
2120105 Street Trees Pruning & Tree Lopping	Jobs		9,000.00		9,000.00		9,000.00		10,180.00		
2120106 Traffic Signs/Equipment (Safety)	Jobs		20,000.00		20,000.00		20,000.00		26,111.96		
2120107 Footpath Maintenance	Jobs		9,250.00		9,250.00		9,250.00		2,048.76		
2120108 Street Lighting - Operating			17,600.00		17,600.00		17,600.00		16,446.67		
2120109 Consultancy/ RSA / Roman II			7,441.00		7,441.00		7,441.00		7,187.14		
2120110 Rural Road Numbering Program			0.00		0.00		0.00		0.00		
2120111 Verge Mtce/Roadside Spraying	Jobs		9,250.00		9,707.80		9,250.00		11,463.96		
2120112 Townscape	Jobs		11,392.00		11,392.00		11,392.00		5,969.91		
2120114 Rail Alliance			500.00		500.00		500.00		0.00		
2120120 Depot Building Operations	Jobs		6,843.00		6,843.00		6,843.00		6,218.62		
2120121 Depot Building Maintenance	Jobs		10,511.00		11,511.00		10,511.00		25,531.31	•	\$1k contribution to assess secondary freight routes to WALGA. In June a Depot cleanin project was carried out costing \$10.4K including \$6.1K of plant operation costs.
2120122 Workshop/Depot Expensed Minor Asset Purchases			0.00		0.00		0.00		0.00		
2120127 Depot OHS Equipment - LGIS			0.00		500.00		0.00		500.00		
2120191 Loss on Disposal of Assets			0.00		0.00		0.00		0.00		
2120192 Depreciation - Roads, Bridges & Depots			820,000.00		1,269,200.00		820,000.00		1,256,906.43	•	Increased depreciation and forecast budget.
<u>OPERATING REVENUE</u>											
3120100 Regional Road Group Grants (MRWA)		319,992.00		319,992.00		319,992.00		319,992.00			
3120101 Direct Road Grant (MRWA)		120,015.00		120,015.00		120,015.00		120,015.00			
3120102 Roads to Recovery Grant		562,318.00		562,318.00		562,318.00		562,318.00			
3120103 Black Spot Grant		0.00		0.00		0.00		0.00			
3120105 Flood Damage Income		0.00		0.00		0.00		0.00			
3120106 Street Lighting Subsidy		0.00		0.00		0.00		0.00			
3120108 Sale of Scrap		0.00		0.00		0.00		368.78			
3120110 Other Contrib. & Donations - Roads/Streets		0.00		0.00		0.00		0.00			
3120111 Other Reimbursements - Roads/Streets		0.00		0.00		0.00		1,100.00			
3120112 Other Grants - Roads/Streets		0.00		0.00		0.00		0.00			
3120115 Other Contrib. & Donations - Footpaths		0.00		0.00		0.00		0.00			
3120116 Other Reimbursements - Footpaths		0.00		0.00		0.00		0.00			
3120117 Other Grants - Footpaths		0.00		0.00		0.00		0.00			
3120120 Other Contrib. & Donations - Depots		0.00		0.00		0.00		0.00			
3120121 Other Reimbursements - Depots		0.00		0.00		0.00		0.00			
3120122 Other Grants - Depots		0.00		0.00		0.00		0.00			
3120123 Grants Commission Grant - Applied to Maintenance		0.00		0.00		0.00		0.00			
3120124 Grants Commission Grant - Applied to Construction		0.00		0.00		0.00		0.00			
3120190 Profit on Disposal of Assets		0.00		0.00		0.00		0.00			
SUB-TOTAL		1,002,325.00	1,374,468.00		1,720,442.80						

TREETS, ROADS, BRIDGES & DEPOT	Adopted	l Budget	Forecas	t Actual	YTD E	Budget	YTD	Actual	
Continued)	Revenue	Expenditure	Revenue	Expenditure ¢	Revenue	Expenditure	Revenue	Expenditure	Comments
APITAL EXPENDITURE	•	*	•	,	Ą	9	Ý	,	
120150 Furniture & Equipment (Capital) - Footpaths/Roads		0.00		0.00		0.00		0.00	
120155 Plant & Equipment (Capital) - Roads		0.00		0.00		0.00		0.00	
120160 Building (Capital) - Depots Job		0.00		0.00		0.00		0.00	
120166 Roads (Capital) - Council Funded Job	5	0.00		0.00		0.00		0.00	
									All jobs are below the YTD Budget. The YTD expenditure on the Forty Six Gate R
									Resheeting works are \$153K less than the annual budget. However \$70K of u
120167 Roads (Capital) - Roads to Recovery Job	6	841,116.00		841,116.00		841,116.00		664,087.79	allocated works overheads are yet to be allocated.
									Note; Only part of the cost is Roads to Recovery funded, significant council funds are
									spent.
120168 Roads (Capital) - Regional Road Group Job		479,988.00		486,503.00		479,988.00		486,503.01	
120169 Roads (Capital) - Black Spot		0.00		2,391.00		0.00		2,391.09	
120170 Footpaths (Capital) - Council Funded Job		0.00		0.00		0.00		0.00	
120171 Roads (Capital) - Flood Damage Job	5	8,000.00		8,289.00		8,000.00		8,289.00	
120175 Transfers To Reserve		0.00		0.00		0.00		0.00	
APITAL REVENUE									
120150 Transfers From Building Reserve	0.00		0.00		0.00		0.00		
120150 Transfers From Reserve	0.00		0.00		0.00		0.00		
JB-TOTAL	0.00	1,329,104.00	0.00	1,338,299.00	0.00	1,329,104.00	0.00	1,161,270.89	
OTAL - STREETS, ROADS, BRIDGES & DEPOT	1 002 225 00	2 702 572 00	1 002 325 00	2 050 7/1 90	1 002 225 00	2,703,572.00	1 002 702 70	2 001 200 51	

ROAD PLANT PURCHASES	Adopted	Budget	Forecast	Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE 2120291 Loss on Disposal of Assets		0.00		4,896.06		0.00		4,896.06	
OPERATING REVENUE									
3120290 Profit on Disposal of Assets	20,500.00		2,371.14		20,500.00		2,371.14	•	The sale of A317 the Komatsu Backhoe has not proceeded resulting in a \$10.5K decrease in profit.  The sale of MBL 1 the Ford Territory MF resulted in a \$4.9K loss rather than the \$5K profit budgeted.
SUB-TOTAL	20,500.00	0.00	2,371.14	4,896.06	20,500.00	0.00	2,371.14	4,896.06	
CAPITAL EXPENDITURE 4120250 Plant & Equipment (Capital) - Road Plant Pu		168,370.00		102,004.00		168,370.00		102,004.35 ▼	This is the purchase of a Ute for the Leading Hand, MF Car and grader repairs of \$44,036. Grader repairs here so it can be capitalised as they have enhanced the asset. Not replacing
4120275 Transfer to Reserve		114,530.00		114,530.00		114,530.00		114,530.00	the backhoe as per Councils decision.
CAPITAL REVENUE 5120250 Proceeds on Disposal of Assets 5120251 Realisation on Disposal of Assets 5120252 Transfers From Plant Replacement Reserve	45,000.00 (45,000.00) 0.00		19,545.46 (19,545.46) 0.00		45,000.00 (45,000.00) 0.00		19,545.46 (19,545.46) 0.00	*	This is reduced due to not replacing the backhoe as per Councils decision This is reduced due to not replacing the backhoe as per Councils decision
SUB-TOTAL	0.00	282,900.00	0.00	216,534.00	0.00	282,900.00	0.00	216,534.35	
TOTAL - ROAD PLANT PURCHASES	20,500.00	282,900.00	2,371.14	221,430.06	20,500.00	282,900.00	2,371.14	221,430.41	-

AERODROMES	Adopted	d Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2120300 Airstrip & Grounds Maintenance/Operations Jobs		20,067.00		20,067.00		20,067.00		5,533.90 ▼	Plant related expenses are significantly reduced and there is a reduction in labour expenses.
2120304 Expensed Minor Assets Purchased		0.00		0.00		0.00		0.00	
2120305 Other Expenses Relating To Aerodromes		0.00		0.00		0.00		0.00	
2120491 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2120492 Depreciation - Aerodromes		25,000.00		15,500.00		25,000.00			Depreciation recalculated
2120499 Administration Allocated		32,998.00		32,488.00		32,998.00		33,014.63	
OPERATING REVENUE									
3120400 Airport Landing Charges and Fees	0.00		0.00		0.00		0.00		
3120402 Contributions & Donations - Aerodromes 3120403 Reimbursements - Aerodromes 3120404	0.00		0.00		0.00		0.00		
Grants - Aerodromes	0.00 0.00		0.00		0.00 0.00		0.00		
3120405 Other Income Relating to Aerodromes	0.00		0.00		0.00		0.00		
3120405 Other income Relating to Aerodromes 3120490 Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
3120470 FTOILLOIT DISPOSAL OF ASSELS	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	78,065.00	0.00	68,055.00	0.00	78,065.00	0.00	53,466.88	
CAPITAL EXPENDITURE									
4120450 Furniture & Equipment (Capital) - Aerodrome		0.00		0.00		0.00		0.00	
4120455 Plant & Equipment (Capital) - Aerodromes 4120460		0.00		0.00		0.00		0.00	
Infrastructure Other (Capital) - Aerodromes Jobs		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5120450 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5120450 Froceeds on Disposal of Assets 5120451 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
2.22.12 Shopoda of Albada	3.00		3.00		3.00		3.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - AERODROMES	0.00	78,065.00	0.00	68,055.00	0.00	78,065.00	0.00	53,466.88	

TRANSPORT LICENCING	Adopted	Budget	Forecas	st Actual	YTD B	Budget	YTD A	Actual
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>					!		!	
2120500 Training and Accommodation - Licensing		0.00		1,195.00	!	0.00	!	4,508.74
2120501 Telephone - Licensing		760.00		760.00	!	760.00	!	766.36
2120599 Administration Allocated		0.00		0.00	!	0.00	!	0.00
<u>OPERATING REVENUE</u>								
3120500 Sale of Shire Plates	0.00		136.00		0.00		681.77	
3120501 Commissions - Licensing	18,700.00		18,700.00		18,700.00		18,825.42	
3120502 Reimbursements - Licensing	0.00		1,138.00		0.00		4,234.17	
SUB-TOTAL	18,700.00	760.00	19,974.00	1,955.00	18,700.00	760.00	23,741.36	5,275.10
30D-10 IAE	10,700.00	700.00	17,774.00	1,755.00	10,700.00	700.00	25,741.50	5,275.10
CAPITALEXPENDITURE								
<u></u>								
<u>CAPITAL REVENUE</u>						i l		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - TRANSPORT LICENCING	18,700.00	760.00	19,974.00	1,955.00	18,700.00	760.00	23,741.36	5,275.10

# SHIRE OF MUKINBUDIN SCHEDULE 13 - ECONOMIC SERVICES Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	Budget	Forecas	st Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
OPERATING EXPENDITURE	\$	\$	\$	\$	\$	\$	\$	\$	
Rural Services		11.750.00		13.250.00		11.750.00		860.08 ▼	No Noxious Weed Control expenses were incurred.
Tourism and Area Promotion		196,318.00		198,061.00		196,318.00		171,806.10 ▼	Decreased Area Promotion, Tourist Information Bay/Hut Expenses, Salaries an
		·							Depreciation expenditure.
Building Control Economic Development		80,851.00 42,503.00		79,959.00 41,926.72		80,851.00 42,503.00		59,275.64 ▼ 42,398.32	Decreased Contract Building Control Services expenses.
Other Economic Services		179,854.00		195,656.00		179,854.00			Increased Standpipe Maintenance/Operations and Depreciation expenses.
OPERATING REVENUE									
Rural Services	2,000.00		2,000.00		2,000.00		1,101.79		
									A higher rate of income for Caravan Park Rent, Barracks and Self Contained Units resulting
Tourism and Area Promotion	124,960.00		123,920.00		124,960.00		139,541.35	<b>A</b>	in an additional \$18K above the Budget. This not been accommodated in the foreca budget.
Building Control	10.00		522.00		10.00		721.62		budget.
Economic Development	7,075.00		4,743.00		7,075.00		3,998.58		Reduced income as a commercial property lease was terminated.
Other Economic Services	26,527.00		34,779.06		26,527.00		33,730.99		
SUB-TOTAL	160,572.00	511,276.00	165,964.06	528,852.72	160,572.00	511,276.00	179,094.33	484,701.81	
CAPITAL EXPENDITURE									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		0.00		0.00		0.00		0.00	
Building Control Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		0.00 16,995.00		0.00 16,995.00		0.00 16,995.00		0.00 16,994.45	Timing related variation due to the loan repayment schedule.
		10,773.00		10,773.00		10,775.00		10,774.43	mining related variation due to the loan repayment schedule.
<u>CAPITAL REVENUE</u>									
Rural Services Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00 0.00		0.00 0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	16,995.00	0.00	16,995.00	0.00	16,995.00	0.00	16,994.45	

#### SHIRE OF MUKINBUDIN

#### SCHEDULE 13 - ECONOMIC SERVICES

Financial Statement for Period Ended
30 June 2017

RURAL SERVICES	Adopte	ed Budget	Forecas	st Actual	YTD E	Budget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
	obs	10,750.00		10,750.00		10,750.00			No activities were undertaken.
2130101 Wild Dog Control		0.00		0.00		0.00		0.00	
2130102 Vermin Control		0.00		0.00		0.00		0.00	
2130103 Rural Counselling Service		500.00		500.00		500.00		0.00	
2130104 Drum Muster Expenses		500.00		2,000.00		500.00		860.08	Advertising & Wages for Drum Muster staff - under budgeted.
2130105 Oil Waste Disposal		0.00		0.00		0.00		0.00	
2130199 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3130100 Contributions & Donations - Rural Services	2,000.0	n	2,000.00		2,000.00		1,101.79		Drum muster income - should match expenditure as we are reimbursed for everything.
3130101 Reimbursements - Rural Services 3130102	0.0		0.00		0.00		0.00		Statistical and the state of the distribution of the state of the stat
Grants - Rural Services	0.0		0.00		0.00		0.00		
3130103 Other Income Relating to Rural Services	0.0		0.00		0.00		0.00		
SUB-TOTAL	2,000.0	0 11,750.00	2,000.00	13,250.00	2,000.00	11,750.00	1,101.79	860.08	
30D TOTAL	2,000.0	11,730.00	2,000.00	13,230.00	2,000.00	11,750.00	1,101.77	000.00	
<u>CAPITAL EXPENDITURE</u>									
CAPITAL REVENUE									
On the same station									
SUB-TOTAL	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTAL - RURAL SERVICES	2,000.0	11,750.00	2,000.00	13,250.00	2,000.00	11,750.00	1,101.79	860.08	

#### SHIRE OF MUKINBUDIN SCHEDULE 13 - ECONOMIC SERVICES Financial Statement for Period Ended

30 June 2017

					30 June				
TOURISM & AREA PROMOTION	Adopted	Budget	Forecas	t Actual	YTD Bu	dget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure		Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
2130200 Staff Housing Costs Allocated		0.00		0.00		0.00		0.00	
2130202 Area Promotion		11,867.00		11,867.00		11,867.00		2,512.55	The only significant expenditure was on advertising in the Australian Golden Outback
									Holiday Planner.
2130203 Entry Statement Maintenance Jobs		0.00		0.00		0.00		0.00	\$11/O of code by order of the decomposite of
2130204 Caravan Park General Maintenance/Operatio Jobs 2130206 Barrack Cabins Building Operations Jobs		46,659.00 697.00		47,819.00 697.00		46,659.00 697.00		57,187.02 ▲ 235.60	\$1160 c/park invoice books added - unbudgeted
2130207 Barrack Cabins Building Maintenance Jobs		3,320.00		3,320.00		3,320.00		536.44	
2130207 Fourist Information Bay/Hut Expenditure  Jobs		13,719.00		13,719.00		13,719.00		7,121.81	
2130210 Park Units (Self Contained) Building Operatio Jobs		460.00		460.00		460.00		398.99	
2130211 Park Units (Self Contained) Building Maintena Jobs		2,720.00		2,720.00		2,720.00		2,847.54	
2130212 Interest on Loan 107 Caravan Park		0.00		0.00		0.00		0.00	
2130213 Interest on Loan 112 Caravan Park		0.00		0.00		0.00		0.00	
2120214 Caravan Dark Calarian		74.071.00		70 020 00		74.071.00			Wages adjusted from projected wages up \$4868, also overheads from original budget of
2130214 Caravan Park Salaries		74,971.00		79,839.00		74,971.00		69,685.91	\$11,132. However total costs were less than budgeted.
2130215 Caravan Park Superannuation		6,065.00		6,565.00		6,065.00		5,026.17	Up by \$500 on projected wages.
2130216 Caravan Park Manager Allowances		3,840.00		2,840.00		3,840.00		2,035.81	No housing allowance for Jacinata and reduced service allowance.
2130217 New Travel Annual Contribution		4,500.00		4,500.00		4,500.00		4,090.91	
2130218 Caravan Park Transportable House		0.00		1,215.00		0.00		1,392.27	Wages for repairs.
2130219 Wheatbelt Way Jobs		2,500.00		2,500.00		2,500.00		50.79	
2130225 Tourist Signage		0.00		0.00		0.00		0.00	
2130291 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130292 Depreciation - Tourism & Area Promotion		25,000.00		20,000.00		25,000.00		18,684.29	
2130299 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3130200 Caravan Park Fees	28,060.00		28,060.00		28,060.00		35.873.85		
3130201 Caravan Park Coin Op Wash Mach Income	1,600.00		1,600.00		1,600.00		1,668.19		
3130202 Barracks Cabins Fees	21,900.00		21,900.00		21,900.00		25,921.13		
3130203 Park Unit (Self Contained) Fees	52,000.00		52,000.00		52,000.00		57,851.98		
3130204 Rental Long Term Stay House	5,200.00		4,160.00		5,200.00		4,812.62		52 weeks @ \$80 incorrectly budgeted
3130205 Contributions & Donations - Tourism & Area P	0.00		0.00		0.00		0.00		
3130206 Reimbursements - Tourism & Area Promotion	0.00		0.00		0.00		118.18		
3130207 Grants - Tourism & Area Promotion	0.00		0.00		0.00		0.00		
3130208 Caravan Park Managers House Fees	16,200.00		16,200.00		16,200.00		13,295.40		
3130210 Other Income Relating to Tourism & Area Pro	0.00		0.00		0.00		0.00		
3130290 Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL	124,960.00	196,318.00	123,920.00	198.061.00	124.960.00	196,318.00	139.541.35	171.806.10	
CAPITAL EXPENDITURE	.2.,700.00	. , 5, 5 10.00	.20,720.00	.,5,001.00	.2.,700.00		.57,011.00	,550.10	1
4130250 Building (Capital) - Tourism & Area Promotion Jobs		0.00		0.00		0.00		0.00	
4130250 Building (Capital) - Tourism & Area Profitotion 30bs 4130260 Infrastructure Other (Capital) - Tourism & Are Jobs		0.00		0.00		0.00		0.00	
4130270 Principal on Loan 107 - Caravan Park		0.00		0.00		0.00		0.00	
4130271 Principal on Loan 112 - Caravan Park		0.00		0.00		0.00		0.00	
- F									
CAPITAL REVENUE									
5130250 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5130251 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
5130252 Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		1							
TOTAL - TOURISM & AREA PROMOTION	124,960.00	196,318.00	123,920.00	198,061.00	124,960.00	196,318.00	139,541.35	171,806.10	

BUILDING CONTROL	Adopted	d Budget	Forecast	t Actual	YTD B	udget	YTD A	ctual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2130304 Contract Building Control Services		23,106.00		23,106.00		23,106.00			Less building fees have been payable due to a lower level of building activity.
2130399 Administration Allocated		57,745.00		56,853.00		57,745.00		57,775.64	
ODED ATIMO DE VENILE									
OPERATING REVENUE 3130300 Building Permit Fees 3130301	0.00		500.00		0.00		695.47		Unbudgeted amount
Commission - BRB & BCITF 3130302	10.00		22.00		10.00		26.15		Onbudgeted amount
Private S/Pool Inspection Fees 3130303	0.00		0.00		0.00		0.00		
Demolition Licence	0.00		0.00		0.00		0.00		
SUB-TOTAL	10.00	80,851.00	522.00	79,959.00	10.00	80,851.00	721.62	59,275.64	
CADITAL EVERNETHEE									
<u>CAPITAL EXPENDITURE</u>									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	_
JOD-10 IAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - BUILDING CONTROL	10.00	80,851.00	522.00	79,959.00	10.00	80,851.00	721.62	59,275.64	-

ECONOMIC DEVELOPMENT	Adopted	d Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2130500 Economic Development		0.00		0.00		0.00		0.00	
2130501 Industrial Units Building Operations Jobs 2130502 Industrial Units Building Maintenance Jobs		1,256.00		1,317.72		1,256.00		1,414.72	
		0.00		0.00		0.00		124.75	
2130599 Administration Allocated		41,247.00		40,609.00		41,247.00		40,858.85	
OPERATING REVENUE									
3130502 Leases	0.00		0.00		0.00		0.00		
3130503 Contributions & Donations - Economic Devel	0.00		0.00		0.00		0.00		
3130504 Reimbursements - Economic Development	0.00		0.00		0.00		0.00		
3130505 Grants - Economic Development	0.00		0.00		0.00		0.00		
3130506 Other Income Relating to Economic Develop	7,075.00		4,743.00		7,075.00		3,998.58		Lease money from Muka Electrical - lease terminated.
3130507 Income - Industrial Units	0.00		0.00		0.00		0.00		,
SUB-TOTAL	7,075.00	42,503.00	4,743.00	41,926.72	7,075.00	42,503.00	3,998.58	42,398.32	
CADITAL EVDENDITUDE									
CAPITAL EXPENDITURE 4130550 Building (Capital) - Economic Development Jobs		0.00		0.00		0.00		0.00	
4130330 Building (Capital) - Economic Development 3003		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - ECONOMIC DEVELOPMENT	7.075.00	42 502 00	4.742.00	41.007.70	7.075.00	42 502 00	2 000 50	42 200 22	
TOTAL - ECONOMIC DEVELOPMENT	7,075.00	42,503.00	4,743.00	41,926.72	7,075.00	42,503.00	3,998.58	42,398.32	

OTHER ECONOMIC SERVICES	Adopted	Budget	Forecas	st Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
OPERATING EXPENDITURE	\$	\$	\$	\$	\$	\$	\$	\$	
2130600 Tree Planter Maintenance		0.00		0.00		0.00		0.00	
2130601 Community Bus Expenses Allocated		4,252.00		4,252.00		4,252.00		5,194.99	
2130602 Public Transport Bus Expense		0.00		0.00		0.00		6,385.45	
2130603 Standpipe Maintenance/Operations		26,190.00		28,408.00		26,190.00		34,076.43	\$1,883 - unbudgeted repairs and water meter \$335. Water consumption expenses
2130609 Map Purchases		0.00		0.00		0.00		0.00	higher than expected.
2130610 Other Expenditure - Other Economic Service		0.00		0.00		0.00		0.00	
2130612 Beringboodin Tank Roof Expenses 2130615		0.00		0.00		0.00		0.00	
Interest on Loan 116 Land Purchase 2130616		1,764.00		1,764.00		1,764.00		1,881.77	
Interest on Loan 119		5,327.00		5,327.00		5,327.00		5,676.44	
		5,710.00		5,327.00		5,710.00		3,663.38	
									\$750 bet weter not be decided \$5010 flees 0 well in little
2130618 Muka Cafe - Maintenenace Jobs		3,120.00		9,789.00		3,120.00		11,280.93	\$750 hot water not budgeted, \$5919 floor & wall in kitchen
2130691 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130692 Depreciation - Other Economic Services		18,000.00		26,700.00		18,000.00		26,651.07	
2130699 Administration Allocated		115,491.00		113,706.00		115,491.00		115,551.21	
OPERATING REVENUE									
3130600 Charges - Tree Planter Hire	955.00		955.00		955.00		0.00		
3130601 Community Bus Hire	3,000.00		3,000.00		3,000.00		2,738.01		
3130602 Public Transport Bus Income	0.00		9,136.36		0.00		12,261.36		Actual Revenue plus \$4,000 Public Bus unbudgeted
3130603 Sale of Water	6,500.00		6,500.00		6,500.00		4,182.99		Lower income, however water consumption has increased.
3130605 Rent - Commercial Properties	14,072.00		14,072.00		14,072.00		13,229.17		
3130607 Contributions & Donations - Other Economic	0.00		0.00		0.00		0.00		
3130608 Reimbursements - Other Economic Services	2,000.00		1,115.70		2,000.00		1,319.46		All expenditure is recouped
3130609 Grants - Other Economic Services 3130610	0.00		0.00		0.00		0.00		
Other Income Relating to Other Economic S 3130690	0.00		0.00		0.00		0.00		
Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL	26,527.00	179,854.00	34,779.06	195,656.00	26,527.00	179,854.00	33,730.99	210,361.67	
CAPITALEXPENDITURE									
4130650 Plant & Equipment (Capital) - Other Econom		0.00		0.00		0.00		0.00	
4130655 Infrastructure Other (Capital) - Other Econom Jobs		0.00		0.00		0.00		0.00	
		0.00		0.00		0.00		0.00	
4130680 Building (Capital) - Other Economic Services		0.00		0.00		0.00		0.00	
4130660 Transfers To Community Bus Reserve 4130661 Transfers To Reserve		0.00		0.00		0.00		0.00	
		0.00		0.00		0.00		0.00	
4130670 Principal on Loan 116 - Land Purchase		9,742.00		9,742.00		9,742.00		9,741.67	
4130671 Principal on Loan 119 - Mukinbudin Cafe		7,253.00		7,253.00		7,253.00		7,252.78	
<u>CAPITAL REVENUE</u>									
5130650 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5130651 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
5130652 Transfers From Plant Replacement Reserve	0.00		0.00		0.00		0.00		
5130653 Transfers From Community Bus Reserve	0.00		0.00		0.00		0.00		
5130654 Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	16,995.00	0.00	16,995.00	0.00	16,995.00	0.00	16,994.45	
TOTAL - OTHER ECONOMIC SERVICES	2/ 527.00	10/ 040 00	24 770 27	212 /51 22	2/ 527 22	10/ 040 00	22 720 22	227.257.42	
IUTAL - UTHEK EUUNUMIU SEKVIUES	26,527.00	196,849.00	34,779.06	212,651.00	26,527.00	196,849.00	33,730.99	227,356.12	

# SHIRE OF MUKINBUDIN

#### SCHEDULE 14 - OTHER PROPERTY & SERVICES

Financial Statement for Period Ended 30 June 2017

PROGRAMME SUMMARY	Adopted	Budget	Forecas	t Actual	YTD B	udget	YTD A	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>								,	
Private Works		9,975.00		9,975.00		9,975.00		6,046.48	
Public Works Overheads		0.00		0.00		0.00		70,868.26	The most significant component of this is the \$34K under recovery of public works. This will be corrected at the end of the year.
Public Works Overneads		0.00		0.00		0.00		70,000.20	Another significant variation is due to a payment on termination of employment.
Plant Operation Costs		0.00		0.00		0.00		13,539.68	
Administration Overheads		0.00		0.00		0.00		6.82	
Salaries and Wages		1,000.00		31,000.00		1,000.00		24,103.37	▲ Increased Workers Compensation Expense
Land/Subdivision Development		0.00		0.00		0.00		0.00	
Stock, Fuels & Oils		0.00		0.00		0.00		0.00	
Unclassified		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
Private Works	11,970.00		11,970.00		11,970.00		8,893.41		
Public Works Overheads	0.00		1,363.65		0.00		1,545.47		
Plant Operation Costs	23,500.00		23,500.00		23,500.00		23,454.50		
Administration Overheads	8,140.00		7,510.00		8,140.00		7,885.15		
Salaries and Wages	1,000.00		31,000.00		1,000.00		18,211.67		▲ Increased Workers Compensation Expense reimbursement received.
Land/Subdivision Development	0.00		0.00		0.00		0.00		
Stock, Fuels & Oils	0.00		0.00		0.00		0.00		
Unclassified	0.00		0.00		0.00		0.00		
SUB-TOTAL	44,610.00	10,975.00	75,343.65	40,975.00	44,610.00	10,975.00	59,990.20	114,564.61	
CARITAL EVERNETURE									
CAPITAL EXPENDITURE Private Works				0.00					
Public Works Overheads		0.00		0.00 0.00		0.00		0.00 0.00	
Plant Operation Costs		111,206.00		111,206.00		111,206.00		111,206.47	
•								•	No Administration Office capital expanditure has taken place and the transfer to Leave
Administration Overheads		100,224.00		2,000.00		100,224.00		80,000.00	reserve has occurred.
Salaries and Wages		0.00		0.00		0.00		0.00	
Land/Subdivision Development		0.00		0.00		0.00		0.00	
Stock, Fuels & Oils Unclassified		0.00		0.00		0.00		0.00	
Uliciassilleu		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Private Works	0.00		0.00		0.00		0.00		
Public Works Overheads	9,800.00		0.00		9,800.00		0.00		
Plant Operation Costs	0.00		0.00		0.00		0.00		
Administration Overheads	48,990.00		0.00		48,990.00		0.00		▼ Transfer from the Long Service Leave Reserve was not required.
Salaries and Wages	0.00		0.00		0.00		0.00		
Land/Subdivision Development Stock, Fuels & Oils	0.00 0.00		0.00		0.00		0.00 0.00		
Unclassified	0.00		0.00		0.00		0.00		
SUB-TOTAL	58,790.00	211,430.00	0.00	113,206.00	58,790.00	211,430.00	0.00	191,206.47	_
TOTAL - PROGRAMME SUMMARY	103,400.00	222,405.00	75,343.65	154,181.00	103,400.00	222,405.00	59,990.20	305,771.08	
	103,400.00	222,700.00	, 0,070.00	101,101.00	100,700.00	222,700.00	07,770.20	555,771.00	

RIVATEWORKS	Adopte	d Budget	Forecas	st Actual	YTD B	Budget	YTD /	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
ERATING EXPENDITURE		0.075.00		0.075.00		0.075.00		/ 04/ 40	
40100 Private Works Expenses Job	S	9,975.00		9,975.00		9,975.00		6,046.48	
40199 Administration Allocated		0.00		0.00		0.00		0.00	
PERATING REVENUE									
40100 Private Works Income	11,970.00		11,970.00		11,970.00		8,893.41		
40100 I IIVate Works income	,,,,		11,770.00		11,770.00		0,070.11		
B-TOTAL	11,970.00	9,975.00	11,970.00	9,975.00	11,970.00	9,975.00	8,893.41	6,046.48	
<u>PITAL EXPENDITURE</u>									
DITAL DELICINE									
<u>PITAL REVENUE</u>									
B-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TAL - PRIVATE WORKS	11,970.00	9,975.00	11,970.00	9,975.00	11,970.00	9,975.00	8,893.41	6,046.48	

PUBLIC WORKS OVERHEADS	Adopte	d Budget	Forecas	st Actual	YTD	Budget	YTD .	Actual		
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		Comments
OPERATING EXPENDITURE	•	•	•		•	4	Ψ	Ÿ		
2140200 Works Supervisor - Salary 2140201		92,147.00		90,063.00		92,147.00		101,973.44		Corrected due to approved wage rise. Increased cost due to the payout of a previous works supervisor.
Works Supervisor - Superannuation		13,822.00		13.510.00		13.822.00		11,477.80		Adjusted to projected wages sheet
2140202 Works Supervisor - Training & Conferences		3,000.00		3,000.00		3.000.00		488.91		
2140203 Other Employee Expenses - Works		80.00		80.00		80.00		3,495.68		
2140204 Works Team - Motor Vehicle Expenses Allocated		10,000.00		6,000.00		10,000.00		21,870.95		The budget was thought to be too high. However P469 has not been recovering costs unti March 2017. This correction added approximately \$13K to the expenditure.
2140205 Works Team - Superannuation		58,055.00		58,055.00		58,055.00		58,189.61		IMarch 2017. This correction added approximately \$13K to the expenditure.
2140206 Works Team - Sick Pay		20,000.00		20,000.00		20,000.00		8,591.71		Less sick leave expenses
2140207 Works Team - Annual Leave		52,400.00		52,400.00		52,400,00		52,674,72		
2140208 Works Team - Public Holidays		22,000.00		22,000.00		22,000.00		18,771.41		
2140209 Works Team - Long Service Leave		9,800.00		20,000.00		9,800.00				D Mori \$9800 as per budget, Noel Bond balance unbudgeted
2140210 Works Team - RDO's		0.00		0.00		0.00		140.10	_	B mon \$7,000 as per saager, most sena salance ansaagerea
2140211 Works Team - Protective Clothing	1	5,000.00		5,590.00		5,000.00		5,754.73		
2140212 Works Team - Protective Clothing	1	0.00		0.00		0.00		0.00		
2140213 Works Team - Bank Fee Reimbursement		0.00		0.00		0.00		0.00		
2140214 Works Team - Pre Employment Medicals and Police		500.00		500.00		500.00		485.00		
		5,200.00		5,200.00		5,200.00		3,892.63		
2140215 Works Team - Housing Incentive		13,500.00		13,500.00		13,500.00		12,014.81		
2140216 Works Team - MBL Location Allowance				1.000.00		1.000.00		1,000.00		Tool Allowance
2140217 Works Team - Industry Allowance 2140218		1,000.00		9,620.00		9,620.00		7,861.58		Tool Allowance
Works Team - Service Allowance 2140219		9,620.00								
Works Team - No Disadvantage Allowance		0.00		0.00		0.00		0.00		
2140220 Works Team - Insurances (Except Workers Comp)		0.00		0.00		0.00		0.00		
2140221 Works Team - Workers Compensation Insurance		13,257.00		13,257.00		13,257.00		16,179.19		
2140222 Works Team - Training & Conferences Jobs		7,548.00		7,548.00		7,548.00		7,851.36		
2140223 Works Team - OHS and Toolbox Meetings Jobs	•	0.00		650.00		0.00		956.65		
2140224 Works Team - Engineering & Technical Support		0.00		8,500.00		0.00		4,624.08		Road Audit & 10 year road plan
2140225 Works Team - Office Expenses		0.00		614.00		0.00		8,947.84		Allocation of salary and overheads of works staff on administration activities.
2140226 Works Team - Depot Freight		0.00		0.00		0.00		0.00		
2140227 Works Team - Expendable Tools/Equipment		1,000.00		2,000.00		1,000.00		2,425.60		Over expended. Includes many small items for plant and building maintenance.
2140228 Works Team - Staff Housing Allocated		0.00		0.00		0.00		0.00		
2140229 Works Team - Other Costs		0.00		0.00		0.00		384.05		
2140230 Works Team - Noise Regulation Program		0.00		0.00		0.00		0.00	)	
2140231 Works Team - Telecommunications		0.00		2,120.00		0.00		2,277.93		New GL - not in original budget Depot, Parks Leading Hand & W/S phone - not budgeted for under overheads
2140239 Works Team - Superannuation In-Lieu		0.00		0.00		0.00		0.00	)	
2140291 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	)	
2140292 Depreciation - PWO's		0.00		0.00		0.00		0.00	)	
2140299 Administration Allocated		181,484.00		178,682.00		181,484.00		181,989.87		
Recovered amounts										
2140293 Less - Allocated to Works (PWO's)		(519,413.00)		(533,889.00)		(519,413.00)		(484,679.29)		The recovery rate is less than required. This will be corrected at the end of the year.
OPERATING REVENUE										
3140200 Reimbursements - Public Works Overheads	0.00		1,363.65		0.00		1,545.47			
3140201 Long Service Leave Recoup (PWO's)	0.00		0.00		0.00		0.00			
3140290 Profit on Disposal of Assets	0.00		0.00		0.00		0.00			
SUB-TOTAL	0.00	0.00	1,363.65	0.00	0.00	0.00	1,545.47	70,868.26	1	4

PUBLIC WO	RKSOVERHEADS
(Continued)	

CAPITAL EXPENDITURE

CAPITAL REVENUE

5140250 Transfers From Long Service Leave Reserve

SUB-TOTAL

TOTAL - PUBLIC WORKS OVERHEADS

Adopted	Budget	Forecas	t Actual	YTD E	Budget	YTD /	Actual	
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
\$	\$	\$	\$	\$	\$	\$	\$	
9,800.00		0.00		9,800.00		0.00		
9,800.00	0.00	0.00	0.00	9,800.00	0.00	0.00	0.00	
9,800.00	0.00	1,363.65	0.00	9,800.00	0.00	1,545.47	70,868.26	

Comments

Daniel not replaced so covered under wages amount not being transferred .

DI ANT ODERATION COSTS	A dat	ID. dest	F	1 A a to a l	VTDD		VTD	ah al	1	
PLANT OPERATION COSTS	Adopted	ŭ		st Actual	YTDB		YTDA			
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		Comments
OPERATING EXPENDITURE		· ·	Ą	ą.	•	· ·	•	<b>P</b>		
2140300 Internal Plant Repairs - Wages & O/Head		9,250.00		9,250.00		9,250.00		18,294.61		
2140301 External Parts & Repairs (Includes Consumables)		100,535.00		100,535.00		100,535.00		105,690.56		
2140302 Fuels and Oils		120,000.00		120,000.00		120,000.00		99,020.91	▼	Overbudgeted
2140303 Tyres and Tubes		11,000.00		11,000.00		11,000.00		16,202.73		
,						·				17/18 Licenses have been paid in 16/17. An accrual adjustment will be made. The
2140306 Licences - Plant Operation		8,000.00		7,000.00		8,000.00		28,737.29	•	expenses have also included a license fee which is now longer payable and will
										reimbursed in 17/18
2140307 Insurance - Plant Operation		20,639.00		29,748.00		20,639.00		29,748.55		
2140308 Interest on Loan 114		3,726.00		3,726.00		3,726.00		3,973.86		
2140309 Interest on Loan 115		2,217.00		2,217.00		2,217.00		2,384.73		
2140310 Interest on Loan 118		4,114.00		4,114.00		4,114.00		4,395.39		
2140320 Interest on Loan 120		2,488.00		2,488.00		2,488.00		2,667.76		
2140311 Interest on Loan 121		6,749.00		6,749.00		6,749.00		7,551.51		
2140312 Interest on Loan 122		3,672.00		3,672.00		3,672.00		4,108.90	1	
2140313 Interest on Loan 123 2140492		1,040.00		1,040.00		1,040.00		1,147.71		
Depreciation - Plant Operation		196,500.00		196,500.00		196,500.00		164,971.28		
Recovered amounts										
		(000, 100, 00)		(004 500 00)		(000 400 00)		(175.05 ( 44)		Apparent over recovery, however plant depreciation costs are now also being recovers
2140394 LESS Plant Operation Costs Allocated to Works		(293,430.00)		(301,539.00)		(293,430.00)		(475,356.11)	•	into this account.
2140495 LESS Plant Depreciation Costs Allocated to Works (DO NOT USE)		(196,500.00)		(196,500.00)		(196,500.00)		0.00	•	This in an obsolete account. All costs are recovered via account 2140394.
OPERATING REVENUE										
3140300 Fuel Tax Credits Grant Scheme 3140301	23,500.00		23,500.00		23,500.00		22,348.00			
Reimbursements - Plant Operation Costs 3140302	0.00		0.00		0.00		506.50			
Sale of Scrap - Plant Operating Costs	0.00		0.00		0.00		600.00			
SUB-TOTAL	23.500.00	0.00	23.500.00	0.00	23.500.00	0.00	23.454.50	13.539.68		_
			.,		,,,,,,,		.,			
CAPITAL EXPENDITURE										
4140370 Principal on Loan 114 - Trailer		20,572.00		20,572.00		20,572.00		20,572.09		
4140371 Principal on Loan 115 - Truck		15,643.00		15,643.00		15,643.00		15,642.99		
4140372 Principal on Loan 118 - Vibe Roller		13,627.00		13,627.00		13,627.00		13,627.55		
4143073 Principal on Loan 120 - Skid Steer		5,934.00		5,934.00		5,934.00		5,934.23		
4140374 Principal on Loan 121 - Motor Grader		32,950.00		32,950.00		32,950.00		32,949.76		
4140375 Principal on Loan 122 - Multi Tyre Roller		17,929.00		17,929.00		17,929.00		17,928.52		
4140376 Principal on Loan123 - John Deere Tractor		4,551.00		4,551.00		4,551.00		4,551.33		
CAPITALREVENUE										
5140350 Proceeds from New Debentures	0.00		0.00		0.00		0.00			
SUB-TOTAL	0.00	111,206.00	0.00	111,206.00	0.00	111,206.00	0.00	111,206.47		
TOTAL - PLANT OPERATION COSTS	23,500.00	111,206.00	23,500.00	111,206.00	23,500.00	111,206.00	23,454.50	124,746.15	i	-
	.,	,	,	,		,	,	,	1	

ADMINISTRATION OVERHEADS	ſ	Adopted	d Budget	Forecas	st Actual	YTD	Budget	YTD /	Actual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
ODED ATIMO EVDENDITUDE		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
										The Forecast was updated from projected wages sheet - S Billingham pay out over normal hours \$27,332, Acting CEO extra hourly rate \$8075 over 28 week period extra, PT Admin
										Officer only paid \$8501 less than budgeted, Admin Staff pay rise extra \$5256 unbudgeted ,
2140500 Admin Salaries			411,602.00		416,644.00		411,602.00		399,985.19	CDO over budget \$1870 Allowing for full time to cover Louise, full time CSO and part time
										for Katharine (Assuming she will come back part time). It did not include S Billingham's LSL
										payout of \$31K.
2140501 Admin Superannuation			52,088.00		58,717.00		52,088.00		50,123.18	
2140502 Admin Workers Compensation Insurance			13,257.00		13,257.00		13,257.00		16,179.20	
2140503 Admin Training			14,000.00		14,000.00		14,000.00		7,619.16	Reduced as Staff have not attended some training.
2140504 Admin Conferences			11,633.00		6,000.00		11,633.00		4,037.24	Reduced as Staff have not attended some conferences.
2140505 Admin Fringe Benefits Tax			14,000.00		14,000.00		14,000.00		12,770.00	
2140506 Admin Staff Uniforms 2140507 Admin Staff Utility Subsidy			3,389.00		3,389.00		3,389.00		1,303.89	
2140507 Admin Stali Office Subsidy 2140508 Admin Salary Packaging Expenses			0.00 1,390.00		0.00 1,390.00		0.00 1,390.00		0.00 466.36	
2140509 Admin Motor Vehicle Expenses Allocated			29,000.00		21,000.00		29,000.00		400.30 17,987.29 ▼	Reduced as over budgeted.
2140510 Admin Staff Relocation Expenses			0.00		3,500.00		0.00		1,742.73	Payment to CEO for relocation expenses unbudgeted.
2140511 Admin Occupational Health and Safety			5,658.00		5,882.00		5,658.00		5,860.18	Calibration of Breathalyzer 2 x 112 = \$224 unbudgeted.
2140512 Admin - Other Employee Expenses			200.00		2,000.00		200.00		2,191.46	Extra medicals due to changeover of staff
2140513 Admin Building Operations	Jobs		35,902.00		35,902.00		35,902.00		32,453.36	
2140514 Admin Building Maintenance	Jobs		10,346.00		10,816.00		10,346.00		13,032.95	\$470 termite & pest not budgeted for
2140515 Admin Other Insurances			15,770.00		15,770.00		15,770.00		15,769.40	
2140516 Admin Stationery 2140517			4,500.00		6,266.00		4,500.00		5,151.83	New letter heads ordered for change of phone number \$1766
Admin Postage and Freight 2140518			1,800.00		1,800.00		1,800.00		1,956.64	
Admin Advertising 2140519 Admin Subscriptions and Publications			10,000.00		10,000.00		10,000.00		13,019.30	
2140519 Admin Travel and Accommodation (Non-Training)			0.00		0.00		0.00 0.00		0.00	
2140521 Admin Office Equipment Mtce			64,193.00		64,193.00		64,193.00		55,642.17	
2140522 Admin Expensed Minor Asset Purchases			0.00		0.00		0.00		0.00	
2140523 Admin Office Equipment Rental			23,530.00		23,530.00		23,530.00		16,000.94	
2140524 Admin Long Service Leave			48,990.00		31,250.00		48,990.00		47,461.09	Stuarts LSL. The Forecast was reduced as the MF not expected to paid out . However this
•										did occur.
2140525 Admin Accrued Wages			0.00		0.00		0.00		0.00	
2140526 Admin Accrued Annual Leave 2140527 Admin Accrued Long Service Leave			0.00		0.00		0.00		0.00	
2140527 Admin Accrued Long Service Leave 2140528 Admin Title Searches			0.00		0.00		0.00 0.00		0.00	
2140529 Admin Legal Expenses			3,000.00		3,000.00		3,000.00		0.00	
21 10027 Namin Legar Expenses			3,000.00		3,000.00		3,000.00		0.00	Increased due to increased payments to consultants and employment agencies. This has
2140530 Admin Other Expenses			11,700.00		11,700.00		11,700.00		68,801.91	
										expenditure.
2140531 LCC Website Service Fee			1,100.00		700.00		1,100.00		0.00	Key 2 Create one annual fee usually in February. Not paid.
2140532 Maternity Leave Salary			0.00		0.00		0.00		0.00	Paid maternity leave in and an out will equal \$0 at the end
2140533 Admin Staff MBL Allowance			11,608.00		7,208.00		11,608.00		6,269.20	Reduced by \$4,400 as SAT isolation allow of previous CEO not continuing to be paid.
2140534 Admin Staff Service Allowance 2140535 Admin Staff Self Accomm. Subsidy			4,734.00		4,734.00		4,734.00		4,465.58	
2140535 Admin Stall Sell According Subsidy 2140536 Interest on Loan 92 Admin Centre			3,541.00 0.00		3,541.00 0.00		3,541.00 0.00		3,597.31 0.00	
2140537 Admin Consultancy			0.00		0.00		0.00		0.00	
2140565 Bad Debts Expense 2140566			0.00		0.00		0.00		0.00	
Doubtful Debts Expense 2140591			0.00		0.00		0.00		0.00	
Loss on Disposal of Assets 2140592			0.00		0.00		0.00		0.00	
Depreciation - Administration			18,000.00		22,000.00		18,000.00		21,485.28	
2140598 Admin Staff Housing Costs Allocated			0.00		0.00		0.00		0.00	
Recovered amounts										
2140599 Administration Overheads Recovered			(824,931.00)		(812,189.00)		(824,931.00)		(825,366.02)	

	Adopted	Budget	Forecas	t Actual	YTD E	Budget	YTD A	Actual	
(Continued)	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE									
3140500 Fringe Benefits Tax Refunded	0.00		0.00		0.00		0.00		
3140501 WALGA Advertising Rebate	1,000.00		1,000.00		1,000.00		0.00		
3140502 Administration Recovery/Admin Office rental	0.00		0.00		0.00		0.00		
3140503 Contributions & Donations - Administration	3,780.00		3,780.00		3,780.00		1,015.99		MF & W/S contribution to vehicle
3140504 Reimbursements - Administration	0.00		0.00		0.00		3,820.47		
3140505 Grants - Administration	0.00		0.00		0.00		0.00		
3140506 Other Income Relating to Administration	3,360.00		2,730.00		3,360.00		3,048.69		LGIS 40% rebate
3140507 Insurance Claim Income(No GST)	0.00		0.00		0.00		0.00		
3140590 Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL	8,140.00	0.00	7,510.00	0.00	8,140.00	0.00	7,885.15	6.82	
CAPITAL EXPENDITURE									
4140550 Furniture & Equipment (Capital) - Administration		0.00		0.00		0.00		0.00	
4140555 Plant & Equipment (Capital) - Administration		0.00		0.00		0.00		0.00	
4140560 Building (Capital) - Administration		20,224.00		2,000.00		20,224.00		0.00 ▼	Building security and fire alarm systems not installed.
4140570 Transfer to Leave Reserve		80,000.00		0.00		80,000.00		80,000.00	Transfer to Reserve as per the original budget.
CAPITAL REVENUE									
5140550 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5140551 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
5140552 Transfers From Long Service Leave Reserve	48,990.00		0.00		48,990.00		0.00	▼	Transfer from Reserve was not required.
5140553 Transfers From Plant Replacement Reserve	0.00		0.00		0.00		0.00		
5140554 Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL	48,990.00	100,224.00	0.00	2,000.00	48,990.00	100,224.00	0.00	80,000.00	
FOTAL - ADMINISTRATION OVERHEADS	57.130.00	100,224.00	7,510.00	2,000.00	57,130.00	100,224.00	7,885.15	80,006.82	-

SALARIES & WAGES	Adopted	d Budget	Forecast	Actual	YTD B	udget	YTD /	Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
2140700 Gross Salary and Wages		1,222,019.00		1,334,017.00		1,222,019.00		1,293,169.72	Amended to match projected wages budget
2140701 Less Salaries & Wages Allocated		(1,222,019.00)		(1,334,017.00)		(1,222,019.00)		(1,295,212.60)	Amended to match projected wages budget
2140702 Workers Compensation Expense		1,000.00		31,000.00		1,000.00		26,146.25	▲ Increased Workers Compensation expenses, these are reimbursed via account 3140700
2140703 Unallocated Salaries & Wages		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3140700 Reimbursement - Workers Compensation	1,000.00		31,000.00		1,000.00		18,211.67		▲ Incidentals plus wages recouped. Expenses in account 2140702.
SUB-TOTAL	1,000.00	1,000.00	31,000.00	31,000.00	1,000.00	1,000.00	18,211.67	24,103.37	
CAPITAL EXPENDITURE									
<u> </u>									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTAL - SALARIES & WAGES	1,000.00	1,000.00	31,000.00	31,000.00	1,000.00	1,000.00	18,211.67	24,103.37	

LAND/SUBDIVISION DEVELOPMENT	Adopted	l Budget	Forecast Actual		YTDE	Budget	YTD A		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2140900 Land Settlement Expense		0.00		0.00		0.00		0.00	
2140991 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140999 Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3140900 Contributions & Donations - Subdivisions/De	0.00		0.00		0.00		0.00		
3140901 Reimbursements - Subdivisions/Developme	0.00		0.00		0.00		0.00		
3140902 Grants - Subdivisions/Developments	0.00		0.00		0.00		0.00		
3140990 Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>CAPITAL EXPENDITURE</u>									
4140950 Land Purchase		0.00		0.00		0.00		0.00	
4140951 Subdivision Surveying & Plans		0.00		0.00		0.00		0.00	
4140952 Design & Plan Expenses		0.00		0.00		0.00		0.00	
4140953 Services Installation		0.00		0.00		0.00		0.00	
4140960 Transfers To Reserve		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5140950 Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		
5140951 Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		
5140952 Transfers From Reserve	0.00		0.00		0.00		0.00		
5170752 Handicia Holli Reactive	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - LAND/SUBDIVISION DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	

TOCK, FUELS & OILS	Adopte	Adopted Budget		Forecast Actual		YTD Budget		Actual	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	
PERATING EXPENDITURE									
141000 Stock Take Variance Expense Account		0.00		0.00		0.00		0.00	
PERATING REVENUE									
UB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>APITAL EXPENDITURE</u>									
141050 Stock Received Control		0.00		0.00		0.00		0.00	
141051 Purchase of Stock Materials		0.00		0.00		0.00		0.00	
.141052 Stock Allocated to Works and Plant 141053 Stock Take Variance Control		0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00	
141053 Stock Take Variance Control		0.00		0.00		0.00		0.00	
APITAL REVENUE									
UB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTAL - STOCK, FUELS & OILS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

UNCLASSIFIED	Adopted	Budget	Forecas	st Actual	YTD E	Budget	YTD A	Actual		
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Comments	
	\$	\$	\$	\$	\$	\$	\$	\$		
<u>OPERATING EXPENDITURE</u>										
2141100 Unclassified Expenditure		0.00		0.00		0.00		0.00		
OPERATING REVENUE										
3141100 Unclassified Income	0.00		0.00		0.00		0.00			
3141101 Suspense Account	0.00		0.00		0.00		0.00			
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<u>CAPITAL EXPENDITURE</u>										
CAPITAL REVENUE										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
		1								
TOTAL - UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		



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# ել դուլել լայա կենթեր ել այլե

SHIRE OF MUKINBUDIN PO BOX 67 MUKINBUDIN WA 6479

# Your opinion matters.



#### Your details at a glance

BSB number633-000Account number693723967Customer number11762408/M201Account titleSHIRE OF MUKINBUDIN SHIRE OF<br/>MUKINBUDIN

#### **Account summary**

 Statement period
 1 Jun 2017 - 29 Jun 2017

 Statement number
 101

 Opening balance on 1 Jun 2017
 \$1,041.90

 Payments & credits
 \$3,096.40

 Withdrawals & debits
 \$2,954.10

 Interest charges & fees
 \$6.86

 Closing Balance on 29 Jun 2017
 \$906.46

#### **Account details**

Credit limit \$5,000.00
Available credit \$4,093.54
Annual purchase rate 13.990%
Annual cash advance rate 13.990%

#### **Payment details**

Minimum payment required \$27.19 **Payment due** 13 Jul 2017

# Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

#### **Bendigo Business Credit Card**

**Minimum Payment Warning.** If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **8 years and 1 month** 

And you will pay an estimated total of interest charges of **\$455.56** 

If you make no additional charges using this card and each month you pay **\$43.51** 

You will pay off the Closing Balance shown on this statement in about **2 years** 

And you will pay an estimated total of interest charges of \$137.78, a saving of \$317.78

#### Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 26TH JULY 2017



**Account number** 

Statement period

147 693723967

01/06/2017 to 29/06/2017

Statement number 101 (page 2 of 4)

Bendigo l	Business Credit Card			
Date	Transaction	Withdrawals	Payments	Balance
Opening bala	ance			\$1,041.90
31 May 17	CREDIT INTEREST REFUND		0.40	1,041.50
8 Jun 17	RENDEZVOUS GRAND H,S CARBOROUGH AUS RETAIL PURCHASE RETURN 06/06 CARD NUMBER 552638XXXXXXX149 1		1,012.20	29.30
13 Jun 17	PERIODIC TFR 00117624081201 00000000000		1,041.90	-1,012.60
13 Jun 17	TRANSFER 11762408/1201	1,041.90		29.30
14 Jun 17	PERIODIC TFR 00117624081201 000000000000		1,041.90	-1,012.60
20 Jun 17	E-BANKING TFR 00117624081201 0125432412	1,012.20		-0.40
24 Jun 17	RLSSWA, MOUNT CLAREM O AUS RETAIL PURCHASE 23/06 CARD NUMBER 552638XXXXXXX149 1	900.00		899.60
28 Jun 17	CARD FEE 1 @ \$4.00	4.00		903.60
29 Jun 17	Interest - Cash Advance	0.01		903.61
29 Jun 17	Interest - Purchase	2.85		906.46
Transaction	totals / Closing balance	\$2,960.96	\$3,096.40	\$906.46

...continued overleaf >

633-000

www.bendigobank.com.au

Date Paid Amount \$

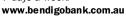
#### **Bendigo Business Credit Card - Payment options**



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.





Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -PO Box 480

Bendigo VIC 3552.

If paying by cheque please complete the details below.



Biller code: 342949 693723967

Bank@Post™ Pay at any Post Office by Bank@Post^ using your credit card.

Drawer Chq No Account No



# Bendigo Business Credit Card

**BSB** number Account number

693723967 SHIRE OF MUKINBUDIN Customer name \$27.19 Minimum payment required

Closing Balance on 29 Jun 2017 \$906.46 Payment due 13 Jul 2017

Date Payment amount



**Account number** 

693723967 148

Statement period 01/06/2017 to 29/06/2017

Statement number 101 (page 3 of 4)

# AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).



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SHIRE OF MUKINBUDIN PO BOX 67 MUKINBUDIN WA 6479

# **Card summary**

Account number 693723967

Card number 552638XXXXXXX149

**Customer number** 11762408/M201

Statement period 01/06/2017 to 29/06/2017 Statement number 101 (page 4 of 4)

# **Any questions?**

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Bendigo Business Credit Card (continued).						
Date	Transaction		Withdrawals	Payments		
8 Jun 17	RENDEZVOUS GRAND H,S CARE	BOROUGH AUS		1,012.20		
24 Jun 17	RLSSWA, MOUNT CLAREM O	AUS	900.00			
		TOTALS	\$900.00	\$1,012.20		

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

# 7.6 Chief Executive Officer's Reports

7.6.1 NEWROC Council Meeting Minutes 27 <sup>th</sup> June 2017				
Location:	NEWROC,			
File Ref:	ADM 236			
Applicant:	Dirk Sellenger, Chief Executive Officer			
Date:	12 <sup>th</sup> July 2017			
Disclosure of Interest:	Nil			
Responsible Officer	Dirk Sellenger, Chief Executive Officer			
Author:	Dirk Sellenger, Chief Executive Officer			
Voting Requirements	Simple Majority			
Documents Attached	Minutes of NEWROC Council Meeting 27 <sup>th</sup> June 2017			
Documents Tabled	Nil			

#### **BACKGROUND**

A Council Meeting of NEWROC was held on Tuesday 27<sup>th</sup> June 2017 at the Shire of Koorda Council Chambers.

#### **COMMENT:**

The following items were discussed at the Council Meeting:

#### 5. FINANCIAL MATTERS

- 5.1 INCOME AND EXPENDITURE
- **5.2 BALANCE SHEET**
- 5.3 NEWROC DRAFT BUDGET 2017-18

#### **6. MATTERS FOR CONSIDERATION**

- 6.1 ECONOMIC DEVELOPMENT OFFICER POSITION DESCRIPTION
- 6.2 RECORDS MANAGEMENT OFFICER POSITION DESCRIPTION
- 6.3 NEWROC TELECOMMUNICATIONS SOLUTION
- 6.4 STRONGER COMMUNITIES PROGRAM (SCP)
- 6.5 NEWROC LIVE, WORK, INVEST ONLINE PROGRAM

#### 9. OTHER MATTERS

- 9.1 NEWROC MoU
- 9.2 NEWHEALTH
- 9.3 TELECOMMUNICATIONS SUMMIT

# Next NEWROC Meeting dates:

The following dates have been adopted for NEWROC meetings during 2017.

27 June	Council	Shire of Koorda
25 July	Executive	Shire of Koorda
22 August	Council	Shire of Mt Marshall
26 September	Executive	Shire of Mt Marshall
24 October	Council	Shire of Nungarin
28 November	Executive	Shire of Nungarin
12 December	Council	Shire of Mukinbudin (Christmas Function)

# OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number – 15 07 17

Moved: Cr Seaby Seconded: Cr Comerford

That Council receive the NEWROC Council meeting minutes from 27<sup>th</sup> June 2017.

Carried 9/0



# **Council Meeting**

Tuesday 27 June 2017

Meeting held at the Shire of Koorda, Council Chambers Cnr Allenby & Haig Streets, **KOORDA** 

# **MINUTES**

1:30pm Afternoon tea and Networking

2:00pm **NEWROC Council Meeting** 

#### **NEWROC Vision Statement**

NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

NEWROC CEO ROTATION	3
1. OPENING AND ANNOUNCEMENTS	<u>5</u>
2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	<u>5</u>
2.1. ATTENDANCE	
2.2. APOLOGIES	5 5
2.3. CONFLICTS OF INTEREST	
2.4. DELEGATIONS REGISTER – JUNE 2017	
3. PRESENTATIONS	6
3.1. LOTTERYWEST	6
3.2. LINDA VERNON - NEWTRAVEL	6
4. MINUTES OF MEETINGS	7
4.1. MINUTES OF ORDINARY MEETINGS	7
4.1.1. MINUTES OF ORDINARY MEETINGS	
4.1.2. Business Arising from NEWROC Council Meeting	
4.1.2.1. NEWROC AUDIT	
4.1.2.2. NEWROC GOVERNANCE	
4.1.2.3. REGIONAL SUBSIDIARY	
4.1.2.4. WALGA LOCAL GOVERNMENT WEEK - NEWROC DINNER	
4.2. MINUTES OF EXECUTIVE COMMITTEE MEETINGS	
4.2.1. NEWROC Executive Committee Meeting – 23 May 2017	
4.2.2. BUSINESS ARISING FROM THE NEWROC EXECUTIVE MEETING	
5. FINANCIAL MATTERS	10
5.1. LIST OF INCOME AND EXPENDITURE	10
5.2. BALANCE SHEET	
5.3. NEWROC DRAFT BUDGET 2017 - 18	
6. MATTERS FOR CONSIDERATION	17
6.1. ECONOMIC DEVELOPMENT OFFICER POSITION DESCRIPTION	17
6.2. RECORDS MANAGEMENT OFFICER POSITION DESCRIPTION	
6.3. NEWROC TELECOMMUNICATIONS SOLUTION	20
6.4. STRONGER COMMUNITIES PROGRAM (SCP)	21
6.5. NEWROC Live, Work, Invest Online Platform	22
7. EMERGING NEWROC ISSUES AS NOTIFIED, INTRODUCED BY DECISION OF THE MEETING.	23
8. WALGA ZONE ISSUES	23
9. OTHER MATTERS	23
9.1. NEWROC MoU	
9.2. NEWHEALTH	
9.3. TELECOMMUNICATIONS SUMMIT	
10. MEETING SCHEDULE	25
10.1. 2017 MEETING DATES	<u> 43</u> 25
11. CLOSURE OF MEETING	<u>25</u>



# ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)	Council
	Council reviews NEWROC project priorities	
March		Executive
	Submit priority projects to WDC, Regional Development and WA Planning	
April	NEWROC Budget Preparation	Council
	Review NEWTRAVEL Tourism Officer Contract - expires June 2017	
May	NEWROC Draft Budget Presented	Executive
	NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019)	
June	≫ NEWROC Budget Adopted	Council
July		Executive
August	Information for Councillors pre-election	Council
September		Executive
October		Council
November	NEWROC Induction of new Council representatives (every other year)	Executive
	NEWROC CEO and President Handover	
	Review NEWROC MoU (every other year)	
December	≫ NEWROC Annual Dinner	Council

# **ONGOING ACTIVITIES**

Compliance

Media Releases

# **NEWROC CEO Rotation**

Shire of Mt Marshall

**Shire of Nungarin** (2015-2017)

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

# **NEWROC PROJECTS Activity Running Sheet**

ACTIVITY	Progress as at June 2017
NEWROC Incubator Business Project	Business Case developed – to be reviewed (June 2017)
Land development mapping exercise	Dasiness dasc developed to be reviewed (dance 2017)
Regional Road Construction Group	Ongoing discussions
Align waste contracts amongst members	Avon Waste presentations
Regional Waste Site	Avoir vvasic presentations
Gap analysis of local government	
services amongst	
6. Youth Officer / Youth programs	Development of Youth Strategy – funding being explored
7. LG Skills Audit	
Universally designed accommodation	NEWROC Accommodation Study completed
Additional need for quality	CEACA Project underway
accommodation	
9. Art in the Wheatbelt (art on silo's and	Concept supported in Aug 2015, needs further progression with
adding value to Wheatbelt Way)	Wheatbelt Way
10. NRM	NRM Strategy reviewed in 2015 and aligned to Wheatbelt Blueprint
11. Childcare Services – mobile and	Investigation 2016, childcare survey and Better Beginnings
permanent	presentation
·	Shire of Wyalkatchem and Koorda possibly working together (March
	2017)
12. Telecommunications	Telecommunications Business Case completed 2016
	SWW Project, BBRF Application Feb 2017
13. Health	NEWROC Health Strategy due for completion June 2017
	Steering Committee meeting in July to progress the strategy
	Budget allocation of strategic NEWROC Health projects in individual
	member budgets as of July 1 2018
14. LEMC Regional Activities / Risk	
Management	
15. Compliance	Compliance officer discussed 2016
IPR, Reg 17	Members took up the LGIS Reg 17 service
Subsidiary / Governance	Dept LG presentation Feb 2017
	NEWROC EO and WALGA (T Brown) discussion regarding process
40. December 10.	June 2017 and presentation at Council meeting
16. Records Management and Disposal	Avon Paper Shred contacted and information to be presented at April
	2017 Council meeting
17 Plant aquipment	Shire of Mt Marshall is the only Shire ready for collection
17. Plant equipment	CEO's providing feedback to Ian McCabe (March 2017)  Responses still to be received (March 2017)
18. Joint procurement	
19. IT equipment     20. NEWROC Economic Development Officer	Responses still to be received  JDF drafted and presented at the May 2017 Executive Meeting
Proposal	Shire of Mt Marshall pursuing this on an individual basis at this stage
Γιοροδαί	Hon Darren West invited to a future NEWROC meeting to discuss
	Development Commission resourcing and economic development
	role
21. NEWROC Aged Friendly Community Plan	Aged Friendly Community Plan will be reviewed at the July 2017
review	Executive Meeting
22. Kununoppin Bonded Medical Scholarship	Reviewed
23. NEWROC Building Services	1,01101100
24. Group insurance	To be discussed in 2018
25. NEWTravel	Contract and JDF reviewed 2015, 2016
20	Multiplier effect of tourism to be instigated
	Presentation at June Council meeting
26. NEWROC Website	Complete and live
	<u> </u>

# NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Ordinary Meeting of Council held at the Shire of Koorda, Cnr Allenby & Haig Streets, Koorda, on Tuesday 27 June 2017 commencing at 2:00pm.

# **MINUTES**

#### 1. OPENING AND ANNOUNCEMENTS

The Chair, Cr O'Connell declared the meeting open at 2:00pm and welcomed delegates to the meeting.

# 2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

# 2.1. Attendance

#### **Elected Members**

Cr Eileen O'Connell	Delegate	NEWROC Chair, Shire of Nungarin
Cr Ricky Storer	Delegate	President, Shire of Koorda
Cr Gary Shadbolt	Delegate	President, Shire of Mukinbudin
Cr Rachel Kirby	Delegate	President, Shire of Mt Marshall
Cr Geoff Waters	Delegate	Deputy President, Shire of Trayning
Cr Quentin Davies	Delegate	President, Shire of Wyalkatchem

Cr Stuart Faulkner Deputy President, Shire of Mt Marshall

#### Chief Executive Officers

David Burton Director Community Development and Regulatory Services, Shire of Koorda

John Nuttall Director Economic Development and Tourism, Shire of Mt Marshall

Dirk Sellenger Director, Transport and Infrastructure, Shire of Mukinbudin

Bill Fensome Director Corporate Services, Shire of Nungarin

Graham Merrick Director Environment, Shire of Trayning

Ian McCabe Director Emergency Management and Health, Shire of Wyalkatchem

#### Officers

Caroline Robinson NEWROC Executive Officer

#### Guests

Linda Vernon Tourism Officer, NEWTRAVEL (2.00pm – 2.47pm)

Shireen Watson Lotterywest (2.00 - 2.24pm)Linda Pomare Lotterywest (2.00 - 2.24pm)

# 2.2. Apologies

Cr Freda Tarr President, Shire of Trayning

Tony Brown WALGA

# 2.3. Conflicts of Interest

Nil

# 2.4. Delegations Register - June 2017

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council 2016
Bendigo Bank Signatory	CEO	NEWROC EO	Council 2016
(NEWROC)			
Bendigo Bank Signatory (Shire of	Council	CEO	Council 2016
Nungarin)			
Management of NEWTravel EO	CEO	NEWROC EO	Council
NEWROC Website	CEO	NEWROC EO	

#### **RESOLUTION:**

That the NEWROC Delegations Register for June 2017 is accepted, with the website being delegated to the NEWROC Executive Officer

**Moved Cr Kirby** 

**Seconded Cr Storer** 

Carried 6/0

#### 3. Presentations

# 3.1. Lotterywest

Shireen Watson and Linda Pomare

- Sales for Lotterywest have been down, increased needs for emergency relief at the moment
- Lotterywest Grant making approach is flexible, responsible, complementary and developmental
- They are looking for additional funders to also come to the table
- Strong community focus and the ability of our communities to know what they need Lotterywest acknowledge this
- Encourage applicants to speak to Lotterywest prior and then they will help align to the most appropriate Lotterywest grant
- No limit to funding it is about a strategic approach, priority and capacity
- Discussion about St John's and Lotterywest not funding them, however St John's has a contract to deliver emergency services. There is possibly a discrepancy between Lotterywest supplying funding for volunteers and it is not hitting the ground.
- There is a bit more stakeholder engagement required with Lotterywest e.g. Department of Parks and Wildlife with trails funding
- The Minister is Mark McGowan (after the Board meets to approve the grant applications, he signs off on them)
- Funding is available to unincorporated bodies of up to \$15,000 but it needs to be low risk
- Lotterywest are available to host an info session for any members of the community

#### 3.2. Linda Vernon - NEWTRAVEL

- Full set of 2016 tourism statistics is now available, July to October is the busiest period for the Wheatbelt Way
- Goal is 2000 visitors for Wheatbelt Way and in 2016 it was 4,811 visitors
- Goal for length of stay is 1.5 nights in each town each year, average in 2016 was 1.65 nights a year and the group is addressing this in the future

- Average spend is \$94 / night and this is below the state average
- Caravan Parks visitor numbers over past two years:
  - o 122% increase in Mukinbudin
  - 47% increase in Bencubbin
  - o 58% increase in Westonia
  - 132% increase in Trayning
  - -18% decrease in Koorda
  - o 9% increase in Nungarin
  - o 34% increase in Bencubbin
- Upcoming NEWTravel initiatives:
  - Upgrade website: improved events listing, focus on businesses and services available, videos and the new app, cross promotion
  - Building the app: The Wheatbelt Way has a trail map and an audio cd, NEWTravel is spending \$25,000 to make the trail map into an app and will be ready for launch at the Dowerin Field Day (focus on towns, visitor activities, food and meals, interactive maps, speaking functions, directions, trail log to help improve research statistics), available in loS and Android applications, can be updated once a year
- Going Forward:
  - o Increased digital marketing in 2017/18
  - Working collaboratively with Eastern Wheatbelt Tourism Group and Australia's Golden Outback
  - Working to upgrade some sites: Koorda Native Flora Reserve, Tin Dog Creek in Dowerin
  - o Online accommodation bookings
  - Wheatbelt Development Commission release of draft Tourism Strategy for the Wheatbelt (went to the board on the 9 June 2017)
  - Social Media Training is proposed for the future (waiting on Tourism WA)

The Chair thanked Linda and congratulated her on some excellent results and achievements. Linda is available to present to each Shire – please let her know. Next NEWTravel meeting is at Bencubbin 27<sup>th</sup> July 2017.

#### **ACTION:**

**Executive Officer to speak to the Wheatbelt Development Commission regarding the process** for the draft Tourism Strategy

- 4. Minutes of Meetings
- 4.1. Minutes of Ordinary Meetings
- 4.1.1. Minutes of Ordinary Meeting of NEWROC Council 24 April 2017

Minutes of the meeting held 24 April 2017 have previously been circulated.

#### **RESOLUTION:**

That the Minutes of the NEWROC Meeting of Council held on 24 April 2017 be confirmed as a true and correct record of proceedings.

Moved Cr Davies Seconded Cr Shadbolt Carried 6/0

Carried 6/0

# 4.1.2. Business Arising from NEWROC Council meeting

#### 4.1.2.1. NEWROC Audit

Transparency of the audit is important but NEWROC is not separate from the Shires, so it was recommended that the NEWROC audit remain with the Shire who holds the position of Chair and CEO.

A draft Scope of Audit was presented to the Executive at the May meeting and is included as Attachment #1

#### **RESOLUTION:**

The NEWROC Scope of Audit be adopted

Moved Cr Waters Seconded Cr Kirby

#### 4.1.2.2. NEWROC Governance

Please see attachment #2 which was discussed at the Executive Meeting in May following discussions at the April Council meeting regarding the governance of the NEWROC and the need to articulate activities.

#### Discussion:

Grammar is to be corrected at 1.1 and on page 9

# **RESOLUTION:**

That the NEWROC Governance Plan be adopted.

Moved Cr Storer Seconded Cr Shadbolt Carried 6/0

# 4.1.2.3. Regional Subsidiary

Following discussion at the last Council meeting, Tony Brown, WALGA, has provided the following information on the steps involved in preparing for a regional subsidiary. At the NEWROC Council meeting it was noted that the legislation still needs to be amended, it will be quite a lengthy process, with a lot of preparation involved and community consultation however NEWROC has also done some ground work on their governance to date:

- 1. Prepare business plan for consultation
- 2. Draft charter WALGA can provide a model / template
- 3. Public consultation process
- 4. Apply to Minister for Local Government

The following are included as attachments:

#3 WALGA Presentation on Subsidiaries

Tony has also provided the Executive Officer with: DLGC Guideline on what is required in the business plan, WALGA Model Charter, DLGC guideline on what needs to be in a charter, DLGC Guideline on public consultation process.

Additionally, the Office of the Minister for Local Government has advised that amendments to the subsidiary legislation will be in stage 1 of the Local Government Act review.

At the meeting, the NEWROC Executive Officer will provide some input into suggested actions going forth on the issue

#### OFFICER RECOMMENDATION:

Submitted for discussion

#### **RESOLUTION:**

That Tony Brown (WALGA) is invited to the next NEWROC Executive meeting to discuss the legislation and to work through some ideas

Moved Cr Kirby Seconded Cr Waters Carried 6/0

#### Discussion:

- Additional attachments were presented to the Council (update on regional subsidiary legislation and steps in moving forward)
- Wait and see approach with the WA Legislation on regional subsidiaries. When Graham Merrick attended a meeting with the Minister for Local Government, the Minister indicated that no one had taken up the regional subsidiary legislation and he is working closely with WALGA to improve the legislation

# ACTION:

Council has requested that the NEWROC Executive look at the Wheatbelt Communities structure. Executive Officer to follow up.

# 4.1.2.4. WALGA Local Government Week - NEWROC Dinner

The Executive Officer has made a reservation at Lapa restaurant, Subiaco (<a href="http://lapa.net.au/">http://lapa.net.au/</a>) for the NEWROC Dinner. The restaurant has been booked for Thursday 3 August, 7pm, dinner is \$55 per person plus drinks.

An email requesting RSVP's has been circulated on 8 June.

#### 4.2. Minutes of Executive Committee Meetings

#### 4.2.1. NEWROC Executive Committee Meeting – 23 May 2017

Minutes of the NEWROC Executive Committee Meeting held on 23 May 2017 have been circulated.

#### **RESOLUTION:**

That the Minutes of the NEWROC Executive Committee Meeting held on 23 May 2017, be received

Moved Cr Shadbolt Seconded Cr Waters Carried 6/0

#### 4.2.2. Business Arising from the NEWROC Executive Meeting

Nil

# 5. FINANCIAL MATTERS

# 5.1. List of Income and Expenditure

PORTFOLIO: Corporate Capacity

FILE REFERENCE: 42-2 Finance Audit and Compliance

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 12 June 2017

ATTACHMENT NUMBER: Nil CONSULTATION: Nil STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENTS**

The below list outlines the income and expenditure from 1 May to 31 May 2017

# **Account Transactions**

North Eastern Wheatbelt Regional Organisation of Councils For the period 1 May 2017 to 31 May 2017

Date	Description	Reference	Credit	Debit	Gross
<b>NEWROC F</b>	unds #5557				
Opening Balar	nce		109,375.58	0.00	0.00
01 May 2017	Bendigo Bank	Interest Received	11.19	0.00	11.19
01 May 2017	Bendigo Bank	Transaction Fee	0.00	1.20	(1.20)
16 May 2017	Payment: Solum Wheatbelt Business Solutions	Solum EO Services Inv#241	0.00	3,024.00	(3,024.00)
16 May 2017	Payment: Vernon Contracting	Vernon Tourism Officer Inv#997	0.00	1,387.10	(1,387.10)
16 May 2017	Payment: NEWTRAVEL INC	NEWTRAVEL-WBW Marketing Inv#83	0.00	3,000.00	(3,000.00)
16 May 2017	Payment: RPS Australia East Pty Ltd	RPS Inv#S10136634	0.00	6,600.00	(6,600.00)
16 May 2017	Payment: Heartlands	HWA-Website & Database	0.00	6,069.25	(6,069.25)
Total NEWRO	C Funds #5557		11.19	20,081.55	(20,070.36)
Closing Balan	ce		89,305.22	0.00	0.00
Total			11.19	20,081.55	(20,070.36)

Profit and Loss Report to the 31 May 2017.

# Profit & Loss (Cash Basis) NEWROC

	May-17	YTD
Income		
Interest Received	\$11.19	\$8,003.75
Subscriptions Received	\$0.00	\$118,977.28
Total Income	\$11.19	\$126,981.03
Gross Profit	\$11.19	\$126,981.03
Less Operating Expenses		
Accounting/Audit fees	\$0.00	\$3,963.60
Bank charges	\$1.20	\$66.70
Catering	\$0.00	\$1,882.36
Consultancy Fees	\$6,600.00	\$6,600.00
Contractor/Services	\$0.00	\$4,200.00
Event / Ceremony Expenses	\$0.00	\$289.46
Executive Officer Contract Services	\$2,695.00	\$26,465.30
Office Expenses	\$0.00	\$1,272.73
Seminars/Conferences	\$0.00	\$500.00
Subscriptions Distributed	\$0.00	\$1,030.00
Tourism Officer Contract Services	\$1,100.00	\$12,064.73
Travel Executive Officer	\$329.00	\$2,958.11
Travel Tourism Officer	\$161.00	\$1,821.40
WBW Marketing	\$3,000.00	\$3,000.00
WBW Signage	\$0.00	\$14,668.80
Website and Database	\$5,517.50	\$6,750.91
Total Operating Expenses	\$19,403.70	\$87,534.10
Net Profit	- \$19,392.51	\$39,446.93

# Aged Receivables Report - \$21,224.00 outstanding as at 12 June 2017

#### Aged Receivables

North Eastern Wheatbelt Regional Organisation of Councils
June 2017



# **RESOLUTION:**

That the income and expenditure and the profit and loss report from 1 May 2017 to 31 May 2017, as listed, be endorsed.

Moved Cr Storer Seconded Cr Davies Carried 6/0

#### **Discussion:**

\$21,224 has now been received from WDC and City of Karratha.

# 5.2. Balance Sheet

PORTFOLIO: Corporate Capacity

**FILE REFERENCE:** 42-2 Finance Audit and Compliance

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 12 June 2017

ATTACHMENT NUMBER: Nil CONSULTATION: Nil STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

# **COMMENT:**

Balance Sheet as at 31 May 2017.

# **NEWROC Balance Sheet**

Assets	31 May 2017
Bank	
NEWROC Funds #5557	\$89,305.22
NEWROC Investment Account#6026	\$317,936.93
Total Bank	\$407,242.15
Current Assets	_
Community Safety & Crime Prevention	-\$801.00
Executive Officer	-\$53,100.65
General Purpose	-\$156,682.24
Governance / General Administration	-\$95.30
Grant Funding	-\$19,240.00
Joint Planning Project	-\$7,629.86
Medical Enhancement Fund	-\$38,317.36
Monies allocated to projects	\$32,966.24
Natural Resource Management	-\$8,982.76
NEWTRAVEL Tourism Officer	-\$2,523.40
Sundry Debtors Control	\$21,224.00
Wheatbelt Way	-\$21,447.51
Total Current Assets	-\$254,629.84
Total Assets	\$152,612.31
Liabilities	
Current Liabilities	
Gst Payable	\$8,545.50
Rounding	-\$0.02
Sundry Creditors Control	\$18,626.60
Total Current Liabilities	\$27,172.08
Total Liabilities	\$27,172.08
Net Assets	\$125,440.23
Equity	
Current Year Earnings	\$41,528.27
Retained Earnings	\$83,911.96
Total Equity	\$125,440.23

#### Notes:

Monies allocated to projects line item. - This is the contra account to the projects - allows the splitting of money to projects without the need for each to have a bank account. To simplify the reading of the balance sheet report the 'Monies allocated to projects' line has been hidden. This does not affect the calculations within the balance sheet.

#### **Project Comments**

Medical Enhancement Fund - Current Scholar Tony Hu.

It was agreed member Shires will make a contribution to the 16/17 budget for the scholarship of Tony Hu. Funds contributed by KTY, MM, MBL and NA for the purpose of funding the Kununoppin Medical Scholarship. Notre Dame has been advised that the Scholarship will not be offered at this stage.

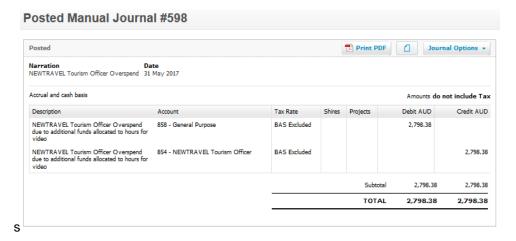
#### Community Safety and Crime Prevention

Balance of fund remaining. No project allocated for this funding.

Joint Planning - No project has been identified.

NEWROC Promotion – Website and Database Interface has been completed.

Tourism Officer - Employment of Linda Vernon. Contract expires 30 June 2017. Journal posted on 31 May 2017 from General Purpose project account to Tourism Officer project account. This is to account for the over-spend of the current budget (additional labour approved for NEWTRAVEL video filming).



#### Wheatbelt Way

Wheatbelt Way Shire's are able to apply to NEWTRAVEL to upgrade or replace signage for the Wheatbelt Way sites only, these request must go to a NEWTRAVEL. \$14,668.80 was transferred to the NEWTRAVEL to manage the funds. \$21,447.51 remains in the WBW Infrastructure fund.

#### **Term Deposit Update**

The Executive Officer reinvested the Term Deposit on the 20/03/2017 for 2.3% for 6 months (a slightly better rate was offered for 12 months however in light of the BBRF application, we may need to access these funds)

# **RESOLUTION:**

That the Balance Sheet for the period ending 31 May 2017 be endorsed.

Moved Cr Shadbolt Seconded Cr Waters Carried 6/0

\$24,4777 Wheatbelt Way

#### 5.3. NEWROC Draft Budget 2017 - 18

PORTFOLIO: Corporate Capacity

FILE REFERENCE: 42-2 Finance Audit and Compliance

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 20 June 2017

**ATTACHMENT NUMBER:** #4 – Draft Budget 2017-18 (separate)

**CONSULTATION:** Dannelle Foley

Eamonn Lanagan - Byfields

**STATUTORY ENVIRONMENT:** Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENT:**

The following allocations for NEWROC subscriptions are proposed for the 2017-18 financial year, please note these figures are GST exclusive;

NEWROC Subscription \$11,000Business Case / Project Work \$2,000

Tourism Officer \$2,700 (Contract expires in 30 June 2017)

Wheatbelt Way Marketing \$500

TOTAL \$16,200 (MM, Mukinbudin, Nungarin & Trayning)

Plus Medical Enhancement Fund \$6,250 (Koorda and Wyalkatchem)

TOTAL \$22,450 (Koorda and Wyalkatchem)

\$109,700 (+gst) will be received in subscriptions for the 2017/18 financial year and approximately \$7120.00 in interest from Bendigo Bank.

#### Some considerations:

#### Medical Enhancement Fund

The Medical Enhancement Fund income was previously contributed to by the Shire's of Mt Marshall, Mukinbudin, Nungarin and Trayning. \$6,250 was contributed by the four local governments to support the Kununoppin Medical Scholarship. This project line was renamed to the Medical Enhancement Fund to better represent the future use of these funds and the inclusion of the Shire's of Koorda and Wyalkatchem. An agenda item to individual members has been circulated by the Executive Officer for consideration by Councils.

The following was discussed and a resolution was passed at the Executive Meeting in May:

- The Shire of Mt Marshall at its last Council meeting has allocated a Medical Enhancement Fund reserve with an unknown amount at this stage to be included
- Members discussed the purpose of the reserve local and NEWROC level projects
- Expectation is that these funds are in reserve and will be ready for projects
- Discussion regarding the 2016/17 allocation of the Medical Enhancement Fund of \$6,250 from the Shires of Nungarin, Mt Marshall, Mukinbudin and Trayning

#### RESOLUTION:

The NEWROC Medical Enhancement Fund Reserve be maintained and the Shires of Koorda and Wyalkatchem contribute \$6,250 to the 17/18 Medical Enhancement Fund. A strategy for the Fund be developed following the adoption of the budget and NEWROC Health Strategy.

Moved I McCabe Seconded G Merrick Carried 6/0

- ▶ BBRF \$21,500 is required to undertake the SWW Detailed Scope. The 2016/17 budget currently has \$7,629.86 for Joint Planning. This amount has been increased in the Draft 2017/18 budget. Efforts will be made to secure external funding to undertake this work. \$2000 has been included for an audit if the project funding application is successful. \$18,718 is to be allocated in the individual Shire budgets for the BBRF Cash Contribution. If funding is not received it has been recommended by Byfields that a budget revision be undertaken and represented to Council for approval mid year. Additional hours have been allocated to the Executive Officer budget to complete the related project work.
- NEWTRAVEL Tourism Officer budget allocation has been increased in line with the new hourly rate as endorsed in late 2016.
- Community Safety and Crime Prevention and Natural Resource Management balances will be carried over but are yet to have projects identified

The draft budget is available as a separate attachment.

#### **RESOLUTION:**

#### That:

- 1) the six member local governments commit \$16,200 for the 2017/18 NEWROC subscription fee (\$11,000 NEWROC, \$2,000 Business Case/Project Work, \$2,700 Tourism Officer and \$500 Wheatbelt Way Marketing);
- 2) The NEWROC Medical Enhancement Fund be maintained and the Shires of Koorda and Wyalkatchem contribute \$6,250 to the 2017/18 Medical Enhancement Fund;
- 3) A strategy for the Medical Enhancement Fund be developed following the adoption of the budget and NEWROC Health Strategy;
- 4) Each member shire allocate \$18,718 in their individual 2017/18 budgets for the purpose of the NEWROC Telecommunications Solution (subject to funding approval-BBRF); and
- 5) The NEWROC 2017/18 Budget be adopted and reviewed again at the NEWROC Council meeting in August

Moved Cr Davies

Seconded Cr Kirby

Carried 6/0

**Note:** \$40,000 has been included under the General Purpose project account for Consultancy fees as per direction from Eamonn at Byfields. This is to ensure that any unallocated expenditure throughout the 2017-18 financial can be allowed for.

#### Discussion:

- Members have requested a draft vs actual budget be presented at meetings
- Discussion about unallocated funds and where they sit outside the budget
- Executive Officer discussed the need for a simple approach with the financial management and the presentation of financials

# **RESOLUTION:**

NEWROC Finances to be set up according to operating income, operating expenditure / project income, project expenditure with explicit allocation for reserves.

**Moved Cr Davies** 

**Seconded Cr Kirby** 

Carried 6/0

#### Discussion:

Unspent funds / funds not allocated to line items are to be put into reserves and have a purpose allocated to them

- Executive Officer to nominate what the reserves are and the projects associated to them present to the Executive in July
- Ian McCabe has offered to assist the Executive Officer

#### 6. MATTERS FOR CONSIDERATION

# 6.1. Economic Development Officer Position Description

**PORTFOLIO:** Economic Development and Tourism

**FILE REFERENCE:** 042-20 Regional Shared Resources and Staff

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 20 June 2017

ATTACHMENT NUMBER: #5 Draft Economic Development Officer JDF

**CONSULTATION:** Dannelle Foley

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

#### COMMENT

The Shire of Mt Marshall is considering an economic development role at the Shire (looking at land issues, business development, asset management etc)

Other members may be interested in the position and the following resolution was passed at the March Executive Meeting

#### RESOLUTION

Executive Officer to develop a draft job description for an economic development officer

Moved J Nuttall Seconded D Burton CARRIED 5/0

# **Discussion at NEWROC Executive Meeting:**

- Position may involve some desktop and ground work. Discussion regarding whether the position is based at one Shire and travels out. Possibly 6 member Shires is too diluted
- Discussion regarding compliance and a compliance calendar for members
- The Shire of Mt Marshall may pursue an Economic Development Officer on their own or in conjunction with another member Shire
- Discussion regarding the role of the Wheatbelt Development Commission and the possible restructure. Can the WDC staffing resources be utilised in the NEWROC for the purposes of economic development?

# **RESOLUTION:**

That a Strategic NEWROC Economic Development role be considered in the future.

Moved Cr Storer Seconded Cr Kirby Carried 6/0

#### **Discussion:**

- Shire of Mt Marshall is still interested in the role.
- Possible invitation to the Wheatbelt Development Commission to share their resources in the district and also to have a greater presence
- Position could be well aligned to the regional subsidiary legislation in the future

# 6.2. Records Management Officer Position Description

PORTFOLIO: Corporate Capacity

**FILE REFERENCE:** 042-20 Regional Shared Resources and Staff

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE**: 20 June 2017

ATTACHMENT NUMBER: #6 Draft Records Management Position

CONSULTATION: Market Creations

IT Vision

STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENT**

The following actions have been requested at previous meetings:

#### **ACTIONS**

Executive Officer to contact Avon Paper Shred to determine whether they can service NEWROC members.

Executive Officer to add records disposal and records management to a list of forward projects

Invite Compu-Store to be on the phone at the next Executive Meeting

At present only the Shire of Mt Marshall has enough records to be disposed of and arrangements have been made for this to occur when Avon Paper Shred are next in the district. Future trips out by Avon Paper Shred to more than one Shire can be sought in the future.

The Executive Officer has spoken with Market Creations who have connected us with the Shire of Geraldton who may consider supplying records management services to the NEWROC. Further discussions need to take place.

A draft records management officer position description has been attached and is presented for consideration – it could be a contract position for 12 months, part time position or whatever members think is appropriate to their needs at this time.

#### **Discussion at Executive Meeting;**

- Not all Shires have the same record keeping systems or structures
- Records management software, the benefits and constraints of each type
- Some Shires are at varying levels of records management
- Perhaps records management is an ideal position for a traineeship
- Developing a Records Management Plan for the NEWROC is a future project
- Staff training in records management is also needed and should be jointly conducted by member Shires

#### **RESOLUTION:**

# That;

- 1) Records Management is identified as a NEWROC project;
- 2) Records management priorities should be identified in each of the member Shires and an investigation into a records management plan for the NEWROC commence;
- 3) The Executive Officer to contact IT Vision and let them know member Shires are looking towards records management alignment and a group approach; and
- 4) Member CEO's are encouraged to participate in Synergy records management training (schedules and key words). Executive Officer to follow up

**Moved Cr Davies** 

**Seconded Cr Shadbolt** 

Carried 6/0

#### Discussion:

- Local governments are required to comply with records management legislation
- Records management is a priority for the Shire of Trayning
- Consideration towards a records management plan, electronic storage and being accessible (e.g. emergencies, business recovery)
- Shire of Wyalkatchem and Shire of Koorda do not have Synergy

#### 6.3. NEWROC Telecommunications Solution

PORTFOLIO: Transport and Infrastructure
FILE REFERENCE: 035-1 Grants General
REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE**: 20 June 2017

**ATTACHMENT NUMBER:** #8 Infographic Telecommunications Solution

**CONSULTATION:** Dannelle Foley

David Burton, Shire of Koorda John Nuttall, Shire of Mt Marshall

STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENT**

An infographic for the project and its advocacy was developed and attached (updated early June 2017)

A teleconference was held with members of the NEWROC and Hon Melissa Price on 18 May 2017. There was a misunderstanding of the project (mobile towers vs internet). Melissa has indicated she will speak to the Minister for Infrastructure.

The Shire of Mt Marshall wrote a letter to State and Federal politicians and attached the business case to raise awareness of the project.

The Shire's of Mt Marshall and Koorda CEO's and President's, Dannelle Foley and Juliet Grist attended a meeting with Senator the Hon Mathias Cormann Minister for Finance Deputy Leader of the Government in the Senate in Perth – advocating for the telecommunications project. The meeting went well and it was suggested that a letter be written to Senator Fiona Nash (cc'd to Senator Cormann) suggesting that the NEWROC project be considered as a pilot program as a possible solution for regional WA.

A letter has been written to Senator Fiona Nash, copied to Senator Mathias Cormann outlining the NEWROC Telecommunications solution.

#### **RESOLUTION:**

That the writing of a letter written to Senator Fiona Nash outlining the NEWROC Telecommunications solution be endorsed.

Moved Cr Kirby Seconded Cr Davies Carried

#### Discussion:

- Members have requested a copy of the letter to Senator Nash
- There is to be a meeting with Hon Laurie Graham MLC, Member for the Agricultural region during local government week, 2pm Tuesday 1 August 2017 to discuss the telecommunications project
- Sue Middleton is working with the Department of Agriculture on some telecommunications projects and has requested the NEWROC meet with her to discuss the project (Graham Merrick, David Burton, John Nuttall, Dannell Foley)

# 6.4. Stronger Communities Program (SCP)

**PORTFOLIO:** Economic Development and Tourism

**FILE REFERENCE**: 035-6 Federal Grants **REPORTING OFFICER**: Dannelle Foley

DISCLOSURE OF INTEREST: Nil

**DATE:** 24 May 2017

ATTACHMENT NUMBER: #9 – Media Release Mia Davies MLA

CONSULTATION: Nil STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENTS:**

In the 2017 Budget the Australian Government committed \$22.5 million for a third round of the Stronger Communities Programme. Funding of up to \$150,000 in each Federal Electorate will be available in 2017-18. Applicants are required to match the SCP grant in cash or in-kind on at least a dollar for dollar basis.

Applications for round three will open mid 2017. Guidance material will be available shortly. Applicants will be invited to apply by MPs following community consultation.

On the 18 May Member for Central Wheatbelt, Mia Davies MLA released a media release welcoming the funding increase to the Federal Government's Stronger Communities Program stating "continuing the Stronger Communities Program means more projects in regional WA will receive funding." And "The National Party understands the importance of small grants to local communities," Ms Davies said.

"This ongoing funding is important for regional development, and I commend the Federal Government on this initiative."

The Shire of Koorda was mentioned in the media release for securing funding for their St John Ambulance extensions through the Royalties for Regions Community Chest Fund.

The Executive Officer will continue to monitor the website for details of the funding when it is opened. Depending on guidelines and timeframes it is a potential funding source for the SWW Telecommunications detailed scope project valued at \$21,500.

For more information visit the website <a href="http://investment.infrastructure.gov.au/funding/scp/">http://investment.infrastructure.gov.au/funding/scp/</a>

Full media release from Mia Davies MLA <a href="http://www.heartlandswa.com.au/news/item/small-grants-funding-welcomed">http://www.heartlandswa.com.au/news/item/small-grants-funding-welcomed</a>

#### **RESOLUTION:**

#### That;

- 1) The Executive Officer review the grant guidelines when it is released and assess its suitability to the NEWROC Telecommunications project and other NEWROC project priorities;
- 2) Provide details of the funding to member local governments; and
- 3) Member local governments consider seeking letters of support from the NEWROC if individual applications are being submitted.

Moved Cr Kirby Seconded Cr Shadbolt Carried 6/0

#### 6.5. NEWROC Live, Work, Invest Online Platform

PORTFOLIO: Corporate Services

**FILE REFERENCE**: 042-6 NEWROC Promotion

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE**: 20 June 2017

ATTACHMENT NUMBER: Nil

CONSULTATION: Dannelle Foley

STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENTS:**

The NEWROC website and online business directory is now live (newroc.com.au). The dedicated site will assist in showcasing the group's innovative and progressive thinking. The website content will be managed by the Executive Officer who will rely on content being supplied by each member local government.

Details for user access were sought from each local government and access has been setup accordingly. All nominated users would have received an email on 2 June 2017. A copy of the email is below;

#### Welcome to the new NEWROC website

You're receiving this email because you've been added as a user of the NEWROC website. As a user and a member of NEWROC you get access to the Document Centre, which is a member only portal for document sharing and collaboration.

Your username is your email address and your password is yet to be set.

Simply go here to set your new password: <a href="https://newroc.com.au/password-reset">https://newroc.com.au/password-reset</a>.

Enter your email address and a verification code will be sent to you that will allow you to set a new password on your account.

Once you've completed these steps you're ready to start using the Document Centre. We hope you enjoy our new website.

Regards, NEWROC

https://newroc.com.au

If anyone is experiencing issues accessing the portal please contact the Executive. Members are encouraged to upload documents to the member portal.

#### **RESOLUTION:**

That the Executive Officer release a media statement promoting the new website and purpose.

Moved Cr Davies Seconded Cr Waters Carried 6/0

#### Discussion:

NEWROC Website will be ideal for resource sharing – policies, procedures etc

# **ACTION:**

Executive Officer to re-send website log on details to CEO's and Presidents.

#### 7. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

Nil

#### 8. WALGA ZONE ISSUES

- Cr O'Connell is representing the Zone at State Council next week
- Telehealth service is not guaranteed after the State budget, however SiHi funding has been extended for doctors for another two years

# 9. OTHER MATTERS

- Discussion about the current dry season: need for subsidised freight for feed, mental health awareness, events, and consultation with the drought consultative committee
- Discussion about WANDRA funding Part C and the eligibility criteria process did not appear transparent and for primary producers it was difficult to access (area farmers vs whole shire)

#### MOTION:

NEWROC write a letter to the Minister for Agriculture, copied to local members and the Drought Consultative Committee indicating the financial stress on farmers due to the declining season.

**Moved Cr Shadbolt** 

Seconded Cr Davies

Carried 6/0

#### 9.1. NEWROC MoU

The Executive Officer has endeavoured to find the current NEWROC MoU which was circulating for signing. Its last know movement was on 2 August 2016.

#### **REOLUTION:**

#### **That**

- the NEWROC MoU be reprinted (7 copies) by the Executive Officer and be taken to the NEWROC Council meeting scheduled for 27 June in Koorda for resigning by the NEWROC Presidents and CEO's;
- ii) NEWROC member shires bring their common seals to be executed at the June NEWROC Council meeting; and
- iii) Each member shire will be given their own original copy for their records, an electronic version will be uploaded to the NEWROC Member Portal on the website (<a href="newroc.com.au">newroc.com.au</a>) and a copy retained by the NEWROC Executive Officer for the NEWROC records.

**Moved Cr Shadbolt** 

**Seconded Cr Storer** 

Carried 6/0

#### 9.2. NEWHEALTH

Informal discussions regarding the possibility of NEWROC assisting in the governance of NEWHEALTH. Further information provided at the meeting.

No update was necessary

#### 9.3. Telecommunications Summit

Innovate Australia and Farming Champions inc are holding a summit on Regional Telecommunications, at Kukerin. 10am, Thursday, 27 July 2017.

There is an opportunity for attendees to share their experiences with current telecommunications and explore opportunities that improved connectivity will facilitate for the wellbeing of regional Australians and the economic growth of Australia. Attendees will be able to rotate through groups on agriculture; business; health; education; professionals and tourism.

Innovate Australia will conduct a summit from 1:00pm to 4:30pm (AWST) Western Australian on the topic of agriculture is evolving at a rapid speed. Technologies such as automation, drones, sensors and robotics, are becoming more significant factors in assisting farmers. Unrestricted and uninterrupted regional telecommunication is the key to WA taking leading position in food production and processing. Moderator: Senator Linda Reynolds, Parliamentary Alliance of Research and Innovation

#### Panel of presenters:

Peter Rundle MLA. Member for Roe

Penny Griffin, Principal Project Officer - Regional Telecommunications at Department of Commerce Jim Wyatt, Principal at Optimi Digital

John Oliver, Oliver Rural IT Solutions,

York Lachlan McMahon, Managing Director, FTP Solutions Pty Ltd

The presentations will be followed by a Q&A session and a general discussion moderated by Senator Linda Reynolds

To register for the event go to:-

https://www.eventbrite.com.au/e/wa-state-of-innovation-summit-regional-telecommunication-tickets-35343968762?ref=estw

#### OFFICER RECOMMENDATION:

The NEWROC nominate a representative to attend the Telecommunications Summit in Kukerin on the 27 July 2017

#### **RESOLUTION:**

That the NEWROC representative to attend the Telecommunications Summit in Kukerin on the 27 July 2017 be Cr Kirby.

Moved Cr Shadbolt Seconded Cr Waters Carried 6/0

# 10. MEETING SCHEDULE

# 10.1. 2017 Meeting Dates

25 July Executive Shire of Koorda 22 August Shire of Mt Marshall Council 26 September Executive Shire of Mt Marshall 24 October Council Shire of Nungarin Shire of Nungarin 28 November Executive 12 December Council Shire of Mukinbudin (Christmas Function)

# 11. CLOSURE OF MEETING

Cr O'Connell thanked everyone for their attendance and closed the meeting at 4.45pm.



Senator the Hon Fiona Nash 79 Main Street YOUNG NSW 2594 E senator.nash@aph.gov.au

15 June 2017

Dear Senator Nash,

RE: **NEWROC TELECOMMUNICATIONS SOLUTION – PILOT PROJECT TO BRING** HIGH SPEED INTERNET SERVICES TO THE CENTRAL WHEATBELT AND **BEYOND** 

The North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) has submitted a Building Better Regions Fund application recently to construct a high speed, business grade internet service to service six Shires that comprise the NEWROC region and additionally the Shire of Merredin. One of our member Shires, the Shire of Mt Marshall wrote to you regarding the project in May 2017 and since then our group has met with a number of our Federal members.

Our project is a priority for the NEWROC having identified the criticality of broad telecommunications infrastructure to support its goals for economic and social development. The NEWROC has thoroughly investigated the available options over the past few years. We believe it is an ideal pilot project to improve rural telecommunications and improved access to it.

The NEWROC telecommunications project seeks to add value to the fixed NBN service and we believe will be an outstanding cost effective, high impact pilot project for delivering telecommunications solutions to regional Australia. The NEWROC Telecommunications project is listed as the top priority project for Regional Development Australia Wheatbelt (RDAW).

The project is shovel ready with our chosen service provider, South Western Wireless. It will see 11 repeater stations spread throughout the NEWROC with a data centre based in Merredin which is connected to the optic fibre of the NBN.

An independent economic evaluation undertaken has revealed that the NEWROC telecommunications solution is expected to provide significant and tangible benefits to the NEWROC. The considerable flow-on benefits to downstream and upstream suppliers will result in:

- An expected increase in economic activity during the construction phase of the project of around \$2.3 million
- In addition to the construction related impacts, the major quantifiable economic benefits of the project are the anticipated ongoing impacts on business productivity (equivalent to an average of \$330,200 per annum) and

21 Railway Avenue, Nungarin WA 6490 | PH 9046 5006 | M 0403 225 900 | E caroline@solum.net.au



The subsequent value this provides through direct expenditure and support of 3.7 additional full-time employment opportunities in the region

The anticipated success of this project has the potential to be showcased to provide cost effective telecommunications solutions to additional remote areas of Australia and will connect businesses and the wider community to the digital network leading to enhanced opportunities for business diversification, tourism growth, online education and professional development, reduced social isolation and ultimately a better place to live, work and invest.

We appreciate your time in reviewing this project and our application.

Yours sincerely

Cr Eileen O'Connell

Chair **NEWROC** 

https://newroc.com.au/

cc. Senator Hon Mathias Cormann

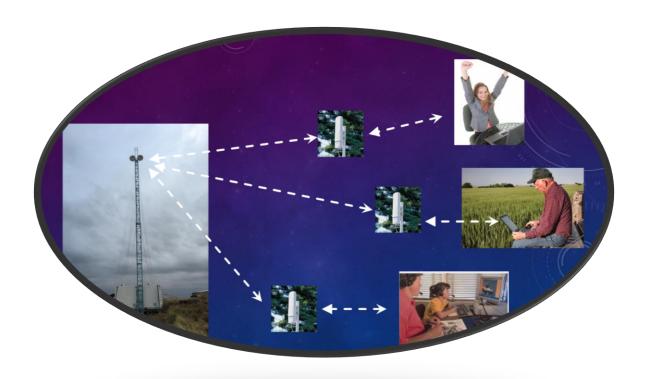
Appendix 1 – NEWROC Telecommunications Solutions – Business Case Executive Summary





# BUSINESS CASE EXECUTIVE SUMMARY FOR

# **NEWROC TELECOMMUNICATIONS SOLUTION**



# NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS





#### 1. EXECUTIVE SUMMARY

The NEWROC region consisting of the Shires of Koorda, Mount Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem is located in the north-east of the Wheatbelt region of Western Australia (as shown in Figure 1). The Australian Bureau of Statistics' Remoteness Structure classifies all Shires within the NEWROC region, as "remote" with the exception of Wyalkatchem which is classified as "outer regional".

The NEWROC region has a population of close to 2,500. Broadacre agriculture is the primary economic activity in the NEWROC region, contributing 11% to the Wheatbelt's total gross value in 2006<sup>1</sup>.

The region experiences ongoing economic and social disadvantages related to limited broadband internet services and inadequate telecommunications infrastructure. Studies have shown that the economic and social benefits of improved telecommunications infrastructure can be significant, flowing through to health and wellbeing, education outcomes, business development and improved productivity. The Wheatbelt region's capacity to capitalise on opportunities offered by improved telecommunication services has been widely recognised through a number of major strategic economic development initiatives over recent years.

Providing adequate telecommunications infrastructure and services is a key step to ensuring future industry growth and development, ongoing productivity gains and enhanced liveability in the NEWROC region.



Figure 1: NEWROC region outlined in red

\_

<sup>&</sup>lt;sup>1</sup> ABS, 2006, Value of Agricultural Commodities Statistics





#### Assessment of Options

The Wheatbelt Regional Planning and Infrastructure Framework notes:

"Addressing improvements in the service provision of telecommunication sites continues to be a critical issue for the Wheatbelt" and that there should be an "advocate for provision of broadband telecommunications infrastructure throughout the [Wheatbelt] region"2.

The NEWROC have identified the criticality of broadband telecommunications infrastructure to support its goals for economic and social development. Several options to achieving better broadband telecommunications infrastructure in the NEWROC region have been considered and are summarised in Figure 2.

Based on an assessment of impact, achievability and value for money, Option 4 is the preferred option.

as Usual or Non **Delivery** 

Do nothing other than support the planned NBN solutions for NEWROC

Option 2: Upgrade to NBN **Fixed Wireless** 

Invest in an ""Area Switch"" to enable an upgrade from satellite to NBN's fixed wireless network

Option 3: ADSL2+ **Development** 

Invest in ADSL2+ using existing or planned telecommunications infrastructure

Option 4: **NEWROC Telecommunications** Solution

Invest in an independent fixed wireless network with greater capacity than NBN and ADSL2

Figure 2: NEWROC broadband telecommunications options

#### **NEWROC Telecommunications Solution**

The NEWROC will engage South Western Wireless (SWW) Communications Company to provide a unique telecommunications solution that is comprised of a Data Centre and repeater stations that are joined together by both fibre technology and fixed wireless technology to create a super-fast, independent Fixed Wireless Network. The proposed development will include the installation of a fully operational Data Centre based in Merredin and 11 repeater stations across the NEWROC region.

<sup>&</sup>lt;sup>2</sup> Western Australian Planning Commission, 2015, 'Wheatbelt Regional Planning and Infrastructure Framework Part A: Regional Strategic Planning', Government of Western Australia.





The SWW fixed wireless network will provide a symmetrical business grade internet service with very low latency and speeds of up to 50Mbps upload and download. The network is accessed through competitively priced residential or business subscriptions.

The NEWROC telecommunications solution will have large and ongoing impacts on the regional economy including:

- Improved business performance, with the project expected to improve uptake of technology, resulting in higher business turnover equivalent to an average of \$330,200 per annum;
- Ongoing job opportunities, with maintenance and operation of the project and increased business turnover directly supporting 3.7 additional ongoing full-time employment opportunities;
- **Improved service provision**, with the proposed project expected to provide easier online access to government, health and other required services and leading to travel time savings equivalent to an average of \$112,600 per annum;
- **Reduced social isolation**, with improved communication opportunities and access to range of online entertainment platforms estimated to provide social benefits equivalent to an average of \$38,400 per annum.

#### **Funding**

The total project cost of the NEWROC telecommunications solution, inclusive of in-kind and cash contributions is \$989,909. NEWROC is seeking an investment of \$701,875 for eligible project activities (i.e. the installation and construction of the network) through the Building Better Regions Fund infrastructure projects stream. The balance will be provided through in-kind and/or cash contributions from NEWROC collectively, the six Local Governments that constitute this region, individually and two external funding partners in the Shire of Merredin and the Mukinbudin Community branch of the Bendigo Bank.



Figure 6: Example of an SWW Data Centre container



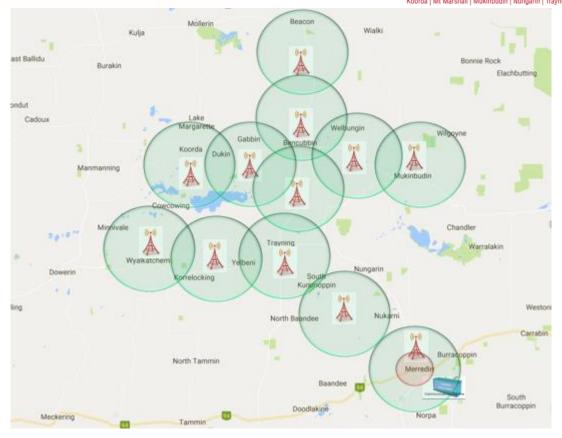


Figure 7: Indicative site plan for the SWW fixed wireless network

Table 1: Indicative coordinates of SWW network infrastructure

Equipment	Location	Longitude (DMS)	Latitude (DMS)	Comments
Data Centre	Merredin	31°29'41.3"S	118°16'40.2"E	Existing fibre. Private land, owner has been consulted and is on board
Repeater Station 1	Near Burran Rock	31°17'10.5"S	118°03'10.6"E	Reserve 10462. Crown Land
Repeater Station 2	Trayning	31°06'48.0"S	117°47'41.2"E	Reserve 28965m. Vested to the Shire.
Repeater Station 3	Near North Trayning	30°56'39.5"S	117°51'12.9"E	Reserve 11860. Vested with the Water Corporation
Repeater Station 4	Bencubbin	30°48'39.0"S	117°51'48.6"E	Shire Depot
Repeater Station 5	Near Beacon	30°28'23.3"S	117°52'50.4"E	Beacon Airstrip
Repeater Station 6	Near Yelbeni	31°10'07.0"S	117°39'54.0"E	Reserve 13826. Vested to the Shire
Repeater Station 7	Wyalkatchem	31°12'17.4"S	117°23'03.6"E	Wyalkatchem Aerodrome,
Repeater Station 8	Near Gabbin	30°44'01.3"S	117°42'21.4"E	In the vicinity of Hiscox Rd
Repeater Station 9	Koorda	30°49'34.4"S	117°29'03.9"E	Shire owned SES building with existing TV mast
Repeater Station 10	Near Barbalin	30°53'51.4"S	118°04'52.9"E	Near Barbalin-Koonkoobing Rd
Repeater Station 11	Mukinbudin	30°54'50.4"S	118°12'47.0"E	CBH owned land





#### **Preferred Option**

Based on an assessment of impact, achievability and affordability the preferred option is Option Four: NEWROC Telecommunications Solution. The NEWROC Telecommunications Solution will allow the group of Shires to gain access to a high speed wireless network that is superior in capability and more affordable to end users than the NBN solutions (primarily satellite) currently proposed for the region. The NEWROC telecommunications solution can be rolled out in a short time frame, which means that the region can start to realise the benefits of fast broadband sooner.

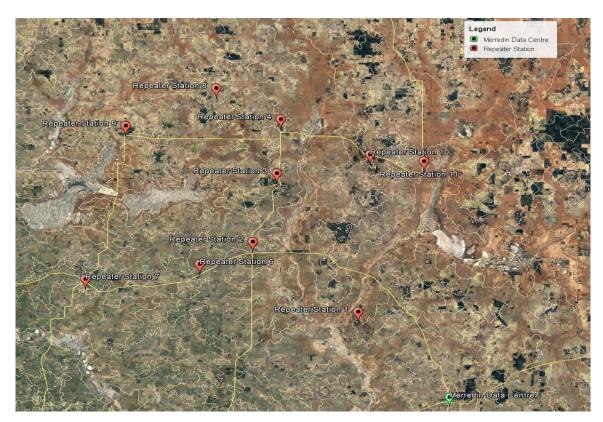


Figure 9. Indicative locations for the SWW fixed wireless network in the NEWROC region

# Dementia Friendly Communities

Refreshments Will be

As part of working towards being a dementia friendly community, Alzheimer's WA is pleased to bring to you, internationally renowned speaker and expert on communicating with people living with dementia, **Michael Verde**.

Michael is an amazing story teller and engaging speaker.

We are thrilled he will be joining us to speak on community connection for people living with dementia – helping your town become a dementia friendly community.



Guest Speaker: Michael Verde

Michael is the founder and President of Memory Bridge, the Foundation for Alzheimer's and Cultural Memory.

To date, Memory Bridge has connected over 8,000 people with and without dementia to each other in one-to-one relationships.

### Wheatbelt Events



Monday 7 August

Lancelin Community Sporting Club: 11am

Tuesday 8 August

Northam Recreation Centre: 10.30am

Wednesday 9 August

York Town Hall: 10.30am

Thursday 10 August

Kellerberrin Community Resource Centre: 10.30am

Friday 11 August

Narrogin Town Hall: 10.30am



These events are free to attend, just turn up on the day. Any questions? Contact the Dementia Friendly Community team on Tel: 9388 2800 or email: WA.DFC@alzheimers.org.au

UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 26TH JULY 2017
PARTNER

2 Z D E I M E I S W

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### Southwest Events



Monday 24 July

Manjimup Repertory Theatre: 2pm

Tuesday 25 July

Margaret River Council Chambers: 10.30am

Wednesday 26 July

Donnybrook Town Hall: 10.30am

Thursday 27 July

Collie Age-Friendly Expo: 10am - 1pm

feat. Michael Verde talk: 11am - 12pm

Friday 28 July

Harvey Town Hall: 10:30am

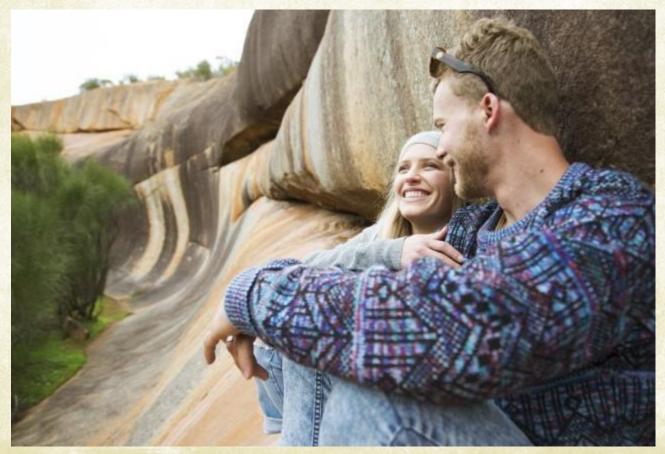


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# NEWROC June 2017

Bright skies. Big horizons.



UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 26TH JULY 2017

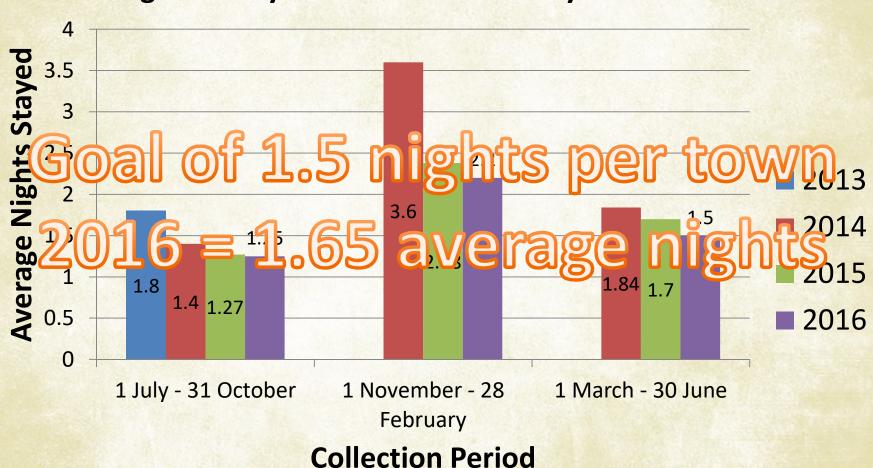


# Visitors Numbers to the Wheatbelt Way Caravan Parks 2013-2016



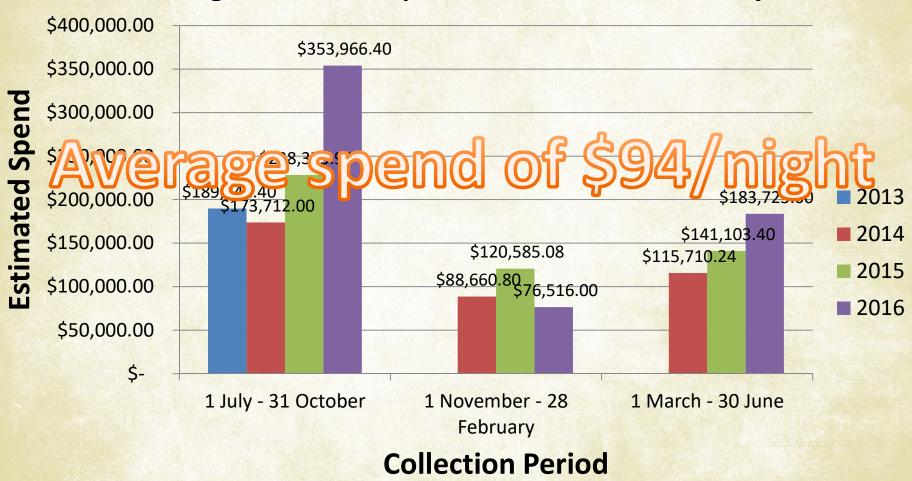


### Length of Stay in the Wheatbelt Way Caravan Parks



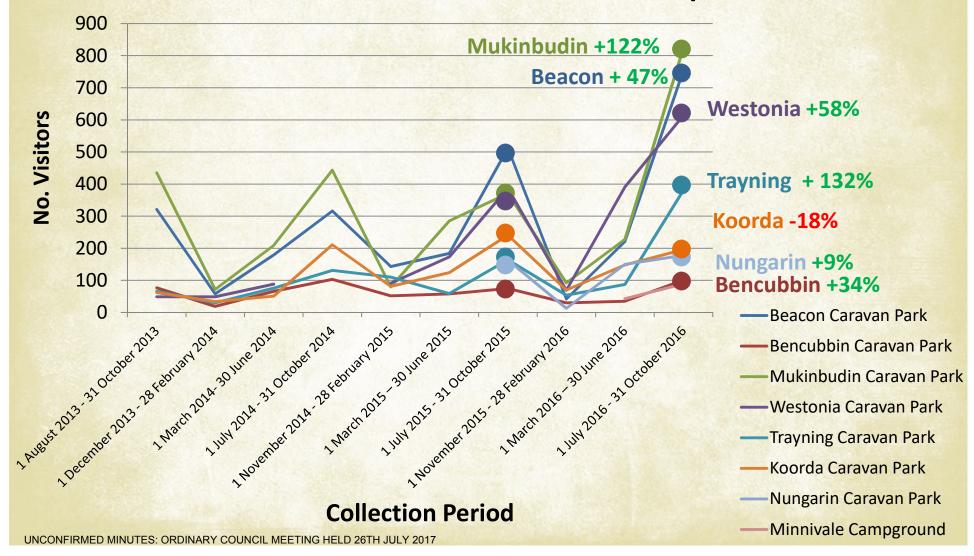


### **Average Estimated Spend in the Wheatbelt Way**





### **Caravan Park Visitor Numbers Comparison**





# **UPGRADE WEBSITE**

Bright skies. Big horizons. × & Koorda Accommodation X / Wheatbelt Way ← → C ① www.wheatbeltway.com.au/develop/ f 0 Dowerin · Koorda · Beacon · Westonia · Nungarin · Wyalkatchem · Bencubbin · Mukinbudin · Trayning Plan Your Trip Trail Sites Towns Services Events Photo Gallery Blog Contact Wheatbelt Way Bright skies. Big horizons. NORTH EASTERN WHEATBELT **DRIVE TRAIL** A self-drive trip through the fascinating Northern Wheatbelt. An area that boasts a rich and extensive history, charming and friendly people, and all located in a diverse and truly Australian landscape. Watch Video Latest Events Nungarin Wheatbelt Markets All Events> Please download our Trail Guide





















Accommodation options for visitors range from the ideally situated Koorda Hotel in the centre of town, caravan park and self-contained units. All accommodation in the town is surrounded by the stunning natural beauty of the area, or head out to Mollerin Rock, Newcarlbeon Rock or the Koorda Native Flora Reserve to camp under the stars.

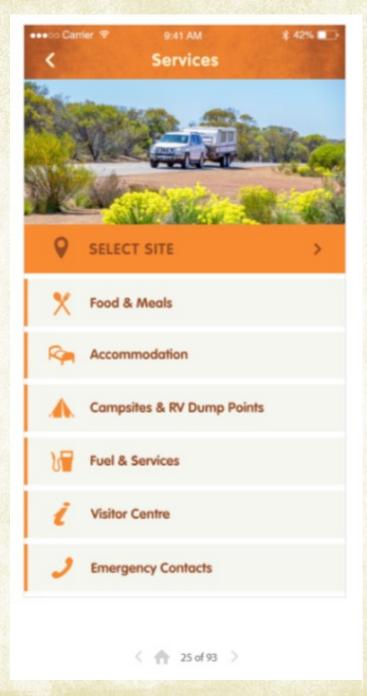
#### Accommodation

#### **Yalambee Units**

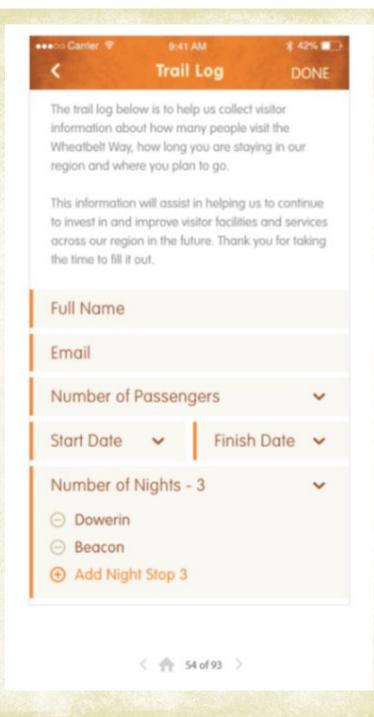
Simple self contained units. Fridge microwave, stove and single beds. Television in some units. Short distance to community swimming pool and



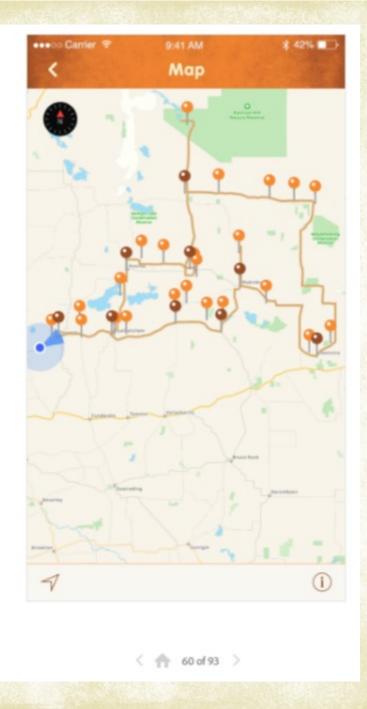




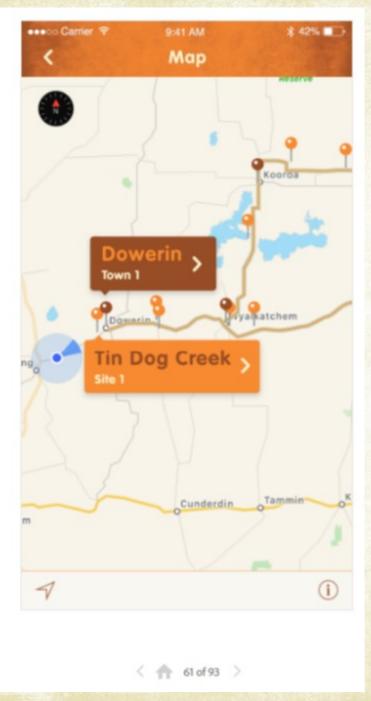






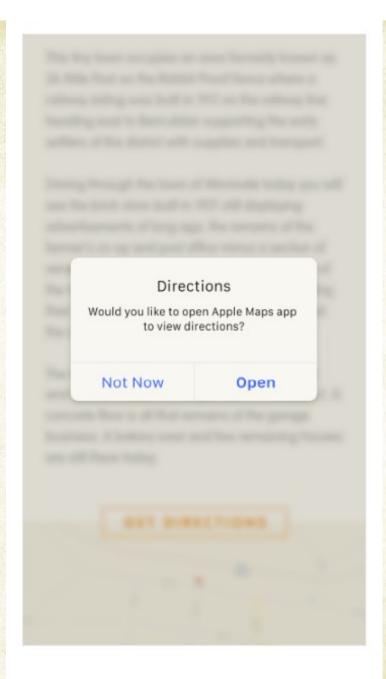






UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 26TH JULY 2017









## Going Forward

- 1. Increased Digital Marketing 2017/2018
- 2. Working collaboratively with:
  - Eastern Wheatbelt Tourism Group
  - Australia's Golden Outback
- 3. Working with Shires to Upgrade Sites:
  - Koorda Native Flora Reserve
  - Tin Dog Creek, Dowerin
- 4. Online Accommodation Bookings
- 5. Wheatbelt Development Commission, release of Draft Tourism Strategy for the Wheatbelt.



## Feedback & Questions

#### Hi Linda,

We had a really good long weekend exploring the Wheatbelt Way:) My mother was with us on this trip and she wants to take the guidebook and CD's back to NZ with her when she leaves. Rick and I are planning to return to the Wheatbelt to finish exploring the things we didn't have time to do this trip and I was wondering if you'd send me another copy of the guide and CD's please?

We talked to the ladies at Koorda Resource Centre who were really friendly and helpful and we're going to return for their 100 year anniversary in September, and Bob at Mangowine Homestead told us about the concerts they have, so we're keen to go back for that too. We stayed at McCory's Old Hotel - I can recommend it, it's full of history and ghosts apparently, although it is a wee bit cold this time of year. It's scrupulously clean, the beds are comfortable and Carolyn (the host) is lovely and full of information and stories about the McCory family.

I can't report any wildflowers though, it's so very dry - a real concern for the farmers : ( We got a little bit of rain in Perth last night, and I lay in bed hoping that it stretched as far as The Wheatbelt.

Thanks for your help Cheers Annemarie Received -14<sup>th</sup> June 2017

7.6.2 NEWROC Executiv	ve Meeting Agenda 25 <sup>th</sup> July 2017
Location:	Shire of Koorda Council Chambers
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	20 <sup>th</sup> July 2017
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Agenda of NEWROC Executive Meeting 25 <sup>th</sup> July 2017
Documents Tabled	Nil

#### **BACKGROUND**

An Executive Meeting of NEWROC is scheduled for Tuesday 25<sup>th</sup> July at the Shire of Koorda Council Chambers.

#### **OFFICER COMMENT:**

The following items are on the Agenda:

#### 3. PRESENTATIONS

- 3.1 SAM DOWLING NEWROC HEALTH STRATEGY
- 3.2 IT VISION (BY PHONE)

#### 7. MATTERS FOR DECISION

- 7.1 NEWROC STRATEGIC PROJECTS
- 7.2 CEACA
- 7.3 WHEATBELT DEVELOPMENT COMMISSION TOURISM STATEGY
- 7.4 TELECOMMUNICATIONS

#### **8. OTHER MATTERS**

- 8.1 VEHICLE CONCESSIONS
- 8.2 NEWROC WEBSITE

#### Next NEWROC Meeting dates:

The following dates have been adopted for NEWROC meetings during 2017.

27 June	Council	Shire of Koorda
25 July	Executive	Shire of Koorda
22 August	Council	Shire of Mt Marshall
26 September	Executive	Shire of Mt Marshall
24 October	Council	Shire of Nungarin
28 November	Executive	Shire of Nungarin
12 December	Council	Shire of Mukinhudin (Chri

12 December Council Shire of Mukinbudin (Christmas Function)

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number – 16 07 17

Moved: Cr Comerford Seconded: Cr Ventris

That Council receive the NEWROC Executive Meeting Agenda for 25th July 2017.

Carried 9 / 0



### **Executive Meeting**

25 July 2017

Shire of Koorda Council Chambers Cnr Allenby & Haig Streets, KOORDA

### **AGENDA**

1:30pm Afternoon Tea

2.00pm Meeting

#### **NEWROC Vision Statement**

NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

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#### **ANNUAL CALENDAR OF ACTIVITIES**

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul> <li>Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li> <li>Council reviews NEWROC project priorities</li> </ul>	Council
March	<ul> <li>WDC attendance to respond to NEWROC project priorities</li> <li>Submit priority projects to WDC, Regional Development</li> </ul>	Executive
April	and WA Planning  NEWROC Budget Preparation  Review NEWTRAVEL Tourism Officer Contract - expires	Council
May	June 2017  NEWROC Draft Budget Presented  NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019)	Executive
June	<ul> <li>NEWROC Budget Adopted</li> </ul>	Council
July	THE WING Budget Naoptou	Executive
August	Information for Councillors pre-election	Council
September		Executive
October		Council
November	NEWROC Induction of new Council representatives (every other year)	Executive
	NEWROC CEO and President Handover (bi-annual)	
	Review NEWROC MoU (every other year)	
December	NEWROC Annual Dinner	Council

#### **ONGOING ACTIVITIES**

Compliance

Media Releases

#### **NEWROC CEO Rotation**

Shire of Mt Marshall

**Shire of Nungarin** (2015-2017)

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

#### **NEWROC PROJECTS - Activity Running Sheet**

A	CTIVITY	Progress as at June 2017
1.	NEWROC Incubator Business Project	Business Case developed – to be reviewed (June 2017)
2.	Land development mapping exercise	( ( )
3.	Regional Road Construction Group	Ongoing discussions
	Align waste contracts amongst members Regional Waste Site	Avon Waste presentations
5.	Gap analysis of local government services amongst	
6.	Youth Officer / Youth programs	Development of Youth Strategy – funding being explored
7.	LG Skills Audit	
	Universally designed accommodation	NEWROC Accommodation Study completed
0.	Additional need for quality accommodation	CEACA Project underway
9.	Art in the Wheatbelt (art on silo's and adding value to Wheatbelt Way)	Concept supported in Aug 2015, needs further progression with Wheatbelt Way
10.	NRM	NRM Strategy reviewed in 2015 and aligned to Wheatbelt Blueprint
11.	Childcare Services – mobile and permanent	Investigation 2016, childcare survey and Better Beginnings presentation Shire of Wyalkatchem and Koorda possibly working together (March 2017)
12.	Telecommunications	Telecommunications Business Case completed 2016 SWW Project, BBRF Application Feb 2017 Meeting with RuralNet 12/7/2017
13.	Health	NEWROC Health Strategy due for completion June 2017 Steering Committee meeting in July to progress the strategy Budget allocation of strategic NEWROC Health projects in individual member budgets as of July 1 2018 Steering Committee 17/7/2017
14.	LEMC Regional Activities / Risk Management	
15.	Compliance	Compliance officer discussed 2016
	IPR, Reg 17	Members took up the LGIS Reg 17 service
	Subsidiary / Governance	Dept LG presentation Feb 2017
	·	NEWROC EO and WALGA (T Brown) discussion regarding process June 2017 and presentation at Council meeting
16.	Records Management and Disposal	Avon Paper Shred contacted and information to be presented at April 2017 Council meeting Shire of Mt Marshall is the only Shire ready for collection – completed Presentation by IT Vision at Exec 25/7/2017
17.	Plant equipment	CEO's providing feedback to Ian McCabe (March 2017)
	Joint procurement	Responses still to be received (March 2017)
	IT equipment	Responses still to be received
	NEWROC Economic Development Officer Proposal	JDF drafted and presented at the May 2017 Executive Meeting Shire of Mt Marshall pursuing this on an individual basis at this stage Hon Darren West invited to a future NEWROC meeting to discuss Development Commission resourcing and economic development role
	NEWROC Aged Friendly Community Plan review	Aged Friendly Community Plan will be reviewed at the July 2017 Executive Meeting
	Kununoppin Bonded Medical Scholarship	Reviewed
	NEWROC Building Services	
	Group insurance	To be discussed in 2018
25.	NEWTravel	Contract and JDF reviewed 2015, 2016  Multiplier effect of tourism to be instigated  Presentation at June Council meeting
26.	NEWROC Website	Complete and live Passwords re-sent 4/7/2017

#### NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Agenda for the Executive Meeting to be held at the Shire of Koorda, Council Chambers, Cnr Allenby & Haig Streets, Koroda on Tuesday 25 July 2017 commencing at 2.00pm

#### **AGENDA**

#### 1. OPENING AND ANNOUNCEMENTS

#### 2. RECORD OF ATTENDANCE AND APOLOGIES

#### 2.1. Attendance

Bill Fensome CEO NEWROC, Shire of Nungarin

David Burton
John Nuttall
Dirk Sellenger
Graham Merrick
Ian McCabe
Shire of Koorda
Shire of Mt Marshall
Shire of Mukinbudin
Shire of Trayning
Shire of Wyalkatchem

Caroline Robinson Executive Officer NEWROC

#### 2.2. Apologies

#### 2.3. Guests

Sam Dowling KM Advisory and 42 Solutions (NEWROC Health Strategy)

Tony Brown WALGA

BY PHONE

Lois Paffett Business Relations and Marketing Manager, IT Vision

Glenn Cameron IT Vision

#### 2.4. Leave of Absence Approvals / Approved

#### 2.5. Conflict of Interest Declarations

Declaration By (i.e. Cr B Example)	Shire (i.e. Shire of Barley Leaf)	Agenda Item #	Type and details of Interest (i.e. financial)

#### 3. PRESENTATIONS

#### 3.1. Sam Dowling - NEWROC Health Strategy

#### 3.2. IT Vision (by phone)

#### 4. DIRECTORS REPORTS AND INFORMATION SESSION

The Executive Committee has previously agreed to include this session at the commencement of each meeting for Directors to provide updates on activities within their Portfolio and for an exchange of issues and news pertinent to the region and member councils.

The current portfolio allocations are:

20	Corporate Capacity	Bill Fensome
2)	Economic Development and Tourism	John Nuttall
2)	Environment	Graham Merrick
2)	Transport and Infrastructure	Dirk Sellenger
2)	Emergency Management and Health	Ian McCabe
2)	Community Development and Regulatory Services	David Burton



#### 5. MINUTES OF MEETINGS

Minutes of the Executive Meeting held 23 May 2017 have previously been circulated.

#### **OFFICER RECOMMENDATION:**

That the Minutes of the Executive Meeting held on 23 May 2017 be received as a true and correct record (with the name amendment)

#### 5.1. Business Arising

#### **5.1.1.Plant Inventory**

Extract from February Minutes below:

ACTION: Ian McCabe to create a spreadsheet which includes columns for plant inventory,

age / hours a year, anticipated replacement and any other items and distribute to

CEO's with the possibility of group purchasing, sharing etc

Update March 2017: Members are still providing responses to lan McCabe

#### **ACTION:**

Update to be provided by Ian McCabe (if available).

#### 5.1.2. Transport and Infrastructure

The following actions were discussed at the meeting:

ACTION: David to supply Dirk with the name of the local Blue Metal contractor.

ACTION: Dirk to speak to Rod Munns regarding an approach to all members for the

supply of bitumen and aggregate.

#### **ACTION:**

Update to be provided by Dirk Sellenger (if available).

#### 6. FINANCIAL MATTERS

#### 6.1. Income and Expenditure

PORTFOLIO: Corporate Capacity

**FILE REFERENCE:** 42-2 Finance Audit and Compliance

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 18 July 2017

ATTACHMENT NUMBER: Nil

**CONSULTATION:** Dannelle Foley

STATUTORY ENVIRONMENT: Ni

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENT:**

The below list outlines the income and expenditure from 1 June 2017 to 30 June 2017.

#### **NEWROC Funds #5557 Transactions**

North Eastern Wheatbelt Regional Organisation of Councils For the period 1 June 2017 to 30 June 2017

Date	Description	Reference	Credit	Debit	Gross
NEWROC F	unds #5557				
Opening Balance			89,305.22	0.00	0.00
01 Jun 2017	Payment: Digit Books Pty Ltd	INV-8735	0.00	50.00	(50.00)
01 Jun 2017	Bendigo Bank	Interest Received	12.60	0.00	12.60
01 Jun 2017	Bendigo Bank	Transaction Fees	0.00	2.00	(2.00)
13 Jun 2017	Payment: Bencubbin CRC	Benny CRC Inv#1891	0.00	64.25	(64.25)
13 Jun 2017	Payment: KMAdvisory Pty Ltd	KMAdvisory Inv117	0.00	4,702.00	(4,702.00)
13 Jun 2017	Payment: Solum Wheatbelt Business Solutions	Solum EO Services Inv 242	0.00	3,924.60	(3,924.60)
14 Jun 2017	Payment: Vernon Contracting	Tourism Officer #1002	0.00	1,414.82	(1,414.82)
15 Jun 2017	Payment: Vernon Contracting	Tourism Officer #1004	0.00	1,360.92	(1,360.92)
19 Jun 2017	Payment: Wheatbelt Development Commission	NEWROC Health Strategy Grant	21,164.00	0.00	21,164.00
21 Jun 2017	Payment: KMAdvisory Pty Ltd	KMAdvisory Inv#117	0.00	10,000.00	(10,000.00)
23 Jun 2017	Payment: City of Karratha	Clty of Karratha 2016 LGW Dinner	60.00	0.00	60.00
29 Jun 2017	Payment: Lapa	Lapa - LGW Dinner Deposit	0.00	500.00	(500.00)
29 Jun 2017	Payment: KMAdvisory Pty Ltd	KM Advisory - Health Strategy 2nd Instalment	0.00	4,998.00	(4,998.00)
29 Jun 2017	Payment: KMAdvisory Pty Ltd	KM Advisory - Health Strategy 2nd Instalment Inv 217	0.00	10,000.00	(10,000.00)
29 Jun 2017	Payment: Solum Wheatbelt Business Solutions	Solum - EO Services Inv243	0.00	4,789.00	(4,789.00)
Total NEWROC	Funds #5557		21,236.60	41,805.59	(20,568.99)
Closing Balance	•		68,736.23	0.00	0.00
Total			21,236.60	41,805.59	(20,568.99)

Profit and Loss Report to the 30 June 2017.

# Profit & Loss NEWROC For the month ended 30 June 2017

	Jun-17	YTD
Income		
Grants received	\$0.00	\$19,240.00
Interest Received	\$12.60	\$8,016.35
Subscriptions Received	\$0.00	\$118,977.28
Total Income	\$12.60	\$146,233.63
Gross Profit	\$12.60	\$146,233.63
Less Operating Expenses	<b></b>	<b>.</b>
Accounting/Audit fees	\$45.45	\$4,009.05
Administration	\$20.00	\$20.00
Bank charges	\$2.00	\$68.70
Catering	\$0.00	\$1,882.36
Consultancy Fees	\$0.00	\$6,600.00
Contractor/Services	\$0.00	\$4,200.00
Event / Ceremony Expenses	\$454.55	\$734.46
Executive Officer Business Case/Project Work	\$3,372.55	\$10,863.46
Executive Officer Contract Services	\$2,695.00	\$31,855.30
Gifts	\$0.00	-\$121.85
Grants distributed	\$13,365.45	\$19,240.00
Office Expenses	\$38.41	\$1,611.14
Seminars/Conferences	\$0.00	\$500.00
Subscriptions Distributed	\$0.00	\$1,030.00
Tourism Officer Contract Services	\$2,200.00	\$14,264.73
Travel Executive Officer	\$354.00	\$4,241.71
Travel Tourism Officer	\$323.40	\$2,144.80
WBW Marketing	\$0.00	\$3,000.00
WBW Signage	\$0.00	\$14,668.80
Website and Database	\$0.00	\$6,750.91
Total Operating Expenses	\$22,870.81	\$127,563.57
Not Books	<b>*</b> 00.050.04	£40.070.00
Net Profit	-\$22,858.21	\$18,670.06

In the future an actual vs projected budget will be presented in this item for members to review, as discussed at the June Council meeting. The Executive Officer and Ian McCabe are working on the 2017/18 Budget and its background structure.

#### OFFICER RECOMMENDATION:

That the income and expenditure from 1 June to 30 June 2017 and the profit and loss report as at 30 June 2017, as listed, be received.

#### 6.2. Balance Sheet

PORTFOLIO: Corporate Capacity

**FILE REFERENCE**: 42-2 Finance Audit and Compliance

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 18 July 2017

ATTACHMENT NUMBER: Nil

**CONSULTATION:** Dannelle Foley

STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENT:**

Balance Sheet NEWROC As at 30 June 2017

#### **Assets**

Bank	
NEWROC Funds #5557	\$68,736.23
NEWROC I unds #3557 NEWROC Investment Account#6026	\$317,936.93
Total Bank	\$386,673.16
Total Balik	φ300,073.10
Current Assets	
Community Safety & Crime Prevention	-\$801.00
Executive Officer	-\$53,100.65
General Purpose	-\$156,682.24
Governance / General Administration	-\$95.30
Grant Funding	-\$19,240.00
Joint Planning Project	-\$7,629.86
Medical Enhancement Fund	-\$38,317.36
Monies allocated to projects	\$32,966.24
Natural Resource Management	-\$8,982.76
NEWTRAVEL Tourism Officer	-\$2,523.40
Wheatbelt Way	-\$21,447.51
Total Current Assets	-\$275,853.84
Total Assets	\$110,819.32
Total Assets Liabilities	\$110,819.32
	\$110,819.32
Liabilities	
Liabilities  Current Liabilities	\$110,819.32 \$8,237.32 -\$0.02
Liabilities  Current Liabilities  Gst Payable	\$8,237.32
Liabilities  Current Liabilities  Gst Payable  Rounding	\$8,237.32 -\$0.02
Liabilities  Current Liabilities  Gst Payable  Rounding	\$8,237.32 -\$0.02
Liabilities  Current Liabilities Gst Payable Rounding Total Current Liabilities	\$8,237.32 -\$0.02 <b>\$8,237.30</b>
Liabilities  Current Liabilities Gst Payable Rounding Total Current Liabilities	\$8,237.32 -\$0.02 <b>\$8,237.30</b>
Liabilities  Current Liabilities Gst Payable Rounding Total Current Liabilities  Total Liabilities  Net Assets	\$8,237.32 -\$0.02 \$8,237.30 \$8,237.30
Current Liabilities Gst Payable Rounding Total Current Liabilities  Total Liabilities  Net Assets  Equity	\$8,237.32 -\$0.02 \$8,237.30 \$8,237.30 \$102,582.02
Current Liabilities Gst Payable Rounding Total Current Liabilities  Total Liabilities  Net Assets  Equity Current Year Earnings	\$8,237.32 -\$0.02 \$8,237.30 \$8,237.30 \$102,582.02
Current Liabilities Gst Payable Rounding Total Current Liabilities  Total Liabilities  Net Assets  Equity	\$8,237.32 -\$0.02 \$8,237.30 \$8,237.30 \$102,582.02

#### **Project Comments**

Medical Enhancement Fund - Current Scholar Tony Hu.

Funds contributed by KTY, MM, MBL and NA for the purpose of funding the Kununoppin Medical Scholarship. Previous project name Kununoppin Bonded Medical Scholarship.

Community Safety and Crime Prevention

Balance of fund remaining. No project allocated for this funding.

Joint Planning - No project has been identified.

*NEWROC Promotion* – Development of NEWROC Live, Work and Invest website almost complete.

Tourism Officer - Employment of Linda Vernon. Contract expires 30 June 2017.

#### Wheatbelt Way

Wheatbelt Way Shire's are able to apply to NEWTRAVEL to upgrade or replace signage for the Wheatbelt Way sites only, these requests must go to a NEWTRAVEL.

#### NOTES ON TERM DEPOSIT

The Executive Officer reinvested the Term Deposit on the 20/03/2017 for 2.3% for 6 months (a slightly better rate was offered for 12 months however in light of the BBRF application, we may need to access these funds)

#### OFFICER RECOMMENDATION:

That the Balance Sheet for the period ending 30 June 2017

#### 7. MATTERS FOR DECISION

#### 7.1. **NEWROC Strategic Projects**

PORTFOLIO: Corporate Capacity

**FILE REFERENCE**: 041-5 Strategic and Future Planning

**REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 18 July 2017

ATTACHMENT NUMBER: Ni

**CONSULTATION:** Shire of Merredin CEO, Tony Brown WALGA

STATUTORY ENVIRONMENT: Ni

**VOTING REQUIREMENT:** Simple Majority

#### **BACKGROUND**

At the NEWROC April 2017 Council meeting the follow resolution was passed:

#### RESOLUTION:

- 1) The NEWROC EO investigate what is involved in a Solar Farm
- 2) The NEWROC priorities, in no particular order include renewable energy, Housing, Aged Care, Telecommunications, Youth, Health, and retention of the health workforce
- 3) The NEWROC Executive review the NEWROC Aged Friendly Communities Plan, Kununoppin Bonded Medical Scholarship, Small Business Friendly Initiative and Business Incubator project and report back to the NEWROC Council meeting in June

Moved Cr Tarr Seconded Cr Davis Carried 6/0

#### **COMMENT**

Youth

A proposal has been sought for the development of a youth strategy for the NEWROC. This will be discussed at the meeting

Governance

The NEWROC EO emailed the Shire of Merredin CEO to request a copy of the Wheatbelt Communities constitution, as requested by members at the June Council meeting. The CEO directed the NEWROC EO to the CEACA constitution (which is currently under review) and David Burton found a copy for review. John Nuttall also provided input regarding the proposed amendments to this constitution. A summary of the CEACA constitution key points is as follows:

- Operates under the Associations Act (needs to be updated however to be in line with the new legislation)
- Has all the powers of an incorporated not for profit organisation (can employ people, make a profit that can be reinvested into the organisation, take out loans, apply for grants, establish subsidiary entities, can hold onto to assets in a trust manner etc)
- Membership is of residents in the participating local governments, with endorsement by the local government Council
- Chair is not an elected member of a local government or their employee

 All other usual elements of an incorporated body are met e.g. voting, meeting procedures, annual audit, dissolution, common seal etc.

Tony Brown, WALGA, will be present at the meeting to discuss any updates in the review of the Local Government Act and regional subsidiaries, as well as to help members move forwards in achieving NEWROC's vision and some projects which might require additional governance structures.

Health, Health workforce

A presentation by Samantha Dowling regarding the NEWROC Health Strategy will be provided at the meeting and it is expected some priorities and activities are to be developed. Ian McCabe who is on the Project Steering Committee sent the draft strategies by email on the 19/07/2017 for CEO's to comment on.

OFFICER RECOMMENDATION:	
Submitted for discussion	

#### 7.2. CEACA

**PORTFOLIO:** Emergency Management and Health **FILE REFERENCE:** 085-6 Central East Aged Care Alliance

**REPORTING OFFICER:** Caroline Robinson

**DISCLOSURE OF INTEREST:** Caroline Robinson is the EO of NEWROC

and the EO of the WBN

**DATE:** 18 July 2017

ATTACHMENT NUMBER: Nil CONSULTATION: Nil STATUTORY ENVIRONMENT: Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENT**

The CEACA tender has been released on the WALGA website. It closes on the 15 August 2017.

A non mandatory information session was held in Kellerberrin on 11 July. A number of lead businesses and local small businesses attended and were briefed by the Wheatbelt Business Network, WALGA and the architect. Shire of Merredin CEO and Helen Westcott of CEACA were also in attendance.

Following the presentation the WBN helped small businesses network and introduce themselves to the lead businesses with a lot of business card swapping. Since the meeting the WBN has been fielding calls and providing additional business contact details for trade services.

A number of addendums have been issued by WALGA since the tender release.

OFFICER RECOMMENDATION:	
Information is received	

#### 7.3. Wheatbelt Development Commission – Tourism Strategy

**PORTFOLIO:** Economic Development and Tourism

FILE REFERENCE: 132 Tourism
REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE:** 18 July 2017

ATTACHMENT NUMBER: Nil

CONSULTATION: Carol Redford - WDC

**STATUTORY ENVIRONMENT:** Nil

**VOTING REQUIREMENT:** Simple Majority

#### **COMMENT**

The Executive Officer contacted the Wheatbelt Development Commission for an update on the Wheatbelt Tourism Strategy as discussed at the June Council meeting with NEWTravel EO Linda Vernon. A summary is provided below:

#### **Status**

The Wheatbelt Development Commission continues to work on developing a Wheatbelt Tourism Strategy. The purpose of the strategy is to:

- 1. Guide growth of tourism value across the Wheatbelt
- 2. Foster a collaborative approach to improve the profile of Wheatbelt tourism
- 3. Determine regional priorities for investment

In March and April 2017 Commission staff travelled the region and met with various thought leaders and stakeholders. A draft strategy was presented to the Wheatbelt Development Commission Board on Thursday, 8 June 2017.

#### **Draft findings**

- Natural, built and heritage products (including Aboriginal heritage) are central to industry
- Industry governed by complex network of operators and organisations

#### Key issues include:

- a) Poor infrastructure around some key icons
- b) Inconsistent product quality, visitor servicing, branding and promotion
- c) Disconnect between some products that share location
- d) Confusing governance and statistical data gaps

#### **Next steps**

Commission Project Officer, Carol Redford, is in the process of finalising the draft Wheatbelt Tourism Strategy. Once completed, Carol will organise a time to present this draft to the thought leaders and stakeholders the Commission has been in contact with over the past few months whilst working on this project. If you have an interest in attending this presentation, please contact Carol on carol.redford@wheatbelt.wa.gov.au or 0408 073 993 and she will add your details to the invitation list.

#### OFFICER RECOMMENDATION:

A NEWROC representative as well as NEWTravel representative attend the presentation on the draft strategy by the Wheatbelt Development Commission

#### 7.4. Telecommunications

PORTFOLIO: Transport and Infrastructure
FILE REFERENCE: 035-1 Grants General
REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST: Nil

**DATE**: 18 July 2017

ATTACHMENT NUMBER: Digital Connectivity Agenda

CONSULTATION: Dannelle Foley

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

#### COMMENT

A meeting was initiated between the NEWROC EO, Sue Middleton and Steve Mason recently to discuss the rural telecommunications.

The purpose of the meeting was to discuss the RuralNet initiative and possible funding avenues for the NEWROC project. It should be noted that no details were presented or handed over to Sue Middleton or Steve Mason regarding the NEWROC Telecommunications project, rather it was a broad discussion. Sue Middleton and Steve Mason are looking at a community owned telecommunications solution in the central Midlands.

As a result of this meeting, the NEWROC EO has been invited to attend the Digital Connectivity Forum on Thursday 20 July 2017. An extract from the invitation:

A recent meeting of the State Government's Agribusiness Industry Engagement Consortium identified digital connectivity as a key issue impacting productivity growth in Western Australian agrifood businesses.

As a result, the Minister for Regional Development; Agriculture and Food, the Hon Alannah MacTiernan has arranged a Digital Connectivity Forum (Forum) to consider opportunities for innovative agriculture telecommunications infrastructure and/or technology in regional Western Australia.

The objective of the forum is to discuss economic benefits of improving rural digital connectivity and explore best practice opportunities to utilise and leverage State Government funding for high priority agriculture telecommunications infrastructure and/or technology. Outcomes from the Forum will assist in directing use of the \$22 million State Agricultural Telecommunications Infrastructure Improvement Fund.

An update from the meeting will be provided to members

Additionally Cr Kirby will be attending the telecommunications summit in Kukerin at the end of the July.

# OFFICER RECOMMENDATION: Submitted for information

#### 8. OTHER MATTERS

#### 8.1. Vehicle Concessions

Graham Merrick would like to discuss this extract from an email by the WALGA CEO on 14 July 2017:

#### **Vehicle Concessions**

The disallowance motion passed by Parliament meant that the regulation changes made to remove licence fee concessions for Local Government vehicles had to be reversed. Because this was not considered by Parliament until late June the transition was unfortunately messy for some Councils. Refunds for licence fees paid in late June / early July are expected in the first week of August. The Minister for Transport has written to WALGA signaling her intention to reduce funding to the State Road Funds to Local Government Agreement in 2017/18 by \$10.3 million, despite the announced 5.5% increase in licence fees. While the official estimates will not be published until September, WALGA estimates that a 5.5% increase in licence fees will generate approximately \$49m additional revenue, which if the principles of State funding for local roads are upheld, should lead to a 13% increase in funding for Local Government roads. There is still more work to be done in this area, and the team working on the Road Funding Agreement have this high on their priority.

#### 8.2. **NEWROC** Website

Members should have received a reminder email regarding their NEWROC website username and password. If not, please let Caroline know (email sent on 4/7/2017)

#### 9. 2017 MEETING DATES

22 August	Council	Shire of Mt Marshall
26 September	Executive	Shire of Mt Marshall
24 October	Council	Shire of Nungarin
28 November	Executive	Shire of Nungarin
12 December	Council	Shire of Mukinbudin (Christmas Function)

#### 10. CLOSURE

Additional information to support the agenda and meeting processes.

Strategic Focus 2016-2021

#### What will be the core drivers to achieving our vision?

CORE DRIVER 1 - RETAINING AND GROWING OUR POPULATION

Advocating, promoting and marketing our communities as a place to live, work and visit

Retain and attract populations

### CORE DRIVER 2 - POSITIVE GOVERNMENT RELATIONS AND ATTRACTING GOVERNMENT FUNDING

Advocating on behalf of our communities
Having successful and collaborative partnerships
Promoting and engaging in civic leadership
Collaborating and sharing within our region
Maintain member identities while working with each other

#### How will we achieve our vision?

#### Helping businesses be innovative, sophisticated and growing

Developing our people (human capital)

Investing in our youth

Being technologically ready and adaptable

Investing in our natural environment

Working together and sharing our resources

#### Corporate Capacity – as per the new policy adopted in March 2017

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council 2016
Bendigo Bank Signatory	CEO	NEWROC EO	Council 2016
(NEWROC)			
Bendigo Bank Signatory (Shire of	Council	CEO	Council 2016
Nungarin)			
Management of NEWTravel EO	CEO	NEWROC EO	Council
NEWROC Website	CEO	NEWROC EO	

7.6.3 WALGA Great Eastern Country Zone Minutes 29th June 2017			
Location:	Merredin		
File Ref:	ADM 269		
Applicant:	Dirk Sellenger, Chief Executive Officer		
Date:	19 <sup>th</sup> July 2017		
Disclosure of Interest:	Nil		
Responsible Officer	Dirk Sellenger, Chief Executive Officer		
Author:	Dirk Sellenger, Chief Executive Officer		
Voting Requirements	Simple Majority		
-	Minutes of WALGA Great Eastern Country Zone Minutes 29 <sup>th</sup>		
Documents Attached	June 2017		
Documents Tabled	Nil		

#### **BACKGROUND**

A Council Meeting of WALGA Great Eastern Country Zone was held on Thursday 29<sup>th</sup> June 2017 at the Merredin Regional and Community Leisure Centre.

#### **COMMENT:**

The following items were discussed at the Council Meeting:

#### 5. GUEST SPEAKERS/PRESENTATIONS

- 5.1 Ms Michelle Bastian, Manager Network Access and Reform, Heavy Vehicle Services, Main Roads
- 5.2 Ms Sherl Westlund, Executive Director Diabetes Research WA
- 5.3 Mr Jim Sullivan, Eastern Wheatbelt Biosecurity Group (EWBG)
- 5.4 Mr Rob Dickie, CBH Government and Industry Relations Advisor

#### 7. ZONE BUSINESS

- 7.1 2018-19 State Budget Submission
- 7.2 Future of Healthy Wheatbelt
- 7.3 WALGA's Advocacy Role in the Wheatbelt
- 7.4 Changes to Accounting Standards Implementation of Related Party Disclosures

#### **8. ZONE REPORTS**

- 8.1 Zone President Report
- 8.2 Healthy Wheatbelt
- 8.3 Local Government Grain Infrastructure Group
- 8.4 Wheatbelt District Emergency Management Committee
- 8.5 Wheatbelt North Regional Road Group
- 8.6 Wheatbelt South Regional Road Group

#### Next WALGA GECZ Meeting dates:

3 August In-person Meeting of the Great Eastern Country Zone Executive in Perth (held

during the WALGA Local Government Convention)

24 August In-person meeting of the Great Eastern Country Zone in Kellerberrin

Cr O'Neil left the meeting at 2.15pm Cr Ventris left the meeting at 2.15pm

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 17 07 17

Moved: Cr Palm Seconded: Cr Comerford

That Council receive the WALGA Great Eastern Country Zone Council meeting minutes from 29<sup>th</sup> June 2017.

Carried 7/0



## WALGA

# GREAT EASTERN COUNTRY ZONE

### **Minutes**

**Thursday 29 June 2017 In-Person Meeting** 

Merredin Regional Community and Leisure Centre

Commencing at 9.31am

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#### **Minutes**

### **Great Eastern Country Zone of WALGA**

#### Thursday 29 June 2017

#### An in-person meeting commencing at 9.31am

#### 1.0 OPENING AND WELCOME

Cr Cole opened the meeting at 9.31am, welcoming all in attendance.

#### 2.0 ATTENDANCE AND APOLOGIES

#### **Attendance**

Cr Rhonda Cole (Chair) President, Shire of Narembeen Cr Don Heasman (left the meeting at 12.00pm) Councillor, Shire of Bruce Rock Mr Darren Mollenoyux (left the meeting at 12.00pm) CEO. Shire of Bruce Rock Cr Alison Harris Councillor, Shire of Cunderdin Cr Dale Metcalf President, Shire of Dowerin Cr Robert Trepp Councillor, Shire of Dowerin Councillor, Shire of Koorda Cr Shane Boyd CEO, Shire of Koorda Mr David Burton President, Shire of Merredin Cr Ken Hooper Councillor, Shire of Merredin Cr Mal Willis Mr Greg Powell CEO. Shire of Merredin Cr Rachel Kirby President, Shire of Mt Marshall Cr Stuart Faulkner Deputy President, Shire of Mt Marshall Mr John Nuttall CEO, Shire of Mt Marshall Ms Bonnie Cole EMCS, Shire of Narembeen President, Shire of Nungarin Cr Eileen O'Connell Cr Jim Taylor Councillor, Shire of Nungarin Mr Bill Fensome CEO, Shire of Nungarin Cr Geoff Waters Deputy President, Shire of Trayning CEO, Shire of Trayning Mr Graeme Merrick Cr Karin Day President, Shire of Westonia Mr Jamie Criddle CEO, Shire of Westonia Deputy President, Shire of Yilgarn Cr Wayne Della Bosca

Ms Helen Westcott, Joint Executive Officer Mr Bruce Wittber, Joint Executive Officer

#### WALGA Representatives

Mr Wayne Scheggia, Deputy Chief Executive Officer Mr Cliff Simpson, Road Safety Officer, Wheatbelt-North

#### Guests

Ms Jenni Law, Director Local Government Regulation and Support, Department of Local Government and Communities

Ms Sherl Westlund, Executive Director Diabetes Research WA

Ms Michelle Bastian, Manager Network Access and Reform, Heavy Vehicle Services Main Roads WA

Mr Jim Sullivan, Committee Member Eastern Wheatbelt Biosecurity Group

Mr Rob Dickie, Government and Industry Relations Advisor CBH

Mr Justin Bayles, Acting Kwinana Zone Manager, CBH Operations

Ms Pam l'Anson, Regional Director Central Region Department of Agriculture and Food Western Australia

Ms Sharon Broad, Regional Manager Goldfields and Agricultural Region Water Corporation Mr Rob Barnsley, A/Regional Manager Wheatbelt Main Roads WA

#### **Apologies**

Cr Stephen Strange, President Shire of Bruce Rock

Cr Dennis Whisson, President Shire of Cunderdin

Mr Peter Naylor, CEO Shire of Cunderdin/Shire of Tammin

Cr Rod Forsyth, President Shire of Kellerberrin

Mr Raymond Griffiths, CEO Shire of Kellerberrin

Cr Ricky Storer, President Shire of Koorda

Cr Gary Shadbolt, President Shire of Mukinbudin

Cr Gina DeLuis, Deputy President Shire of Narembeen

Mr Chris Jackson, CEO Shire of Narembeen

Cr Freda Tarr, President Shire of Trayning

Cr Quentin Davies, President Shire of Wyalkatchem

Mr Ian McCabe, CEO Shire of Wyalkatchem

Cr Onida Truran, President Shire of Yilgarn

Mr Brian Jones, CEO Shire of Yilgarn

Hon Mia Davies MLA, Member for Central Wheatbelt

Hon Martin Aldridge MLC, Member for Agricultural Region

Hon Colin De Grussa MLC, Member for Agricultural Region

Hon Rick Mazza MLC, Member for Agricultural Region

Ms Kath Brown, Electorate Officer to Hon Mia Davies MLA, Member for Central Wheatbelt Ms Anne Fergusson-Stewart, Electorate Officer to Hon Rick Mazza MLC, Member for Agricultural Region

Ms Melissa Price MP, Member for Durack

Mr Craig Manton, A/Director Heavy Vehicle Services Main Roads WA

Ms Juliet Grist, Executive Officer RDA Wheatbelt

Ms Wendy Newman, CEO Wheatbelt Development Commission

Mr Benjamin Robins, A/Research and Project Officer Wheatbelt Development Commission Central East

#### 3.0 DECLARATION OF INTEREST

Nil

#### 4.0 ANNOUNCEMENTS

Nil

#### 5.0 GUEST SPEAKERS / PRESENTATIONS

### 5.1 Ms Michelle Bastian, Manager Network Access and Reform, Heavy Vehicle Services, Main Roads WA (11.00am)

Ms Michelle Bastian, Manager Network Access and Reform, will provide an update on a number of issues, including the following:

- Accredited Mass Management Scheme (AMMS);
- Harvest Mass Management Scheme (HMMS); and
- RAV Network Access.

### 5.2 Ms Sherl Westlund, Executive Director Diabetes Research WA (Attachment) (11.30am)

The Executive Officer was contacted in early March by one of Diabetes Research WA's (DRWA) directors to determine whether the Zone would be amenable to having a presentation from the organisation.

Cr Cole as the Zone's President considered the request. Given the increasing prevalence of diabetes in rural and remote areas, Cr Cole agreed to the request.

Ms Sherl Westlund, DRWA's Executive Director will attend the Zone Meeting to provide an overview of the agency's work and how Member Councils can assist in efforts to raise awareness about the disease, both at a workplace level and more widely across communities within the Zone.

A copy of a paper outlining research undertaken by DRWA forms an attachment to the meeting agenda.

### 5.3 Mr Jim Sullivan, Eastern Wheatbelt Biosecurity Group (EWBG) (12.00noon)

Earlier this year the Eastern Wheatbelt Biosecurity Group (EWBG) approached the GECZ to see whether a representative from the Group could meet with Member Councils.

The GECZ's Executive Committee agreed to this request.

Mr Jim Sullivan, a committee member on the EWBG will address the Zone's Member Councils.

The EWBG is an incorporated organisation with eleven Shire representatives, being the Shires of:

- Kondinin;
- Kulin:
- Lake Grace:
- Merredin;
- Mt Marshall;
- Mukinbudin;
- Narembeen;
- Nungarin;
- Trayning;
- Westonia; and
- Yilgarn.

Jim Sullivan will provide an overview of the EWBG's activities and answer any questions Member Councils may have regarding the EWBG.

### 5.4 Mr Rob Dickie, CBH Government and Industry Relations Advisor (12.15pm)

In late May CBH's Government and Industry Relations Advisor, Mr Rob Dickie, emailed affected local governments its Network Strategy. In his email Mr Dickie advised that this document would be reviewed annually, with CBH to consult with local and state government accordingly. This allows for incorporation of developments such as the outcome of the current arbitration, which will determine future rail use including the Tier 3 lines.

Rob Dickie has sought an opportunity to meet with GECZ Member Councils to provide a further update on it Network Strategy as well other topics relevant to both CBH Member Councils.

Rob Dickie is accompanied by Mr Justin Bayles, Acting Kwinana Zone Manager, CBH Operations.

#### 6.0 MINUTES

### 6.1 Confirmation of Minutes from the Great Eastern Country Zone Meeting held Thursday 27 April 2017 (Attachment)

Minutes of the Great Eastern Country Zone Meeting held Thursday 27 April 2017 have previously been circulated to Member Councils.

#### **RECOMMENDATION:**

That the Minutes of the Meeting of the Great Eastern Country Zone held Thursday 27 April 2017 be confirmed as a true and accurate record of the proceedings.

RESOLUTION: Moved: Cr O'Connell Seconded: Cr Day

That the Minutes of the Meeting of the Great Eastern Country Zone held Thursday 27 April 2017 be confirmed as a true and accurate record of the proceedings.

**CARRIED** 

### 6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting held Thursday 27 April 2017 (Attachment)

The following item relates to the Zone Meeting held on 23 February 2017.

#### 13.1 Mobile Phone Tower Battery Back-up across the Great Eastern Country Zone

RESOLUTION: Moved: Cr Strange Seconded: Mr Burton

That the Great Eastern Country Zone write to the Office of Emergency Management requesting that the issue of mobile phone tower battery back-up failure during power outages be listed for urgent action by the State Emergency Management Committee.

**CARRIED** 

A response was received from the from the Office of Emergency Management and during discussions on the matter at the Zone Meeting on 27 April 2017 the WALGA representatives enquired as to whether the Zone wished for WALGA to escalate the issue to both Telstra and the Office of Emergency Management has been received.

The Zone resolved as follows:

RESOLUTION: Moved: Cr Davies Seconded: Cr Forsyth

That the response from the Office of Emergency Management be noted and the WA Local Government Association be asked to pursue this issue further with both Telstra and the Office of Emergency Management.

**CARRIED** 

The WALGA Status Report for June 2017 makes the following comment:

WALGA are in conversation with the Office of Emergency Management and will communicate outcomes as soon as they are available.

Cr Cole as Zone President has had further discussions with the Office of Emergency Management (OEM) on this matter.

In a letter received from Mr Mal Cronstedt AFSM, the OEM's Executive Director, dated 7 June 2017 the GECZ's President was advised that a recent meeting of the Australia-New Zealand Emergency Management Committee had resolved to develop a national position concerning standard of service for mobile communications and the National Broadband Network during power outages.

A copy of this correspondence forms an attachment to the meeting agenda.

#### Noted

### 6.3 Minutes of a Meeting of the Great Eastern Country Zone Executive Committee held Friday 16 June 2017 (Attachment)

#### Background:

Presenting the Minutes of a Meeting of the Great Eastern Country Zone Executive Committee held Friday 16 June 2017.

#### RECOMMENDATION:

That the Minutes of a Meeting of the Great Eastern Country Zone Executive Committee held Friday 16 June 2017 be received.

RESOLUTION: Moved: Cr O'Connell Seconded: Cr Waters

That the Minutes of a Meeting of the Great Eastern Country Zone Executive Committee held Friday 16 June 2017 be received.

**CARRIED** 

#### 6.4 Matters for Noting (Attachments)

- Wheatbelt District Emergency Management Committee Communique February 2017;
- Native Title Settlement Newsletter May 2017;
- The Productivity Commission's Final Report into the Telecommunications Universal Service Obligation (USO) was publicly released on 19 June 2017. The report recommends taking a new and modernised approach to the subsidy and support arrangements that form the current universal telecommunications services in Australia. The Commission's report can be accessed by following the link shown below:

http://www.pc.gov.au/inquiries/completed/telecommunications/report

 Great Eastern Highway Road Safety Alliance (GEHRSA) Minutes from a Meeting held Thursday 18 May 2017 (Note: A meeting of the GEHRSA is scheduled for Wednesday 28 June. Mr Jamie Criddle, CEO Shire of Westonia, attends meeting of the GEHRSA and may wish to provide an update on the meeting).

#### RECOMMENDATION:

That the matters listed in Item 6.4 be noted.

RESOLUTION: Moved: Cr Harris Seconded: Cr Waters

That the matters listed in Item 6.4 be noted.

**CARRIED** 

#### 7.0 ZONE BUSINESS

#### 7.1 2018-19 State Budget Submission (05-088-03-0001 DM)

The following item has been submitted by WALGA to the Great Eastern Country Zone for consideration and as such does not follow the general Zone Agenda Format.

By Dana Mason, WALGA Policy Manager, Economics

#### In Brief

- Each year, WALGA prepares a submission to the State Government outlining the sectors' priorities for the upcoming budget. WALGA is seeking feedback from the Zones on its proposed approach for the 2018-19 State Budget Submission.
- Given the State's significant financial challenges, and the McGowan Governments focus on reducing spending, there is a significant risk that funding to the sector will be cut in coming years. It is therefore proposed that the submission primarily focusses on preserving important funding to the sector, rather than seeking any major new spending commitments.
- The submission will still reinforce the need for additional funding to support the sector to deliver important community services and infrastructure once the state's finances have improved.
- WALGA is specifically seeking the Zones' input to identify the key funding sources and grant
  programs that are critical for the sector, which must not be cut in an effort to improve the state's
  financial position.
- The submission will be prepared over coming months, and will be provided to State Council for endorsement at the September meeting.

#### Relevance to Strategic Plan

#### **Key Strategies**

#### **Engagement with Members**

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- > Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;
- > Build a strong sense of WALGA ownership and alignment.

#### Sustainable Local Government

- > Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- > Foster economic and regional development in Local Government.

#### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;
- Promote WALGA's supplier agreements to assist Local Governments.

#### **Background**

 The State's financial position continues to deteriorate, with the latest projections contained in the 2016-17 Mid-Year Financial Projections Statement showing that WA is expected to record a net

- operating deficit of more than \$3 billion, while net debt is expected to rise to more than \$41 billion across the forward estimate period.
- Improving the budget has been an important focus for the McGowan Government since the
  election. It has spent its first few months in office identifying ways to address the state's significant
  financial challenges, and has announced that there will not be any new spending initiatives outside
  of its election commitments in this year's budget, which is to be handed down on 7 September
  2017.
- It has also identified a range of savings measures aimed at improving the budget position. There is a risk that some of these measures will have an adverse impact on the Local Government sector.
- One key initiative that has been announced is a review into the public sector, with the aim to reduce
  its size by 40%. This is a significant task, and will likely result in substantial cuts to programs and
  grant funding. It is not yet known where any cuts are likely to be directed, with the findings of the
  review to be handed down in October. It is expected these savings will be included in the 2018-19
  Budget.
- The Government has also flagged a range of increases to household fees and charges, including utility costs; changes to the public sector wages policy; and a reduction in the number of departments and agencies.
- The focus on restoring the budget is critical to the long term best interests of all Western Australians. Responsible budget management is in everyone's best interests. Prudent financial management means that there is less pressure to increase taxes and charges on households and businesses. It also means that funds are managed with an eye to the future service and infrastructure needs of the community.
- It will take a number of years to repair the state's finances. In this regard, there is not likely to be any funding available for new spending in the 2018-19 Budget, while savings measures are expected to remain a priority.
- A summary of WALGA's budget bids versus outcomes for the past year is below. While some of the
  initiatives received partial funding, this was not close to the scale of investment that the sector was
  seeking, despite being the last budget before the election.

Program	WALGA Request	Met?	Budget Commitment
Community Sport and Recreation Facilities	Return the fund to \$20m per annum from 2016-17 to 2020-21. The fund was reduced to \$7m per annum as part of the 2015-16 Budget.	Partially met.	A \$20 million contribution will be made to the fund in 2016-17 and 2018-19, before dropping to \$12m per annum from 2019-20.
Emergency Risk Management	Additional \$30m over four years for the Risk Assessment and Mitigation Works Program, and for implementation of the WAPC Policy – Bushfire Risk Management Planning.  Increase the AWARE Fund to \$2m per annum ongoing, an increase of \$150,000 per year.	Partially met.	\$3m is provided in 2016- 17 for bushfire risk management processes, including an increase of \$299,000 for the National Bushfire Mitigation Program.
Public Libraries	Additional \$1.5m over	Unclear.	An additional \$186,000 is
Taskforce and South	two years for the Public		included in the budget for
West Library Consortium	Library Taskforce and South West Library		the State Library of WA, though its intended use is

	Canaartiyya Drainet	-	not along
	Consortium Project Manager.		not clear.
Local Infrastructure Assets Renewal and New Assets – Country Local Government Fund	Additional \$50m per annum ongoing.	Not met.	2016-17 Budget provides for the phasing out of the CLGF.
Capacity Building – Country Local Government Fund	Additional \$5m per annum from 2016-17 to 2018-19	Partially met.	\$1.5m in 2016-17 and \$2.3m in 2017-18 is allocated through the CLGF for capacity building, an increase of \$358,000 in the budget year.
Ageing Australia	Additional \$5m over five years for Age Friendly Strategies, and additional \$3m over three years for Age Friendly Community Infrastructure	Not met.	Not funded
Public Health Act	Additional \$2m over three years	Not met.	Not funded
Child Health Services	Additional \$10m in 2016- 17	Not met.	Not funded
Childrens' Services Plan	Additional \$2m in 2016- 17	Not met.	Not funded
Mental Health	Additional \$2m over three years	Not met.	Funding has not been provided for Local Government implementation of the Mental Health 2020 strategy.  Other initiatives that did receive funding were public hospital mental health (\$645m in 2016-17); mental health court diversion program (\$13.1m) and long stay community beds for adults with mental illness (\$2m over two years).
Community Connect Pilot	Additional \$2m over two years	Not met.	Not funded
Strategic waste management projects	\$40.5m in 2016-17	Partially met.	Programs being funded from the Waste Avoidance and Resource Recovery account include the Better Bins program (\$20 million) and the Recycled Construction Products Program (\$10 million).
Local Government Roads	Additional funding of \$48m in 2016-17 and \$37m in 2017-18.	Not met.	Given the State Road Funds to Local Government Agreement expires at the end of 2015-16, the budget contains indicative estimates for the next four years. An additional \$2m

Reducing run off crashes on local roads	Total \$32m over four years from the Road Trauma Trust Account.	Partially met.	is provided in 2016-17, and a further \$24 million in 2017-18 compared to funding levels in 2015-16. \$28 million is provided in 2016-17 for run-off crashes on regional roads.
Cycling infrastructure	Total funding of \$20m over four years, an increase of \$14m.	Partially met.	A further \$8.6 million is allocated for cycling infrastructure in 2016-17, for the Principal Shared Path network.
Underground power	Additional \$5m per annum through to 2019-20	Not met.	No additional funding was provided to the Department of Finance for the development of this program.  However, there is still a significant capital funding for underground power projects through Western Power and Horizon Power. \$22.6m is allocated for the State Underground Power Program in 2016-17. \$29.5 million is allocated in 2016-17 and \$21.5 million in 2017-18 for the Pilbara Underground Power Project.

#### Comment

- While the State Government is undertaking important work to repair the budget position, there is a
  significant risk that some of these measures will have adverse effects for the Local Government
  sector. In this regard, it is proposed that WALGA's 2018-19 State Budget Submission focuses on
  ensuring that the sector is not worse off, and that key sources of funding for the sector are
  maintained despite the challenging budget position.
- This is a different approach to previous State Budget Submissions, which have contained bids for new spending. The current fiscal climate means that this approach will not likely deliver any tangible outcomes for the sector, and may mean that the sector does not have a voice in the key areas of spending that should be protected during efforts to improve the budget.
- Based on the proposed strategy, the 2018-19 State Budget Submission would:
- advocate for the current level of ongoing funding provided to the sector to be maintained, at a minimum;
- o identify grant programs that are critical to the sector and should be maintained;
- o reinforce that the State Government must not shift costs onto Local Government as a way to shore up its own financial position; and
- identify that resources are required to support existing commitments that are already under way.
- o reinforce the need for additional funding to support the sector to deliver important community services and infrastructure once the state's finances have improved.

- While this approach would mean that the upcoming budget submissions is focused on maintaining current levels of funding in the short term, this does not change WALGA's overall policy agenda.
- The Association will continue to pursue important policy objectives that will require additional funding over the longer term through other advocacy channels.

#### 2018-19 State Budget - WALGA Priorities

- Budget repair remains an important focus of the 2018-19 Budget. Any measures to reduce recurrent spending must look to eliminate areas of waste and inefficiency. All relevant stakeholders must be consulted as part of this process to ensure the broader impact of any spending reductions is fully taken into account.
- The State Government must not shift costs onto Local Government as a way to shore up its own financial position. A number of examples of cost shifting occurred in the last State Budget, including the abolition of the vehicle license concessions for Local Government, and removing property management services for community centres.
- Maintain ongoing funding to assist the Local Government sector to deliver important community services and infrastructure at current levels. In particular, this refers to funding through the:
  - State Road Funds to Local Government Agreement
  - o Road Trauma Trust Account
  - o Community Sport and Recreation Facilities Fund
  - o DFES Local Government Grants Scheme
- Retain key grant programs for the Local Government sector.
  - Feedback is required from the Zones about which grant programs are critical to the sector, and what value they provide.
- Sufficient funding must be provided to progress key commitments that the State Government has made, including the:
  - o review of the Local Government Act 1995.
  - o introduction of the Container Deposit Scheme.
- Despite the budget challenges, the State Government should maintain a view to the long term and ensure that infrastructure investment remains a priority.
- While changes to the Royalties for Regionals fund are likely given that the State Government is currently borrowing to meet these existing obligations, funding must still be available to address the infrastructure backlog in regional WA.
- One the budget has improved, it is critical that additional funding is provided to support the sector to deliver important community services and infrastructure, including the unmet commitments from WALGA's previous budget submission and election policy platform.
- The Government should also commit to other measures that will support the financial sustainability
  of the sector, with minimal cost to the State Government. For example, the ERA should be tasked
  with undertaking an Inquiry into LG Fees and Charges.

#### **Zone Executive Officer Comment:**

It should be noted that this item relates to the 2018/2019 State Budget and not the budget due to be delivered in early September 2017.

Whilst the timing requirement is acknowledged it is a little challenging to be considering a submission to the 2018/2019 budget when Member Councils are not aware of the likely challenges/opportunities presented by the 2017/2018 budget which by all accounts is unlikely to provide support for many services and may in fact cut service delivery particularly those delivered by Royalties for Regions.

The matter is submitted for consideration by the Zone.

#### **Additional Meeting Comment:**

Member Councils feedback to WALGA on its proposed approach to the 2018-2019 State Budget Submission, requesting that WALGA include requests for:

- local road funding levels to be maintained at current levels; and
- the reinstatement of the Country Local Government Fund.

#### **Noted**

#### 7.2 Future of Healthy Wheatbelt

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: BHW Consulting provides Executive Support Healthy Wheatbelt

**Date:** 22 June 2017

Attachments: Nil

#### Background:

Prior to the GECZ Executive Committee Meeting held Friday 16 June 2017 the Executive Officer received verbal advice from Robert Dew, Executive Officer Avon Midland Country Zone (AMCZ), that the AMCZ would be withdrawing as a member of Healthy Wheatbelt effective from the 30 June 2017.

Given this advice, the Executive Committee considered its implications for the Zone, resolving as shown below:

RESOLUTION: Moved: Cr O'Connell Seconded: Cr Strange

That the Great Eastern Country Zone Executive Committee recommend to the Great Eastern Country Zone Meeting on Thursday 29 June 2017 that it remain a member of Healthy Wheatbelt.

**CARRIED** 

#### **Executive Officer Comment:**

The Great Eastern Country Zone is a member of Healthy Wheatbelt which was formed by the three Wheatbelt Zones following the disbanding of the Wheatbelt Health MOU Group.

Healthy Wheatbelt's Executive Officer has now received written advice from the AMCZ that it will be withdrawing its membership of Healthy Wheatbelt effective from 30 June 2017.

The correspondence from the AMCZ commented as follows:

In discussing the issue the Zone noted that while Healthy Wheatbelt seemed to have some importance to the eastern Wheatbelt there did not appear to be a lot of relevance to areas within the Avon-Midland Country Zone. Concerns were also raised with regards to the costs of the Group and whether the annual subscription paid by the Zone was warranted.

The Executive Officer is not surprised by the decision given the comments at recent Healthy Wheatbelt meetings by the President of AMCZ (and Chair of Healthy Wheatbelt) Cr Jan Court, who raised at the January 2017 Healthy Wheatbelt Meeting the issue of "Where is the Group going?". The issue was listed for discussion at the March 2017 Healthy Wheatbelt Meeting but as Cr Court was not able to attend the matter was left to lie on the table.

It is perhaps unfortunate that the AMCZ, unlike the Central and Great Eastern Country Zones, has been inconsistent in its representation at Healthy Wheatbelt meetings, with one of its delegate never having attended a meeting.

The Executive Officer believes that more than ever the Zones, on behalf of their communities, need to be vigilant about ensuring an equitable standard of health care across the Wheatbelt is maintained, as there is considerable uncertainty over what will be funded going forward. Indeed, the ensuring the gains made in access of health care to the regions was highlighted in a recent article written by Tim Shackleton in his capacity as the CEO of Rural Health West. In this article, published in the West Australian on Tuesday 30 May 2017, he commented on the success of the Emergency Telehealth Service established by the WA Country Health Service and the benefits brought by the Southern Inland Health Initiative (SIHI) to the Wheatbelt through the increased number GPs servicing the Wheatbelt.

Healthy Wheatbelt needs to work tirelessly to safeguard funding for SIHI and ensure the continued progress of access to healthcare within the Wheatbelt.

This need for ongoing advocacy is highlighted in a number of recent announcements by the State Government, including:

- The Minister for Regional Development has guaranteed funding telehealth funding only until the September 2017 State Budget and funding for bonus payments to doctors working outside the metropolitan area for the next two years; and
- The Minister for Health's announcement of a review of the WA Health system.

In providing comment on the Minister for Regional Development's comments about the future of SIHI funded initiatives the Rural Doctors Association WA President, Dr Andrew Kirke, was quoted as saying GP incentive payments and services needed to be treated as core regional health services. To quote from an ABC news article dated 15 June 2017:

"It's got to be part of normal services to rural health rather than seen as some sort of add-on or luxury".

The GECZ's Executive Committee considered the matter when it met on Friday 16 June 2017 and were unanimous in agreeing on to the need to advocate for the continued delivery of health services that have resulted from the implementation of SIHI. The need for advocacy remains as great as before its introduction.

Given that the Healthy Wheatbelt Group has membership from both Central Country Zone and Great Eastern Country Zone it may be appropriate to request the representatives from the two Zones on Healthy Wheatbelt to meet as soon as possible (the next meeting of Healthy Wheatbelt is not scheduled until late August 2017) to discuss the future of the Group and provide a response back to both Central and Great Eastern Country Zones.

The Central Country Zone is also considering the future of Health Wheatbelt and will be discussing the matter at the Zone Meeting on Friday 23 June 2017.

#### **RECOMMENDATION:**

That the Great Eastern Country Zone:

- 1. Remain a member of Healthy Wheatbelt; and
- 2. Request that Healthy Wheatbelt convene a meeting as soon as practical to discuss ways to continue its advocacy for the continued delivery of health services that have resulted from the implementation of the Southern Inland Health Initiative.

RESOLUTION: Moved: Cr O'Connell Seconded: Cr Waters

That the Great Eastern Country Zone:

- 1. Remain a member of Healthy Wheatbelt; and
- 2. Request that Healthy Wheatbelt convene a meeting as soon as practical to discuss ways to continue its advocacy for the continued delivery of health services that have resulted from the implementation of the Southern Inland Health Initiative.

**CARRIED** 

#### 7.3 WALGA's Advocacy Role in the Wheatbelt

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

**Date:** 22 June 2017

Attachments: Nil

#### Background:

At the GECZ Executive Committee held Friday 16 June 2017 the matter of WALGA's advocacy for the Wheatbelt as a whole was raised for discussion by Cr Strange.

Cr Strange commented that he was working to establish a better way for WALGA to understand what is happening across the Wheatbelt and as such had spoken to both WALGA President Cr Craigie and WALGA CEO Ricky Burges about the issue of advocacy for the Wheatbelt and that WALGA's efforts in this regard are not strong enough.

He noted that WALGA had been working with Hon Rick Mazza MLC on the matter of motor vehicle concessions but this perhaps had not been conveyed well enough to the Zones.

Cr Strange also noted that the GECZ itself also needed to be stronger in efforts to advocate on behalf of its Member Councils.

It was agreed by the Executive Committee that the matter should be listed for discussion by the GECZ when it next met.

#### **Executive Officer Comment:**

No further comment.

The matter is presented for discussion.

#### Noted

### 7.4 Changes to Accounting Standards – Implementation of Related Party Disclosures

Reporting Officer: Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 22 June 2017

Attachments: Nil

Background:

The Department of Local Government and Communities has recently released the AASB 124 Related Party Disclosures – Implementation Guidelines (the Guidelines).

AASB 124 is effective for reporting periods beginning on or after 1 July 2016. From this time local governments must disclose certain related party relationships and related party transactions together with information associated with those transactions in its annual financial report in order to comply.

#### **Executive Officer Comment:**

An extract from the Guidelines states that the Objective of AASB 124 is as follows:

The objective is to ensure that local government financial statements contain the disclosures necessary to draw attention to the possibility that its financial position may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

It is important to note that AASB 124 is not designed to detect and report fraud or misconduct. It is more so to enhance transparency and accountability of council transactions. This view is reiterated in AASB's April 2017 Agenda Decision that the purpose of AASB 124 is not for assessing governance or probity issues.

Whilst all Member Councils will have received details of the new guideline it was thought appropriate to list the matter for discussion to see how WALGA may be able to assist with its implementation, including the provision of training.

It is understood that WALGA is developing an approach but the details are unknown at this stage.

The matter is listed for discussion.

RESOLUTION: Moved: Cr Day Seconded: Cr Hooper

That Great Eastern Country Zone through WALGA seek, as a matter of urgency, an exemption from the implementation of AASB 124 for local government in Western Australia.

**CARRIED** 

#### 8.0 ZONE REPORTS

#### 8.1 Zone President Report

Cr Rhonda Cole

#### 8.2 Healthy Wheatbelt

Cr Rhonda Cole, Delegate

Cr Eileen O'Connell, Delegate

Cr Onida Truran, Deputy Delegate

No meetings of the Healthy Wheatbelt Group have been held since the last GECZ Meeting.

There is however an item in the Zone business relating to the future of the Healthy Wheatbelt Group (refer to Agenda Item 7.2).

#### 8.3 Local Government Grain Infrastructure Group (Attachment)

Cr Stephen Strange, Chair

Cr Rod Forsyth, Delegate

Cr Geoff Waters, Deputy Delegate

A meeting of the Local Government Grain Infrastructure Group was held on Monday 3 April 2017. Minutes for the meeting were not available when the Zone met on Thursday 27 April 2017 but are now presented for noting.

The Group next meets on Friday 14 July 2017.

#### **RECOMMENDATION:**

That the Minutes of the Local Government Grain Infrastructure Group held Monday 27 April 2017 be received.

RESOLUTION: Moved: Cr O'Connell Seconded: Cr Waters

That the Minutes of the Local Government Grain Infrastructure Group held Monday 27 April 2017 be received.

**CARRIED** 

#### 8.4 Wheatbelt District Emergency Management Committee (Wheatbelt DEMC)

Mr Ian McCabe, Delegate Mr David Burton, Deputy Delegate

The Wheatbelt District Emergency management Committee (DEMC) met on Thursday 15 June 2017. The GECZ's delegate to the Wheatbelt DEMC may wish to provide an update on the meeting.

The meeting scheduled for Thursday 15 June 2017 was cancelled

#### Noted

#### 8.5 Wheatbelt North Regional Road Group (Attachment)

Cr Ricky Storer

Presenting the Minutes of the Wheatbelt North Regional Road Group (WNRRG) held Monday 27 February 2017 (The next meeting of the WNRRG is scheduled to be held Monday 24 July 2017.

#### **RECOMMENDATION:**

That the Minutes of the Wheatbelt North Regional Road Group held Monday 27 February 2017 be received.

RESOLUTION: Moved: Mr Burton Seconded: Cr Waters

That the Minutes of the Wheatbelt North Regional Road Group held Monday 27 February 2017 be received.

**CARRIED** 

#### 8.6 Wheatbelt South Regional Road Group (WSRRG)

The Shire of Narembeen has offered to provide Member Councils with a report on work undertaken by the Wheatbelt South Regional Road Group (WSRRG).

Nil report

### 9.0 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

#### 9.1 State Councillor Report (Attachments)

Cr Stephen Strange

Cr Strange whilst an apology for this meeting has requested that a copy of the July 2017 State Councillor Report Guide be presented to the Zone Meeting as his State Councillor Report.

Cr Strange also requested that a recent email from WALGA CEO, Ricky Burges, to all CEOs also be circulated as part of his State Councillor Report.

#### 9.2 WALGA Status Report (Attachment)

From Executive Officer

#### **BACKGROUND:**

Presenting the Status Report for June 2017 which contains WALGA's responses to the resolutions of previous Zone Meetings

#### **ZONE COMMENT:**

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

#### **RECOMMENDATION:**

That the Great Eastern Country Zone notes the:

- State Councillor Report; and
- WALGA Status Report.

RESOLUTION: Moved: Cr O'Connell Seconded: Cr Hooper

That the Great Eastern Country Zone notes the:

- State Councillor Report; and
- WALGA Status Report.

**CARRIED** 

#### 9.3 Review of WALGA State Council Agenda - Matters for Decision

From Executive Officer

#### Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The Great Eastern Country Zone (GECZ) is able to provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

#### 5.1 Local Government Act and Regulations Review (05-034-01-0007 TB)

#### **WALGA Recommendation**

That WALGA:

- 1. Note the Local Government Act Review process announced by the Minister for Local Government.
- 2. Endorse the consultation process outlined in this report.

#### **ZONE COMMENT:**

The State Council agenda item lists a number of issues that have previously been identified including the following:

- a) Gifts
- b) Regional Subsidiaries
- c) Rating Exemptions:
  - Charitable Purposes provisions
  - Rate Equivalency Payments of Government Trading entities
- d) Financial Management Issues:
  - Borrowings
  - Investments\*
  - Fees and Charges
  - Financial ratios

(\* Noting that Regulation 19C(2)(b) of the Financial Management Regulations, permitting fixed term deposits to be invested for up to 3 years, was amended on 12 May 2017)

- e) Administration:
  - Electors' General Meetings to be optional
  - Designated Senior Officer section to be reviewed
  - Public Notices (modernisation of the Act to acknowledge electronic means)
- f) Functions of Local Governments:
  - Tender Thresholds
  - Establish Council Controlled Organisations (Local Government Enterprises)
  - Regional Council provisions (review of compliance requirements)
- g) Poll Provisions relating to amalgamations and boundary adjustments.
  - The poll provisions contained in Schedule 2.1 of the Local Government Act should be extended to provide any community whose Local Government is undergoing a boundary change or amalgamation with the opportunity to demand a binding poll of with the opportunity to demand a binding poll of electors.

Member Councils may have other issues they believe should be raised for discussion as part of the review process.

WALGA has flagged its intention to hold Zone/regional group forums on the Act/Regulatory amendment suggestions. These can be held in-conjunction with a Zone meeting or separately. It is expected that this process will be carried out between July and November 2017 with the State Council item being considered at the 6 December meeting.

Given the impact that any review of the Local Government Act and its associate regulations may have on Councils across the State it is imperative that the GECZ participate as comprehensively as possible in the consultation process.

At this point the GECZ will only have one opportunity to have input into the consultation process unless it decides to participate in a WALGA sponsored forum. This will be at the GECZ Meeting scheduled for Thursday 24 August 2017. The November meeting will be too late because WALGA will have formulated a position to be considered by the Zones for the November round of Zone meetings with a recommendation developed for decision by State Council in early December.

Given the recent comments by the CCC Commissioner, Hon John McKechnie QC, and the ever increasing levels of compliance placed on local governments, the Executive Officer believes that Member Councils should give serious consideration to holding a separate meeting to work with WALGA on reviewing Act/Regulatory amendment suggestions.

#### RECOMMENDATION:

- 1. That the WALGA Recommendation be supported; and
- 2. That the Great Eastern Country Zone Executive Committee monitor the consultation schedule and be authorised to call a Special Zone Meeting should that be the most appropriate way to ensure adequate input from the Zone into the WALGA consultation process.

#### RESOLUTION: Moved: Cr O'Connell Seconded: Cr Kirby

- 1. That the WALGA Recommendation be supported; and
- 2. That the Great Eastern Country Zone Executive Committee monitor the consultation schedule and be authorised to call a Special Zone Meeting should that be the most appropriate way to ensure adequate input from the Zone into the WALGA consultation process.

CARRIED

#### 5.2 Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads (05-006-03-0008 MB)

#### **WALGA Recommendation**

That the Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads be endorsed as a model policy for Local Government adoption.

#### **ZONE COMMENT:**

Zone supports the WALGA recommendation.

#### 5.3 Single Use Plastic Bag Ban (05-070-01-0001 RNB)

#### **WALGA Recommendation**

That WALGA:

- 1. Advocate for a state wide ban for single use plastic bags.
- 2. Support members seeking to implement a Local Law to ban single use plastic bags.

#### **ZONE COMMENT:**

The issue of banning single plastic bags has been the subject of a number of attempts by some local governments to introduce a local law. It would seem the current State Government, unlike the previous Government, is not going to oppose the introduction of a local law.

WALGA could be seen to be more proactive in assisting local government introduce local laws if it was to develop a model local law that passes the scrutiny of the Joint Standing Committee on Delegated Legislation.

Zone supports the WALGA recommendation.

### 5.4 Interim Submission on the Australian Government's Review of Climate Change Policies (05-028-03-0018 LS)

#### **WALGA Recommendation**

That the interim submission in response to the Australian Government's Review of Climate Change Policies Discussion Paper be endorsed.

#### **ZONE COMMENT:**

Zone supports the WALGA recommendation.

#### 5.5 Coordinated Corella Project (05-046-02-0003 MH)

#### **WALGA Recommendation**

That State Council:

- 1. Note the outcomes of the Coordinated Corella Control pilot program.
- 2. Endorse WALGA's proposed approach to the continuation and expansion of the Program in 2017/18.

#### **ZONE COMMENT:**

Zone supports the WALGA recommendation

#### 5.6 Productivity Commission Inquiry into Horizontal Fiscal Equalisation 05-001-03-0006 DM)

#### **WALGA Recommendation**

That State Council endorse WALGA's submission to the Productivity Commission Inquiry into Horizontal Fiscal Equalisation in Australia.

#### **ZONE COMMENT:**

Zone supports the WALGA recommendation

### 5.7 WALGA Draft Housing Strategy Guide and Housing and Community Profile Database (05-036-03-0020 CG)

#### **WALGA Recommendation**

That WALGA;

- 1. Note the Draft Housing Strategy Guide and Housing and Community Profile Database currently out for members comment;
- 2. Liaise with all relevant State Government agencies to seek feedback on the draft Housing Strategy Guide; and
- 3. Seek a commitment from these agencies that the Draft Housing Strategy Guide is a suitable best practice guide for Local Governments in preparing their Housing Strategies.

#### **ZONE COMMENT:**

Zone supports the WALGA recommendation

#### **RECOMMENDATION:**

That the Great Eastern Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

RESOLUTION: Moved: Cr Waters Seconded: Cr O'Connell

That the Great Eastern Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

**CARRIED** 

#### 9.4 Review of WALGA State Council Agenda - Matters for Noting/Information

- 6.1 Discussion Paper Third Party Appeal Rights in Planning (06-03-01-0001 GC)
- 6.2 Bushfire Risk Mitigation Program (05-24-02-0001 MP)
- 6.3 Control of Off-Road Vehicles (05-053-03-008 NH)
- 6.4 Short-Term Rental Accommodation and the Sharing Economy Discussion Paper (05-036-03-0016 CG)
- 6.5 Report on Local Government Road Assets and Expenditure 2015/16 (06007030016 MB)
- 6.6 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB

#### 9.5 Review of WALGA State Council Agenda - Organisational Reports

- 7.1 Key Activity Reports
  - 7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)
  - 7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)
  - 7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)
  - 7.1.4 Report on Key Activities, Planning and Community Development (01-006-03-0014 WC)

#### 9.6 Review of WALGA State Council Agenda - Policy Forum Reports

- 7.2 Policy Forum Reports
  - 7.2.1 Mayors/Presidents Policy Forum
  - 7.2.2 Mining Community Policy Forum
  - 7.2.3 Container Deposit Legislation Policy Forum
  - 7.2.4 Freight Policy Forum

#### 9.7 WALGA President's Report (Attachment)

Presenting the WALGA President's Report

#### RECOMMENDATION:

That the Great Eastern Country Zone notes the following reports contained in the WALGA State Council Agenda:

- Matters for Noting/Information;
- Organisational reports;
- Policy Forum reports; and
- WALGA President's Report.

RESOLUTION: Moved: Cr Day Seconded: Cr Hooper

That the Great Eastern Country Zone notes the following reports contained in the WALGA State Council Agenda:

- Matters for Noting/Information;
- Organisational reports;
- Policy Forum reports; and
- WALGA President's Report.

**CARRIED** 

#### **10.0 AGENCY REPORTS**

#### 10.1 Department of Agriculture and Food WA

Ms Pam l'Anson, Regional Director Central Region Department of Agriculture and Food, Western Australia

#### 10.2 Department of Local Government and Communities

Ms Jenni Law, Director Local Government Regulation and Support

#### 10.3 Main Roads WA

Mr Rob Barnsley, A/Regional Manager Wheatbelt Main Roads WA

#### 10.4 Regional Development Australia (RDA) Wheatbelt (Attachment)

Whilst an apology for the meeting, Juliet Grist, RDA Wheatbelt's Executive Officer has provided a report for Member Councils' information.

#### RECOMMENDATION:

That the Great Eastern Country Zone notes the report provided by RDA Wheatbelt.

RESOLUTION: Moved: Cr Kirby Seconded: Cr O'Connell

That the Great Eastern Country Zone notes the report provided by RDA Wheatbelt.

**CARRIED** 

#### 10.5 Water Corporation

Ms Sharon Broad, Regional Manager Goldfields and Agricultural Region Water Corporation

#### 10.6 Wheatbelt Development Commission

Nil Report

#### 11.0 MEMBERS OF PARLIAMENT

Nil

10.50am At this point in the meeting it returned to Agenda Item 5.0

12.00pm Cr Heasman and Mr Mollenoyux left the meeting

#### 12.0 OTHER BUSINESS

Nil

#### 13.0 URGENT BUSINESS as permitted by the Zone President

Nil

#### 14.0 DATE, TIME AND PLACE OF NEXT MEETINGS

Thursday 3 August 2017 In-person Meeting of the Great Eastern Country Zone Executive in

Perth (held during the WALGA Local Government Convention)

Thursday 24 August 2017 In-person meeting of the Great Eastern Country Zone in Kellerberrin

#### 15.0 CLOSURE

There being no further business the Chair declared the meeting closed at 12.32pm

#### **DECLARATION**

These minutes were confirmed by the Great Eastern Country Zone at the meeting held on Thursday 24 August 2017

Signed

Person presiding at the meeting at which these minutes were confirmed

7.6.4 WALGA Annual General Meeting Agenda 2 <sup>nd</sup> August 2017				
Location:	Perth Convention Centre			
File Ref:	ADM 269			
Applicant:	Dirk Sellenger, Chief Executive Officer			
Date:	20 <sup>th</sup> July 2017			
Disclosure of Interest:	Nil			
Responsible Officer	Dirk Sellenger, Chief Executive Officer			
Author:	Dirk Sellenger, Chief Executive Officer			
Voting Requirements	Simple Majority			
Documents Attached	Agenda of WALGA AGM 2 <sup>nd</sup> August 2017			
Documents Tabled	Nil			

#### **BACKGROUND**

The Annual General Meeting of WALGA is scheduled for Wednesday 2<sup>nd</sup> August 2017, at the Perth Convention Centre.

#### **OFFICER COMMENT:**

The following items are included in the Agenda:

#### 1. MEETING PROGRAM

- 1.1 Annual General Meeting Order of Proceedings
- 1.2 Metropolitan and Country Zones
- 1.3 Zone Representatives to Zone Council 2016/2017
- 1.4 Local Government Medal Recipients and Honorary Life Members

#### 3. 2016/2017 FINANCIAL STATEMENTS

2.1 Overview of key outcomes 2016/2017

#### 4. CONSIDERATION OF MEMBER AND EXECUTIVE MOTIONS

Cr Ventris returned to the meeting at 2.17pm

Cr O'Neil returned to the meeting at 2.17pm

#### OFFICER RECOMMENDATION/COUNCIL DECISION

**Council Decision Number – 18 07 17** 

Moved: Cr Ventris Seconded: Cr Comerford

That Council receive the WALGA Annual General Meeting Agenda for 2<sup>nd</sup> August 2017.

Carried 9 / 0



# AGENDA

## **Annual General Meeting**

Perth Convention Exhibition Centre
Perth

Wednesday, 2 August 2017



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3.	2016/2017 Financial Statements (under separate cover)			
4.	Consideration of Member and Executive Motions			
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### **AGENDA**

# Annual General Meeting of the Western Australian Local Government Association

to be held at the

Perth Convention Exhibition Centre 21 Mounts Bay Road, Perth Riverside Theatre (Level 2)

on

Wednesday 2 August 2017 2017 at 1.30 pm



4 1	the December 1			
1. Meet	ting Program			
1.30pm	Welcome address by WALGA President, followed by the National Anthem and the Welcome to Country			
1.45pm	Address from Hon Mark McGowan MLA, Premier of Western Australia			
1.55pm	Address from Hon Mike Nahan MLA, Leader of the Opposition			
2.05pm	WALGA President's Annual Report, Cr Lynne Craigie, WALGA President			
2.15pm	Address from President David O'Laughlin, ALGA President			
2.25pm	Announcement of Local Government Honours for:			
	<ul> <li>Long &amp; Loyal Service Awards</li> <li>Merit Awards</li> <li>Local Government Distinguished Officer Awards</li> <li>Eminent Service</li> </ul>			
	Recipients are invited on to stage for presentation and group photograph			
3.05pm	Presentation of Local Government Diploma Certificates and Scholarship			
3.10pm	Anzac Day Award			
3.20pm	Introduction of the WALGA State Council by Ricky Burges, Chief Executive Officer, WALGA			
3.30pm	Afternoon tea			
3.45pm	AGM Business Session Commences:			
	<ul> <li>Attendance, Apologies and Announcements;</li> </ul>			
	<ul> <li>Confirmation of Minutes from last AGM (Attachment 2);</li> </ul>			
	<ul> <li>Adoption of President's Report;</li> </ul>			
	<ul> <li>Consideration of 2016/2017 Financial Statements; and</li> </ul>			
	Consideration of Executive and Member Motions			
5:30pm	Close of Annual General Meeting			



#### 1.1 Annual General Meeting – Order of Proceedings

#### **Record of Attendance and Apologies**

#### **Announcements**

#### **Confirmation of Minutes**

Minutes of the 2016 WALGA Annual General Meeting are contained within this AGM Agenda.

#### **DRAFT MOTION:**

That the Minutes of the 2016 Annual General Meeting be confirmed as a true and correct record of proceedings.

#### 2.0 Adoption of President's Annual Report

The President's Annual Report for 2016/2017 is contained within this AGM Agenda.

#### **DRAFT MOTION:**

That the President's Annual Report for 2016/2017 be received.

#### 3.0 WALGA 2016/2017 Financial Statements

The audited 2016/2017 WALGA Financial Statements will be distributed to all members prior to the meeting.

#### **DRAFT MOTION:**

That the WALGA Financial Statements for 2016/2017 be received.

#### 4.0 Consideration of Executive and Member Motions

As per motions listed.

#### 5.0 Closure



#### 1.2 Metropolitan and Country Zones

The Zones of the metropolitan and country Local Governments of the Western Australian Local Government Association are as listed below.

#### **Metropolitan Zones**

Central Metropolitan

Town of Cambridge Town of Mosman Park City of Subiaco Town of Claremont Shire of Peppermint Grove City of Vincent Town of Cottesloe City of Perth

East Metropolitan

Town of Bassendean City of Kalamunda

City of Bayswater Shire of Mundaring

City of Belmont City of Swan

North Metropolitan

City of Joondalup City of Stirling

City of Wanneroo

South Metropolitan

City of Cockburn City of Kwinana Town of East Fremantle City of Melville

City of Fremantle City of Rockingham

South East Metropolitan

City of Armadale City of Canning
City of South Perth Town of Victoria Park

City of Gosnells

#### **Country Zones**

Avon - Midland Country Zone

Shire of Chittering Shire of Gingin Shire of Northam Shire of Wongan-Ballidu Shire of Dalwallinu Shire of Goomalling Shire of Toodyay Shire of York

Shire of Dandaragan Shire of Moora Shire of Victoria Plains

Central Country Zone

Shire of Beverley
Shire of Brookton
Shire of Cuballing
Shire of Lake Grace
Shire of Narrogin
Shire of Quairading
Shire of West Arthur
Shire of Wickepin

Shire of Corrigin Shire of Kulin Shire of Pingelly Shire of Wandering Shire of Williams

Goldfields Esperance Country Zone

Shire of Coolgardie City of Kalgoorlie-Boulder Shire of Menzies Shire of Wiluna Shire of Dundas Shire of Laverton Shire of Ngaanyatjarraku Shire of Esperance Shire of Leonora Shire of Ravensthorpe



Gascoyne Country Zone

Shire of Carnarvon Shire of Exmouth Shire of Shark Bay

Shire of Upper Gascoyne

Great Eastern Country Zone

Shire of Bruce Rock Shire of Cunderdin Shire of Dowerin Shire of Kellerberrin Shire of Kondinin Shire of Koorda Shire of Merredin Shire of Mount Marshall Shire of Mukinbudin Shire of Narembeen Shire of Tammin Shire of Nungarin Shire of Trayning Shire of Westonia Shire of Wyalkatchem

Shire of Yilgarn

Great Southern Country Zone

City of Albany Shire of Broomehill-Tambellup Shire of Cranbrook Shire of Denmark Shire of Gnowangerup Shire of Jerramungup Shire of Kojonup

Shire of Katanning Shire of Kent

Shire of Plantagenet Shire of Woodanilling

Kimberley Country Zone

Shire of Christmas Island Shire of Broome Shire of Cocos (Keeling) Island

Shire of Derby/West Kimberley Shire of Halls Creek

Shire of Wyndham/East Kimberley

Murchison Country Zone

Shire of Cue Shire of Meekatharra Shire of Mount Magnet

Shire of Murchison Shire of Sandstone Shire of Yalgoo

Northern Country Zone

Shire of Chapman Valley Shire of Coorow Shire of Carnamah City of Greater Geraldton Shire of Irwin Shire of Mingenew Shire of Morawa Shire of Mullewa Shire of Northampton

Shire of Perenjori Shire of Three Springs

Peel Country Zone

Shire of Boddington City of Mandurah Shire of Murray

Shire of Waroona Shire of Serpentine-Jarrahdale

Pilbara Country Zone

Shire of Cocos (Keeling) Islands Shire of Ashburton Shire of East Pilbara

Town of Port Hedland City of Karratha

South West Country Zone

Shire of Augusta-Margaret River Shire of Boyup Brook Shire of Bridgetown-Greenbushes

City of Bunbury City of Busselton Shire of Capel

Shire of Collie Shire of Dardanup Shire of Donnybrook-Balingup

Shire of Harvey Shire of Manjimup Shire of Nannup



### 1.3 Zone Representatives to State Council 2016/2017

Five (5) ordinary meetings of the WALGA State Council were held between July 2016 and May 2017 with attendance as follows:

#### Members Attendance

WALGA President		Members Attendance	
President Cr Lynne Craigie	4	North Matronalitan Zana	
<b>Deputy President</b> Mayor Tracey Roberts JP	4	North Metropolitan Zone Cr David Michael (Retired 2017) Mayor Giovani Italiano (Appointed 2017) Cr David Boothman (Deputy)	3 1 1
Avon-Midland Country Zone		Cr Russ Fishwick	3
Cr Darren Slyns	3	Cr John Logan (Deputy)	2
Cr Steven Pollard (Deputy)	2	Cr Frank Cvitan (Deputy)	1
Central Country Zone		Northern Country Zone	
President Cr Phil Blight	4	President Cr Karen Chappel	5
0		Peel Country Zone	
Central Metropolitan Zone	•	Cr Wally Barrett OAM	5
Cr Janet Davidson JP	2 4		
Mayor Heather Henderson	4	Pilbara Country Zone	
East Metropolitan Zone		Mayor Kelly Howlett (Retired 2016)	1
-	4	Mayor Peter Long (Appointed 2016)	3
Cr Sue Bilich Cr Daryl Trease	4 5		
Cr Catherine Ehrhardt (Deputy)	1	South Metropolitan Zone	
or damenne Emmarat (Deputy)	•	Mayor Cr Carol Adams	3
Goldfields Esperance-Country Zone		Cr Doug Thompson	2
President Cr Malcolm Cullen	3	Mayor Logan Howlett	4
Cr Suzie Williams (Deputy)	2	Cr Michael McPhail (Deputy)	1
Of Gazie Williams (Bopaty)	_	Cr Jon Strachan (Deputy)	3
Gascoyne Country Zone		South East Metropolitan Zone	
President Cr Cheryl Cowell	3	Mayor Henry Zelones JP	5
Cr Lachlan McTaggart (Deputy)	1	Cr Fiona Reid	5 3
		Cr Julie Brown (Deputy)	1
Great Eastern Country Zone		Cr Sharon Hawkins Zeeb (Deputy)	1
President Cr Stephen Strange	5		
		South West Country Zone	
Great Southern Country Zone		Cr Wayne Sanford	5
President Cr Ken Clements	5		
		Local Government Professionals WA	
Kimberley Country Zone		(ex-officio)	
Cr Elsia Archer	2	Mr Jonathon Throssell	1
		Mr Ian Cowie (Deputy)	2
Murchison Country Zone			
Cr Simon Broad (Retired 2017)	3	Associate Member (ex-officio)	
President Cr Mark Halleen (Deputy) (Re	tired	Rt Hon Lord Mayor, City of Perth	
2017)	1	Ms Lisa Scaffidi	0
Cr Les Price (Appointed 2017)	1		



#### 1.4 Local Government Medal Recipients and Honorary Life Members

#### LOCAL GOVERNMENT MEDAL RECIPIENTS (Alphabetical order)

Lang OAM, Mr HM (Murray)(2003) Manea AM, Dr E (Ern)(2000)

Maslen AM AFSM, Mr R (Rich)(1999)(Deceased)

Mickel AM JP, Cr I (lan)(2005) Mitchell AM JP Mr W (Bill) (2010) Morris AM JP, Mrs P (Pat) (2006)

Reynolds AM JP, Mayor Cr L (Linton)(2005) Robartson AM, OAM, Cr C (Clive)(2005) Yuryevich AM RFD, Mayor RS (Ron)(2016)

#### **HONORARY LIFE MEMBERS** (Alphabetical order)

Archer, President Cr E (Elsia)

Bajada, Mr A (Alex)

Barrett-Lennard OAM JP, Mr I (Irwin)

Boothman, Mayor D (David)

Brockman, OAM Mr F (Frank)(Deceased)

Broad, Cr S (Simon)
Campbell JP, Mr P (Peter)
Chown, Mr EL (Ted)
Clements, Cr K (Ken)
Cole, Mrs D (Delys)
Cook OAM JP, Cr J (Jim)

Cooper JP, Mr P (Phil) Cowan, Cr H (Halley)

Cox OAM JP, Mr J (John)(Deceased)
De San Miguel OAM JP, Mr D (Don)
D'Orazio, Mr J (John)(Deceased)
Donaldson, Hon Mr BK (Bruce)

Donohoe, Mr K (Ken)

Finlayson AM MM JP, Mr R (Ray)(Deceased) Foulkes-Taylor OAM, Mr HMJ (Michael) Hardwick AM JP, Mrs C (Christine)

Henderson, Mayor (Heather)

Kelly, Mr P (Paul)

Kenyon, JP Mayor T (Terence)

Knight AM JP, Mrs A (Annette)(Deceased)

Kyle AM, Mr P (Peter) Lang OAM, Mr HM (Murray) Lynch, Mr J (John)

Manea AM, Dr E (Ern)(Deceased)

Maslen AM AFSM, Mr R (Rich)(Deceased)

Mickel AM JP, Mr I (Ian) Mitchell, AM JP, Mr W (Bill) Monagle, Cr P (Peter) Morris AM JP, Mrs P (Pat) Norris, Mayor R (Ron)

North AM JP, Mr J (Joe)(Deceased)
Park OAM, Mr H (Humphery)

Parry AM JP, Dr J (John)(Deceased)

Paterson JP, Dr J (John)

Patroni, OAM JP Cr R (Romolo)

Pech AM JP, Cr K (Ken)

Reynolds AM JP, Mayor Cr L (Linton) Robartson AM, OAM, Cr C (Clive)

Rowell OBE, Mr RM (Rob) Sabourne OAM JP, Cr J (John)

Snook, Mr G (Gary)
Star, AM Mrs J (Jan)
Strugnell SC, Mr P (Peter)
Stubbs AM, Mr R (Roger)

Trent, Cr K (Kevin)
Tyzack, Cr T (Terence)

Yuryevich AM RFD, Mayor RS (Ron) Zelones OAM JP, Mayor H (Henry)



#### 2. PRESIDENT'S MESSAGE

Local Government in WA is entering a time of financial challenge. The gloomy fiscal climate is further exacerbated by the State Government's budget crisis and the meagre share of GST.

However, the sector is also illuminated by a more cordial working relationship with the new State Government. The current cabinet has indicated a willingness to work with the sector, agreeing on several election platforms set out by the Association.

This new era of positive progress is certainly welcomed by the Association. It is in stark contrast to the way the sector was treated by the previous State Government that made constant demands with scant discussion and unwarranted criticism.

WALGA has a role to achieve the best possible outcome for the Local Government sector and is well-advanced to this end. I will detail the positioning and planning underway by the Association later in this review of the past year.

My focus is to continue to ensure that WALGA is as open and relevant for its Member Local Governments just as Councils should aspire to be for their communities. At the core of my thinking is that WALGA exists to support and benefit its Members with a service orientated attitude across the organisation.

The Association has launched the Members First program. The program reflects WALGA's fresh perspective on how to better understand and respond to the needs of Local Government by focusing on improving Member engagement and service.

It's about reconnecting and listening to feedback from Members and ensuring that the Members are consulted on all matters related to their membership and Local Government business.

Finally I would finally like to recognise the hard work of Ricky Burges, her Executive Team and all WALGA staff as well as the valuable contributions and support of State Council and all those who have helped to bring about the sector's achievements during the year.

## Cr Lynne Craigie President

## 2.1 Overview of key outcomes for 2016/2017

WALGA is committed to providing representation and services that deliver value to Member Local Governments.

It delivers these benefits by:

- Providing Strong Representation
- Providing Effective Leadership
- Building a Positive Profile
- Enhancing the Capacity of the Sector

In support of these objectives, significant achievements by WALGA for its Members during the past year are as follows:

#### **Strong Representation**

#### **State Election Outcome**

WALGA developed the State election campaign position on behalf of the sector with short term and long term objectives. The key strategic issues being considered for the campaign focus are Securing a Partnership Agreement and Consultation Protocol with the State Government; Opposition to the Introduction of Rate Capping; Commitment to Poll Provisions to give the community a vote on any amalgamation; Securing a State Local Road Funding Agreement that restores the 27% allocation from motor vehicle licence fees; Restoration of the Country Local Government Fund; Restoration of the Community Sporting and Recreational Facilities Funding to \$20m per annum; Restructuring of Library Arrangements; Major Review of the Local Government Act to reduce unnecessary and outdated compliance requirements; Introduction of a Container Deposit Scheme; and the Deregulation of Local Government Fees and Charges.

The current State Government has agreed to the platforms, pending a cost-benefit analysis.

#### **Vehicle Licence Fee Concessions**

Advocacy continues with the new Government to have the decision to apply licence fees (and stamp duty) to Local Government vehicles from 1 July 2017 be reversed. A letter detailing why this decision of the previous Government should be reversed was sent to the Minister for Transport and a further letter was sent to the Premier. The Hon Rick Mazza introduced a disallowance motion in the Legislative Council in relation to the regulation changes and all Legislative Council members were contacted, urging them to support the disallowance motion and outlining the reasons for this.



#### **Natural Disaster Recovery and Relief Arrangements**

Discussions between the Federal Government, the States and ALGA concerning a potential new "up-front" payment arrangement to assist States and Local Governments responding to natural disasters occurred during 2016 with the view to piloting some new measures prior to 2018. Widespread flooding during February, which affected the majority of Local Governments, was the catalyst to trial a key element of the potential new arrangements, enabling Local Governments to recover the costs associated with using their own labour and equipment to undertake disaster reconstruction work. Although details of the exemption required from the Federal Government took a very long time to achieve, about 10 Local Governments are using their own resources for some reconstruction work and in so doing trialing the process. Unfortunately the agreement to provide an initial up-front payment to enable Councils to proceed with reconstruction work was subsequently withdrawn. WALGA will continue to seek ways that will enable reconstruction to proceed quickly without the constraint of inadequate cash flow.

#### **Local Government Industry Reference Committee**

At a national level, WALGA has been successful in its nomination for membership of the Local Government Industry Reference Committee which provides a conduit for industry feedback to government on the review, development and implementation of the Local Government Training Package. This places WALGA at the center of Local Government Training Package development for the next 3-4 year term of the Committee.

#### **Local Government Act Review**

One of the key Policy Priorities listed in WALGA's State Election Campaign document was for a commitment to comprehensively review the key areas of the *Local Government Act*. The new State Government has agreed to this request and the Minister for Local Government has advised of a two stage process to review the Act and Regulations.

The first stage will focus on modernising Local Government, with the policy work and consultation to be completed in 2017 with a Bill in 2018. Key topics in this phase will be simplifying the disclosure of gifts, amendments to Regional Subsidiary legislation and regulation, increasing elector participation, electronic disclosure (making information more readily available), and some red tape reduction provisions.

The focus for the second phase is delivering for the community, with the policy work and consultation to be completed in 2018 with a Bill in 2019. Key themes for this phase will be improving behaviour and relationships, increasing community participation, enabling Local Government enterprises, improving financial management and reducing red tape.

WALGA will carry out a thorough consultation process with the sector on the key issues for the Act review processes.

#### **Regional Subsidiary Model**

The Association welcomed the passing of legislation by the State Government to enable the regional subsidiary model for Local Government cooperation in late 2016. The Association has long campaigned for the legislative change based on the South Australian Subsidiary Model whereby a Regional Group forms a legal entity for the delivery of services on a regional basis without the need to become a formal Regional Council. This suits Councils that prefer a representative structure to carry out a shared service delivery model.

Unfortunately the regulations that have been established following the Act amendment have applied a number of significant restrictions on Regional Subsidiaries that will restrict many groups of Local Governments from wanting to establish a Subsidiary. The primary governance control for a Subsidiary should be the Charter it establishes and not the Act or Regulations.

The most significant restrictions are as follows;

- Restriction on Land Transactions Currently a Subsidiary cannot acquire or dispose of land, which means it cannot lease, purchase or sell property.
- Restriction on Borrowing A subsidiary cannot borrow in its own right, it can only borrow from one or more of the recipients.
- Restriction on Trading Undertakings A subsidiary needs to be able to undertake commercial activity. It is acknowledged that a Subsidiary is not set up to carry out major commercial enterprises; this would be more appropriate for a Council Controlled Organisations (Local Government Enterprises).

WALGA has advocated to the new Local Government Minister seeking amendments to the Act and Regulations. The Minister has advised that amendments will be considered in a review of the Act to take place in 2017/18.

#### **Effective Leadership**

## Regional Reform Program for Aboriginal Communities

WALGA continues to works with the State Government to implement the Regional Reform Program for Aboriginal Communities. It is a commitment to transformational change and is part of the broader Commonwealth reform program to reform service delivery and human services. 'Resilient Families: Strong Communities' Road Map released in July 2016, set out 10 actions for the State Government to reform the delivery of housing, education, employment and human services. This included priority locations in the Kimberley (Ardyaloon, Baylulu, Beagle Bay, Bidyadanga,



Djarindjin Lombadina, Mowanjum and Warmun) and Pilbara (Wakathuni and Yandeyarra).

A number of strategies have been announced including the Kimberley School Project, Aboriginal Regional Employment Package, North West Housing Fund and most recently the Essential Services and Municipal Services Upgrade Program to improve infrastructure and facilitate the provision of essential services by regulated service providers which may also include Local Government. Work has commenced on the development of service standards/guidelines municipal service delivery. WALGA is supporting members to work with the State Government to develop considered and practical quidelines Local for Government.

#### **National Disability Insurance Scheme**

As part of our commitment to support our members through complex reform processes, WALGA has developed an evidence base to better understand the implications of the National Disability Insurance Scheme (NDIS) for Local Government. This body of research provided a profile of Local Government and their role in provision of services to support people with disabilities and their families; identified key trends that will affect Local Government services with the roll out of the NDIS and other reform processes being led by the Western Australian Government; identified key challenges and opportunities to improve the Disability Access and Inclusion Plans framework through review of State Disability Services Act 2003 and potential service delivery, funding and policy gaps (perceived or real) within the identified staged roll out areas in Western Australia. WALGA continues to work with the State Government to develop appropriate support for Local Governments with this Commonwealth reform process.

#### **WALGA** commitment to Reconciliation

WALGA is committed to ensuring that the Association has a Reconciliation Australia's Action Plan (RAP) program in place. A RAP provides a common framework to develop plans that outline practical actions the organisation will take to build strong relationships and enhance respect between Aboriginal and Torres Strait Islander peoples and other Australians. WALGA has developed a Reflect RAP and commences the development of an Innovate RAP in the new financial year. It has been an interesting process and a good opportunity to reflect on the work we are already doing to support and promote deeper understanding and awareness of Aboriginal Culture and where possible support Aboriginal Businesses. Having a RAP provides WALGA with a framework to realise our vision for reconciliation and guides the respective business units across the organisation to document what they will do within their sphere of influence to contribute to reconciliation in WA.

#### **State Governments Planning Reform Program**

Association continues to provide detailed submissions to the WA Planning Commission on various Planning Reform proposals affecting the Local Government sector. With the change in Government, and in line with the 2016 WALGA AGM resolution, the Association has requested that the new Minister for Planning initiate an independent review of decision making within the WA planning system, including the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels (DAP's) and the Administrative Tribunal appeal process. This review must be undertaken prior to the State continuing on their reform program, or initiating any new reform activities, to ensure that the reforms are actually achieving a more streamlined and efficient system.

#### **Development Assessment Panels**

The Association conducted a five year review on Development Assessment Panels (DAP's) that provides evidence to demonstrate that the system is failing to meet its aims and objectives. The findings of the statistical analysis of the DAP's system supports the long held position of the Association that the DAP's system was ill prepared and is in need of significant reform for it to achieve its objectives of greater transparency, consistency and efficiency in decision-making on significant planning applications. WALGA continues to advocate to the State Government for a full cost benefit analysis to be undertaken to show the true cost of this additional layer of bureaucracy on the Industry, the applicant and the Local Government sector.

#### **Review of Emergency Services Levy**

The Association prepared a submission on behalf of the sector addressing the questions for parties as outlined in the Review of Emergency Services Levy (ESL). WALGA has been advocating for a full review of the ESL for over ten years and was pleased the State Government accepted all recommendations from the Special Inquiry into the Waroona Fire and tasked the Economic Regulation Authority with conducting a full and independent review. WALGA coordinated submission on behalf of members, which included a comprehensive engagement strategy with 115 members participating with the provision of information for the submission which advocates for a thorough examination of the administration, fee structure and distribution mechanism to facilitate funding back to Local Government to support their emergency management responsibilities as legislated in the Emergency Management Act 2005.

#### **Rural Landfills**

WALGA has been working with the Department of Environment and Water Regulation on the development of an Environmental Standard for small rural landfills.



The development of this Standard was initiated because of Local Government concerns regarding the issue. When finalised, this Standard will provide clear and constructive guidance that is appropriate for the siting, design and operation of small non-metropolitan landfills.

Container Deposit Scheme for WA Following the motion at last year's AGM, the then State Government announced the introduction of a Container Deposit Scheme for Western Australia. The current Government is also committed to the implementation of a Scheme. A long term item of strong advocacy by the Association, the Department of Environment and Water Regulation is now preparing a discussion paper on potential models for implementation. WALGA looks forward to working with the Government to achieve this by early 2019.

#### **Biosecurity Policy Position**

The Association has advocated for the State Government to undertake a review of the operation and effectiveness of the Biosecurity and Agriculture Management Act due to a continual decline in post border management of invasive species by the State Government lead agency, the Department of Agriculture and Food. Following the State Council review of the WALGA Biosecurity Policy Position in March, the President has raised the issue with the Minister for Agriculture, and staff are currently liaising with both the Biosecurity Council and DAFWA policy staff in order to ensure that key recommendations, including increased regulatory effort by DAFWA, the required statutory review of the Biosecurity and Agriculture Management Act (2007), and consideration of either the reintroduction of the Agriculture Protection Board or adopting elements of the NSW Local Land Services model, are all undertaken as a matter of priority by the Government.

#### **Rail Interface Agreements**

The Association has worked with members, rail operators and the Rail Safety Regulator to assist Local Governments meet the requirements of the *Rail Safety National Law (WA) Act 2015* that became law in November 2015. A total of 95 Local Governments needed to enter into 111 Interface Agreements with Rail Infrastructure Managers. Currently, there are five Local Governments still to sign Interface Agreements with four Rail Infrastructure Managers. Western Australia is well placed to have all Agreements signed by Local Governments by the end of 2017

#### **Use of Land in Non-Operational Rail Reserves**

An Agreement template for Local Governments to use land in the non-operational rail reserves of the Brookfield Rail network was completed. The model was trialed with two Local Governments which recently signed the Agreement allowing them to use rail reserve land for community benefit. The Agreement template and process

will be reviewed to determine if improvements are required and will be communicated to the sector.

#### **Metropolitan Local Roads Program Manager**

Delays in delivering State Government funded road improvement projects weakens the case for on-going funding and is a reputational risk for the sector, particularly when safety related projects are not completed on time. There are often many stakeholders in these projects, including Main Roads (approvals), utilities (infrastructure relocations), other grant funders and communities seeking consultation. A consultant was engaged in conjunction with Main Roads to support Local Governments delivering road projects funded through the BlackSpot program and the State Road Funds to Local Government Agreement. This initiative has driven changes in the way the overall program is managed and we are hopeful that the improvements observed will be sustained over time.

#### State and Local Government Political Forum

Held on Wednesday, 3 August prior to the WALGA AGM and WA Local Government Convention at the Perth Convention and Exhibition Centre. The Forum was attended by 132 Mayors, Presidents and CEOS. It featured a program of 10-minute 'speed date' style exchanges between Councils and Departmental Directors-General; presentation from Government Ministers and Shadow Ministers with portfolios relevant to Local Government. The forum facilitated discussions with the aim of creating open dialogue between Local Government and State Government leaders.

#### 2016 WA Local Government Convention

The 2016 WA Local Government Convention theme was Local Impact. The theme aimed to focuses on the ways in which individual contributions can markedly influence communities, with their effect moving beyond just the activity taken. 473 full delegates attended the Convention with speakers including Sir Robin Wales, Mayor of London Borough of Newham, Lieutenant-General David Morrison AO, retired senior officer of the Australian Army who shot to fame when a video of him ordering Army troops to accept women as equals or "get out" went viral and Peter Bell, former captain of the Fremantle Dockers. The speaker program was complemented by practical concurrent sessions and the largest Trade Exhibition (118 exhibitors) held to date.

#### **Other Sector Events**

Throughout the year WALGA coordinated special events to help enhance leadership within the sector. Among these were:

## EM Breakfast with Euan Ferguson / ESL Workshop – 23 August 2016

75 Elected Members, CEOs and Local Government Officers attended a breakfast presentation by Waroona Bushfire Special Inquirer, *Euan Ferguson*. Mr Ferguson



discussed the Waroona Fire report, highlighting relevant recommendations and opportunities for Local Governments.

Following the breakfast presentation, members were given the opportunity to discuss the Emergency Services Levy (ESL) Project. The project will inform WALGA's advocacy to State Government with regards to recommendation 17 (ESL review) of the Waroona Fire report.

## NAMN Forum: Urban Fauna Management – 30 August 2016

This forum provided an opportunity for Local Government and other stakeholders to engage in the discussion of Urban Fauna Management and was held at the Cockburn Wetlands Education Centre.

## Local Government People and Culture Seminar 2016 – 2 September 2016

This Seminar provided the opportunity for 85 Local Government colleagues from a number of Local Government disciplines at a range of organisational levels to engage with different and thought-provoking presentations alongside each other.

#### Cultural Planning Forum - 29 September 2016

WALGA and the Chamber of Culture and Arts WA hosted a professional development forum on cultural planning and measuring outcomes.

## DFES Breakfast Presentation for Building surveyors - 4 November 2016

DFES Built Environment branch held a breakfast for Local Government Building Surveyors. The presentation outlined DFES's role in the building approval stage following submission of building plans (class 2-9), by the Independent Building Surveyor and/or Fire Engineer.

## Heritage Workshop for LG: Municipal Inventories and Heritage Lists – 16 November 2016

Using case studies, feedback and open discussion, 43 attendees explored best practice, pitfalls and positive solutions for undertaking heritage reviews and listings. A further eight participants joined in via webinar.

## President's End of Year Function – 22 November 2016

The 2016 President's End of Year function was held in the WALGA Boardroom and was attended by 80 guests including State Council, Life Members, CEOs, Mayors and Presidents, Members of Parliament and senior WALGA staff.

## NAMN Forum: Weed Management – 23 November 2016

76 Attendees learned about weed control in bushland and transport corridors, innovations in non-chemical weed control methods and how to measure the economic and ecological impact of weed control efforts.

The forum concluded with a site visit at the West Leederville Community Garden.

## WALGA/LGIS Joint Human Resources Forum - 30 November 2016

This event was the first in a series of forums (metro and regional) aimed at facilitating discussions on HR, ER and OHS matters with a specific focus on topics that are of relevance to the Local Government sector or particular regions. This half-day-forum was attended by 60 Local Government Human Resource Officers from around WA.

## End of Year Function for Preferred Suppliers and LG Officers – 1 December 2016

The 2016 End of Year function for WALGA Preferred Suppliers and Local Government staff was attended by over 150 Preferred Supplier representatives and Purchasing Officers working in Local Government.

#### Ceding and Vesting Workshop – 2 February 2017

This workshop was organised for those Local Governments responsible for the management of foreshores reserves in order to obtain a Local Government sector position for discussion with various State Government Departments around sector responsibilities, concerns and opportunities for engagement on this issue. It was attended by 20 representatives from 10 Local Governments.

## Bushfire Planning and Biodiversity Management Forum – 22 February 2017

Fully subscribed with 120 attendees, this Forum provided Local Government officers an opportunity to hear from organisations and land managers experienced in the challenge of managing bushfire risk whilst maintaining biodiversity values in natural areas.

Due to its popularity, this event was also available as a free webinar. 30 people took part in the webinar which was streamed live from the venue.

#### Mayors and Presidents' Forum – 28 February 2017

The first of two scheduled Mayors and Presidents' Forums for 2017, the guest speakers at this Forum were Amanda Reid and Jason Marocchi from GRA Everingham who provided an overview of the 2017 State Election. The presentation was followed by discussion on emerging sector issues and a sundowner. 28 Mayors, Presidents and State Councillors attended.

## **Bushfire Planning and Biodiversity Management** Forum – 10 March

With over 60 attendees from the south west registered, this Forum was a repeat of the successful Bushfire Planning and Biodiversity Management Forum held on Wednesday, 22 February in Perth. This event was a joint collaboration between the Planning and Environment Policy Units at WALGA, and featured a Land Use Planning session, followed by a session on Biodiversity Management.



## NAMN Forum – Habitat Creation and Wildlife Corridors – 2 May 2017

Presentations from organisations and land managers undertaking projects to create green spaces in the urban environment and assist wildlife move through the landscape. Speakers include representatives from the WA Biodiversity Science Institute, UWA, Perth NRM, DPaW, the Water Corporation and the City of Perth.

#### HR Forum - 10 May 2017

This Forum is part of a series of ongoing events aimed at facilitating discussions on HR, ER and OHS matters.

#### Breakfast with Minister Templeman - 23 May 2017

WALGA's Special Breakfast Series is an opportunity for Elected Members and Local Government Chief Executive Officers to hear from Ministers and other Members of Parliament whose portfolios have strong interactions and inter-relationships with Local Government.

In his address to the breakfast, Minister Templeman outlined that he wanted to be "a champion of local government" and represent the sector's interests and promote positive achievement. The Minister also said that he did not support rate capping and while it was considered by the Government in the lead up to the March State election, he was glad that it had not become an ALP policy. On the subject of rates, he also encouraged the sector to better communicate to the community that the Emergency Services levy, collected by Local Government in rates notices, was not revenue for their Council.

#### Planning Excellence Breakfast – 25 May 2017

WALGA and PIA presented a joint breakfast showcasing WA's recent National Award winners for Planning Excellence and the launch of WALGA's new Preferred Supplier Arrangement for Town Planning and Related Services.

#### **Positive Profile**

#### **Media Reports**

Throughout the course of the past 12 months, WALGA and the Local Government Sector were featured in approximately 1326 media reports of which the overwhelming majority were either neutral or positive in their representation.

#### Localeye App

WALGA's app *Localeye*, gives residents and visitors the ability to locate Council facilities, places of interest and local events and also report any problems direct to their Council. The Localeye App has been significantly updated and now includes more Council information such as Council representatives and statistics.

WALGA has worked to make the updating of the app as quick and simple as possible for Councils, this is now

done through the new Manage My Council portal which is housed on the WALGA website. The information inputted into Localeye is also being displayed on the <a href="https://www.knowyourcouncil.com">www.knowyourcouncil.com</a> website which is currently being advertised through TV Commercials as well as through digital channels.

#### **Local Government Directory**

The WALGA Local Government Directory which has traditionally been delivered to each Council in a hard copy format, is now available online. The directory will no longer be produced in a hard copy. Having the directory online allows information to be continually updated throughout the year and is easily accessible by all. WALGA has undergone a number of enhancements to our corporate website, giving Members the ability to update their Council information in the directory, as well and appear on the Localeve App www.knowyourcouncil.com website through the *Manage* My Council portal. The interface is simple and easy to use, and we have received a lot of positive feedback from Councils.

#### RoadWise

WALGA's RoadWise works with communities to take action to reduce road trauma. This involves a network of more than 5,500 individuals, engaging 1,822 organisations and community groups across the state, working together to plan and implement local road safety activities. During the year the RoadWise network local road safety projects and delivered 2.039 campaigns. There were 512 events or displays, 1,220 media activities, 196 educational projects (workshops, tools and resources), 22 policy projects (typically related to fleet and workplaces) and 94 advocacy initiatives, such as speed zone changes. In addition to addressing the most common behavioral risk factors such as: excess and inappropriate speed, drink or drug driving, seatbelts, driver distraction, fatigue, novice drivers, the RoadWise network developed local solutions for local issues framed by the good practice safe system principles. Coordination of 6 Driver Reviver operations, 15 Coffee Stops and 1,913 Type 1 Child Car Restraint installations. inspections and corrections were achieved.

#### **Enhancing Capacity**

#### **Preferred Supplier Program**

WALGA delivered superior prices and value for money to Members purchasing goods and services through contracts with more than 660 Preferred Suppliers. Almost \$300 million of goods, services and works was procured through the program, achieving aggregate savings of about \$47 million to the sector.

Ten new Preferred Supplier Arrangements were developed during the year including Road Building and Related Services, an improved Signage contract, Business Software Systems, Energy, and Natural Area Management. Responding quickly to the needs of its



Members, WALGA has also developed a Inter Library Loans Vans contract to assist with the movement of books and other materials between libraries and the State Library of WA.

#### **Procurement Services**

Throughout the year, WALGA continued to support its Members with the delivery of procurement services. These services were particularly relevant to Local Governments that did not have the capacity to undertake procurement activity, including tenders, through the use of their own resources – or needed additional capacity at peak times. A considerable number of Local Governments, both metropolitan and regional, utilised WALGA's Procurement Advisory Service and its customised capacity building workshops to improve and better understand procurement and contract management requirements.

#### **Industrial Matters**

During the past year, the Association handled 41 formal industrial matters of which 37 were finalised in the 2016/2017 financial year. The formal industrial matters were predominantly unfair dismissal applications in the Fair Work Commission but there was a wide variety of different types of claims including a slight increase in bullying complaints and better explanation sought by the Commission related to enterprise agreements.

#### **Collective/ Enterprise Agreements**

The Association was engaged as expert negotiators for six organisations in their enterprise agreement bargaining meetings during the 2016/2017 financial year. The Employee Relations staff also provided support to a number of other Local Governments to help assess their existing agreements for compliance, ambiguities and opportunities and to help tailor enterprise agreement document drafts to their specific strategic needs

#### Training

WALGA presented 221 training courses this financial year with 111 being delivered in the metropolitan area and 110 in the regions. 79 of these regional programs were delivered with the support of the Department of local Government & Communities (DLGC) through the State Government's Royalties for Regions funding for Country Local Governments.

WALGA's eLearning program participation increased by 28% in 2016/17 to 727 completions, with four webinars also attracting 295 registrations.

#### **Building Act - 'Top Ten' improvements**

Following workshop sessions with members discussing the current operation of the Act, the Association has endorsed the 'Top Ten' issues for improvements to the Building Act, to assist Local Governments to effectively administer the entire Act. The items range from simple points of clarity, to changes to the wording of the Act. This list will assist the Building Commissioner in the

monitoring and review of the operation of the Act, as required under the *Building Services (Complaint Resolution and Administration) Act 2011.* WALGA is supporting members to work with the Building Commission to provide greater clarity on the provisions and operation of the Act.

#### **LG Risk Vision**

The LG Risk Vision on-line tool was released to members in December 2016. LG Risk Vision assists all Local Governments to conduct emergency management risk assessments, providing a user friendly tool to record and manage their risk management activities. It is provided free to our members and accessible through the WALGA Website. At this stage we have 34 councils logged onto the system. The Office of Emergency Management have endorsed the tool as being compliant with the National Emergency Risk Assessment Guidelines and support the use of LG Risk Vision for councils involved in the State Risk Project – Local currently underway in the South West and Upper Great Southern.

#### **Household Hazardous Waste**

The Household Hazardous Waste Program, funded by the Waste Authority through the Waste Avoidance and Resource Recovery Account, has meant over 611 tonnes of HHW has been diverted from landfill to more beneficial uses. This Program continues to ensure the community can dispose of their unwanted paint, pesticides and batteries for free.

#### **Environmental Planning Tool**

WALGA has continued to expand the Local Government user base for the Environmental Planning Tool. An additional staff resource has been engaged to assist members to take advantage of the service. The EPT has been specifically developed to improve the efficiency and consistency of consideration of biodiversity in land use planning and to support strategic planning for natural reserve management. WALGA is also now piloting a module to assist in Bushfire Attack Level (BAL) assessments for members. Last year, 10 training EPT sessions were held at WALGA and around the state. These were attended by 67 Local Government staff and 5 State Government Agency representatives. Two hour EPT training sessions were also delivered at the 2017

Wetlands Conference and two separate EPT demonstrations were also presented to Regional Road Groups (Mid-West and South-West).

## Guidelines and Specifications for Residential Cross – Overs

A guideline and set of specifications for residential crossovers was completed to encourage a more consistent approach across the sector and reduce the confusion that the current approach causes for builders and their contractors. This is now available for Local Governments to adopt in whole or in part. The impetus for this project



was driven by Councils experiencing high rates of residential development and was an initiative from the 2016 Building Summit.

## Guidelines for Design and Construction of Shared Paths

A guideline for the design and construction of shared paths has been prepared in conjunction with the Department of Transport and a reference group including technical staff from Local Governments and engineering consultants. This document will guide the development of infrastructure funded through the Perth Bicycle Network and Regional Bicycle Network grants programs and is also expected to influence other projects initiated by land developers and Local Governments.

#### **Recovery of Road Wear Costs**

Building on the Guide to Recovery of Road Wear Costs on Sealed Local Roads published last year, which was well received by Local Governments, work to extend this to include unsealed roads was undertaken during the year. A rigorous, scientific approach is again being used to ensure that the proposed cost recovery is demonstrably fair to all parties and will withstand challenge from stakeholders.

A model policy was also developed to assist Councils identify the situations in which a cost recovery arrangements should be entered into.

#### **Underground Power Program**

After a long hiatus it was pleasing that the next round of Underground Power Program projects was announced in February this year. This round is expected to deliver 17 projects across 8 Local Government areas. This program is keenly sought by many Local Governments, with 56 projects proposed in this round. The Association is continuing to work with the State Government and Western Power to facilitate greater opportunities for communities seeking underground.



## 4. Consideration of Executive and Member Motions

Following the 2016 WALGA Annual General Meeting (AGM), there was feedback and discussion at Zone meetings on establishing criteria for accepting Member motions for the AGM.

In March 2017, following consideration by all Zones, State Council resolved the following in respect to criteria for Member Motions at the Annual General Meeting:

A. That WALGA amend the Association's Corporate Governance Charter to provide for the following criteria in determining Member motions to be considered at an Annual General meeting:

Motions will be included in the Business Paper agenda where they:

- 1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
- 2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.
- 3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
- 4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
- 5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).

Motions of similar objective:

- 7. Will be consolidated as a single item.
- B. Determination of acceptable motions be carried out by WALGA's Executive Committee and the Terms of Reference of the Executive Committee be amended accordingly.

In accordance with the WALGA constitution a notice was sent to all Member Councils advising of the Annual General Meeting and calling for motions.

At the close of nominations on Tuesday 6 June 2017, no motions had been received.



#### Attachment 1: Association Standing Orders

#### 1. INTERPRETATIONS

For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:

#### 1.1 "Absolute Majority" means:

a majority of delegates of the Association whether present and voting or not.

#### **1.2** "Association" means:

all or any part of the Western Australian Local Government Association.

#### 1.3 "Delegate or Deputy Delegate" means:

those persons duly nominated, from time to time, to represent a Member Local Government at a meeting of the Association.

#### 1.4 "Deputy President" means:

the Deputy President for the time being of the Association.

#### **1.5** "Meeting" means:

an Annual or Special General Meeting of the Association.

#### **1.6** "Member Local Government" means:

a Local Government admitted to ordinary membership of the Association in accordance with the provisions of the Constitution.

#### **1.7** "President" means:

the President for the time being of the Association.

#### **1.8** "Simple Majority" means:

a majority of the delegates from the Association that are present and voting.

#### 2. CONDUCT OF MEETINGS

The proceedings and business of meetings of the Association shall be conducted according to these Standing Orders.

#### 3. NOTICE OF MEETING

#### 3.1 Annual General Meeting

The Chief Executive Officer of the Association shall give at least ninety (90) days notice of an Annual General Meeting to all Member Local Governments, advising of the closing date for submission of motions for inclusion on the agenda.

#### 3.2 Special General Meeting

A Special General Meeting of the Association is to be held if a request is received by the Association President, in accordance with the requirements of the Association's Constitution. No business shall be transacted at a Special General Meeting other than that for which the Special General Meeting was called.

3.3 Notice shall be given at the destinations appearing in the records of the Association.

Notice will be deemed to have been delivered immediately if transmitted electronically or on the second working day after posting.

#### 4. QUORUM

- **4.1** The Association shall not conduct business at a meeting unless a quorum is present.
- 4.2 At any meeting of the Association greater than one half of the delegates who are eligible to vote must be present to form a quorum.
- 4.3 The Association is not to transact business at a meeting unless a quorum is present.
- 4.4 If a quorum has not been established within the 30 minutes after a meeting is due to begin then the Association can be adjourned –
  - (a) by the President or if the President is not present at the meeting, by the Deputy President;
  - (b) if neither the President nor Deputy President is present at the meeting, by a majority of delegates present;
  - (c) if only one delegate is present, by that delegate; or
  - (d) if no delegate is present, by the Chief Executive Officer or a person authorised by the Chief Executive Officer.
- 4.5 If at any time during a meeting a quorum is not present, the President shall thereupon suspend the proceedings of the meeting for a period of five (5) minutes and if a quorum is not present at the expiration of that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it for some future time.
- 4.6 Notice of a meeting adjourned because of absence of a quorum is to be given to all Member Local Governments.

#### 5. MEETINGS OPEN TO THE PUBLIC

The business of the Association shall be open to the public except upon such occasions as the Association may by resolution otherwise decide.

#### 6. ORDER OF BUSINESS

Unless the Association should decide otherwise, the order of business at meetings of the Association, with the exception of special meetings or an adjourned meeting, shall be as follows:

- (a) Record of attendance and apologies;
- (b) Announcements;



- (c) Confirmation of minutes of previous meetings;
- (d) President's report;
- (e) Financial report for the financial year; and
- (f) Consideration of Executive and Member Motions.

#### 7. VOTING ENTITLEMENTS

- 7.1 Each Member Local Government shall be entitled to be represented at any meeting of the Association.
- **7.2** Only eligible and registered delegates may vote.
- 7.3 A delegate shall be entitled to exercise one vote on each matter to be decided. Votes are to be exercised in person.
- 7.4 A delegate unable to attend any meeting of the Association shall be entitled to cast a vote by proxy.
- 7.5 A proxy shall be in writing and shall nominate the person in whose favour the proxy is given, which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer of the Association before the commencement of the meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Member Local Government that nominated the delegate.

#### 8. SPECIAL URGENT BUSINESS

At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.

In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the President of such intention.

#### 9. PRESIDENT

In the construction of these Standing Orders unless the context requires otherwise, the word "President" shall in the absence of the President include the Deputy President or the delegate chosen by resolution to preside at any meeting of the Association.

#### 10. DELEGATE AND DEPUTY DELEGATE

- 10.1 In the construction of these Standing Orders unless the context requires otherwise, the word "delegate" shall in the absence of the delegate include the deputy delegate.
- 10.2 A deputy delegate acting in the capacity of a delegate unable to attend a meeting of the Association shall exercise all rights of that delegate.

#### 11. PRESIDENT TO PRESIDE

- **11.1** The President shall preside at all meetings of the Association, but in absence of the President, the Deputy President shall preside.
- 11.2 In the absence of the President and the Deputy President, the delegates shall choose by resolution, a delegate present to preside at the meeting.

#### 12. SPEAKING PROTOCOL

- **12.1** Only registered delegates and members of the Association's State Council shall be entitled to speak at meetings of the Association.
- **12.2** The first person that is entitled to speak at a meeting who attracts the attention of the person presiding shall have precedence in speaking.
- **12.3** Speakers are to use the microphones supplied.
- **12.4** When addressing a meeting, speakers are to:
  - (a) rise and remain standing unless unable to do so by reason of sickness or disability;
  - (b) address the meeting through the person presiding;
  - (c) state their name and Local Government before otherwise speaking;
  - refrain from reading comment printed in the agenda paper in support of a motion, but may identify key points or make additional comment; and
  - refrain from using provoking or discourteous expressions that are calculated to disturb the peaceful current of debate.
- **12.5** Mobile phones shall not be switched on while the meeting is in session.

#### 13. DEBATE PROCEDURES

- 13.1 A delegate moving a substantive motion may speak for
  - (a) 5 minutes in his or her opening address;
  - (b) 3 minutes in exercising the right of reply.
- 13.2 Other speeches for or against motions are to be limited to 3 minutes unless consent of the meeting is obtained which shall be signified without debate.
- 13.3 No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.
- 13.4 As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.
- 13.5 No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed of before any further amendment can



be received. Any number of amendments may be proposed.

- 13.6 The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.
- 13.7 When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.
- 13.8 No more than two delegates shall speak in succession on one side, either for or against the question before the meeting, and if at the conclusion of the second speaker's remarks, no delegate speaks on the other side, the motion or amendment may be put to the vote.
- 13.9 Notwithstanding clause 13.7, where a composite motion is moved which embodies the core aspects of subsequent motions listed on the agenda, a delegate whose motion has been superseded shall have the opportunity to speak on the question of the composite motion before it is put.

Once a composite motion has been carried, no further debate shall be permitted in respect of the superseded motions.

13.10 At any time during a debate, but after the conclusion of a delegate's comments, a delegate who has not spoken during the debate may move, without discussion, "that the question be now put". If that motion is seconded and carried by a majority, the question shall be submitted at once to the meeting, after the mover has replied.

#### 14. QUESTIONS

Any delegate seeking to ask a question at any meeting of the Association shall direct the question to the President.

#### 15. POINT OF ORDER

A delegate who is addressing the President shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.

#### 16. MOTION - SUBSTANCE TO BE STATED

A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the President, shall put the motion or amendment in writing.

#### 17. PRIORITY OF SPEAKERS

If two or more delegates wish to speak at the same time, the President shall decide who is entitled to priority.

#### 18. PRESIDENT TO BE HEARD

Whenever the President signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the President may be heard without interruption.

#### 19. WITHDRAWAL OF MOTION

A motion or amendment may be withdrawn by the mover with the consent of the meeting, which shall be signified without debate, and it shall not be competent for any delegate to speak upon it after the mover has asked permission for its withdrawal, unless such permission has been refused

#### 20. PRESIDENT MAY CALL TO ORDER

The President shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.

#### 21. RULING BY PRESIDENT

The President shall decide all questions of order or practice. The decision shall be final and be accepted by the meeting without argument or comment unless in any particular case the meeting resolves that a different ruling shall be substituted for the ruling given by the President. Discussions shall be permitted on any such motion.

#### 22. RESOLUTIONS

- 22.1 Except as otherwise provided in the Association Constitution and these Standing Orders, all motions concerning the affairs of the Association shall be passed by a simple majority.
- 22.2 Any matter considered by the Association at a Special Meeting shall not be passed unless having received an absolute majority.

#### 23. NO DISCUSSION

Where there is no discussion on a motion, the President may deem the motion to be passed unless the meeting resolves otherwise.

#### 24. PERMISSIBLE MOTIONS DURING DEBATE

- **24.1** When a motion is under debate, no further motion shall be moved except the following:
  - (a) that the motion be amended;
  - (b) that the meeting be adjourned;
  - (c) that the debate be adjourned;
  - (d) that the question be now put;
  - (e) that the meeting proceed with the next item of business; or
  - (f) that the meeting sits behind closed doors.
- 24.2 Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate, may move without notice any one of the motions listed in clause 24.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.



24.3 When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the President shall then call for further speakers, with the exception of those delegates who have previously spoken (unless the meeting otherwise agrees).

#### 25. RESCISSION OF RESOLUTION

#### 25.1 At the same meeting

Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all delegates who were present at the time when the original resolution was passed are present.

#### 25.2 At a Future Meeting

Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may rescind or alter a resolution made at an earlier meeting:

- (a) by simple majority, where the delegate intending to move the motion has, through the Chief Executive Officer, given written notice of the intended motion to each delegate at least seven (7) days prior to the meeting; or
- (b) by absolute majority, in any other case.

#### 26. METHOD OF TAKING VOTES

The President shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands or by an electronic key pad voting system.

#### 27. DIVISION

The result of voting openly is determined on the count of official voting cards and, immediately upon a vote being taken, a delegate may call for a division.

#### 28. ALL DELEGATES TO VOTE

- 28.1 At meetings of the Association, a delegate present at the meeting when a question is put shall vote on the question.
- **28.2** Each delegate shall be entitled to exercise one deliberative vote on any matter considered.

#### 29. PRESIDENT'S RIGHT TO VOTE

The President shall have a casting vote only.

#### 30. SUSPENSION OF STANDING ORDERS

30.1 In cases of urgent necessity or whilst the Association is sitting behind closed doors, any of these Standing Orders may be suspended on a motion duly made and seconded, but that motion shall not be declared carried unless a simple majority of the delegates voting on the question have voted in favour of the motion.

**30.2** Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.

## 31. NO ADVERSE REFLECTION ON ASSOCIATION

A delegate shall not reflect adversely upon a resolution of the Association, except on a motion that the resolution be rescinded.

#### 32. NO ADVERSE REFLECTION ON DELEGATE

A delegate of the Association shall not reflect adversely upon the character or actions of another delegate nor impute any motive to a delegate unless the Association resolves, without debate, that the question then before the Association cannot otherwise be adequately considered.

#### 33. MINUTES

- 33.1 The Chief Executive Officer of the Association is to cause minutes of the meeting to be kept and preserved.
- 33.2 The minutes of a meeting are to be submitted to the next Annual or Special General Meeting for confirmation.
- 33.3 Copies of the minutes will be supplied to all delegates prior to the meeting.



#### Attachment 2: Previous Minutes 2016 AGM



## **MINUTES**

## **Annual General Meeting**

Perth Convention Exhibition Centre
Perth

Wednesday, 3 August 2016

## **MINUTES**

# Annual General Meeting of the Western Australian Local Government Association

held at the

Perth Convention Exhibition Centre 21 Mounts Bay Road, Perth Riverside Theatre (Level 2)

on

Wednesday, 3 August 2016 at 1.30 pm



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#### Attendance

#### **Record of Attendance and Apologies:**

- Mayor Phil Marks (Belmont)
- Cr Martin Glynn (Boddington)
- Cr Paul Kelly (Claremont)
- Cr Glyn Yates (Collie)
- Cr Janeane Mason (Corrigin)
- Cr Eliza Downing (Cuballing)
- President Turk Shales (Exmouth)
- Cr John Lally (Karratha)
- Cr Frank Pritchard (Kojonup)
- Cr Ian Pedler (Kojonup)
- Cr Graeme Hobbs (Kojonup)
- Cr Jason Homwood (Mount Magnet)
- Cr Stuart Faulkner (Mt Marshall)
- Cr Camilo Blanco (Port Hedland)
- Cr Sharon Hawkins-Zeeb (South Perth)
- Cr David McDonnell (Swan)
- Cr Therese Chitty (Toodyay)
- Cr Matt Buckles (Vincent)
- Mr Len Kosova (Vincent)
- Cr Julie Russell (Wickepin)
- Cr Keith Wright (Wyndham-East Kimberley)

#### **Announcements**

Nil.

#### 1.0 Confirmation of Minutes

Minutes of the 2015 WALGA Annual General Meeting are contained within the AGM Agenda.

Moved: Mayor Henry Zelones (Armadale)
Seconded: Mayor Kelly Howlett (Port Hedland)

That the Minutes of the 2015 Annual General Meeting be confirmed as a true and correct Record of proceedings.

CARRIED

#### 2.0 Adoption of President's Annual Report

The President's Annual Report for 2015/2016 is contained within the AGM Agenda.

Moved: Cr Gerry Pule (Bassendean)
Seconded: Cr Janet Davidson (Perth)



#### That the President's Annual Report for 2015/2016 be received.

**CARRIED** 

#### 3.0 WALGA 2015/2016 Financial Statements (Item Under Separate Cover)

The audited 2015/2016 WALGA Financial Statements have been distributed to all members prior to the meeting.

Moved: Cr Karen Chappel (Morawa)
Seconded: Mayor Peter Long (Karratha)

That the WALGA Financial Statements for 2015/2016 be received.

**CARRIED** 

#### 4.0 Consideration of Executive and Member Motions

As per motions listed.

#### 5.0 Closure

There being no further business, the Chair declared the meeting closed at 5.45pm.



#### 4. Consideration of Executive and Member Motions

#### 4.1 Amendments to the WALGA Constitution (01-001-01-0001)

#### **Executive Member:**

Moved: Mayor Henry Zelones (Armadale)
Seconded: Cr Gerry Pule (Bassendean)

That the WALGA Constitution be amended as follows:

- 1. In Clause 5(7)(b) of the Constitution for "sub-clause 5(9)" read "sub-clause 5(11)".
- 2. Clause 10 (2) of the Constitution be amended with the last sentence to read:

"The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16."

2016.

Finalisation

governance

- 3. Clause 10 of the Constitution be amended by inserting as sub-clause (9):
  - "(9) State Council shall adopt Standing Orders that will apply to all meetings."
- 4. Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:

"is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C (2)(c) of the Local Government Act 1995"

- 5. Clause 16(2)(b) of the Constitution be amended to read:
  - "(b) representatives are to vote on the matter by secret ballot."
- 6. Clause 17 of the Constitution be amended by inserting as sub-clause (5):
  - "(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms."

#### CARRIED BY SPECIAL MAJORITY

**IN BRIEF** 

of

review

consistency among governance documents.

Amendments to the WALGA Constitution that were resolved by State Council in March

WALGA's

that focused

periodic

on

#### SECRETARIAT COMMENT

In accordance with Clause 29 of the Western Australian Local Government Association (WALGA) Constitution, amendments to the Constitution must be agreed to by a special majority of State Council and by a special majority at an Annual General Meeting of WALGA. The Motion, above, was resolved by a special majority at the 2 March 2016 meeting of State Council.

The proposed amendments are outcomes of WALGA's periodic governance review which commenced in July 2015 with the release of a discussion paper for feedback from the Local Government sector. A total of 15 responses were received from individual Local Governments, with composite responses from the Great Eastern, Central Country and East Metropolitan Zones, representing a total of 53 responses from Member Councils. The 2015 Review focused on ensuring consistency between the Constitution, Corporate Governance Charter and Standing Orders.



The proposed amendments are as follows:

#### 1. Technical Wording Amendment – Clause 5(7)(b)

It is recommended that:

In Clause 5(7)(b) of the Constitution for "sub-clause 5(9)" read "sub-clause 5(11)".

Clause 5(7) should refer to sub-clause 5(11) as this relates to the process for application to join WALGA as an Associate Member, as does clause 5(7).

#### 2. Clarify that a Casting Vote does not apply to an Election – Clause 10(2)

It is recommended that:

Clause 10 (2) of the Constitution be amended with the last sentence to read:

"The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16."

This recommendation is to explicitly state that the President shall not be entitled to a casting vote if there is an equality of votes relating to an election in accordance with Clause 16.

#### 3. State Council to Adopt Standing Orders – Clause 10(9)

It is recommended that:

Clause 10 of the Constitution be amended by inserting as sub-clause (9):

"(9) State Council shall adopt Standing Orders that will apply to all meetings."

State Council resolved to amend the Constitution to include a clause that State Council will adopt Standing Orders to recognise the importance of meeting procedures in the efficient operation of State Council.

#### 4. Suspension of Elected Members – Clause 14(4a) and Clause 20

It is recommended that:

Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:

"is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C (2)(c) of the Local Government Act 1995"



There is a requirement to clarify that an Elected Member who has been peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act (where a Council is also suspended) becomes ineligible to be a Zone delegate during this period of suspension.

As a result, a consequential amendment is required to Clause 20 'Vacation of Office' which applies to State Councillors and Deputy State Councillors.

#### 5. Election Procedure – Clause 16(2)(b)

Clause 16(2)(b) of the Constitution be amended to read:

"(b) representatives are to vote on the matter by secret ballot."

Clause 16 of the Constitution refers to the election process and must follow the procedure set out under sub-clause (2).

Currently, sub-clause (2)(b) states the following (emphasis added):

"(b) representatives or delegates are to vote on the matter by secret ballot;"

The reference to 'delegates' in sub-clause (2)(b) is erroneous. The definition of both 'Delegate' and 'Representative' is set out in Clause 2(1) of the Constitution (emphasis added):

"Delegate" means a councillor or officer nominated or appointed to represent an Ordinary Member and exercise voting entitlements at General Meetings of the Association pursuant to clauses 22 and 23 of this Constitution, or on a Zone pursuant to clause 14 of this Constitution;

"Representative" means a member on the State Council elected or appointed by the country and metropolitan constituencies in accordance with the provisions of sub-clause 9(1) and 9(3);

The definition of 'delegate' identifies that they are representatives of an Ordinary Member and limits their voting entitlement to General Meetings of the Association and Zone meetings. The reference to a 'delegate' in sub-clause (2)(b) is therefore inappropriate with only a 'representative', being a country or metropolitan constituency appointee to State Council, entitled to vote in an election conducted under Clause 16(2)(b).

#### 6. Presidential Term Limit - Clause 17

It is recommended that:

Clause 17 of the Constitution be amended by inserting as sub-clause (5):

"(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms."

The President and Deputy President are elected by State Council for two year terms following the election of State Councillors by the Zones. Following a State Councillor's election as President, the



Zone that elected that State Councillor is entitled to elect a replacement State Councillor to maintain that Zone's representation around the State Council table.

WALGA's original discussion paper on the governance review canvassed the issue of term limits for the President and Deputy President as currently, there is a two term limit on the position of Deputy President with no limit for the position of President.

There was a majority view, amongst submissions from Local Governments and Zones, that Clause 17 of the Constitution should be amended to align the terms served by the President and Deputy President, with the President to serve a maximum of two full consecutive terms to achieve consistency with the Deputy President as currently defined in Clause 18(4).



#### 4.2 Natural Disaster Recovery Support Funding (05-001-03-0029)

Shire of Dardanup:

Moved: Cr Michael Bennett (Dardanup) Seconded: Cr Gerry Pule (Bassendean)

Request that WALGA State Council investigates the development and implementation of Natural Disaster Recovery Support Funding that will

#### **IN BRIEF**

- Process to receive funding is difficult.
- Government response is slow.
- New source of funding is required.

provide advice and financial support for Local Governments affected by the impacts of natural disasters that meet the Western Australia Natural Disaster and Recovery Arrangements (WANDRRA) criteria.

#### **AMENDMENT**

Moved: Mr John Read

Seconded: Mayor Logan Howlett

That item 2 be added;

2. <u>WALGA State Council advocate for WANDRRA to amend its policy to allow Local Government</u>

work forces to carry out approved natural disaster recovery work during normal working hours.

THE AMENDMENT WAS PUT AND CARRIED

#### **AMENDMENT**

Moved: Mayor Carol Adams Seconded: Cr Matthew Whitfield

That items 3 to 8 be added;

- 3. Request that WALGA State Council Improve the Western Australian Natural Disaster and Relief and Recovery Arrangements (WANDRRA) criteria process
- 4. Improve the timeliness of access to funds
- 5. <u>Strengthen the relationship between the Natural Disaster Relief and Recovery</u>
  Arrangements (NDRRA) and WANDRRA
- 6. Request WALGA to develop consistent Funding eligibility between NDRRA and WANDRRA
- 7. Improve communication with Local Government during the claims process
- 8. Request consultation with Local Governments throughout the process

THE AMENDMENT WAS PUT AND CARRIED



#### THE MOTION NOW READS

- Request that WALGA State Council investigates the development and implementation
  of Natural Disaster Recovery Support Funding that will provide advice and financial
  support for Local Governments affected by the impacts of natural disasters that meet
  the Western Australia Natural Disaster and Recovery Arrangements (WANDRRA)
  criteria.
- 2. WALGA State Council advocate for WANDRRA to amend its policy to allow Local Government work forces to carry out approved natural disaster recovery work during normal working hours.
- 3. Request that WALGA State Council Improve the Western Australian Natural Disaster and Relief and Recovery Arrangements (WANDRRA) criteria process.
- 4. Improve the timeliness of access to funds
- 5. Strengthen the relationship between the Natural Disaster Relief and Recovery Arrangements (NDRRA) and WANDRRA.
- 6. Request WALGA to develop consistent Funding eligibility between NDRRA and WANDRRA.
- 7. Improve communication with Local Government during the claims process.
- 8. Request consultation with Local Governments throughout the process.

### MOTION AS AMENDED WAS PUT AND CARRIED

#### **MEMBER COMMENT**

The Western Australia Natural Disaster and Recovery Arrangements (WANDRRA) is jointly funded by the State and Commonwealth Governments and administered by the Department of the Premier and Cabinet (DPC), with assistance from other agencies. Through WANDRRA, the Western Australian and Commonwealth Governments provide help to people who have suffered the direct impact of a proclaimed natural disaster event.

Assistance is provided via a range of relief measures to assist communities to recover from an eligible natural disaster event including: bushfire; cyclone; earthquake; flood; landslide; meteorite strike; storm; storm surge; tornado or tsunami.

The Department of the Premier and Cabinet will activate WANDRRA if it is one of the ten events mentioned above; and the anticipated cost of eligible measures will exceed \$240,000.

Who Can Receive Assistance?

The relief measures are intended to provide assistance for the recovery of communities and are available for:

Individuals and families Small Business



- Primary Producers
- Local Government
- State Government Agencies

It is evident that the experience of Local Governments in this situation has found that the financial support and response through WANDRRA is not satisfactory. There is not a lot of financial support or advice for the Local Governments that are impacted to recover infrastructure and for community rebuilding.

The process to receive funding is difficult to address and it takes a long time to develop the assistance application and to get feedback on how the application is progressing.

There is also a gap in responses, and a lack of recognition and understanding of the demands on Local Government staff time that has to be diverted to the recovery, the ongoing commitment, plus initial cost demands. The response by government is slow and the problem is that the Council must deal with the problem immediately.

Councils cannot get definitive answers on claims making the management of the process more difficult and the strain on the budget and resources challenging.

It is proposed that this gap in the provision of financial support and advice for affected local governments be filled by an industry sponsored initiative that involves WALGA setting up a fund to be available to provide support for local government.

The source of funding for the initiative is a matter for State Council to consider and canvass support from member Councils; however, the Association has been very successful in developing a strong business model that has not required member subscriptions to increase for many years.

Sources of funding for the initiative may include:

- Profits from the existing business model (e.g. Training);
- Increased subscriptions to accumulate capital in a reserve fund; and
- A levy on all member Councils.

WALGA may also consider presenting the business model to the Premier for consideration to match any funding that the Natural Disaster Recovery Support Funding was to accumulate.

### SECRETARIAT COMMENT

The Commonwealth Government has established and administers the Natural Disaster Relief and Recovery Arrangements (NDRRA) to provide financial assistance to the States for relief and recovery after a declared natural disaster event. The Commonwealth provides for partial reimbursement of the costs incurred by the States, provided the State's measures are as set out in the Federal NDRRA Determination and certain financial thresholds have been met. Under this arrangement the Commonwealth has delegated responsibility for identifying the type and level of assistance required for natural disasters to the States. The States are not limited to the guidance and conditions provided under the NDRRA Determination and can provide assistance beyond this scope, although these costs



are not being eligible for reimbursement from the Commonwealth. The Western Australia Natural Disaster and Relief and Recovery Arrangements (WANDRRA) were established by the Western Australian Government in line with the NDRRA Determination.

It is generally acknowledged that the relationship between the NDRRA and the WANDRRA is inconsistent and not meeting the needs of Local Governments.

The provision of funds from the State Government to Local Governments through WANDRRA for disaster recovery has been on average \$30 million per year between 2010/2011 and 2014/15, of which about \$28m per year was for reconstructing roads.

Department of Premier and Cabinet and Main Roads WA staff provide "advice" to Local Governments affected by disasters. However, because all decision-making in relation to funding eligibility under NDRRA is by Emergency Management Australia in Canberra, issues are often referred and responses slow. Furthermore, these advisors are primarily acting in the interests of the State, rather than Local Government.

In establishing an arrangement that provides funding support to Local Governments impacted by disasters, careful consideration would need to be given to its structure if the intent was that at least some of the costs incurred would ultimately be recovered from the NDRRA and the WANDRRA.

The Australian Local Government Association (ALGA) has continued to advocate, on behalf of WALGA and other State Associations, for more funding, support and conditions for natural disaster relief and recovery for Local Governments. In January 2016 the ALGA prepared a 2016-2017 Submission to the Federal Government Budget that included advocacy for natural disaster recovery funding. This submission recommended that the Federal Government:

- maintain the levels of support for the Natural Disaster Relief and Recovery Arrangements (NDRRA);
- fund a targeted disaster mitigation program at a level of \$200 million per annum; and
- include betterment funding as a core element of the NDRRA.



# 4.3 Non Operational Rail Corridors (05-009-03-0037)

Shire of Bridgetown-Greenbushes:

Moved: Cr Nicholas Seconded: Cr Practico

That the Public Transport Authority and Brookfield Rail work with WALGA and any interested Local Governments in developing a policy and/or procedures in order to facilitate third party use of non-operational rail corridors, in particular uses that demonstrate a clear community benefit.

#### **AMENDMENT**

Moved: Cr Moira Girando Seconded: Cr Bruce Jack

That item 2 be added;

# IN BRIEF

- Brookfield Rail has a lease over an extensive network of rail infrastructure in Western Australia
- This lease includes non-operational rail corridors, where in some cases rail use hasn't occurred for 20 years or more.
- There is potential for the non-operational rail corridors to be used by local governments or other third parties for a community benefit however to date it has proven difficult to get Brookfield Rail and the Public Transport Authority to recognise this potential.
- A policy to facilitate such uses should be developed with input from interested local governments

2. That the public Transport Authority & Brookfield Rail work with WALGA and any interested Local Governments to develop a separate policy and/or procedures in order to facilitate third party use of operational rail corridors, in particular uses that demonstrate a clear community benefit.

#### THE AMENDMENT WAS PUT AND CARRIED

#### THE MOTION NOW READS:

- 1. That the public Transport Authority & Brookfield Rail work with WALGA and any interested Local Governments to develop a policy and/or procedures in order to facilitate third party use of non-operational rail corridors, in particular uses that demonstrate a clear community benefit.
- 2. That the public Transport Authority & Brookfield Rail work with WALGA and any interested Local Governments to develop a separate policy and/or procedures in order to facilitate third party use of operational rail corridors, in particular uses that demonstrate a clear community benefit.

#### MOTION AS AMENDED WAS PUT AND CARRIED

#### **MEMBER COMMENT**

Brookfield Rail has a lease until 2049 on 5,100km of rail infrastructure throughout the southern half of Western Australia. It is responsible for maintaining the network and granting access to operators.



Over the last few years the Shire of Bridgetown-Greenbushes has experienced frustrations dealing with Brookfield Rail on issues concerning the non-operational rail corridor, including:

- Refusal to allow minor landscaping;
- Refusal to allow minor encroachments of services (power) into the corridor;
- Refusal to allow formalised pedestrian crossings on the rail line even though the rail line hasn't been operational for approximately 25 years;
- Restrictions on community use of the service roads either side of the rail line, specifically as trails, but at the same time allow indiscriminate and uncontrolled vehicular use of the same roads; and
- Inconsistent requirements for and maintenance of signage on rail crossings and failure to progress rail interface agreement for management of rail crossings in the rail corridor.

Consultation with other south west local governments indicates similar concerns, including:

- Non-operational rail corridors detract from townscapes and essentially divide town sites with ugly deteriorating infrastructure;
- Non-operational rail corridors accumulate rubbish that is unsightly; and
- Non-operational rail corridors that do not have vegetation managed appropriately do present a source of significant fire fuel that under the right conditions would significantly contribute as entry points for wild fire into town sites.

Our motion focuses on the need for the Public Transport Authority to develop a policy framework for third party access to non-operational rail corridors for the purpose of allowing the corridors to be developed for appropriate community use. Such a policy should be developed in consultation with interested local governments.

In many of the non-operational rail corridors rail use has been non-existent for upwards of 20 years. There is no rail freight task foreseeable in the short, medium or long term future that would warrant the capital investment to bring the rail back up to standard. Permanent closure of the rail corridors would be short-sighted however the use restrictions should be minimised. If the rail was to ever reopen there should be an obligation on the end user to cease the use and return infrastructure back to original condition.

#### SECRETARIAT COMMENT

The rail network subject to the Brookfield Rail lease includes nearly 1,300km of rail corridors and track that is non-operational. The Public Transport Authority (PTA) publicly claims that it has a "light touch" approach to managing the lease with Brookfield Rail, providing the company opportunity "quiet use and enjoyment of the network by the lessee." The PTA have indicated that there is an express clause in the lease agreement to this effect. This approach by the PTA has been strongly criticised in a number of inquiries and by the Western Australian Auditor General<sup>2</sup>.

<sup>&</sup>lt;sup>1</sup> The Management of Western Australia's Freight Rail Network 2014 Economics and Industry Standing Committee Inquiry Report No 3 Parliament of Western Australia

<sup>&</sup>lt;sup>2</sup> Management of the Rail Freight Network Lease, Twelve Years Down the Track 2013 Auditor General's Report



The PTA have strongly resisted proposals that would impact on rail corridors, even with soft infrastructure (parks and playgrounds) and in situations where the rail services ceased more than two decades ago.

Identifying and promoting the potential benefits to Brookfield Rail from supporting the use of nonoperational rail corridors presents an opportunity for these State-owned assets to be utilised for the benefit of Western Australians.



## 4.4 Planning Systems Review (05-047-01-0014)

City of South Perth:

Moved: Mayor Sue Doherty (South Perth)

Seconded: Cr Steve Wolff (Belmont)

- 1. the Western Australian Local Request Government Association to advocate for an independent review of decision making in the Western Australian Planning System, including the roles of local government, delegated authorities, Joint Development **Assessment Panels** and State Administrative Tribunal appeal processes that gives consideration to:
  - 1.1 How the aspirations or values of the community are incorporated into the decision making framework
  - 1.2 Improvements to the statutory framework, including Local Planning
    - Schemes, that would improve the transparency, certainty and consistency of the decision making process;
  - 1.3 Ensure that decision making occurs at appropriate levels that promotes good and efficient decisions for the community;
  - 1.4 Ensure that Local Governments have a third party right to present local community views to the State Administrative Tribunal;
  - 1.5 The erosion of the roles of Local Government in planning for their communities.
- 2. In the event that the State Government is unwilling to pursue an independent review of the decision-making process, request the Western Australian Local Government Association to engage with members and advocate for practical reforms that will ensure greater accountability, transparency and procedural fairness for ratepayers through the Joint Development Assessment Panel's decision making processes.

#### **AMENDMENT**

Moved: Cr Fiona Reid (South Perth)
Seconded: Mayor Henry Zelones (Armadale)

That the following amendments be made with new item 2 and item 2 becomes item 3 as below;

- 2. As part of the review WALGA advocates for the abolition of Development Assessment Panels (DAPs) and advise the Minister for Planning of its concerns with the actions and decisions of the Development Assessment Panels; and
- 3. In the event that the State Government is unwilling to pursue an independent review of the decision-making process <u>and/or the abolition of the DAPS</u>, WALGA engage with members and advocate for practical reforms that will ensure greater accountability, transparency

#### **IN BRIEF**

- Issues arising from decisions of Joint Development Assessment Panels needs to be addressed.
- Issues arising from State Administrative Tribunal need to be addressed.
- Local Government Planning Policies are being disregarded in decision making.
- The Planning System is no longer providing for the voice of communities to be effectively heard.
- The State Government continues to support and protect its reforms leaving the LG sector to deal with community dissatisfaction.
- An Independent review will seek to provide a strong basis for improved advocacy in the lead up to a State election.



and procedural fairness for ratepayers, through the Joint Development Assessment Panel's decision making processes.

#### THE AMENDMENT WAS LOST

#### **ORIGINAL MOTION PUT AND CARRIED**

#### **MEMBER COMMENT**

The Local Government sector has raised concerns including the erosion of the roles of local Government and the decisions being made by JDAPs, whereby poor planning outcomes are resulting and the communities are left blaming the local council representatives who are the minority on the JDAPs. Issues such as having a majority of government appointees on JDAPs is perceived to be creating a culture of lack of care and limited responsibility for the outcomes of planning decisions upon the community or the longer term ramifications.

JDAPs are not required to look at any other aspects other than the application before it. This is perceived to be leading to decisions being made that will adversely impact on broader community future planning outcomes.

A number of metropolitan local government Mayors at recent forums have outlined a range of issues being encountered by JDAPs.

The key issue raised are:

- Chair of JDAPs are not independent.
- Council Policies are not being considered in deliberations.
- Council Reporting Officers are having to make a recommendation and an alternative recommendation which enables the JDAPs to be selective in their decision making.
- JDAPs are taking longer and costing the community more.
- Developers are using JDAPs to put through incomplete and inferior planning applications.

Some local governments are now questioning what could be done to raise the profile of this issue and as a result recently the City of Vincent passed a resolution on the matter. The City of Belmont is also considering a report regarding the issues they are experiencing and will be sending all their community complaints to the Department of Planning (DoP) for their review.

The City of South Perth recently dealt with a 29 storey tower development through its JDAP which resulted in Supreme Court action by local residents. The developer subsequently re-submitted an application for a 44 storey building on the same site which has led to issues with the State Administrative Tribunal excluding the City of South Perth from a directions hearing stating the City of South Perth was not a party to the action.

The common theme being reiterated by many local governments dealing with JDAPs, SAT and the WA planning system functions in general, is that communities are being disengaged from the decisions and believe leveraging broader community support will be the only way the local government can get a commitment from the State Government to look at its planning decision making processes.



The planning system should be focussed on good decisions. Whilst consideration to abolishing the JDAPs system has been called for, this gives no guarantee in and of itself that the decisions would be better. Clearly, locally elected Councillors have a far better understanding of the impacts of developments on the community than appointed persons, however, in some circumstances, the added expertise may be warranted for some decisions.

By way of an example, some Local Authorities in WA represent less than 1000 people and deal with relatively few applications per year. If an application for major infrastructure was applied for, understandably, the Council may not be able to gauge how their planning scheme should be applied, or what appropriate conditions may be applied, due to a lack of familiarity with the system. On the other hand, very large local authorities such as Stirling manage a population 40% of the State of Tasmania, but are not allowed to deal with a \$2 million shed, if the applicant seeks a JDAP determination. The system put in place by the State is a one size fits all planning system, rather than one that supports decision making at the appropriate level.

As has been pointed out by the State Government and numerous developer lobbies, the JDAPs are bound by the Local Planning Schemes, which whilst approved by the Minister, in most cases have been drafted by the local authorities. This would be the most appropriate place to start any review of the planning decision process. Much of the issue comes from planning schemes, which give significant amounts of discretion, with little guidance on how it should be applied. For example if a scheme simply says that the height of a development can be increased, but gives no reason as the circumstances in which this variation can happen, of course there will be debate about whether it was appropriate if that discretion is applied.

Clearly the elected members have a better understanding of the strategic intent of certain provisions of their planning schemes and this knowledge should be respected and clearly articulated. There is significant context set out in the strategic plans of the local governments that should be incorporated into the decision making process.

The advent of JDAPs was largely due to criticism by the development industry that some Councils were anti-development and incorrectly refusing applications, forcing the need for review at State Administrative Tribunal (SAT). Whilst this analysis is debatable, the other reforms that occurred over the same period were changes to the Local Government Act, which allows for the Minister for Local Government to suspend Councils or individual Councillors and mandate training to assist in their decision making.

Local Governments through their lead body WALGA would recommend that any review of decision making not be limited to the JDAPs system, but should look at how better decisions can be made across all levels of decisions in the planning system, from Ministerial decisions down to delegate decisions by officers and also the appeal processes undertaken by SAT.

A previous parliamentary inquiry was held into the functionality of the regulations surrounding JDAPs, however the scope of the review did not allow for a true investigation into the need for such a mechanism. The parliamentary inquiry was not seen by the Local Government sector as being broad enough to deal with all the issues being experienced and also not seen as being truly independent nor giving voice to the community. Further review will find improvements to the planning system which will benefit the community and developers alike.



In conclusion, if the Local Government Industry wants to see real changes in JDAPS and SAT they must also look at the planning system as whole. All Local Governments must be prepared to support reforms across the entire system otherwise the issues surrounding JDAPS will continue unless fair compromise between State and Local Government can be reached.

It is fair to say that if the State Government does not agree to partner with Local Government to undertake an independent and thorough review of the entire planning system then the loggerhead will continue.

#### **SECRETARIAT COMMENT**

Since 2009, the WA Planning Commission have been pursuing a reform process aimed at improving the land use planning and development approvals system in WA. *Planning Makes It Happen - a blueprint for planning reform* set out 11 key strategic priorities and a forward work program that included 22 actions for the State.

In September 2013, the Minister for Planning released *Planning makes it happen: phase two* outlining a range of additional projects and process improvements aimed at streamlining the approval processes. The State's reform documents are located <a href="http://www.planning.wa.gov.au/Planning-makes-it-happen.asp">http://www.planning.wa.gov.au/Planning-makes-it-happen.asp</a>

The current State priority reforms outlined in Phase Two include the following: -

What	Why
Review of the Metropolitan Region Scheme	Consistent planning frameworks.
	Appropriate level of decision making.
Improve amendment process for region planning	Simplify application processes.
schemes	Fast track land supply.
Concurrent amendment of region and local	Simplify application processes.
planning schemes	Fast track land supply.
Improve local planning scheme review process	Consistency across local governments.
	Simplify planning processes.
	Fast track housing approvals.
Improve local planning scheme amendment	Improve application processes.
process	Fast track land supply.
Streamline structure plan process	Simplify application processes.
	Fast track land supply.
Private certification of development applications	Fast track housing approvals.
Standardise delegations of local government	Consistency across local governments.
development decisions	Appropriate level of decision making.
Electronic application system	Improve customer service – easier, faster
	applications and tracking of progress.
Design and development	Deliver quality development as the urban
	form of towns and cities across WA changes.
Review the role of the Western Australian	Ensure strategic leadership and good quality
Planning Commission (WAPC)	decision making.



Improve the function of the Infrastructure	Improve coordination of infrastructure
Coordinating Committee (ICC)	planning and delivery.
Funding of region planning schemes	Improve regional land acquisition and
	infrastructure provision.



### 4.5 Abolitions of DAPS (05-047-01-0016)

City of Subiaco:

Moved: Mayor Ron Norris (Mosman Park)
Seconded: Cr Bruce Haynes (Claremont)

#### **IN BRIEF**

 That WALGA advocate for the abolition of Development Assessment Panel (DAPs).

#### That WALGA:

- 1. Advocates for the abolition of Development Assessment Panels (DAPs) on the basis that:
  - 1.1. DAPs by means of their majority unelected membership are not democratic bodies representing the ratepayers and accordingly do not reflect the aspirations or values of the community;
  - 1.2. DAPs represent a significant erosion of planning powers by elected representatives who have been given a mandate by ratepayers to make these decisions; and
  - 1.3. Previous decisions made by the Joint Development Assessment Panel have gone well beyond the purpose, intent and application of relevant Local Planning Scheme and Policies adopted by each local council; and
- 2. Advocates for consideration of the following reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes:
  - 2.1. Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states:
  - 2.2. Requiring equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments;
  - 2.3. Requiring the DAP to set the meeting date for consideration of the development applications no later than five working days after the application being received to enable inclusion within the community consultation process;
  - 2.4. Requiring the DAP agenda and local government report and recommendation to be published no less than ten business days prior to the scheduled meeting date;
  - 2.5. Requiring a minimum of five business days between publishing the DAP agenda and the date by which ratepayers can make public presentations to the DAP, to provide more time to prepare a formal response;
  - 2.6. Mandating that respondents to the development application can nominate e-mail or Australia Post as their preferred contact method for information and requiring the local government to contact registered respondents throughout the process as deadlines are reached;
  - 2.7. Providing a public template for ratepayers to assist with the preparation of feedback as part of the Community consultation process;
  - 2.8. Requiring any changes to a development application between the community consultation period and final proposal for decision by the DAP to be published



- on the local government's website and to notify all respondents to the original community consultation of those changes;
- 2.9. Removing the need for the local government to obtain the applicant's consent for further consultation or an extension of time to report the applicant's development proposal to a DAP meeting for determination; and
- 2.10. Providing a Local Government aggrieved by a DAP decision a right of review at the State Administrative Tribunal.
- 3. Advise the Minister for Planning of its concerns with the actions and decisions of the Development Assessment Panels.

#### **AMENDMENT**

Moved: Cr Russ Fishwick (Joondalup)

Seconded: Cr Christine Hamilton-Prime (Joondalup)

2.3 Requiring the DAP to set the meeting date for consideration of the development applications no later than <u>thirty</u> working days after the application being received to enable inclusion within the community consultation process;

THE AMENDMENT WAS PUT AND CARRIED

#### THE MOTION AS AMENDED WAS PUT IN THREE (3) PARTS:

#### **MOTION ONE:**

#### That WALGA:

- 1. Advocates for the abolition of Development Assessment Panels (DAPs) on the basis that:
  - 1.1 DAPs by means of their majority unelected membership are not democratic bodies representing the ratepayers and accordingly do not reflect the aspirations or values of the community;
  - 1.2 DAPs represent a significant erosion of planning powers by elected representatives who have been given a mandate by ratepayers to make these decisions; and
  - 1.3 Previous decisions made by the Joint Development Assessment Panel have gone well beyond the purpose, intent and application of relevant Local Planning Scheme and Policies adopted by each local council.

LOST

#### **MOTION TWO:**

#### That WALGA:

- 2. Advocates for consideration of the following reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes:
  - 2.1 Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a



- Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states;
- 2.2 Requiring equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments;
- 2.3 Requiring the DAP to set the meeting date for consideration of the development applications no later than thirty working days after the application being received to enable inclusion within the community consultation process;
- 2.4 Requiring the DAP agenda and local government report and recommendation to be published no less than ten business days prior to the scheduled meeting date:
- 2.5 Requiring a minimum of five business days between publishing the DAP agenda and the date by which ratepayers can make public presentations to the DAP, to provide more time to prepare a formal response;
- 2.6 Mandating that respondents to the development application can nominate e-mail or Australia Post as their preferred contact method for information and requiring the local government to contact registered respondents throughout the process as deadlines are reached;
- 2.7 Providing a public template for ratepayers to assist with the preparation of feedback as part of the Community consultation process;
- 2.8 Requiring any changes to a development application between the community consultation period and final proposal for decision by the DAP to be published on the local government's website and to notify all respondents to the original community consultation of those changes;
- 2.9 Removing the need for the local government to obtain the applicant's consent for further consultation or an extension of time to report the applicant's development proposal to a DAP meeting for determination; and
- 2.10 Providing a Local Government aggrieved by a DAP decision a right of review at the State Administrative Tribunal.

**CARRIED** 

#### **MOTION THREE:**

### That WALGA:

3. Advise the Minister for Planning of its concerns with the actions and decisions of the Development Assessment Panels.

**CARRIED** 

#### THE MOTION NOW READS

#### That WALGA:

- 1. Advocates for consideration of the following reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes:
  - 1.1 Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states;



- 1.2 Requiring equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments;
- 1.3 Requiring the DAP to set the meeting date for consideration of the development applications no later than thirty working days after the application being received to enable inclusion within the community consultation process;
- 1.4 Requiring the DAP agenda and local government report and recommendation to be published no less than ten business days prior to the scheduled meeting date;
- 1.5 Requiring a minimum of five business days between publishing the DAP agenda and the date by which ratepayers can make public presentations to the DAP, to provide more time to prepare a formal response;
- 1.6 Mandating that respondents to the development application can nominate e-mail or Australia Post as their preferred contact method for information and requiring the local government to contact registered respondents throughout the process as deadlines are reached:
- 1.7 Providing a public template for ratepayers to assist with the preparation of feedback as part of the Community consultation process;
- 1.8 Requiring any changes to a development application between the community consultation period and final proposal for decision by the DAP to be published on the local government's website and to notify all respondents to the original community consultation of those changes;
- 1.9 Removing the need for the local government to obtain the applicant's consent for further consultation or an extension of time to report the applicant's development proposal to a DAP meeting for determination; and
- 1.10 Providing a Local Government aggrieved by a DAP decision a right of review at the State Administrative Tribunal.
- 2. Advise the Minister for Planning of its concerns with the actions and decisions of the Development Assessment Panels.

#### **MEMBER COMMENT**

- 1. Following the lead of the City of Vincent, a version of this motion has been passed by the following councils:
  - 1.1. Vincent, Mosman Park, Nedlands, Cambridge, Subiaco, Stirling, Bayswater, South Perth, Belmont, Cottesloe, Claremont, Peppermint Gove, and Victoria Park.
- 2. The following Councils are working up support for this motion:
  - 2.1. Swan, Gosnells, Cockburn and Kwinana.
- 3. The following local communities have been adversely affected by a DAP/SAT decision or have concerns over the loss of amenity from proposed development to be approved by the DAP:
  - 3.1. Ascot, Alfred Cove, Applecross, Bayswater, Broome, Carine, Claremont, Como, Cottesloe, Daglish, Dalkeith, Dianella, Floreat, Guildford, Gwelup, Kensington, Mandurah, Maylands, Mount Hawthorn, Mount Lawley, North Beach, North Perth, Scarborough, South Perth, Subiaco Town Centre, Subiaco East, Subiaco West, Swanbourne, Wembley, and Woodlands.
- 4. The communities affected by DAP development applications have raised the following concerns in their submissions to their local council:



- 4.1. The process of updating Local Planning Schemes, costing hundreds of thousands of dollars, will not stop the DAP system from considering development applications (DA) which do not comply with these schemes and policies.
- 4.2. All ambit claims (DA) must be presented to a DAP regardless of their extreme non-compliance, costing ratepayer's councils valuable time and money preparing a Responsible Authority Report.
- 4.3. The decisions made by unelected DAP panel members are unaccountable and untouchable. The Minister has backed every controversial decision raised by the community, and they cannot be voted out at the next election.
- 4.4. Developers can appeal DAP decisions at State Administrative Tribunal (SAT), a flawed system which does not give affected parties a seat at the table to defend their amenity rights.
- 4.5. The only avenue of appeal is to the Supreme Court costing ratepayers or residents hundreds of thousands of dollars.
- 4.6. The use of discretionary clauses by the DAP/SAT system has created uncertainty and a loss of trust in the planning system. The uncertainty prevents homebuyers from knowing exactly
- 4.7. what the rules are that govern the area / suburb / community where they may wish to invest in, buy their home, raise their family or retire. The uncertainty for those already settled concerns what changes to their living environment may be summarily visited on them. Since the residents are afforded no rights of appeal against such decisions, they are effectively left just to "hope" that they won't have to face such a decision.
- 4.8. Changing Local Planning Schemes and policies offers no hope of controlling discretion to approve any development. Discretion exists in other State Government planning/development, policy and regulations such as:
  - 4.8.1. Residential Design Codes (R-Codes) Part 2 Judgement of merit which allows the DAP/SAT to use Design Principles (a subjective view) to approve any non-complying development. If the DAP exercise its judgement based on objectives and design principles, as the decision maker it can ignore the deemed to comply provisions, ref. 2.5.1 Exercise of judgement.
  - 4.8.2. R-Codes Part 5 Design principles and their use are problematic for local planning schemes and policies. The State Government put in place a subjective list of design principles which are futuristic, a one size fits all approach, and open to subjective views and discretionary powers by the DAP.
  - 4.8.3. Local councils adopting Centre Activity Structure Plans are high level subjective documents which inadvertently impose significant change to the interpretation of local town planning schemes and policies. These Centre Activity Structure Plans are used by developers and their legal team to argue Judgement of merit for their development, and have unintended consequences for communities such as those affected by the State Government's plans to redevelop Western Australia's football ovals such as:
    - 4.8.3.1. Claremont Football Oval:
    - 4.8.3.2. Bassendean Football Oval:
    - 4.8.3.3. Midland Football Oval: and
    - 4.8.3.4. Subiaco Football Oval.
- 4.8 These undemocratic decisions will have irreversible consequences for Western Australia's local communities, in the City and in regional towns



#### SECRETARIAT COMMENT

The current WALGA position regarding Development Assessment Panel (DAPs) is for a full and comprehensive cost benefit analysis of the DAP system to be conducted to assess the net benefit of DAPs (State Council March 2015). At this meeting, State Council also resolved that if the cost benefit analysis isn't undertaken, then the following improvements should be made to the operation of the system:

- 1. That the minimum monetary threshold for an application to be eligible for consideration by a DAP be increased to at least \$30 million.
- 2. That the DAP system be amended to be an opt-in only process, so that when an application does meet the minimum monetary threshold, the proponent still has to elect to have the application determined by a DAP. This will identify individual Local Governments that are unable to adequately satisfy applicant expectations and allow the industry to determine the relevance of DAPs.
- 3. That a procedure similar to that in NSW be introduced to 'call in' a development application where it has state or regional significance and should be determined by a DAP, even if it is below the monetary threshold.
- 4. That DAPs be permitted to process development applications that are below the new minimum monetary threshold, providing the application has been 'called in' as having either state or regional significance or referred by a Local Government.
- 5. That a system be introduced to temporarily remove the planning powers of a Council due to ongoing poor performance and DAPs be utilised to process development applications that cannot be dealt with under delegated authority during the suspension period.
- 6. That the Parliamentary Committee investigate specific examples of DAP decisions provided by Local Government members, in order to consider the transparency of the meeting process.
- 7. That the Department of Planning's proposed changes to the regulations as a result of their internal review of DAPs in 2013, be put on hold until a cost-benefit analysis of DAPs has been undertaken and the outcomes of this Parliamentary review are finalised.

WALGA President, Cr Lynne Craigie and senior staff met with the new Minister for Planning and Disability Services, Hon Donna Faragher MLC on Wednesday, 25 May 2016. The Association advised the Minister about the disappointment of the recent Parliamentary Committee's review of DAPs which failed to actually address fundamental problems with DAPs, as well as the concerns from the sector and increasing dissatisfaction with the role of DAPs within the planning system. The Minister expressed her willingness to work with the sector to consider improvements to the DAPs system.

The Association is currently in the process of reviewing all decisions made by DAPs and when complete will present a report to State Council examining the performance and effectiveness of the DAP system across its full five years of operation. It is intended that this report will examine all of the issues raised in the numerous member's resolutions to abolish DAP's, including the appropriateness of DAP's development cost thresholds and the transparency of the decision making system. As part of the review, the Association will be seeking member's feedback on their experiences with DAP's, via a survey, and will also collate development application processing information from Local Governments to enable a direct comparison of the effectiveness of the DAP system compared to Local Government performance.



# 4.6 Introduction of Container Deposit Scheme (CDS) (05-050-02-0001)

Shire of Dandaragan:

#### **MOTION**

Moved: Cr Darren Slyns (Dandaragan) Seconded: Cr Michael Aspinall (Gingin)

#### That WALGA:

- Continue to actively advocate for the implementation of a Container Deposit Scheme in Western Australia; and
- 2. Include the implementation of a Container Deposit Scheme in the Association's Election Platform.

#### **IN BRIEF**

- WALGA has advocated for a CDS over a number of years
- In 2008 WALGA established a Policy Statement in support of Container Deposit Legislation
- A CDS will assist in litter reduction and improve resource recovery

**CARRIED** 

#### **MEMBER COMMENT**

WALGA has been advocating for a CDS to be implemented throughout Western Australia for a number of years. In 2008, WALGA established a Policy Statement in support of Container Deposit Legislation (CDL).

CDL has been in place in South Australia since the 1975, which imposed a deposit on a range of beverage containers. The deposit is included in the retail price of the item and refunded when the container is returned to the collection point.

Local Government has significant investment in kerbside recycling programs and landfill operations of which beverage containers make up a large percentage of material. An additional issue is that roadside litter and drainage debris consist of a higher proportion of beverage containers as well.

The introduction of CDL would provide an incentive for community organisations, individuals and the packaging companies themselves, to take responsibility for the lifecycle of their waste.

#### SECRETARIAT COMMENT

The motion is consistent with current WALGA Policy.



# 4.7 Declared Pest Plant C3 Review by DAFWA (05-046-03-0015)

Shire of Dardanup:

Moved: Cr Peter Robinson (Dardanup)
Seconded: Cr Michael Bennett (Dardanup)

Request that WALGA lobby the Minister for Agriculture and Food WA to ensure that the Biosecurity and Agriculture Management Act 2007 (BAM Act) review results in the Act giving the Department of Agriculture and Food WA the

#### **IN BRIEF**

- Request for WALGA to lobby the Minister for Agriculture and Food WA to ensure that the BAM Act review results in the Act giving the DAFWA the responsibility to control, manage and facilitate the eradication of pest plants and weeds, including Cotton Bush
- Department be adequately funded to undertake eradication programs

responsibility to control, manage and facilitate the eradication of pest plants and animals, including Cotton Bush, and that the Department be adequately funded to undertake eradication programs for all species that have the potential to negatively impact on the production of agriculture in Western Australia, including but not limited to Cotton Bush, wild dogs, cane toads, skeleton weed, Blackberry and Patterson's Curse.

**CARRIED** 

#### MEMBER COMMENT

The Biosecurity and Agriculture Management Act 2007 (BAM Act) is scheduled for review in 2017.

A number of Local Governments have endorsed and contributed financially to Regional Biosecurity Groups. It is evident that the Department of Agriculture and Food (WA) has limited resources and over the last twenty years the Department's budget has steadily declined and the ability to manage biosecurity in Western Australia has suffered because of it.

It is requested that WALGA lobby the Minister for Agriculture and Food WA to ensure that the BAM Act review results in the Act giving the Department of Agriculture and Food WA the responsibility to control, manage and facilitate the eradication of pest plants and weeds, including Cotton Bush.

It is also requested that the Department be adequately funded to undertake eradication programs for all species that have the potential to negatively impact on the production of agriculture in Western Australia, including but not limited to Cotton Bush, wild dogs, cane toads, Skeleton Weed, Blackberry and Patterson's Curse.

#### SECRETARIAT COMMENT

The Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and Food, the Director General of DAFWA and the State Biosecurity Council.



# 4.8 Renewable Energy (05-028-04-0009)

City of Bunbury:

Moved: Cr Brendan Kelly (Bunbury) Seconded: Cr Wendy Giles (Bunbury)

That the Western Australian Local Government Association advocates for reforms to the

#### IN BRIEF

 WALGA to advocate for changes to the rules and regulations governing feed in tariffs for renewable energy, providing for a guaranteed fixed feed in tariffs over an extended period.

parameters applied by the WA Government regarding generation of energy through renewable sources by local governments, either individually or in partnership with private sector specifically seeking a fixed feed in tariff for extended periods to enable effective business planning and funding arrangements.

#### **AMENDMENT**

Moved: Cr Gerry Pule (Bassendean)

Seconded: Cr Cliff Collinson (East Fremantle)

That the Western Australian Local Government Association advocates for reforms to the parameters applied by the WA Government regarding generation of energy through renewable sources by local governments, either individually or in partnership with private sector specifically seeking <u>an adequate</u> fixed feed in tariff for extended periods to enable effective business planning and funding arrangements.

### THE AMENDMENT WAS CARRIED

### THE MOTION NOW READS:

That the Western Australian Local Government Association advocates for reforms to the parameters applied by the WA Government regarding generation of energy through renewable sources by local governments, either individually or in partnership with private sector specifically seeking an adequate fixed feed in tariff for extended periods to enable effective business planning and funding arrangements.

#### MOTION AS AMENDED WAS PUT AND CARRIED

#### **MEMBER COMMENT**

Local government typically incurs significant annual electricity costs in providing services to the community, ie. recreation centres, street lighting, community facilities etc.

As has been demonstrated in other areas of Australia, local governments are moving to become more reliant on renewable energy sources and on a small scale this is effective, however for local governments to invest substantial funding into renewable energy sources there is a need for long term agreements and arrangements to ensure the viability of the investment. Where a local government may seek to offset its electricity usage through the provision of renewable energy



sources, the rules governing the rate of feed in tariff vary depending on the amount of electricity being generated through renewable sources and the location of the facilities, making it difficult to develop a business case to justify investment in.

A fixed feed in tariff for local government in this regard would provide certainly for local governments looking to either partly of fully offset their energy use through renewable sources, demonstrating leadership in implementing measures to tackle climate change and reliance on fossil fuel power generation.

#### **SECRETARIAT COMMENT**

The City of Bunbury's proposal - to simplify the current arrangements and provide certainty for local governments that are looking to invest in renewable technology - seems logical as a way to encourage greater take up of renewables.

At the moment there are a range of different feed in tariffs for both residential and non-residential customers, depending on the amount of electricity being generated and/or the time at which this occurs.

There are a number of "unknowns" at this stage, which warrant investigation and report prior to advocating a specific position, such as;

- what implications the proposal would have for the broader market;
- the implications of the market transition to the Australian Energy Regulator;
- the likely rate/time frame for any set tariff.



## 4.9 Reducing Regulatory Burden on Local Government (05-099-03-0001)

Shire of Toodyay:

Moved: Cr David Dow (Toodyay) Seconded: Cr Brian Rayner (Toodyay)

That all new legislation, regulation or quasiregulation imposed on Local Government be accompanied by an independent regulatory impact assessment including the opportunity for input from the Local Government sector.

#### **INBRIEF**

- The State Government is committed to red tape reduction.
- Increased Local Government compliance requirements have not been subject to the same level of scrutiny.
- All new legislation, regulation or quasiregulation should be subject to a regulatory impact assessment.

## **CARRIED**

#### **MEMBER COMMENT**

In May 2015 the State Government launched a project to launch the Reinvigorating Regulatory Reform Project. The plan purports to support four actions:

- Cutting red tape;
- Progressive deregulation and regulatory reform;
- · Improving regulatory assessment;
- Ensuring success through communication and engagement.

One of the priority areas for improvement was releasing administrative burden.

Placing additional regulatory or compliance burdens on Local Government increases the cost of Local Governments performing their functions and ultimately, increases the cost to the community and business. Any increase in the cost of doing business for Local Government will in due course be funded by increased rates or reduced levels of service.

Recently the State Government conducted a series of workshops with Local Governments to seek to improve the Integrated Planning and Reporting Process which now forms part of the compliance requirement for Local Government. During that process the Department was unable to answer:

- The increased cost to the sector of the new provisions; and
- Whether a regulatory burden assessment was completed prior to implementation, and if the assessment was done, what was the outcome?

Gather any group of elected members or Local Government employees together and they will be able to list new compliance requirements imposed in the last five years. The list will be long, but will include:

- Integrated Planning and Reporting Framework;
- Regulation 17 of the Local Government (Audit) Regulations



- New deemed provisions in all Local Planning Schemes;
- Changes to Planning for Bushfire Protection;
- Introduction of Fair Value Accounting for Assets;
- · Changes to reporting requirements for gifts;
- Introduction of My Council website;
- Introduction of Registered Biosecurity Groups (while reducing State Government services); and
- Changes to compliance and reporting requirements for rates.

Many of these changes are important and worthwhile and have been embraced by the sector. Others are clearly reactions to political issues of the day, but will remain as requirements long after the issues have passed.

The State Government has recently reformed the compliance requirements for incorporated associations, providing three levels of reporting reflective of the level of risk to the community. This is good reform and represents the risk based approach which is also a feature of the red tape reduction policy. It is curious that the same risk based approach cannot be applied to Local Government instead of a single prescriptive one size fits all approach.

If efforts to reduce red tape are genuine and serious, all new legislation, regulation and quasiregulation (circulars, guidelines etcetera) which impose or potentially impose a cost to the Local Government sector should be accompanied by an independent and publicly released impact assessment to quantify both the compliance cost and the estimated benefit.

Any new burden on business would be subject to this kind of assessment. There seems to be a lack of appreciation that any new cost to Local Government ends up being a cost to the community and business.

#### **SECRETARIAT COMMENT**

WALGA supports the concepts of reduced red tape and unwarranted compliance.



# 4.10 Most Accessible Regional City in Australia Awards (01-006-04-0001)

City of Bunbury:

#### **MOTION**

Moved: Cr Brendan Kelly (Bunbury) Seconded: Cr Wendy Giles (Bunbury)

#### **IN BRIEF**

 Introduce an annual awards program coinciding with LG Week to acknowledge local governments promoting and improving accessibility in Western Australia

#### That the Western Australian Local Government Association:

- 1. Develop assessment criteria to formally recognise the contribution that Western Australian local governments are taking to promote and improve accessibility within their jurisdictions.
- 2. Conduct an annual awards process coinciding with Local Government Week to recognise local governments nominated for work undertaken in no. 1 above based on metropolitan, Regional and remote categories.
- 3. Nominate the winning local government from each category for the National Awards for Local Government Disability Access and Inclusion Awards conducted by the Department of Infrastructure and Regional Development.

**CARRIED** 

#### **MEMBER COMMENT**

The City of Bunbury's first objective in the Community and Culture Key Priority Area of its Strategic Community Plan is to Establish Bunbury as the most accessible regional city in Australia by 2020, by providing services and information that are accessible and inclusive for community members of all abilities.

The City recognises access and inclusion as being a key component in enhancing community well-being and the quality of life for the people who live and work in Bunbury, and considers this philosophy to be applicable to all local governments throughout Western Australia.

It is suggested that making provision for such awards in Western Australia can then naturally feed into the national awards for Disability Access and Inclusion administered by the Federal Department of Infrastructure and Regional Development, where no Western Australian local government has ever been successful in winning that category.

#### SECRETARIAT COMMENT

The Association has held annual awards in the past in respect to specific issues such as Biodiversity awards.



# 4.11 Discussion Paper Excessive Force (01-003-02-0001)

Shire of Bridgetown-Greenbushes:

Moved: Cr Antonio Practico (Bridgetown-Greenbushes)
Seconded: Cr John Nicholas (Bridgetown-Greenbushes)

That WALGA, recognising that a significant role of local government is to lobby and advocate to higher levels of government on matters of concern to local constituents, advocate to the State Government for a discussion paper to be prepared on the issue of decriminalising the use of excessive force by members of the public when such force is effected in the course of defending family and property from intruders.

#### **AMENDMENT**

Moved: Mayor Carol Adams (Kwinana)
Seconded: Cr Ruth Alexander (Kwinana)

That WALGA, recognising that a significant role of local government is to lobby and advocate to higher levels of government on matters of concern to local constituents,

#### **IN BRIEF**

- There have, in recent years, been some well publicised incidents of property owners being charged for causing injury to intruders in the course of defending family and property.
- This is an issue of concern to the broader community and it has been raised at many community forums across the State.
- Local Government has an advocacy role to take on matters of concern raised by the community even when they are not directly related to local government service provision.
- The Motion is merely seeking the development of a discussion paper in order to allow widespread debate of this issue in the community.

advocate to the State Government for a discussion paper to be prepared on the <u>issues</u> associated with use of force by members of the public when such force is effected in the course of defending family and property from intruders.

#### THE AMENDMENT WAS PUT AND CARRIED

#### THE MOTION NOW READS

That WALGA, recognising that a significant role of local government is to lobby and advocate to higher levels of government on matters of concern to local constituents, advocate to the State Government for a discussion paper to be prepared on the issues associated with use of force by members of the public when such force is effected in the course of defending family and property from intruders.

#### MOTION AS AMENDED WAS PUT AND CARRIED

#### MEMBER COMMENT

It is accepted that some local governments will query the merits of the subject matter of this Motion being on the WALGA AGM agenda. This was an argument debated by the Shire of Bridgetown-Greenbushes councillors when the Motion was proposed. However it is our belief that the subject matter is appropriate for consideration by local governments and at the WALGA AGM as it falls under the "advocacy" role that the local government sector plays. There are many issues outside the direct control of local government that are of interest to the sector and that the sector, either individually or collectively, seeks to have input into.



The issue of decriminalising the use of excessive force in the defence of family and property has been raised at the local community level, including at many community forums throughout the State.

How are members of the public expected to lobby for Government to consider and review this issue? Individually approaching Members of Parliament is unlikely to generate momentum for this issue to be added to the ever-increasing list of judicial reviews, statutory reviews, etc. Alternatively individual members of the public could band together to instigate petitions to the government on this issue. History however would question the effectiveness of such an approach. By raising the issue at the WALGA AGM and hopefully having the Motion carried would add weight to the issue with the decision being reflective of an overall community wish for this issue to be discussed.

The Motion is not seeking an immediate change to the criminal code or other related legislation. Such a Motion would be presumptuous and would ignore the processes required to effect legislative change. The Motion instead seeks the development of a discussion paper in order to allow widespread debate, from the community level to the judicial level, on the issues concerning the use of force by property owners when defending family and property.

There have, in recent years, been some well publicised incidents of property owners being charged for causing injury to intruders in the course of defending family and property.

The motion deliberately uses the term "excessive force" as that is the term often used when persons are charged after causing injury to intruders in the course of defending family and property. Even if a property owner uses "appropriate" force the reality is that if injury or death is caused to the intruder the judicial determination would be that the force used in defending family or property was excessive in the circumstances.

The Motion isn't condoning the use of excessive force – it is simply seeking some discussion on the issue as it is an issue of concern to the broader community.

#### SECRETARIAT COMMENT

The Association currently does not have a policy position on "excessive force".



# 4.12A MATTER OF SPECIAL URGENT BUSINESS: Corella Management Strategy (05-046-02-0003)

City of Rockingham:

Moved: Cr Deb Hamblin (Rockingham)
Seconded: Cr Matthew Whitfield (Rockingham)

That members agree that the following item of Special Urgent Business relating to a Corella Management Strategy be considered.

#### CARRIED BY ABSOLUTE MAJORITY

## 4.12B Corella Management Strategy (05-046-02-0003)

City of Rockingham:

Moved: Cr Deb Hamblin (Rockingham)
Seconded: Cr Matthew Whitfield (Rockingham)

"That the State Government through the auspices of the Department of Parks and Wildlife, in consultation with

of a Corella Management
Strategy for the Perth
metropolitan Reign is sought.

**IN BRIEF** 

Development and implementation

Perth metropolitan Local Governments take a leadership role in the development and implementation of a Perth metropolitan area wide Corella Management Strategy with the objective of:

- (a) Managing populations of corellas at a sustainable and ecologically appropriate level.
- (b) Limiting the deleterious impact current Corella populations are having on local ecosystems.
- (c) Limiting the significant damage current Corella populations are inflicting on public open space and associated infrastructure.
- (d) Limiting the public health risks that are being created, and public amenity being threatened, by the large levels of Corella faeces being deposited in public open spaces."

#### **AMENDMENT**

Moved: Cr Deb Hamblin (Rockingham)
Seconded: Cr Moira Girando (Coorow)

"That the State Government through the auspices of the Department of Parks and Wildlife, in consultation with <u>all Local Governments</u> take a Western Australia leadership role in the development and implementation of a <u>state-wide</u> Corella Management Strategy with the objective of:

- (a) Managing populations of corellas at a sustainable and ecologically appropriate level.
- (b) Limiting the deleterious impact current Corella populations are having on local ecosystems.
- (c) Limiting the significant damage current Corella populations are inflicting on public open space and associated infrastructure.
- (d) Limiting the public health risks that are being created, and public amenity being threatened, by the large levels of Corella faeces being deposited in public open spaces."



### THE AMENDMENT WAS PUT AND CARRIED

#### **THE MOTION NOW READS**

"That the State Government through the auspices of the Department of Parks and Wildlife, in consultation with all Local Governments take a Western Australia leadership role in the development and implementation of a state-wide Corella Management Strategy with the objective of:

- (a) Managing populations of corellas at a sustainable and ecologically appropriate level.
- (b) Limiting the deleterious impact current Corella populations are having on local ecosystems.
- (c) Limiting the significant damage current Corella populations are inflicting on public open space and associated infrastructure.
- (d) Limiting the public health risks that are being created, and public amenity being threatened, by the large levels of Corella faeces being deposited in public open spaces."

#### MOTION AS AMEDNED WAS PUT AND CARRIED

#### **MEMBER COMMENT**

The Department of Parks and Wildlife (DPaW) estimate that there are 7,000 to 10,000 corellas in the Perth metropolitan area made up of a single population that move throughout the metropolitan area. This number is currently growing at approximately 7% per year.

There are two species identified as requiring management being the Little Corella (*Cacatua sanguinea*) native to the north of Western Australia and the **Eastern Long-billed Corella** (*Cacatua tenuirostrisl*) which is an introduced Eastern States species.

Corellas cause a number of issues within the urban environment, being:

- Noise issues through there characteristic screeching particularly at sun rise and sunset
- Large flocks can cause issues with defecation on property and infrastructure particularly at roost sites
- Damage to trees through defoliation and picking at fruits and nuts
- Damage to turf areas while digging and plucking at shoots looking for food
- Damage to buildings through rubbing of their beaks and chewing at infrastructure
- Competing with native bird species for breeding habitat and food source

Western Australian Local Government Association currently facilitate a Corella Coordination Working Group (CCWG) made up of representatives from the following;

- WALGA
- DPaW
- Department of Agriculture and Food Western Australia (DAFWA)
- East Metropolitan Regional Council (EMRC)
- South West Group
- City of Joondalup
- City of Wanneroo
- City of Swan



- City of Stirling
- City of Rockingham

The aim of the Corella Coordination Working Group is to develop an operational plan and gain commitment regarding the management of Corella populations in the metro area over the next two years. DPaW have committed \$50,000 to Corella Management and are seeking commitment from the working group members to also provide funding and resources.

City officers recognise that population numbers can't be properly controlled at a local level and a collaborative approach needs to be undertaken. Getting commitment from state and local authorities has proved difficult due to varying priorities and no one department looking to take overall responsibility.

Whilst the present working group is a step forward it does not provide a comprehensive metropolitan wide overall approach to the issue, led by the State setting direction for the whole area, devising goals and objectives and identifying a range of approaches to pursue so that it can achieve and measure its success.

#### **SECRETARIAT COMMENT**

WALGA welcomes participation of any affected Local Government in the working group.



# Attachment 3: Action Taken on Resolutions of the 2016 Annual General Meeting

# Action Taken on Resolutions of the 3 August 2016 Annual General Meeting

# 4.1 Amendments to the WALGA Constitution (01-001-01-0001)

That the WALGA Constitution be amended as follows:

- 1. In Clause 5(7)(b) of the Constitution for "sub-clause 5(9)" read "sub-clause 5(11)".
- 2. Clause 10 (2) of the Constitution be amended with the last sentence to read:
  - "The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16."
- 3. Clause 10 of the Constitution be amended by inserting as sub-clause (9):
  - "(9) State Council shall adopt Standing Orders that will apply to all meetings."
- 4. Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:
  - "is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C (2)(c) of the Local Government Act 1995"
- 5. Clause 16(2)(b) of the Constitution be amended to read:
  - "(b) representatives are to vote on the matter by secret ballot."
- 6. Clause 17 of the Constitution be amended by inserting as sub-clause (5):
  - "(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms."

The Constitution has been amended to reflect the changes approved by the Annual General Meeting.

As per Section 9.58 (4) of the Local Government Act 1995 a copy of the amendment was provided to the Minister for Local Government and the Commissioner as defined in the Fair Trading Act 2010 section 6.

# 4.2 Natural Disaster Recovery Support Funding (05-001-03-0029)

 Request that WALGA State Council investigates the development and implementation of Natural Disaster Recovery Support Funding that will provide advice and financial support for Local Governments Major changes in the management of natural disaster recovery arrangements in WA have been achieved. Responsibility for WANDRRA administration moved from Premier and Cabinet to the newly formed Office of Emergency Management (OEM) in December. Strong relationships have been established with key staff at the OEM.

Senior staff at the OEM have been provided with



affected by the impacts of natural disasters that meet the Western Australia Natural Disaster and Recovery Arrangements (WANDRRA) criteria.

- WALGA State Council advocate for WANDRRA to amend its policy to allow Local Government work forces to carry out approved natural disaster recovery work during normal working hours.
- Request that WALGA State Council Improve the Western Australian Natural Disaster and Relief and Recovery Arrangements (WANDRRA) criteria process.
- 4. Improve the timeliness of access to funds
- Strengthen the relationship between the Natural Disaster Relief and Recovery Arrangements (NDRRA) and WANDRRA.
- Request WALGA to develop consistent Funding eligibility between NDRRA and WANDRRA.
- 7. Improve communication with Local Government during the claims process.
- 8. Request consultation with Local Governments throughout the process.

information on the issues impacting Local Governments and have commenced engaging directly.

Following major flooding in early February that affected large parts of the State, WALGA met with the OEM and agreed to support an application for an exemption from the NDRRA determination to allow Local Governments to claim costs associated with using their own labour and resources, including overheads, in restoration of essential public assets. WALGA also worked with the OEM and MRWA to develop the assurance tools required. Following advocacy at State and Federal Government levels, the exemption was ultimately provided.

A pre-payment process that would provide 40% of the estimated cost as a pre-payment was negotiated as part of the revised arrangements, but this element was subsequently withdrawn. Agreement was reached to process more regular claims, and quickly process all uncontested elements of a claim to provide greater cashflow to Local Governments. A better arrangement will be pursued in future.

Liaison between OEM, Main Roads and Local Government is continuing in an effort to improve communications, and identify issues with the current pilot in preparation for a new NDRRA determination expected in mid-2018. If successful, the Association will seek that the ability to claim costs and overheads using Local Government resources and labour be made permanent.

Contact has been made with officers from every Local Government affected by the February floods in an effort to improve communications, understand the issues and minimise the risks.

# 4.3 Non Operational Rail Corridors (05-009-03-0037)

- That the public Transport Authority & Brookfield Rail work with WALGA and any interested Local Governments to develop a policy and/or procedures in order to facilitate third party use of non-operational rail corridors, in particular uses that demonstrate a clear community benefit.
- That the public Transport Authority & Brookfield Rail work with WALGA and any interested Local Governments to develop a separate policy and/or
- tri-partite agreement template for Local Governments to use land in the non-operational rail reserves of the Brookfield Rail network was completed in 2017 and was trialed with two Local Governments. The agreement is between a Local Government, the PTA and Brookfield Rail and is designed to allow a Local Government to use land in non-operational rail reserves for identified purposes for community benefit. Local Governments can apply now to Brookfield Rail to use land in a non-operational rail reserve. To assist Local Government in the application process, Brookfield Rail will develop a decision



procedures in order to facilitate third party use of operational rail corridors, in particular uses that demonstrate a clear community benefit.

matrix, which will be communicated to the sector by WALGA when completed.

 The PTA and Brookfield Rail are not agreeable to develop a policy allowing Local Governments to use land in operational rail corridors.

### 4.4 Planning Systems Review (05-047-01-0014)

- 1. Request the Western Australian Local Government Association to advocate for an independent review of decision making in the Western Australian Planning System, including the roles of local government, delegated authorities, Joint Development Assessment Panels and State Administrative Tribunal appeal processes that gives consideration to:
  - 1.1 How the aspirations or values of the community are incorporated into the decision making framework
  - 1.2 Improvements to the statutory framework, including Local Planning Schemes, that would improve the transparency, certainty and consistency of the decision making process;
  - 1.3 Ensure that decision making occurs at appropriate levels that promotes good and efficient decisions for the community;
  - 1.4 Ensure that Local Governments have a third party right to present local community views to the State Administrative Tribunal;
  - 1.5 The erosion of the roles of Local Government in planning for their communities.
- 2. In the event that the State Government is unwilling to pursue an independent review of the decision-making process, request the Western Australian Local Government Association to engage with members and advocate for practical reforms that will ensure greater accountability, transparency and procedural fairness for ratepayers through the Joint Development Assessment Panel's decision making processes.

WALGA's State Council met on 7 December 2016 and resolved as follows:-

- That WALGA request that the Minister for Planning initiate an independent review of decision making within the WA planning including the roles system, and responsibilities State of and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process, that gives consideration to;
- a. How the aspirations or values of the community are incorporated into the decision making framework;
- What improvements are required to the statutory framework, including Local Planning Schemes, that would improve the transparency, certainty and consistency of the decision making process;
- c. Ensuring that decision making occurs at appropriate levels that promotes good and efficient decisions for the community;
- d. The erosion of the role of Local Government in planning for their communities; and
- e. How the community can be better engaged in the metropolitan planning process.
- That WALGA undertakes research on third party appeals around Australia and further consults with members regarding the current policy position.

(RESOLUTION 108.6/2016)

In regards to part 2 of the AGM motion, the improvements to Development Assessment Panels were considered as part of AGM motion 4.5 (below).

With the appointment of a new Minister for Planning after the March Elections, this resolution has been sent to the new Minister for consideration.

A Third Party Appeals discussion paper has been circulated to members since April, and a report on



whether a review of the current policy position is required will be presented to the September 2017 WALGA State Council Meeting.

#### 4.5 Abolitions of DAPS (05-047-01-0016)

#### That WALGA:

- Advocates for consideration of the following reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes:
  - 1.11 Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states;
  - 1.12 Requiring equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments;
  - 1.13 Requiring the DAP to set the meeting date for consideration of the development applications no later than thirty working days after the application being received to enable inclusion within the community consultation process;
  - 1.14 Requiring the DAP agenda and local government report and recommendation to be published no less than ten business days prior to the scheduled meeting date;
  - 1.15 Requiring a minimum of five business days between publishing the DAP agenda and the date by which ratepayers can make public presentations to the DAP, to provide more time to prepare a formal response;
  - 1.16 Mandating that respondents to the development application can nominate e-mail or Australia Post as their preferred contact method for information and requiring the local government to contact registered respondents throughout the process as deadlines are reached;
  - 1.17 Providing a public template for ratepayers to

WALGA's State Council met on 9 September 2016 and resolved as follows:-

That WALGA endorse the findings and recommendations of the Association's report Development Assessment Panels, 2011-16 Review and advocate for:

- 1. A full and comprehensive cost-benefit analysis of Development Assessment Panels be conducted by an independent organisation.
- Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimum value of \$20 million, as has been adopted in the eastern states.
- 3. The Local Government sector be consulted prior to any amendments to the Development Assessment Panels system, to ensure that operational efficiencies can be achieved.

(RESOLUTION 83.5 /2016)

In regards to specific improvements to the DAPs system, WALGA ran a workshop with members to discuss specific improvements, with 37 suggestions raised, and then presented a report to WALGA's State Council for consideration of these suggested improvements. State Council met on 7 December 2016 and resolved as follows:-

#### That WALGA:

- Present the outcomes of the Local Government engagement on suggested amendments to the Development Assessment Panels system to the Minister for Planning, and;
- Endorse the top 15 suggested amendments contained within the report as recommendations which WALGA advocates for as practical reforms to the DAP system, in addition to WALGA's previous resolution regarding Development Assessment Panels.

(RESOLUTION 109.6/2016)

With the appointment of a new Minister for Planning



assist with the preparation of feedback as part of the Community consultation process;

- 1.18 Requiring any changes to a development application between the community consultation period and final proposal for decision by the DAP to be published on the local government's website and to notify all respondents to the original community consultation of those changes;
- 1.19 Removing the need for the local government to obtain the applicant's consent for further consultation or an extension of time to report the applicant's development proposal to a DAP meeting for determination; and
- 1.20 Providing a Local Government aggrieved by a DAP decision a right of review at the State Administrative Tribunal.
- Advise the Minister for Planning of its concerns with the actions and decisions of the Development Assessment Panels.

after the March Elections, this resolution has been sent to the new Minister for consideration.

# 4.6 Introduction of Container Deposit Scheme (CDS) (05-050-02-0001)

#### That WALGA:

- Continue to actively advocate for the implementation of a Container Deposit Scheme in Western Australia; and
- Include the implementation of a Container
   Deposit Scheme in the Association's Election
   Platform.

# 4.7 Declared Pest Plant C3 Review by DAFWA (05-046-03-0015)

Request that WALGA lobby the Minister for Agriculture and Food WA to ensure that the Biosecurity and Agriculture Management Act 2007 (BAM Act) review results in the Act giving the Department of Agriculture and Food WA the responsibility to control, manage and facilitate the eradication of pest plants and animals, including Cotton Bush, and that Department the be adequately funded undertake eradication to programs for all species that have the potential to negatively impact on the production of agriculture in

WALGA has set up a Policy Forum to deal with the matter. MWAC recently met the incoming Minister for Environment, who expressed his support for a Container Deposit Scheme, and the new Department of Water and Environment Regulation is developing a discussion paper for public comment. WALGA will be making a strong submission, utilising MWAC, the Container Deposit Policy Forum and member feedback. The implementation of a Container Deposit Scheme was included in the Association's Election Platform.

The Association President has met with Minister for Agriculture, following the revised biosecurity policy position endorsed by State Council in March 2017. A suite of recommendations has been made to the Government to improve the policy settings to ensure efficient, effective and equitable policies and programs are put in place for post border biosecurity. including a review of the Biosecurity and Agriculture Management (BAM) Act 2007, adequate resourcing for DAFWA, the reinstatement of the APB or the NSW Local Land Services model. improved commination with stakeholders and **DAFWA** undertaking its regulatory responsibilities. WALGA staff are liaising with DAFWA and the State



Western Australia, including but not limited to Cotton Bush, wild dogs, cane toads, skeleton weed, Blackberry and Patterson's Curse. Biosecurity Council to advocate for the improvements identified in the endorsed Policy Position and Recommendations report.

#### 4.8 Renewable Energy (05-028-04-0009)

That the Western Australian Local Government Association advocates for reforms to the parameters applied by the WA Government regarding generation of energy through renewable sources by local governments, either individually or in partnership with private sector specifically seeking an adequate fixed feed in tariff for extended periods to enable effective business planning and funding arrangements.

It is acknowledged that a fixed feed in tariff would provide greater certainty for local governments that are looking to invest in renewable technology.

There is considerable uncertainty surrounding the future of the state's electricity market which makes these types of reforms difficult at present.

The previous State Government had committed to reform of the electricity market, including changes to the Wholesale Electricity Market, and the transition of regulatory responsibilities from the Economic Regulation Authority to the Australian Energy Regulator. However, the timeframes for this reform were not met, and the change of government has meant that future reform directions are unclear. While new energy minister Ben Wyatt has indicted that he is supportive of some elements of the previous government's electricity reform agenda, it is not clear whether the full reform agenda will proceed.

A further challenge is that the WA electricity grid is isolated, and at present is oversupplied with generation capacity. It has been estimated that in 2016-17, the SWIS will have 23% or approximately 1,000 megawatts of surplus capacity, resulting in increased costs being borne by consumers and the WA State Government. In this environment, policies that will encourage additional capacity will be difficult to justify given the additional costs this will impose on consumers and the Government.

WALGA has previously indicated that these reforms will be examined as part of a broader work program focussed on energy issues for the local government sector. WALGA will continue to explore these opportunities once there is clarity about the future direction of the state's electricity market.

# 4.9 Reducing Regulatory Burden on Local Government (05-099-03-0001)

That all new legislation, regulation or quasiregulation imposed on Local Government be accompanied by an independent regulatory impact assessment including the opportunity for input from the Local Government sector. A combined WALGA and Local Government sector advocacy effort has resulted in the Minister for Local Government Hon. David Templeman agreeing to prioritise red tape reduction in phase one of the review of the Local Government Act, commencing in July 2017. With an anticipated focus on repealing unwarranted and ineffectual compliance obligations in the Act and associated Regulations, WALGA expects this phase of red tape reduction to significantly lift the compliance burden currently



experienced throughout the Sector. Phase two of the review in 2018 will result in further red tape reduction benefits and the expected introduction of a multitiered compliance regime, of particular benefit to under-resourced rural and regional Local Governments.

# 4.10 Most Accessible Regional City in Australia Awards (01-006-04-0001)

That the Western Australian Local Government Association:

- Develop assessment criteria to formally recognise the contribution that Western Australian local governments are taking to promote and improve accessibility within their jurisdictions.
- Conduct an annual awards process coinciding with Local Government Week to recognise local governments nominated for work undertaken in no. 1 above based on metropolitan, Regional and remote categories.
- Nominate the winning local government from each category for the National Awards for Local Government – Disability Access and Inclusion Awards conducted by the Department of Infrastructure and Regional Development.

This resolution was presented for consideration at the September 2016 State Council meeting. State Council resolved that the item be forwarded to the Planning and Community Development Policy Team for consideration.

At its meeting of 7 December 2016, the Planning and Community Development Policy Team determined to recommend that WALGA develop a 'Most Accessible Regional City in Australia Awards system for Metro, Regional and Remote Local Governments, with the following recommendation developed for presentation at the February Executive Committee meeting:

- That State Council endorse the Most Accessible Regional City in Australia' award to commence in 2017
- That the process for the establishment and implementation of a Most Accessible City in Australia Award be further developed by the Planning and Community Policy team.

The Recommendation was considered by the Executive Committee with discussion focussing on the current availability of similar National Awards. Based on this discussion the following Resolution was carried by the Executive Committee:

That the process for the establishment and implementation of a Most Accessible Local Government in Western Australia Award be further examined by the Planning and Community Development Policy Team and be reported back to the Executive Committee.

The resolution was further considered by the Planning and Community Development Policy Team where the following action was resolved.

That correspondence be prepared to the WA Regional Capitals Alliance (WARCA) ascertaining their level of interest in pursuing the Most Accessible Regional City in Australia awards as part of their activities.



# Action Taken on Resolutions of the 3 August 2016 Annual General Meeting

At the time of writing this report the WARCA were in the process of appointing new Executive Officers. Once this contact has been established the correspondence will be forwarded for consideration.

# 4.11 Discussion Paper Excessive Force (01-003-02-0001)

That WALGA, recognising that a significant role of local government is to lobby and advocate to higher levels of government on matters of concern to local constituents, advocate to the State Government for a discussion paper to be prepared on the issues associated with use of force by members of the public when such force is effected in the course of defending family and property from intruders.

The AGM motion was referred to the Minister for Police.

# 4.12B Corella Management Strategy (05-046-02-0003)

"That the State Government through the auspices of the Department of Parks and Wildlife, in consultation with all Local Governments take a Western Australia leadership role in the development and implementation of a state-wide Corella Management Strategy with the objective of:

- (a) Managing populations of corellas at a sustainable and ecologically appropriate level.
- (b) Limiting the deleterious impact current Corella populations are having on local ecosystems.
- (c) Limiting the significant damage current Corella populations are inflicting on public open space and associated infrastructure.
- (d) Limiting the public health risks that are being created, and public amenity being threatened, by the large levels of Corella faeces being deposited in public open spaces."

The Association has developed (in partnership with the Department of Parks and Wildlife), a Local Government working group to deal with non-native corella species. In 2016/17, \$50 000 funding was negotiated from DPAW, along with in-kind support to assist in control activities across the metropolitan area and the Peel in 2016/17 to assist with contractor costs for control activities. A members only web based portal has also been constructed to assist members in the reporting of corella movement and to assist information sharing and knowledge capture. A further \$50 000 has since been negotiated with DPAW to continue the program in 2017/18, with an additional focus on affected members in the South West Zone also. Additional funding has also been sought from members impacted by corellas, in order to ensure maximum control activity can be strategically undertaken.

7.6.5 Reserve 34080 Plan 181854 Lot 146 Bent Street – Old Drive-In Movie Theatre		
Location:	Lot 146 Bent Street – Old Drive-In Movie Theatre	
File Ref:	ADM 131	
Applicant:	N/A	
Date:	19 <sup>th</sup> July 2017	
Disclosure of Interest:	Nil	
Responsible Officer	Dirk Sellenger, Chief Executive Officer	
Author:	Dirk Sellenger, Chief Executive Officer	
Voting Requirements:	Simple Majority	
Documents Attached:	Nil	
Documents Tabled:	Nil	

To allow Council to consider the request from Landgate to cancel reserve 34080 and the creation of a Freehold title.

#### **Background Information**

The Shire of Mukinbudin has held Reserve 34080 for many years and the purpose of the Reserve is for a drive in movie theatre which hasn't operated for a number of years and is unlikely to operate again in the future.



#### **Officer Comment**

The author recently received an enquiry from a member of the Public to purchase the Land in question at which time it was discovered that this was a Reserve as opposed to a Freehold title and could not be sold by the Shire whilst in this capacity. Large freehold (exceeding 1.5ha) Industrial Blocks are rare within Mukinbudin and the creation of a new block may have future use for the Shire or potentially for new and/or existing businesses wishing to start or expand within the Mukinbudin Townsite.

Should Council resolve to request a cancellation of the Reserve this request must be put to Landgate for formal consideration and decision. The process is expected to take between 6 and 12 months to complete from the initial request for cancellation.

#### **Strategic & Social Implications**

Nil

#### **Consultation**

Cr Gary Shadbolt - Shire President

#### **Statutory Environment**

Local Government Act 1995

#### **Policy Implications**

Nil

#### **Financial Implications**

The Author is recommending an allowance of \$2,500 for the costs involved in the cancellation of the Reserve and the creation of a new Freehold Lot.

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number – 19 07 17

Moved: Cr Palm Seconded: Cr Comerford

- -That Council request the CEO to formally request the cancellation of Reserve 34080 and request the issuing of a freehold title.
- -That Council make an allowance of \$2,500 (two thousand five hundred dollars) in the 2017/2018 Budget for associated with costs of the cancellation of Reserve 34080 Plan 181854 Lot 146 Bent Street Old Drive in Movie Theatre, Mukinbudin.

Carried: 9 / 0

7.6.6 Subdivision Lot 11 Bent Street, Mukinbudin (Assessment 521)		
Location:	Lot 11 Bent Street, Mukinbudin (Assessment 521)	
File Ref:	ADM 060	
Applicant:	N/A	
Date:	19 <sup>th</sup> July 2017	
Disclosure of Interest:	Nil	
Responsible Officer	Dirk Sellenger, Chief Executive Officer	
Author:	Dirk Sellenger, Chief Executive Officer	
Voting Requirements:	Absolute Majority	
Documents Attached:	Nil	
Documents Tabled:	Nil	

To allow Council to consider the subdivision of Lot 11 Bent Street, Mukinbudin, which has part of a Public Road on freehold property owned by Sippe Nominees Pty Ltd.

#### **Background Information**

The Shire of Mukinbudin undertook work on the north road in circa 2007/2008. Part of this work included the creation of a slip lane for southbound travelling vehicles into the Cooperative Bulk Handling (CBH) Receival Point.

Unfortunately it was necessary for the new slip lane to be located on freehold property (lot 11 Bent Street), owned by Sippe Nominees Pty Ltd. Recent conversation between the author and the owner has identified the need to resolve this matter by way of a subdivision and financial settlement for the area of land concerned, estimated at this stage to be approximately 700m<sup>2</sup>.



#### **Officer Comment**

The author understands that survey costs of approximately \$5,000 will be payable to process the formal subdivision process and an amount of \$5,000 for the payment of the land in question will be acceptable to the current owner of the property and is considered fair value of the area estimated to be approximately 700m2.

Having a public road on private freehold land is less than desirable for both the Shire of Mukinbudin and the owner of the land and this matter should be resolved as a priority for both parties.

#### **Strategic & Social Implications**

Nil

# Consultation

Peter Sippe, Sippe Nominees Pty Ltd

#### **Statutory Environment**

Local Government Act 1995

#### **Policy Implications**

Nil

#### **Financial Implications**

As Council was responsible for building the new section of road over the existing freehold block it is considered the responsibility of the Shire to resolve this matter, including the full cost of subdivision and formal settlement for the section of land in question, estimated to be approximately 700m2.

The Author is recommending an allowance of \$5000 for the costs involved in the survey and subdivision and \$5000 for the costs associated with the formal purchase of the land within the subdivision area.

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 20 07 17

Moved: Cr O'Neil Seconded: Cr Palm

That Council make an allowance of \$10,000 (ten thousand dollars) in the 2017/2018 Budget for associated costs of the subdivision and purchase of part of Lot 11 Bent Street, Mukinbudin.

Carried: 9/0

7.6.7 Works Supervisor Recruitment		
Location:	N/A	
File Ref:	ADM 133	
Applicant:	N/A	
Date:	19 <sup>th</sup> July 2017	
Disclosure of Interest:	Nil	
Responsible Officer	Dirk Sellenger, Chief Executive Officer	
Author:	Dirk Sellenger, Chief Executive Officer	
Voting Requirements:	Simple Majority	
Documents Attached:	Nil	
Documents Tabled:	Nil	

To allow Council to consider the recruitment process and procedure for the current vacant position of Works Supervisor.

#### **Background Information**

The previous Works Supervisor left the Shire of Mukinbudin as an Employee in late February 2017 and the position has been filled temporarily since this time in the form of an Acting Works Foreman, Don Francis and most recently in the form of an Acting Works Supervisor by Allan Monson whom was known and worked with the CEO previously. Allan was offered a three (3) month fixed term contract and this is due to expire on 15<sup>th</sup> August 2017.

#### **Officer Comment**

Much time and effort has been invested in the recruitment of a Deputy CEO / Finance & Admin Manager position since this position became vacant in late March 2017. Ed Nind is currently filling this position on a fixed term six month contract in the position of Acting Finance & Admin Manager.

With three designated senior positions at the Shire of Mukinbudin (CEO, Works Supervisor and Finance and Admin Manager) and all three positions becoming vacant or changing within a month this has caused some operational challenges and it was the CEO's preferred option to recruit each of these two vacant positions separately and not at the same time. With the Acting Finance and Admin Manager, Ed Nind, secured for six months, attention should now turn to the recruitment of a Works Supervisor.

#### **Strategic & Social Implications**

Nil

#### **Consultation**

Cr Gary Shadbolt – Shire President Cr John O'Neil – Councillor

#### **Statutory Environment**

Local Government Act 1995

#### 5.37. Senior employees

- (1) A local government may designate employees or persons belonging to a class of employee to be senior employees.
- (2) The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.
- (3) Unless subsection (4A) applies, if the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- (4A) Subsection (3) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.
  - (4) For the avoidance of doubt, subsection (3) does not impose a requirement to advertise a position where a contract referred to in section 5.39 is renewed.

[Section 5.37 amended by No. 49 of 2004 s. 45 and 46(4); No. 17 of 2009 s. 22.]

#### 5.38. Annual review of certain employees' performances

The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

#### 5.39. Contracts for CEO and senior employees

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.
- (1a) Despite subsection (1)
  - (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and
  - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
  - (2) A contract under this section
    - (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
    - (b) in every other case, cannot be for a term exceeding 5 years.
  - (3) A contract under this section is of no effect unless
    - (a) the expiry date is specified in the contract; and
    - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and

- (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.
- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A CEO is to be paid or provided with such remuneration as is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7A.
- (8) A local government is to ensure that subsection (7) is complied with in entering into, or renewing, a contract of employment with a CEO.

[Section 5.39 amended by No. 49 of 2004 s. 46(1)-(3); No. 2 of 2012 s. 13 (correction to reprint in Gazette 28 Mar 2013 p. 1317).]

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

Cr Paterson left the meeting at 2.33pm and returned at 2.34pm

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 21 07 17

Moved: Cr Ventris Seconded: Cr Poultney

- That Council undertake the recruitment for the position of Works Supervisor "in house" without utilising the services of a third party recruitment agency or similar.
- That Council appoint a selection committee for the position of Works Supervisor consisting of the Chief Executive Officer, President Gary Shadbolt and Cr John O'Neil. That the selection committee undertakes all aspects for the recruitment of Works Supervisor on behalf of Council including Advertising, Interview and Contract negotiations within 2017/2018 Budget limitations.

Carried: 9/0

7.6.8 NEWROC Better Health Plan - DRAFT		
Location:	N/A	
File Ref:	ADM 236	
Applicant:	N/A	
Date:	21 <sup>st</sup> July 2017	
Disclosure of Interest:	Nil	
Responsible Officer	Dirk Sellenger, Chief Executive Officer	
Author:	Dirk Sellenger, Chief Executive Officer	
Voting Requirements:	Simple Majority	
Documents Attached:	Nil	
Documents Tabled:	Nil	

To allow Council to consider the Draft Better Health Strategy prepared for NEWROC member Shires.

#### **Background Information**

A draft Better Health Strategy was received by the Shire of Mukinbudin on 19<sup>th</sup> July and the CEO is seeking Council comment and opinion with regards to this matter.

#### **Officer Comment**

Draft Documents have been provided to each member of Councillor.

#### **Strategic & Social Implications**

Nil

#### **Consultation**

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### OFFICER RECOMMENDATION/COUNCIL DECISION

Council Decision Number - 22 07 17

Moved: Cr Palm Seconded: Cr Paterson

- That Council provide feedback to the CEO at the July Ordinary Council Meeting regarding the Draft NEWROC Better Health Strategy in the form of comments, opinions and suggestions.
- That feedback received be provided to the Consultant and other NEWROC member Shires accordingly.

Carried: 9/0

# 8. Information Report

8.1 Please refer to Correspondence and Information Report submitted as a separate attachment

# 9. Elected Members Motions of which previous notice has been given

9.1 Nil

# 10. Urgent Business without notice (with the approval of the president or meeting)

10.1 Nil

#### 11. Important Dates

#### 11.1 Dates to Remember

	ANNUALLY		
Date	Details		
January	No Council Meeting this in January		
February	Chief Executive Officer and Works Supervisor to inspect all plant evaluate and/or amend its plant replacement programme for recommendation to Council.		
	Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year.		
	Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)		
March	Buildings inspection Shire buildings with Property Manager and report to Council's March or April meeting		
	Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection.		
	Complete review of Annual Budget (FM Regulations (33A)  Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March.		
	Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April		
April	Present any items Councillors or Community requests for Budget inclusion – Community & Recreation Grant Forms. (Advertise)		
	Undertake Review of Delegation of Authority Register to Committee and CEO.(written confirmation to staff concerned)		
	CEO to commence a full review of Delegations Register		
	Policy / Procedures Manual Review - CEO to commence review process by including as last item on Council Agenda (if		
	necessary)		
May	Undertake Staff Annual Performance Reviews.		
	National Volunteer Week		
	Send out recoups of roads and other projects so grant funding can be received by 30 June		
	Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges		
	MF to review and renew Council's insurance policies with LGIS		
June	Sitting fees – Reminder to Councillors re: forthcoming years fees		
	FOI Return (Note: not necessary if Nil return)		
	FOI Statement – Review this month		
	Works Supervisor to provide comments on RRG Submissions, which are due to go to Council in the August meeting.		
	MF to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit		
	Committee to meet to discuss Interim Audit		
	Every 4 years Financial Management Review due before 30 June		
	WALGA Local Government Convention deadline for nominations		
	30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6.		
	Chief Executive Officer's performance and remuneration review – commence this month		
July	Draft Budget submitted by Chief Executive Officer and Manager of Finance		
	Councillors and Senior Staff issued with Annual Interest Returns for completion		

	CEO performance review
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August
August	Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act
	6.2, FM Regulations 33)
	Resolution regarding timing of Annual Electors Meeting
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act
	6.5, FM Regulations 5.1)
October	Review of Council's Code of Conduct - Section 5.103 (if unable to complete full review at this meeting discuss with Council the
	need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)
	Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the
	code as appropriate.
	Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function.
	Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President,
	Committee etc. for Monday immediately after the Saturday elections.
November	Pensioner rates rebate claim to be lodged
	Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)
December	Annual Financial Report - Acceptance by Council within two months of receipt of the Auditors report
	Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year
	(with delegated authority, if any) (S.5.251 (g) & Reg 12).
	Council's Audit Committee to meet to discuss Final Audit Report and Management Letter.
	Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)

# 12. Closure of Meeting

12.1 The Chairperson thanked Elected Members and Staff for attending and declared the meeting closed at 2.43pm.